



Item:	B-1
Minutes for:	07/02/2025
Adopted:	07/16/2025

Minutes of a Regular Meeting of the Madera City Council

Wednesday, July 2, 2025
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Cece Gallegos
Mayor Pro Tem Jose Rodriguez, District 2
Councilmember Rohi Zacharia, District 1
Councilmember Steve Montes, District 3
Councilmember Artemio Villegas, District 6

Absent: Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Community Development Director Will Tackett, Division Fire Chief Justin Macomb, Director of Human Resources Wendy Silva, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiamonte, Deputy City Engineer Ellen Bitter, Administrative Analyst I (Engineering) Nicole Say, Code Enforcement Supervisor Claudia Mendoza and Communication Specialist Joseph Carrello.

INVOCATION: Pastor Joe Alicea, Awaken Church of God

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Rodriguez

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER MONTES, THE AGENDA AND PULLING ITEM B-6 OFF THE AGENDA WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

PRESENTATIONS: None

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

No Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS:

A-1 Public Hearing and Consideration of a Resolution Confirming the Diagram and Assessments for the Annual Levy of City-Wide Landscape and Lighting Assessment District and Authorizing the City Engineer to File the Diagram and Assessment with the Auditor of Madera County

- Recommendation:**
1. Conduct the Public Hearing and Receive any Public Comments
 2. Adopt Resolution:
 - a. Confirming the diagram and assessments as set forth in said Engineer's Report for the Landscape and Lighting District of the City of Madera, as the same may be modified for Zones of Benefit 1, 2, 3, 4, 6-A, 6-B, 7, 8, 9, 10-A, 10-B, 10-C, 10-D, 10-E, 10-F, 10-G, 10-H, 10-I, 12, 13, 14, 15, 15-B, 15-C, 16, 17-A, 17-B, 17-C, 17-D, 18, 20-A, 20-B, 20-C, 21-A, 21-B, 21-C, 21-D, 23, 24, 25-C, 25-D, 26, 26-B, 26-C, 26-D, 27, 27-B, 28, 28-B, 29, 29-B, 29-C, 29-D, 29-E, 30, 31-A, 31-B, 32-A, 32-B, 33, 34, 34-B, 34-C, 35, 36-A, 36-B, 36-C, 37, 39, 40, 41, 43-A, 43-C, 43-D, 43-E, 44, 45-A, 46, 50, and 51 of the City Wide Landscape and Lighting Assessment District; and
 - b. Levying the assessments as set forth in said report of the Engineer for Fiscal Year 2025/2026; and
 - c. Authorizing and directing the City Clerk to file the diagram and assessments with the Madera County Auditor's Office; and
 - d. Authorizing the City Engineer in consultation with City Clerk and City Attorney to make any clerical corrections (Report by Keith Helmuth)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER ZACHARIA, ITEM A-1 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-122 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENTS AND ORDERING THE ANNUAL LEVY AND COLLECTION FOR ZONES OF BENEFIT 1, 2, 3, 4, 6-A, 6-B, 7, 8, 9, 10-A, 10-B, 10-C, 10-D, 10-E, 10-F, 10-G, 10-H, 10-I, 12, 13, 14, 15, 15-B, 15-C, 16, 17-A, 17-B, 17-C, 17-D, 18, 20-A, 20-B, 20-C, 21-A, 21-B, 21-C, 21-D, 23, 24, 25-C, 25-D, 26, 26-B, 26-C, 26-D, 27, 27-B, 28, 28-B, 29, 29-B, 29-C, 29-D, 29-E, 30, 31-A, 31-B, 32-A, 32-B, 33, 34, 34-B, 34-C, 35, 36-A, 36-B, 36-C, 37, 39, 40, 41, 43-A, 43-C, 43-D, 43-E, 44, 45-A, 46, 50, AND 51 OF THE CITY WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT FOR FISCAL YEAR 2025/2026

A-2 Public Hearing to Consider Declaration of Nuisances and Abatement Order for Overgrown Weeds

- Recommendation:** Conduct a Public Hearing and Adopt a Resolution Ordering the Abatement of Weed Nuisances in the City (Report by Giachino Chiaramonte)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER ZACHARIA AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM A-2 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-123 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA
AUTHORIZING THE CITY MANAGER OR THEIR DESIGNEE TO ABATE WEED
NUISANCES EXISTING WITHIN THE CITY OF MADERA

A-3 Public Hearing Regarding Annexation No. 15 (Tract 24-S-02/TSM 2024-04, Colett – Martin Subdivision) into Community Facilities District No. 2005-1 (Public Services) Under the Mello Roos Community Facilities Act of 1982 and Related Actions

