



**City of Madera
Parks & Community Services**

Minutes of a Regular Meeting of the Golf Course Advisory Committee

**Monday, May 19, 2025
12:00 p.m.**

**Meeting/Conference Room
John W. Wells Youth Center**

Members of the public may attend this meeting at Madera Municipal Golf Course. This meeting will also be available for public viewing and participation through Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: #827 9116 4089. Comments will also be accepted via email at parksinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637 Attention: Golf Course Advisory Committee.

Weblink:

<https://cityofmadera.zoom.us/j/82791164089?pwd=DW9yBDwP6FbMKeaMzDMCgkbnG6BKt.1>

Telephone Number: (669) 900-6833

Meeting ID: 827 9116 4089

CALL TO ORDER: The meeting was called to order at 12:01 p.m.

ROLL CALL:

Present:	Jose Rodriguez	City Councilmember
	Joseph Hebert	City Parks Director
	Dan Bacci	SGM Representative
	Chito Romero	Golfer At-Large Community Member
	Lisa Gill	Food and Beverage Director/Representative
	Ed McIntyre	Non-Golfer/At-Large Community Member
	Karla Gran	Service Organization Representative

PUBLIC COMMENT:

The first fifteen (15) minutes of the meeting are reserved for members of the public to address the Committee on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three (3) minutes, and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Committee on items on the Agenda should notify the Chair when that Agenda item is called. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

Bill McPike addressed the committee and noted that, after reviewing the previous minutes, it was mentioned that a workshop would be held with the Council. He inquired whether the

Council had figured out the timing and details for this workshop. Additionally, Bill asked if the 2024 USGA report had been included on the City Council Agenda.

APPROVAL OF MINUTES

Motion to approve minutes for January 21, 2025, and March 24, 2025, meeting by Ed McIntyre, seconded by Lisa Gill.

A. CAPEX PROJECT

A-1 City Council Direction on HVAC Replacement

Joseph Hebert announced that the City is moving forward with the replacement of the HVAC units located at the clubhouse/pro-shop building. Three quotes have been received, and the City is currently awaiting insurance documentation from the contractors to proceed. The estimated cost for this replacement is around \$25,000. Joseph also inquired about the operability of the HVAC units in the banquet room.

Dan Bacci mentioned that when Cole Scroggins inspected the units, he checked only the clubhouse/pro-shop building. He asked Lisa if the units in the banquet room were operational.

Lisa Gill responded that one of the units is not functioning at all and is blowing hot air. Fortunately, extreme hot weather has not yet occurred, but this will become an issue when they need to turn the units on.

Jose Rodriguez reminded the committee that the plan was for the quotes to be prepared by City staff. The priority for the HVAC replacement is the clubhouse/pro-shop building, as the units there are not operational. Following that, attention will turn to replacing the HVAC units in the banquet room.

There are approximately four double units within the banquet and restaurant areas. One double unit controls the restaurant and was replaced last year, while another unit controls the hallway area, with one side currently functional. In the banquet room, there are two double units, and only one of them is operational.

Ed McIntyre inquired about the availability of the as-built plans for the building. Dan Bacci confirmed that all drawings are available in the storage room and were made available to Cole Scroggins.

Ed emphasized the priority of replacing the banquet room units and recommended that efforts should shift towards this replacement. However, Joseph Hebert pointed out that since the clubhouse/pro-shop building's units are non-functional, it is crucial to prioritize addressing the non-operational units. The other units, while still working, are nearing the end of their lifespan.

Dan Bacci stated that capital funding is scheduled for July 1st, with \$75,000 allocated for the replacement of the additional units.

Chito Romero expressed his desire for the City to proceed with the HVAC replacement at the clubhouse/pro-shop building. He stated that the banquet area units will also be replaced, and he sees no need to change the current plan, as doing so could lead to delays.

B. BOARD MEMBER REPORTS

B-1 Capital Expenditure Overview – Joseph Hebert

Joseph Hebert informed the committee that he is preparing a report summarizing all expenses since the committee's inception. The summary will be sent via email.

B-2 Facilities Flooring Repairs and HVAC Replacement – Lisa Gill

Lisa Gill shared that everything is going great at the facility. She is currently waiting on a part for one of the door hinges to fix the door. Last week, the baseboards in the hallway were painted, and low-maintenance repairs were made to address normal wear and tear. A new dance floor has been installed, and she mentioned that the Dos Palos class of 1962 recently rented the facility and had a fantastic time dancing.

Jose Rodriguez asked Lisa about the comparison of community outreach and reservations for the facility compared to two years ago. Lisa responded that there has been a significant increase in reservations. She has opened the facility to all service clubs at no cost, including the Madera Camp Fire and the Council Fire.

B-3 Pro Shop / Cart Barn / Non-Course Grounds – Dan Bacci

Dan Bacci shared that there have been many positive comments about the course grounds, largely due to Mother Nature's influence. They are currently receiving district water from the Madera Irrigation District (MID), but he won't know the exact allocations until the end of winter. As it stands, they will likely continue receiving district water, which will prevent the need to turn on the well. This could potentially save money on water costs as well as reduce wear and tear on the wells and equipment. He is hopeful that this will be a great year.

C. FUTURE AGENDA ITEMS

- Irrigation System – Action item to hire a consultant

ADJOURNMENT

The meeting was adjourned at 12:38 p.m.



Administrative Assistant, Mercedes P. Bravo