



Item:	B-1
Minutes for:	06/18/2025
Adopted:	07/02/2025

Minutes of a Regular Meeting of the Madera City Council

June 18, 2025
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Cece Gallegos
Mayor Pro Tem Jose Rodriguez, District 2
Councilmember Rohi Zacharia, District 1
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5 (Left at 7:32 p.m.)
Councilmember Artemio Villegas, District 6

Absent: Councilmember Steve Montes, District 3

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Chief Building Official Rafael Magallan, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Division Fire Chief Justin Macomb, Grants Administrator Marcela Zuniga, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiamonte, Assistant Engineer Alexis Raymundo, Senior Civil Engineer Jonathan Gramajo, Assistant Engineer Raquel Rios Cardenas, Engineering Project Manager Frank Holguin, Administrative Analyst (P/W) David Austin and Communication Specialist Joseph Carrello.

INVOCATION: Pastor Lance Leach, Valley West Christian Center

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Rodriguez

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, THE AGENDA WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MONTES.

PRESENTATIONS:

1. Recognition of Madera County Museum 2025 Best of Central California People's Choice Award
2. Proclamation Recognizing June as PRIDE Month
3. Proclamation Recognizing Juneteenth Day
4. Mid Valley Disposal 2025 Scholarship Recipients

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

No Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

Regarding Item B-16, staff requests authorization to allow for refinements to the Notice of Completion (NOC). The County Recorder requires that all property addresses be listed, however the published NOC only indicates that the property is within the City Limits.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER EVANS, THE AGENDA WITH THE CHANGES TO ITEM B-16 AS NOTED WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MONTES.

B-1 Minutes – May 21, 2025 and June 11, 2025

Recommendation: Approve the City Council Minutes of May 21, 2025 and June 11, 2025 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for May 10, 2025 to June 6, 2025 (Report by Michael Lima)

B-3 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Report by Wendy Silva)

B-4 Certificate of Recognition Honoring Luther Slack

Recommendation: Adopt a Minute Order Approving a Certificate of Recognition Honoring Luther Slack (Report by Alicia Gonzales)

B-5 Certificate of Recognition Honoring Farmer of the Year, Lifetime Achievement Recipients, and 4 Around 40 Recipients

Recommendation: Adopt a Minute Order Approving a Certificate of Recognition Honoring Farmer of the Year, Lifetime Achievement Recipients, and 4 Around 40 Recipients (Report by Alicia Gonzales)

B-6 Accepting All Improvements Associated with the Vineyard Estates Phase III-A Subdivision (Tract No. 21-S-02)

Recommendation: Adopt a Resolution:
1. Accepting Improvements for the Vineyard Estates Phase III-A Subdivision (Tract No. 21-S-02); and

2. Authorize the Filing of the Notice of Acceptance for Said Subdivision Improvements (Report by Keith Helmuth)

RES 25-101 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, ACCEPTING IMPROVEMENTS REQUIRED TO BE INSTALLED IN CONNECTION WITH VINEYARD ESTATES PHASE III-A SUBDIVISION (TRACT NO. 21-S-02), AND AUTHORIZING THE FILING OF A NOTICE OF ACCEPTANCE FOR SUCH IMPROVEMENTS

B-7 Designate the City Manager to Act as the Authorized Representative for Drinking Water State Revolving Fund Applications

Recommendation: Adopt a Resolution Authorizing the City Manager to Act as the Designated Representative of the City for the Purpose of Signing and Submitting of a Drinking Water State Revolving Fund (DWSRF) Application for Project W-T-0001 for the Construction of a 2.5-Million Gallon (MG) Water Tank in Northeast Madera (Report by Keith Helmuth)

RES 25-102 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA DESIGNATING THE CITY MANAGER AS THE AUTHORIZED REPRESENTATIVE FOR THE PURPOSE OF SUBMITTING DRINKING WATER STATE REVOLVING FUND (DWSRF) GRANT APPLICATION FOR THE 2.5-MILLION-GALLON NORTHEAST WATER STORAGE TANK PROJECT

B-8 New Municipal Water Well 37, City Project W-GW-001

Recommendation: Adopt a Resolution Approving the Contract Award for the Municipal Water Well 37, City Project W-GW-001 for \$2,241,758.00 to Steve Dovali Construction, Inc. and a Contingency of 10 percent of the Contract Amount (Report by Keith Helmuth)