Recommendation: 1. Hold the Public Hearing; and

 2. Adopt a Resolution of the City Council (Council) of the City of Madera, California, Authorizing Annexation of Territory (Annexation No. 15) to Community Facilities District No. 2005-1 (Public Services); Authorizing the Levy of a Special Tax; and Submitting the Levy of Tax to the Qualified Electors.; and

 3. Conduct the Election of the Qualified Electors of Annexation No. 15; and

 4. Adopt a Resolution of the City Council of the City of Madera, California, Making Certain Findings, Declaring and Certifying the Results of an Election, and Adding the Territory Identified as Annexation No. 15 to Community Facilities District No. 2005-1 (Public Services), Annexation No.15. (Report by Will Tackett)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER MONTES, ITEM A-3(2) WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-124 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE ANNEXATION OF TERRITORY (ANNEXATION NO. 15) TO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), AUTHORIZING THE LEVY OF A SPECIAL TAX, AND SUBMITTING THE LEVY OF TAX TO THE QUALIFIED ELECTORS

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, ITEM A-3(4) WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-125 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, MAKING CERTAIN FINDINGS, DECLARING AND CERTIFYING THE RESULTS OF A SPECIAL ELECTION, AND ADDING THE TERRITORY IDENTIFIED AS ANNEXATION NO. 15 TO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)

A-4 Public Hearing Regarding Annexation No. 16 (Tract 24-S-01/TSM 2024-02, Adell Subdivision) into Community Facilities District No. 2005-1 (Public Services) Under the Mello Roos Community Facilities Act of 1982 and Related Actions

Recommendation: 1. Hold the Public Hearing; and

2. Adopt a Resolution of the City Council (Council) of the City of Madera, California, Authorizing Annexation of Territory (Annexation No. 16) to Community Facilities District No. 2005-1 (Public Services); Authorizing the Levy of a Special Tax; and Submitting the Levy of Tax to the Qualified Electors; and
3. Conduct the Election of the Qualified Electors of Annexation No. 16; and
4. Adopt a Resolution of the City Council of the City of Madera, California, Making Certain Findings, Declaring and Certifying the Results of an Election, and Adding the Territory Identified as Annexation No. 16 to Community Facilities District No. 2005-1 (Public Services), Annexation No. 16. (Public Services) (Report by Will Tackett)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, ITEM A-4(2) WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-126 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING THE ANNEXATION OF TERRITORY (ANNEXATION NO. 16) TO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES), AUTHORIZING THE LEVY OF A SPECIAL TAX, AND SUBMITTING THE LEVY OF TAX TO THE QUALIFIED ELECTORS

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, ITEM A-4 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-127 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, MAKING CERTAIN FINDINGS, DECLARING AND CERTIFYING THE RESULTS OF A SPECIAL ELECTION, AND ADDING THE TERRITORY IDENTIFIED AS ANNEXATION NO. 16 TO COMMUNITY FACILITIES DISTRICT NO. 2005-1 (PUBLIC SERVICES)

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER VILLEGAS, THE CONSENT CALENDAR WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

B-1 Minutes – June 18, 2025, June 25, 2025

Recommendation: Approve the City Council Minutes of June 18, 2025 and June 25, 2025 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for June 7, 2025 to June 20, 2025 (Report by Michael Lima)

B-3 Memorandum of Understanding (MOU) with the Madera Police Officers' Association (MPOA)

Recommendation: It is recommended the City Council adopt a resolution approving the MOU between the City of Madera and the MPOA effective July 2, 2025, through June 30, 2027 (Report by Wendy Silva)

RES 25-128 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MADERA AND THE MADERA POLICE OFFICERS' ASSOCIATION EFFECTIVE JULY 2, 2025, THROUGH JUNE 30, 2027

B-4 Memorandum of Understanding (MOU) with Law Enforcement Mid Management (LEMM)

Recommendation: It is recommended the City Council adopt a resolution approving the MOU between the City of Madera and LEMM effective July 2, 2025 through June 30, 2027 (Report by Wendy Silva)

RES 25-129 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF MADERA AND LAW ENFORCEMENT MID MANAGEMENT EFFECTIVE JULY 2, 2025, THROUGH JUNE 30, 2027

B-5 Standard Terms and Conditions for Employment Agreements of Unrepresented Department Head Positions

Recommendation: It is recommended the City Council adopt a resolution approving revised Standard Terms and Conditions for Employment Agreements of Unrepresented Department Head Positions (Report by Wendy Silva)

RES 25-130 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING STANDARD TERMS AND CONDITIONS FOR EMPLOYMENT AGREEMENTS OF UNREPRESENTED DEPARTMENT HEAD POSITIONS

B-6 Easement Deed from Jose Diaz Contreras and Gabino Diaz Hernandez for Sidewalk Improvements at 416 Amerine Avenue for City Project R-94 Bid Package 3 Phase 2 AHSC Agreement No. 19-AHSC-12761

Recommendation: Adopt a Resolution Approving an Agreement for Purchase of an Easement at 416 Amerine Avenue (APN 009-071-024) (Report by Keith Helmuth)

This item was pulled off the agenda during agenda approval.

B-7 Abandoned Vehicle Abatement Program

Recommendation: Adopt a Resolution Authorizing a ten-year extension of the Joint Powers Agreement for the Abandoned Vehicle Abatement Program through October 31, 2035, and extension of the service fee (Report by Giachino Chiaramonte)

RES 25-131 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE EXTENSION OF THE MADERA COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY PROGRAM THROUGH OCTOBER 31, 2035, AND EXTENSION OF THE SERVICE FEE

B-8 Application for Transportation Development Act (TDA) – Local Transportation Funds (LTF) and State Transit Assistance (STA) Funds for Fiscal Year (FY) 2025/26

Recommendation: Adopt a Resolution Approving the Applications for TDA – LTF and STA Funds for Fiscal Year (FY) 2025/26 and Authorizing the City Engineer to execute and submit the Applications to the Madera County Transportation Commission (MCTC) (Report by Keith Helmuth)

RES 25-132 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING APPLICATIONS FOR TRANSPORTATION DEVELOPMENT ACT (TDA) – LOCAL TRANSPORTATION FUNDS (LTF) AND STATE TRANSIT ASSISTANCE (STA) FUNDS FOR FISCAL YEAR (FY) 2025/26 AND AUTHORIZING THE CITY ENGINEER TO EXECUTE AND SUBMIT THE APPLICATIONS TO MADERA COUNTY TRANSPORTATION COMMISSION (MCTC)

B-9 Water/Wastewater/Storm Drain Critical Infrastructure Information (CII) Contractor/Consultant Non-Disclosure Agreement with K&B Electric LLC

Recommendation: Adopt a Minute Order Approving Non-Disclosure Agreement to Allow for Design Work to be Completed for Potential Fiber-Optic Services (Report by Keith Helmuth)

B-10 Schedule “A” Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2025, to June 30, 2026, for Fire Service Operations (updated Schedule A Agreement)

Recommendation: Adopt a Resolution approving an updated Schedule “A” agreement with the California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2025, to June 30, 2026, for \$7,045,082 (Report by Justin Macomb)

RES 25-133 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A NEW SCHEDULE "A" AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) FROM JULY 1, 2025, TO JUNE 30, 2026, FOR FIRE SERVICE OPERATIONS, AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT ON BEHALF OF THE CITY OF MADERA

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Consultant Services Agreement with Westwood Professional Services, Inc., for Tozer Park Design and Engineering Services

Recommendation: Adopt a Resolution Awarding a Consultant Services Agreement with Westwood Professional Services, Inc. (Westwood) under Request for Qualifications (RFQ) 202425-28 for Design & Engineering Services in the amount of \$171,205 (Report by Joseph Hebert)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, ITEM D-1 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS EVANS AND MEJIA.

RES 25-134

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING RESOLUTION AWARDDING A CONSULTANT SERVICES AGREEMENT UNDER REQUEST FOR QUALIFICATIONS (RFQ) NO. 202425-28 TO WESTWOOD PROFESSIONAL SERVICES, INC., IN THE AMOUNT OF \$171,205, FOR TOZER PARK DESIGN AND ENGINEERING SERVICES

E. **ADMINISTRATIVE REPORTS:** None

F. **COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:**

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda.

Councilmember Zacharia issued a final invitation for everyone to attend on the 4th of July fireworks; doors open at 5:00 p.m.

Councilmember Montes encouraged everyone to have a safe and sane Independence Day.

Mayor Pro Tem Rodriguez also invited the community to attend the 4th of July Spectacular at the District Fairgrounds, noting that parking is free and recommending everyone should bring lawn chairs.

Councilmember Villegas had no report.

Mayor Gallegos congratulated all the businesses that have recently celebrated ribbon cuttings. She extended a special prayer for the Fire and Police personnel as they work during the 4th of July holiday. She congratulated Dr. Cecilia Massetti on her retirement following 46 years of service as Superintendent of Schools.

G. **CLOSED SESSION:** None

FUTURE MEETING DATES:

- Wednesday, July 16, 2025
- Wednesday, August 20, 2025

ADJOURNMENT: Meeting was adjourned at 6:40 p.m.


ALICIA GONZALES, City Clerk


CECELIA K. GALLEGOS, Mayor


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk

