

**City of Madera ADA Advisory Council  
City Hall Council Chambers  
205 W. 4<sup>th</sup> Street, Madera, CA 93637  
Regular Session Agenda  
May 20, 2025 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, May 20, 2025, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #864 5765 2165. When an agenda item you wish to comment on is discussed, press \*9 on your phone to virtually raise your hand. Press \*6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at [hinfo@madera.gov](mailto:hinfo@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/86457652165>

Telephone Number: (669) 900-6833  
Meeting ID 864 5765 2165

Roll Call

Jack Porter-Chairperson  
Cynthia Ortégón-Vice Chairperson  
Saim Mohammad  
Diana Robbins  
Gladys Marroquin  
Sipho Munyaradzi

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

## Business Matters

1. Approval of Minutes – Meeting of March 18, 2025
2. Discussion of City of Madera Housing Authority accessible and affordable housing options and needs – Executive Director Blanca Mendoza-Navarro
3. Enforcement of Accessible parking regulations and accessible parking stall compliance – Sergeant Brent Cederquist
4. Discussion of Madera County Transportation Commission Unmet Transit Needs Report – Vice Chairperson Ortegón
5. Discussion of standard meeting frequency – Chairperson Porter
6. Advisory Councilmember Reports

***This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.***

## Adjournment

Next Regular Meeting will be Tuesday, June 17, 2025

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- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5404 or by email at [hrinfo@madera.gov](mailto:hrinfo@madera.gov).
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5404 or emailing [hrinfo@madera.gov](mailto:hrinfo@madera.gov). Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4<sup>th</sup> Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- The services of a translator can be made available. Please contact Human Resources at (559) 661-5404, or [hrinfo@madera.gov](mailto:hrinfo@madera.gov) to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested by not required.
  - Questions regarding the meeting agenda or the conduct of the meeting, please contact the Human Resources Office at (559) 661-5404.
  - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Erica Gaitan, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of May 20, 2025, near the front entrances of City Hall no later than 5:00 p.m. on May 15, 2025.

	<u>05/15/2025</u>
Erica Gaitan, Human Resources Technician II	Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council  
City Hall Council Chambers  
205 W. 4<sup>th</sup> Street, Madera, CA 93637  
**REGULAR MEETING MINUTES**  
March 18, 2025, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, March 18, 2025, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

**ROLL CALL:**

<b>Advisory Councilmember Name</b>	<b>Present</b>
Saim Mohammad, Vice Chairperson	N
Jack Porter	Y
Cynthia Ortegón	Y
Diana Robbins	Y
Gladys Marroquin	N
Sipho Munyaradzi	Y
<b>In-Person City Staff Present</b>	
Wendy Silva, Director of Human Resources	
Erica Gaitan, Human Resources Technician II	
Jonathan Gramajo, Assistant Engineer	
<b>In-Person Members of Public</b>	
1	
<b>Zoom Attendees</b>	
None	

**OTHERS PRESENT:** None.

Councilmember Cynthia Ortegón called the meeting to order at 3:32pm.

Public Comment:

Each member of the public, including City Staff, In-Person, and Zoom attendees, introduced themselves.

Business Matters

1. Approval of Minutes – Meeting of September 17, 2024. Councilmember Jack Porter made a motion to approve the minutes as presented; motion seconded by Councilmember Diana Robbins. All council members voted yes to approve the minutes. Motion passed unanimously.

2. Nomination and Election of Chairperson was presented by Wendy Silva. ADA Advisory Council currently has a vacancy in the position of chairperson. Ms. Silva opened the floor for nominations for the position of chairperson for 2025. Councilmember Jack Porter nominated himself for chairperson and no other nominations were presented. Ms. Silva called for votes. Matter was approved with 3 votes in favor, 1 vote against electing the nominated Council Member for Chairperson. Affirmative votes: Jack Porter, Diana Robbins, Siphon Munyaradzi. No Votes: Cynthia Ortégón.
3. Nomination and Election of Vice Chairperson was presented by Wendy Silva. The position is currently held by Saim Mohammad; however, Ms. Silva opened the floor for any possible nominations for change as current Vice Chairperson Mohammad is currently unavailable the next few months. Councilmember Diana Robbins made a nomination for Cynthia Ortégón as Vice Chairperson; Chairperson Porter seconded the motion. Councilmember Ortégón accepted the nomination. No other nominations were presented. Ms. Silva called for a vote. Motion passed unanimously.
4. Informational report on City of Madera sidewalk improvement projects was presented by Jonathan Gramajo, Assistant Engineer for the City of Madera. He showcased ongoing projects and future projects that have been approved and/or received authorized funding/grants. He presented project R94, which consist of two phases. Phase 1 pertains to sidewalk construction located along Yosemite Ave from Tozer Ave to Mace Street in CalTrans right of way and is currently contingent on CalTrans final approvals and project amount is estimated at \$500,000. Phase 2 was awarded on February 5, 2025, and consists of 16,000 lineal feet of sidewalk in the amount of \$2 million. ATP Cycle Grant was awarded for an estimated 2,400 linear feet of sidewalk, including 66 ADA curb ramps, 24 curb extensions and 1 pedestrian highway beacon. Total project cost estimated to be \$7.5 million, pending design and construction, projecting to complete in 2027-2028. These improvement areas were based on the common concerns of elementary school teachers, parents, and students during walk audits and identifying their needs. Lastly, Mr. Gramajo exhibited the R58 project, located along Schnoor Ave. Developments are estimating to be 1,500 lineal feet of sidewalk that will be 4-5 feet wide, 12 new curb ramps, and proper slopes—meeting all ADA standards.
5. Advisory Councilmember Reports-Councilmember Ortégón briefly spoke on how City of Madera-Parks Department is investing \$500,000 in redoing pathways and cement at Town and County Park. She would like to invite the Parks department or representative to speak on it at the next meeting and have it been included as an Agenda item.

Meeting adjourned at 4:12 p.m.

Respectfully Submitted,

Accepted,

\_\_\_\_\_  
Erica Gaitan  
HR Technician II

\_\_\_\_\_  
Jack Porter  
Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_