



Item:	B-1
Minutes for:	09/03/2025
Adopted:	09/17/2025

**Minutes of a Regular Meeting of the Madera City Council and  
Minutes of a Special Meeting of the Madera City Council as the Groundwater Sustainability Agency**

**Wednesday, September 3, 2025  
6:00 p.m.**

**Council Chambers  
City Hall**

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

**CALL TO ORDER:** Meeting was called to order at 6:00 p.m.

**ROLL CALL:**

Present: Mayor Cece Gallegos  
Mayor Pro Tem Jose Rodriguez, District 2  
Councilmember Rohi Zacharia, District 1  
Councilmember Steve Montes, District 3  
Councilmember Anita Evans, District 4  
Councilmember Elsa Mejia, District 5 (Left at 7:42 p.m.)  
Councilmember Artemio Villegas, District 6

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Division Fire Chief Larry Pendarvis, Fire Battalion Chief Dana McCarroll, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Senior Civil Engineer Jonathan Gramajo and Police Lieutenant Mark Adams.

**INVOCATION:** Joyce Lane, Glory of Zion Ministries

**PLEDGE OF ALLEGIANCE:** Mayor Pro Tem Rodriguez

**APPROVAL OF AGENDA:**

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER MEJIA, THE AGENDA WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE

**PRESENTATIONS:** None

**PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.*

Mikaela Contreras, a resident of Madera's District 3, spoke on the need for community services such as having a Splash Pad in Madera. Some of the benefits of having a Splash Pad include higher visibility of young children as they play and this would also prevent children drowning in natural bodies of water or swimming pools.

Bill Hoffrage, a member of the public and a tenant of the airport, expressed concern at having a roundabout on Golden State Boulevard and Avenue 17. He believes a roundabout would cause difficulty in entering SR 99 once houses are built nearby. Mr. Hoffrage complimented Public Works in cleaning up services at the airport in recent weeks.

City Clerk Alicia Gonzales stated that Council received one written comment. A copy of the comment was made available to Council prior to the meeting and a copy of the written comment was on the podium and is available to the public.

Written Comment by Tina Hernandez:

Dear Mayor Gallegos and City Council Members, I am a mother of two small children who is active and loves to play. During the summer we enjoy getting wet at the splash pad ideally just a safe place to cool down without worrying about the danger of a swimming pool. My kids don't know how to swim well so a splash in Madera would be perfect for this hot summer heat! It would benefit the community overall. I personally have to always drive to nearby cities so my kids can enjoy their splash pads when I would really prefer to drive down the street to cool down in our very own splash pad here in the city of Madera. Making a trip out town is inconvenient considering the traffic, gas/travel expense and food if you didn't pack food from home. Most often just to cool down, we have had to resort to nearby cities to accomplish this. If that makes sense? I know the city has been building more parks but we are only asking for one splash pad please. This is a place with different amenities within the parks. All the while, we do understand there are budgets but we are asking for a special budget to be set aside for one splash pad. Adding this space to our city would mean it would make most families happy. We are in need of this amazing space for all to enjoy! We would be ecstatic once this happens for our city! You will see lots of happy faces and we would be very grateful.

No further Public Comment was presented. Public Comment was closed.

**A. PUBLIC HEARINGS:** None

**B. CONSENT CALENDAR:**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.*

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, THE CONSENT CALENDAR WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE.

**B-1 Minutes – 8/13/25, 8/20/25, 08/22/25**

**Recommendation:** Approve the City Council Minutes of 8/13/25, 8/20/25, 08/22/25 (Report by Alicia Gonzales)

**B-2 Informational Report on Register of Audited Demands**

**Recommendation:** Review Register of Audited Demands Report for August 9, 2025 to August 22, 2025 (Report by Michael Lima)

**B-3 Piggyback Purchase Agreements for Fleet Division-related Purchases**

**Recommendation:** Adopt a Resolution Approving Sourcewell Piggyback Agreement with 72 Hour LLC, dba National Auto Fleet Group, for the Purchase of a Replacement Police Patrol Vehicle for \$61,148.43 (Report by Michael Lima)

RES 25-175 RESOLUTION APPROVING SOURCEWELL PIGGYBACK AGREEMENT WITH 72 HOUR LLC, DBA NATIONAL AUTO FLEET GROUP, FOR THE PURCHASE OF A POLICE PATROL VEHICLE IN THE AMOUNT OF \$61,148.43

C. **WORKSHOP:** None

D. **PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:**

D-1 **Designation of a Voting Delegate and Alternates for the League of California Cities 2025 Annual Conference**

**Recommendation:** Approve a Minute Order to Designate a Voting Delegate and up to two Alternates for the 2025 League of California Cities' Annual Business Meeting (Report by Alicia Gonzales)

Councilmember Zacharia was nominated and accepted the role of Voting Delegate. Councilmember Mejia was nominated and accepted the role of Alternate.

