



## REGULAR MEETING OF THE MADERA CITY COUNCIL

205 W. 4<sup>th</sup> Street, Madera, California 93637

### NOTICE AND AGENDA

Wednesday, December 18, 2024  
6:00 p.m.

Council Chambers  
City Hall

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The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at [www.madera.gov/live](http://www.madera.gov/live). Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 829 3653 5942 #. Comments will also be accepted via email at [citycouncilpubliccomment@madera.gov](mailto:citycouncilpubliccomment@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

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#### **CALL TO ORDER:**

**ROLL CALL:** Mayor Cece Gallegos  
Mayor Pro Tem Jose Rodriguez, District 2  
Vacant, District 1  
Councilmember Steve Montes, District 3  
Councilmember Anita Evans, District 4  
Councilmember Elsa Mejia, District 5  
Councilmember Artemio Villegas, District 6

**INVOCATION:** Pastor Dave Hawes, 4<sup>th</sup> Street Church

#### **PLEDGE OF ALLEGIANCE:**

#### **APPROVAL OF AGENDA:**

#### **PRESENTATIONS:**

1. Learning more about Madera Irrigation District (MID) - Tommy Greci, General Manager MID

#### **PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters*

discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

**A. PUBLIC HEARINGS:**

**A-1 Ordinance Text Amendment (OTA) 2024-02, for the amendment of Chapter 3 of Title X: Planning and Zoning of the City Municipal Code**

**Recommendation:** The Planning Commission and staff recommend the City Council conduct a public hearing and take action as follows:

1. Waive full reading and introduce by title only an Ordinance of the City Council of the City of Madera determining the project is exempt pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines and amending Chapter 3 of Title X: Planning and Zoning of the City Municipal Code regarding housing-related definitions, procedures, and regulated uses in zone districts that allow housing (Report by Will Tackett)

**B. CONSENT CALENDAR:**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.*

**B-1 Minutes – November 20, 2024 and December 4, 2024**

**Recommendation:** Approve the City Council Minutes of November 20, 2024 and December 4, 2024 (Report by Alicia Gonzales)

**B-2 Informational Report on Register of Audited Demands**

**Recommendation:** Review Register of Audited Demands Report for November 23, 2024, to December 6, 2024 (Report by Michael Lima)

**B-3 Informational Report on Personnel Activity**

**Recommendation:** This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

**B-4 Adoption of Updated City of Madera Full Time Salary Schedules**

**Recommendation:** Adopt a Resolution Approving Revised City of Madera Full Time Salary Schedules effective December 3, 2024; December 4, 2024; and December 28, 2024 (Report by Wendy Silva)

**B-5 Transfer of Road Maintenance Rehabilitation Account (RMRA) appropriations from the existing Highway Users Tax Account (HUTA) fund to a new RMRA Fund**

**Recommendation:** Adopt a Budget Amendment Resolution Authorizing the Transfer of RMRA Appropriations from the existing HUTA Fund to a new RMRA Fund (Report by Keith Helmuth)

**B-6 Accepting Improvements for the Ellis & D Street Subdivision (Tract No. 19-S-07)**

**Recommendation:** Adopt a Resolution:

1. Accepting improvements for the Ellis & D Street Subdivision (Tract No. 19-S-07); and
2. Authorize the filing of the Notice of Acceptance for said subdivision improvements (Report by Keith Helmuth)

**B-7 City of Madera FY 2022-2026 Transit Asset Management (TAM) Plan Update**

**Recommendation:** Adopt a Resolution Approving the updated City of Madera FY 2022-2026 Transit Asset Management (TAM) Plan (Report by Michael Lima)

**B-8 Piggyback Purchase Agreements for Fleet Division-Related Purchases**

**Recommendation:** Adopt a Resolution approving piggyback purchase agreements of:

1. A 5-yard all-electric dump truck for Public Works from PB Loader Corporation for \$218,398; and
2. A 5-yard dump truck for the Parks Department from PB Loader Corporation for \$197,288 (Report by Michael Lima)

**B-9 Banking Services Contract Award**

**Recommendation:** Adopt a Resolution Awarding a Five (5) Year Contract with Four (4) One-Year Extensions to US Bank for Banking Services (Report by Michael Lima)

**B-10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program 2024/25 Grant Award Acceptance**

**Recommendation:** Adopt a Resolution accepting the \$20,491 grant award and amending the City's 2024/25 Adopted Budget to reflect revenues and expenditures related to the grant (Report by Giachino Chiaramonte)

**B-11 Agreement with Union Pacific Railroad Company for the Water Main Replacement under the Fresno River project, Project W-00009**

**Recommendation:** Adopt a Resolution approving a Pipeline Crossing Agreement (Agreement) between the Union Pacific Railroad Company and the City of Madera for the water main replacement across the Fresno River (Report by Keith Helmuth)

**B-12 Extension of Agreement with Backflow Solutions, Inc.**

**Recommendation:** Adopt a Resolution Extending the Existing Agreement with Backflow Solutions, Inc., for one additional year (Report by Arnoldo Rodriguez)

**B-13 Consider an Amendment to the Professional Services Agreement with Fire Safety Solutions**

**Recommendation:** Adopt a Resolution approving a Second Amendment to the Professional Services Agreement with Fire Safety Solutions, Inc. for Building and Fire Plan Review and Inspection Services (Report by Will Tackett)

**B-14 Award of Agreement for Professional Recruiting Services**

**Recommendation:** Adopt a Resolution Approving a Professional Services Agreement with CPS HR Consulting for Recruiting Services (Report by Wendy Silva)

**B-15 Annual Local Appointment List on City Boards, Commissions, and Committees**

**Recommendation:** Approve a Minute Order Authorizing the City Clerk to File the 2025 Annual Local Appointments List (Report by Alicia Gonzales)

**C. WORKSHOP:** None

**D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:**

**D-1 Purchase of New Tasers for the Police Department**

**Recommendation:** Adopt Resolutions:

1. Approving the purchase of 71 Tasers from Axon Enterprises, Inc. for \$265,686.35; and
2. Approving a Budget Amendment to the Fiscal Year 2024/25 Operating Budget to appropriate Measure K fund balance funds for the purchase of the Tasers (Report by Giachino Chiaramonte)

**D-2 Contract Award for Fairgrounds Lift Station Modifications, City Project SS-00006**

**Recommendation:** Adopt a Resolution:

1. Approving the contract award for the Fairgrounds Lift Station Modifications, City Project SS-00006 for \$1,902,002 to Telstar Instruments; and
2. Authorizing a contingency of 10 percent of the contract amount; and
3. Adopting a CEQA Class 2 Replacement or Reconstruction Categorical Exemption per Section 15302 (c) (Report by Keith Helmuth)

**D-3 Approval of an Agreement with Wordly for Translation Services**

- Recommendation:**
1. Adopt a Resolution approving the agreement with Wordly for the provision of AI-powered translation services at City Council meetings; and
  2. Adopt a Resolution approving a budget amendment for the amount of \$9,950 (Report by Alicia Gonzales)

**D-4 City Council Appointment to Fill Vacancy in Council District 1**

**Recommendation:** It is recommended that the City Council:

1. Consider the applications for the City Council District 1 seat and, after deliberation, adopt a Resolution appointing a candidate to fill the vacancy; or
2. Direct staff to prepare a Resolution calling for a special election to fill the vacancy, with the election to be held no later than Sunday, February 2, 2025, as required by applicable law (Report by Alicia Gonzales)

**E. ADMINISTRATIVE REPORTS:**

**E-1 Informational Report on Attendance of City Board, Commission, Committee Members**

**Recommendation:** Staff recommends that the City Council receive and review this report as an informational item (Report by Arnoldo Rodriguez)

**E-2 Seek Direction Regarding the Regular City Council Meetings Scheduled for 2025**

**Recommendation:** Direction on, and Adoption of, a Meeting Schedule for Council (Report by Arnoldo Rodriguez)

**F. FUTURE AGENDA ITEMS:**

*This portion of the meeting is reserved (i) to initiate new matters and to request updates, and (ii) and to initiate new agenda items. No single item may exceed one minute. All votes shall be conducted electronically, with the results announced by the Chair. If voting is not available by electronic methods, another method may be used by the Chair unless otherwise determined by a majority of the Councilmembers present. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.*

**G. COUNCILMEMBER COMMUNICATIONS (REPORTS/ANNOUNCEMENTS):**

*This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, and (ii) to make announcements.*

**H. CLOSED SESSION: None**

**UPCOMING MEETING DATES:**

- Wednesday, January 15, 2025
- Wednesday, February 5, 2025

**ADJOURNMENT:**

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- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing [cityclerkinfo@madera.gov](mailto:cityclerkinfo@madera.gov) . Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact the City Clerk's Office at (559) 661-5405 or emailing [cityclerkinfo@madera.gov](mailto:cityclerkinfo@madera.gov) to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
- Please silence or turn off cell phones and electronic devices while the meeting is in session.
- Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
- Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4<sup>th</sup> Street, Madera, CA 93637 and on the City website at [www.madera.gov](http://www.madera.gov)

- Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
  - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for December 18, 2024, near the front entrances of City Hall and on the City's website [www.madera.gov](http://www.madera.gov) at 5:00 p.m. on December 13, 2024.



Alicia Gonzales, City Clerk