



**City of Madera
Parks & Community Services
Minutes of a Regular Meeting of the Golf Course Advisory Committee**

**Tuesday, January 21, 2025
12:00 p.m.**

**Meeting/Conference Room
John W. Wells Youth Center**

Members of the public may attend this meeting at Madera Municipal Golf Course. This meeting will also be available for public viewing and participation through Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter meeting ID: #841 6016 4362. Comments will also be accepted via email at parksinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637 Attention: Golf Course Advisory Committee.

Weblink:

<https://cityofmadera.zoom.us/j/84160164362?pwd=zx9K7FE9eXDWqVaqI8lPgg.1&from=addon>

Telephone Number: (669) 900-6833

Meeting ID: 841 6016 4362

CALL TO ORDER: The meeting was called to order at 12:03 p.m.

ROLL CALL:

| | | |
|----------|----------------|---|
| Present: | Joseph Hebert | City Parks Director |
| | Jose Rodriguez | City Councilmember |
| | Dan Bacci | SGM Representative |
| | Ed McIntyre | Non-Golfer/At-Large Community Member |
| | Karla Gran | Service Organization Representative |
| | Chito Romero | Golfer At-Large Community Member |
| Absent: | | |
| | Lisa Gill | Food and Beverage Director/Representative |

PUBLIC COMMENT:

The first fifteen (15) minutes of the meeting are reserved for members of the public to address the Committee on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three (3) minutes, and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Committee on items on the Agenda should notify the Chair when that Agenda item is called. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

Olga Saucedo-Garcia, Program Coordinator, announced that the Spring Swing golf tournament is scheduled for Saturday, March 29. This event is hosted annually by the Parks Department.

APPROVAL OF MINUTES

Motion to approve minutes for December 16, 2024, meeting by Joseph Hebert, seconded by Dan Bacci.

Motion was approved unanimously.

A. CAPEX PROJECT

A-1 Irrigation System Report and Quotes

Dan Bacci mentioned that Crag Zellers will be the consultant who will assess the irrigation system. The quote shared with the committee outlines the scope of work that he will review. Crag also provided an example report from a different golf course to give an idea of what to expect in the final report.

Dan Bacci mentioned that the quote is on the higher end of the pricing spectrum, but this is expected since it comes from a consultant. While the report has pros and cons, it will outline the necessary improvements. However, he is indifferent about whether to proceed with the consultant's report.

Ed McIntyre inquired about the costs associated with the Porterville golf course and the scope of the project. Dan Bacci responded that, similar to the Rippon golf course, which they recently took oversight of, they have contracted Toro Construction for the central control and satellite components of the project. The replacement of the heads will be handled in-house and will be done in phases, with 100 heads being replaced at a time. This project is estimated to cost around \$160,000. A consultant was not involved in this project.

Dan Bacci reviewed each line item in the scope of work, providing a clear and concise explanation of its purpose and functionality. Joseph Hebert advised against hiring a consultant, and Dan Bacci agreed.

Dan Bacci will obtain quotes for the work from either Toro or Rain Bird Construction. He will also request suggestions for any additional improvements that may be necessary, as the system has not been upgraded since the golf course was established over 25 years ago. All members agreed to postpone this item for further discussion.

Motion was approved unanimously.

A-2 Banquet and Restaurant Facilities Flooring Repairs

Lisa Gill was absent due to flooring repairs at the restaurant. Dan Bacci mentioned that the repairs were being conducted today.

B. BOARD MEMBER REPORT

B-1 Golf Course Grounds

Chito Romero raised concerns about a possible leak near hole 16 due to noticeable issues with the turf. Dan Bacci responded that he would investigate the situation. Additionally, Chito inquired about installing padlocks in the restrooms. Although there have been improvements in the bathroom conditions, he believes investing in padlocks is necessary. Dan Bacci indicated that this could be handled in-house and assured them he would follow up on the matter.

C. CONSENT CALENDAR

C-1 Establishing Meeting Frequency


Jose Rodriguez mentioned that there have previously been discussions about whether to hold meetings monthly or biweekly. Joseph Hebert expressed a preference to table this topic for now, opting to continue meeting monthly. He suggested that we could revisit the idea of voting on switching to biweekly or even quarterly meetings at a later date. The purpose of establishing a scheduled meeting calendar is to ensure transparency with the public. All members agreed.

Motion was approved unanimously.

D. FUTURE AGENDA ITEMS

- Obtain quotes for an irrigation system from at least two different contractors.

The meeting was adjourned at 1:22 p.m.



Administrative Assistant, Mercedes P. Bravo