



**City of Madera
Parks & Community Services**

Minutes of a Regular Meeting of the Golf Course Advisory Committee

**Monday, June 23, 2025
12:00 p.m.**

**Meeting/Conference Room
John W. Wells Youth Center**

Members of the public may attend this meeting at Madera Municipal Golf Course. This meeting will also be available for public viewing and participation through Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: #884 0510 5528. Comments will also be accepted via email at parksinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637 Attention: Golf Course Advisory Committee.

Weblink:

<https://cityofmadera.zoom.us/j/88405105528?pwd=NnFAJWs9uLAoEN5fRb9XXzmAks5Dlc.1&from=addon>

Telephone Number: (669) 900-6833

Meeting ID: 884 0510 5528

CALL TO ORDER: The meeting was called to order at 12:05 p.m.

ROLL CALL:

Present:	Joseph Hebert	City Parks Director
	Dan Bacci	SGM Representative
	Chito Romero	Golfer At-Large Community Member
	Lisa Gill	Food and Beverage Director/Representative
	Karla Gran	Service Organization Representative

Absent:	Jose Rodriguez	City Councilmember
	Ed McIntyre	Non-Golfer/At-Large Community Member

PUBLIC COMMENT:

The first fifteen (15) minutes of the meeting are reserved for members of the public to address the Committee on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three (3) minutes, and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Committee on items on the Agenda should notify the Chair when that Agenda item is called. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

APPROVAL OF MINUTES

Motion to approve the meeting minutes for May 19, 2025, was approved by Chito Romero and seconded by Lisa Gill.

A. CAPEX PROJECT

A-1 Hire a Consultant to Assess and Improve the Irrigation System

Joseph Hebert requested clarification on this particular item. During the previous meeting, it was discussed, and he believes he advised the City Council about it under the consent calendar. He would like to follow proper protocol and present this item to the Council before proceeding with hiring a consultant. All members agreed, and Joseph mentioned that this item would be brought back, contingent on the Council's direction. He expressed uncertainty about the procurement process, specifically regarding the number of quotes required for this committee, since it involves a service.

Dan Bacci mentioned that he would have his portion of the capital funding ready by July and would follow up on obtaining consulting quotes. He recalled reaching out to two consultants but will ensure that multiple quotes are secured.

B. BOARD MEMBER REPORTS

B-1 Banquet and Restaurant Facilities – Lisa Gill

Lisa Gill reported that things are going well. She mentioned that there have been some touch-ups needed in the banquet room due to normal wear and tear, and a window requires replacement; she will be following up to have it fixed. They are preparing for the 4th of July tournament, and she noted that she is short-staffed and very busy. The HVAC system in the banquet hall is functioning properly. To ensure it starts reliably, she has kept it running without turning it off.

B-2 Pro Shop / Cart Barn / Non-Course Grounds – Dan Bacci

Dan Bacci reported that despite the high temperatures, the golf course is in good condition. The cooler nighttime temperatures are beneficial for the turf, and the presence of water in the canal helps reduce the need for pumping from the ground. Although there are a few dry spots on the course, this is primarily due to high winds at night, which can affect the direction of the irrigation system while it is operating.

Regarding the golf carts, they are currently out of warranty. However, Dan mentioned that they have been communicating with the supplier about maintenance issues. Although the supplier failed to send a technician in a timely manner, they will be sending staff for repairs, as these were still covered under warranty based on when the requests were initiated. Minor

maintenance on the carts is being handled in-house, while larger repairs are being addressed under the warranty.

Dan Bacci also introduced Derrick, the regional superintendent. Derrick will oversee multiple courses and collaborate with the superintendents at each location to implement improvements, such as enhancements to the perimeter and breezeways. He will also manage the chemical program for the courses.

Additionally, Joseph Hebert provided an update on the HVAC systems in the pro shop. He stated that the Facility Supervisor is working with a contractor to replace the units. The replacement will proceed in phases, and from a facility standpoint, Joseph requested that Dan provide a list of items that need attention and have not yet been replaced or improved.

C. FUTURE AGENDA ITEMS

- Committee Member Terms

ADJOURNMENT

The meeting was adjourned at 12:26 p.m.



Administrative Assistant, Mercedes P. Bravo