RES 25-103 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE CONTRACT AWARD FOR MUNICIPAL WATER WELL 37, CITY PROJECT W-GW-001 IN THE AMOUNT OF \$2,241,758.00 TO STEVE DOVALI CONSTRUCTION, INC. AND AUTHORIZING CONSTRUCTION CONTINGENCIES RELATING TO THE CONTRACT

B-9 Landscape Maintenance Agreement within State Right-of Way on Route 145 within the City

Recommendation: Adopt a Resolution Concurring with an Update to the Existing Landscape Maintenance Agreement within State Right-of-Way on State Route (SR) 145 within the City of Madera (Report by Keith Helmuth)

RES 25-104 A RESOLUTION CONCURRING WITH UPDATE TO EXISTING LANDSCAPE MAINTENANCE AGREEMENT WITHIN STATE RIGHT OF WAY ON ROUTE 145 WITHIN THE CITY OF MADERA

B-10 Amendment 2 to the Agreement with Westwood Professional Services, Inc., formerly O'Dell Engineering, regarding R-94 Bid Package 3 – Sidewalk Improvements at Various Locations

Recommendation: Adopt a Resolution Amending the Agreement with Westwood Professional Services, Inc., formerly O'Dell Engineering, in the amount of

\$60,320 for Preparation of Land Description Packages (Report by Keith Helmuth)

RES 25-105 AMENDMENT NO. 2 TO THE AGREEMENT WITH WESTWOOD PROFESSIONAL SERVICES, INC. (FORMERLY O'DELL ENGINEERING) FOR THE PREPARATION OF ADDITIONAL LAND DESCRIPTION PACKAGES, CITY PROJECT NO. R-94 BID PACKAGE 3 SIDEWALK IMPROVEMENTS AT VARIOUS LOCATIONS, AHSC PROJECT NO. 19-AHSC-12760

B-11 Acceptance of Town & Country Park Restroom Renovation Project – IFB No. 202324-05

Recommendation: Approve Minute Order Approving:

1. Acceptance of the Lions Town & Country Park (LT&C) Restroom Renovation Project, located at 2300 Howard Road, Madera, CA 93637, Specifically Restrooms located between Ballfields 1 & 2; and
2. The Recording of Notice of Completion; and
3. The Release of Retention 35 days after the Recording of the Notice of Completion (Report by Joseph Hebert)

B-12 Program Period 2025-2028 Title VI Plan for Public Transit Services

Recommendation: Adopt a Resolution Approving the City's Program Period 2025-2028 Title VI Plan Regarding Policies and Procedures to Assure Nondiscrimination in Public Transit Services (Report by Michael Lima)

RES 25-106 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA ADOPTING THE 2025-2028 CITY OF MADERA - MADERA METRO TITLE VI PROGRAM PLAN

B-13 Police Patrol Vehicle Computer and Hardware Replacement

Recommendation: Adopt Resolutions:

1. Approving NASPO piggyback contract 23019 for the purchase of computers from Panasonic Connect North America, Division of Panasonic Corporation of North America and NASPO piggyback contract AR3189 for the purchase of hardware from Cradlepoint, Inc. through their authorized dealer CDCE, Inc. in the amount of \$255,857.89; and
2. Approving a Budget Amendment to the Fiscal Year 2024/25 Operating Budget to appropriate Measure K fund balance funds for the purchase of the computers and hardware (Report by Giachino Chiarmonte)

RES 25-107 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING NASPO PIGGYBACK CONTRACT 23019 FOR THE PURCHASE OF COMPUTERS FROM PANASONIC CONNECT NORTH AMERICA, DIVISION OF PANASONIC CORPORATION OF NORTH AMERICA AND NASPO PIGGYBACK CONTRACT AR3189 FOR THE PURCHASE OF HARDWARE FROM CRADLEPOINT, INC. THROUGH THEIR AUTHORIZED DEALER CDCE, INC. IN THE AMOUNT OF \$255,857.89

RES 25-108 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF MADERA FISCAL YEAR 2024/2025 ADOPTED BUDGET TO APPROPRIATE

MEASURE K FUNDS FOR THE PURCHASE OF COMPUTERS AND
HARDWARE FOR THE POLICE DEPARTMENT

B-14 Madera County Breastfeeding Coalition Fee Waiver Request for the 1st Annual Breastfeeding Awareness Walk & Celebration

Recommendation: Adopt a Resolution Waiving the Rental Fees of the Lions Town & Country Park (LT&C) on August 9, 2025, related to the 1st Annual Breastfeeding Awareness Walk & Celebration event hosted by the Madera County Breastfeeding Coalition, at an Anticipated Rental Fee of \$515 (Report by Joseph Hebert)

