

**City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
June 17, 2025 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, June 17, 2025, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #864 5765 2165. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/86457652165>

Telephone Number: (669) 900-6833
Meeting ID 864 5765 2165

Roll Call

Jack Porter-Chairperson
Cynthia Ortégón-Vice Chairperson
Saim Mohammad
Diana Robbins
Gladys Marroquin
Sipho Munyaradzi

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of May 20, 2025
2. Lion's Town & Country Park Trail Improvement Project – Joe Hebert, Director of Parks & Community Services
3. Enforcement of Sidewalk Accessibility with Regard to Mobile and Transient Vendors – Lieutenant Adams, Madera Police Department
4. Discussion of Standard Meeting Frequency – Chairperson Porter (**item continued from May 20, 2025, meeting**)
5. Advisory Councilmember Reports
This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Adjournment

Next Regular Meeting will be Tuesday, July 15, 2025

- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5404 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5404 or emailing hrinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4th Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- I, Erica Gaitan, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of June 17, 2025, near the front entrances of City Hall no later than 5:00 p.m. on June 12, 2025.

Erica Gaitan, Human Resources Technician II Date _____

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
REGULAR MEETING MINUTES
May 20, 2025, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, May 20, 2025, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

ROLL CALL:

Advisory Councilmember Name	Present
Saim Mohammad, Vice Chairperson	N
Jack Porter	Y
Cynthia Ortegón	Y
Diana Robbins	Y
Gladys Marroquin	N
Sipho Munyaradzi	Y
In-Person City Staff Present	
Sergeant Brent Cederquist, Madera Police Department	
Wendy Silva, Director of Human Resources	
Erica Gaitan, Human Resources Technician II	
In-Person Members of Public	
0	
Zoom Attendees	
Blanca Mendoza-Navarro, Executive Director of Madera Housing Authority	

OTHERS PRESENT: None.

Chairperson Porter called the meeting to order at 3:30pm.

Public Comment:

No public comment.

Business Matters

1. Approval of Minutes – Meeting of March 18, 2025. Councilmember Robbins made a motion to approve the minutes as presented; motion seconded by Councilmember Munyaradzi. All council members voted yes to approve the minutes. Motion passed unanimously.

2. Discussion of City of Madera Housing Authority accessible and affordable housing options and needs was presented by Executive Director Blanca Mendoza-Navarro. She offered the agency's portfolio data concerning public housing and ADA accessibility. Currently there are 244 units of public housing, in which 11 of those are ADA accessible. There are 100 units of farm labor housing and 3 of them are ADA accessible. The Housing Authority also manages a Housing Choice Voucher Program, which include 804 vouchers for affordable housing needs. A partnership with the management company of Arbor Pointe and Esperanza Village have taken place, currently accommodating for 16 units and 1 is a fully accessible ADA unit at Arbor Pointe and 30 units at Esperanza Village with 2 ADA units accessible. Vice Chairperson Ortégón and Director Mendoza-Navarro discussed the HUD requirements of 5 percent housing availability for ADA and the notion that housing may be grandfathered-in based on year built. As each housing project undergoes rehab or renovations, they must support ADA guidelines. Chairperson Porter and Director Mendoza-Navarro further discussed the possibilities for renovations or reasonable accommodation for those that may need ADA accessibility, when there is no current ADA unit availability. When such instances occur, those families that were previously placed in an ADA unit sign a waiver at the beginning of their tenancy stating possible relocation based on the needs of an ADA family. Director Mendoza-Navarro did not have further information for those families that hold a Housing Voucher (Section 8) that require ADA accessibility, whereas the property owners or management companies housing those families would have that data available.
3. Enforcement of accessible parking regulations and accessible parking stall compliance was presented by Sergeant Brent Cederquist. He confirmed that the Madera Police Department does actively enforce accessible parking regulations and issues citations related to 22507.8 of the California Vehicle Code. It is a part of the officer's daily assignments to check high traffic zones, such as Walmart and Lowes parking lot areas. Chairperson Porter had specific concerns about tickets not being issued, and inquired about officers asking questions as to why they are illegally parked in a reserved handicap parking space instead of ticketing for the violation. Sgt. Cederquist suggested that if officers are not following general practice, that a supervisor be contacted to address the concerns. Chairperson Porter led the discussion into ride-a-long opportunities for the general public. Councilmember Munyaradzi inquired if a vest would be available for the passengers. Sgt. Cederquist confirmed that ride-a-longs and vests are all available upon request, both weekdays and weekends and offered his contact information. He discussed further that concerns regarding proper display of accessible disabled stalls on private property or private businesses can be best handled through code enforcement. Vice Chairperson Ortégón suggested the officers offer education to the violators in addition to the citation.
4. Discussion of Madera County Transportation Commission Unmet Transit Needs Report was shared by Vice Chairperson Ortégón. Every year in April, Madera County Transportation Commission completes an unmet needs evaluation for the people who live in the City and County, referencing transportation. Vice Chairperson Ortégón has attended and represented the ADA for the past 20 years, offering

updates and information being requested. Meetings surround discussion involving the public's unmet needs, their feasibility, cost effectiveness, etc. For 2025, on unmet need mentioned was transit service from Chowchilla to UC Merced and Merced College. There is not enough documentation of demand for a route to Merced and Amtrak currently offers services to Madera and Merced. Another unmet need stated was additional frequency on the Valley Children's Route, requesting for more buses, more often. Although it was not found as a reasonable unmet need now, it may be in future with the expansion of the area. The suggestion of increasing the times of bus services to early morning or late pm hours was discussed. There was not enough ridership to justify that notion as an unmet need. Another unmet need brought up was routes to Camarena from La Vina. It was stated that while the City's Madera Metro system does have Dial-A-Ride or Handy Ride available to help facilitate those needs for Madera County Residents, travel from Madera Acres to Children's Hospital does not have enough ridership to facilitate the request. Councilmember Munyaradzi suggested that during the Madera County Transportation Commission study of unmet needs, it would be helpful to offer a balanced perspective of the enterprise to declare whether the "unmet needs" currently exist or have been achieved. Vice Chairperson Ortégón shared that there is a new head of Madera Transit Center (MTC), and he is very proactive, offering a smaller, more legible map of the routes and schedules of the transportation system in real time. MTC is also actively working on a micro transit system to fill in the gaps for the needs of public riders. Discussions ensued of Madera Transit Advisory Board (TAB) to hire a consultant to perform a study on micro transit.

5. Discussion of standard meeting frequency was brought forth by Chairperson Porter. This past year, ADA experienced a period of 5 months without holding a meeting due to lack of quorum or lack of business items for discussion. Chairperson Porter suggested meeting every 3 months, or quarterly, (similar to TAB), asking Director of Human Resources Wendy Silva if there was a requirement of a monthly meeting. City of Madera is a general law city but do adhere to current bylaws that indicate ADA to meet monthly. Those bylaws can be amended with a request to City Council with a potential to meet quarterly, voting meetings can also be called by the chair if a situation requires a more frequent meeting, such as emergency meetings, etc. Suggested meeting in June and have a potential to bring to Council in July and met quarterly thereafter. This agenda item was continued to June at the request of Vice Chairperson Ortégón.
6. Advisory Councilmember Reports: Vice Chairperson Ortégón announced an upcoming event, the Pride Parade on May 31st being held at Hatfield Hall in Madera (2nd Annual), and Pride Parade on June 7th at the Tower District in Fresno.

Meeting adjourned at 4:10 p.m.

Respectfully Submitted,

Accepted,

Erica Gaitan
HR Technician II

Jack Porter
Chairperson

Date:_____

Date: _____