ON MOTION BY COUNCILMEMBER MEJIA AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, COUNCILMEMBER ZACHARIA WAS APPOINTED AS THE VOTING DELEGATE. THIS ITEM WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER ZACHARIA, COUNCILMEMBER MEJIA WAS APPOINTED AS THE ALTERNATE. THIS ITEM WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE.

E. **ADMINISTRATIVE REPORTS:**

E-1 **Selecting Recipient for the Proclamation Recognizing Old Timers Week**

**Recommendation:** Request for Councils Selection of a Recipient for the Proclamation Recognizing Old Timers Week (Report by Alicia Gonzales)

ON MOTION BY MAYOR GALLEGOS AND SECONDED BY COUNCILMEMBER MAYOR PRO TEM RODRIGUEZ, ITEM E-1 SELECTING RANDY AND SHERYL BERRY, THE KING AND QUEEN OF THIS YEAR'S OLD TIMERS' DAY PARADE, AS THE RECIPIENTS OF THE OLD TIMERS' WEEK PROCLAMATION WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE.

E-2 **Domestic Well Mitigation Program (DWMP) (*Action on this item by the (GSA) Groundwater Sustainability Agency*)**

**Recommendation:** Receive update and provide direction regarding information provided as part of this report to City Council (Report by Keith Helmuth)

City Attorney Shannon L. Chaffin clarified Councilmember Montes' direction to staff as: approve the framework in concept with the items that were addressed, including no double dipping on the mitigation and including the clarification of the extenuating circumstances and recommend that staff continue to work with MID (Madera Irrigation District) and our partners.

Councilmember Montes agreed and mentioned that the motion included mitigation cost language, mitigation frequency and recording on title.

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, ITEM E-2 AS NOTED ABOVE WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE.

**F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:**

*This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda.*

Councilmember Montes thanked staff and the City Manager for all their work.

Councilmember Zacharia mentioned that he will have a Drone Rodeo booth at the Madera District Fair where the public can try their hand at maneuvering a drone.

Councilmember Evans had nothing to report.

Councilmember Mejia thanked the City Manager for all his work. She also thanked the New American Leaders for inviting her to join a youth mixer for youth in the Central Valley that are involved in their communities.

Mayor Pro Tem Rodriguez attended the Cottonwood Bridge project that showcased the successful allocation of federal and state funds to address its aging infrastructure. He asked his colleagues to approve recognizing contributors of the 4<sup>th</sup> of July event with a certificate. Mayor Gallegos received a consensus for the request.

Councilmember Villegas mentioned that he also attended the Cottonwood Bridge project.

Mayor Gallegos thanked City teams for their work on addressing the recent water main breaks throughout the city. She reminded everyone that the Madera District Fair is taking place this week.

**G. CLOSED SESSION:**

**G-1 Conference with Legal Counsel – Anticipated Litigation**

**Deciding whether to initiate litigation pursuant to Government Code Section 54956.9(d)(4) One Case**

**G-2 Public Employee Performance Evaluation - Pursuant to Government Code Section §54957(b)(1)**

**Title:** City Clerk

**G-3 Conference with Labor Negotiators - Pursuant to Government Code Section §54957.6**

**Agency Designated Representative:** Mayor Cece Gallegos

**Title:** City Clerk

City Attorney Shannon Chaffin made the closed session announcement at 7:05 p.m. Mr. Chaffin and Council returned from Closed Session at 8:36 p.m. Mr. Chaffin stated there was one reportable action. For Item G-2, the City Clerk received an evaluation of satisfactory or above.

**ADJOURNMENT:** Meeting was adjourned at 8:37 p.m.

Mayor Gallegos announced that Councilmember Mejia left the meeting at 7:42 p.m.

  
ALICIA GONZALES, City Clerk

  
CECELIA K. GALLEGOS, Mayor

  
MINUTES PREPARED BY  
ZELDA LEÓN, Deputy City Clerk