RES 25-109 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA WAIVING THE RENTAL FEES OF THE LIONS TOWN & COUNTRY PARK ON AUGUST 9, 2025, RELATED TO THE MADERA COUNTY BREASTFEEDING COALITION'S 1ST ANNUAL BREASTFEEDING AWARENESS WALK & CELEBRATION EVENT, AT AN ANTICIPATED RENTAL FEE OF \$515

B-15 Notice of Completion for the Frank Bergon Senior Center Fence Installation Project

Recommendation: Approve a Minute Order Approving:
1. Acceptance of the New Fence Installation at Frank Bergon Senior Center (FBSC), located at 238 South D Street, Madera, CA 93638; and
2. The Recording of Notice of Completion; and
3. The Release of Retention 35 days after the Recording of the Notice of Completion (Report by Joseph Hebert)

B-16 Acceptance of the Avenue 13 Sewer Interceptor Rehabilitation Project, City Project SS-00014

Recommendation: Adopt a Minute Order Approving:
1. Acceptance of Construction of the Avenue 13 Sewer Interceptor Rehabilitation Project, SS-000014; and
2. The Recording of Notice of Completion; and
3. The Release of Retention 35 days after Recording of the Notice of Completion (Report by Keith Helmuth)

B-17 Amendment No. 5 to Professional Services Agreement with Provost and Pritchard Consulting Group

Recommendation: Adopt a Resolution Approving Amendment No. 5 to the Agreement for Professional Planning Services with Provost & Pritchard Consulting Group (Report by Will Tackett)

RES 25-110 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AMENDMENT NO. 5 TO AGREEMENT FOR PROFESSIONAL PLANNING SERVICES WITH PROVOST & PRITCHARD CONSULTING GROUP TO INCREASE THE NOT-TO-EXCEED COMPENSATION LIMIT BY \$10,000

B-18 Appointment to the Transit Advisory Board

Recommendation: Adopt a Resolution Approving the Appointment of Sipho Munyaradzi to the Transit Advisory Board (Report by Michael Lima)

RES 25-111 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE APPOINTMENT OF SIPHO MUNYARADZI TO THE CITY OF MADERA TRANSIT ADVISORY BOARD

B-19 City's Participation in the 4th of July Community Event

Recommendation: Adopt Resolutions:

1. Authorizing up to \$5,000 in Payment to the Greater Madera Kiwanis should the 4th of July Community Event not Raise adequate Funds; and
2. Approving a Budget Amendment to the Fiscal Year 2024/2025 Operating Budget to Appropriate General Fund Balance for Payment to the Greater Madera Kiwanis; and
3. Waiving the Fees to Cover the Costs of Police Services of \$2,068 (Report by Giachino Chiamonte)

RES 25-112 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING UP TO \$5,000 IN PAYMENT TO THE GREATER MADERA KIWANIS SHOULD THE 4TH OF JULY COMMUNITY EVENT NOT RAISE ADEQUATE FUNDS

RES 25-113 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, AUTHORIZING AND APPROVING AMENDMENTS TO THE CITY OF MADERA FISCAL YEAR 2024/2025 BUDGET

RES 25-114 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA WAIVING THE FEES TO COVER COSTS OF POLICE SERVICES FOR THE 4TH OF JULY COMMUNITY EVENT FOR THE GREATER MADERA KIWANIS IN THE AMOUNT OF \$2,068

B-20 Consider an Amendment to the Professional Services Agreement with Fire Safety Solutions

Recommendation: Adopt a Resolution Approving a Third Amendment to the Professional Services Agreement with Fire Safety Solutions, Inc. for Building and Fire Plan Review and Inspection Services (Report by Will Tackett)

RES 25-115 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FIRE SAFETY SOLUTIONS, INC. FOR BUILDING AND FIRE PLAN REVIEW AND INSPECTION SERVICES

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Consideration of an Agreement with Flexlynqs, LLC for Consultation Services for the Preparation of a Micro-Transit Feasibility Study

Recommendation: Adopt a Resolution approving an Agreement with Flexlynqs, LLC and the City of Madera to provide consulting services for the preparation of a Micro-Transit Feasibility Study in the amount of \$198,505 (Report by Michael Lima)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-1 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MONTES.

RES 25-116 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT FOR CONSULTATION SERVICES WITH FLEXLYNQS, LLC. FOR THE DEVELOPMENT OF A MICRO-TRANSIT FEASIBILITY STUDY IN THE AMOUNT OF \$198,505

D-2 Schedule "A" Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2025, to June 30, 2026, for Fire Service Operations

Recommendation: Adopt a Resolution Approving a New Schedule "A" Agreement with the California Department of Forestry and Fire Protection (CAL FIRE) from July 1, 2025, to June 30, 2026, for \$7,045,082 (Report by Justin Macomb)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-2 WAS APPROVED BY A 6/0 VOTE. ABSENT: COUNCILMEMBER MONTES.

RES 25-117 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A NEW SCHEDULE "A" AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) FROM JULY 1, 2025, TO JUNE 30, 2026, FOR FIRE SERVICE OPERATIONS, AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT ON BEHALF OF THE CITY OF MADERA

E. ADMINISTRATIVE REPORTS:

E-1 Budget Workshop - Expenses

Recommendation: Seek City Council direction on expenses for the Fiscal Year 2025/26 Proposed Budget (Report by Michael Lima)

No Public Comment was presented. Public Comment was closed.

E-2 Presentation of Capital Improvement Program (CIP) for Fiscal Year (FY) 2025/26 to FY 2029/30

Recommendation: 1. Adopt a Minute Order Accepting the Proposed projects in the City's Draft Capital Improvement Program for FY 2025/26 to FY 2029/30; and
2. Authorize the City Engineer to submit the draft 5-year CIP for FY 2025/26 to FY 2029/30 to the Planning Commission for determination of conformity with the General Plan (Report by Keith Helmuth)

No Public Comment was presented. Public Comment was closed.

Mayor Gallegos announced that Councilmember Mejia exited the Council Chambers at 7:32 p.m.

ON MOTION BY MAYOR GALLEGOS AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, ITEM E-2 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS MONTES AND MEJIA.

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items, and (iv) to take action on matters initiated under this section of the agenda.

Councilmember Villegas had nothing to report.

Mayor Pro Tem Rodriguez attended a Neighborhood Watch meeting last Thursday in which many community members attended. He thanked Councilmember Mejia for introducing him to WELL (Water Education for Latino Leaders). WELL will have five (5) sessions on water policy and he will attend the first session next month.

Councilmember Evans attended the Madera Community Hospital (MCH) ribbon cutting last week. She used to volunteer in the Maternity Ward and is looking forward to MCH reopening that service. Everyone was invited to attend the upcoming Juneteenth event.

Councilmember Zacharia reminded everyone of the 4th of July event and invited them to go and join them. He also stated that volunteers are welcome as they can use all the help they can get.

Mayor Gallegos and City Manager Arnoldo Rodriguez met with the CEO of Valley Children's Hospital (VCH). VCH has an expansion plan for their site. They want to open a nine (9) restaurant hotel that includes an event center, housing and a small shopping mall. Mayor Gallegos gave a "shout out" to her former student, Rodrigo, who is in attendance with his father. It was great seeing him.

G. CLOSED SESSION:

G-1 Conference with Labor Negotiators Pursuant to Government Code §54957.6

Agency Designated Representatives: Arnoldo Rodriguez, Wendy Silva, Michael Lima, and Che Johnson

Employee Organizations: Madera Affiliated City Employees' Association, Madera Police Officers' Association, Mid Management Employee Group, and Law Enforcement Mid Management Employee Group

G-2 Conference with Labor Negotiators Pursuant to Government Code §54957.6

Agency Designated Representative: Arnoldo Rodriguez and Che Johnson

Unrepresented Positions: Police Chief, Director of Parks & Community Services, City Engineer, Director of Human Resources, Director of Information Technology, Chief Building Official, Planning Manager, Director of Financial Services, Public Works Operations Director, and Director of Community Development

G-3 Public Employee Performance Evaluation - Pursuant to Government Code Section §54957(b)(1)

Title: City Attorney

City Attorney Shannon Chaffin made the closed session announcement at 8:00 p.m. Mr. Chaffin and Council returned from Closed Session at 9:47 p.m. Mr. Chaffin stated there was no

reportable action on Item G-1 and Item G-2. For Item G-3, the City Attorney evaluation scored a rating of satisfactory or above.

FUTURE MEETING DATES:

- Wednesday, July 2, 2025
- Wednesday, July 16, 2025

ADJOURNMENT: Meeting was adjourned at 9:47 p.m.


ALICIA GONZALES, City Clerk


CECELIA K. GALLEGOS, Mayor


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk

