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REGULAR MEETING OF THE MADERA CITY COUNCIL

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

**Wednesday, December 4, 2024
6:00 p.m.**

**Council Chambers
City Hall**

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 847 7137 8598 #. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER:

ROLL CALL: Mayor Santos Garcia
Mayor Pro Tem Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

INVOCATION: Pastor Roger Leach, Valley West Christian Center

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

COUNCIL REORGANIZATION:

1. **Declaring the Results of the 2024 General Election, Oaths of Office, and Annual Reorganization**

Recommendation: Council reviews the Madera County Elections Office Canvass for Elected Official positions and take the following action:

1. By Motion, Adopt a Resolution Declaring the Results of the 2024 General Election as Certified by the Madera County Elections Office; and;
2. Performance of Ceremonial Oaths of Office; and

3. Council to Recognize Elected Officials for their Years of Service
(Report by Alicia Gonzales)

2. Consideration of Selection of Mayor Pro Tem to Serve a One-Year Term

Recommendation: Council to accept nominations for Mayor Pro Tem and make appointment by motion to serve a one-year term (Report by Alicia Gonzales)

PRESENTATIONS:

1. Proclamation Recognizing Assemblywoman Esmeralda Soria

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

A. PUBLIC HEARINGS: None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

B-1 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for November 9, 2024 to November 22, 2024 (Report by Michael Lima)

B-2 Informational Report on Contract City Attorney Services and Litigation Expenditures

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Report by Arnaldo Rodriguez)

B-3 Update of the City of Madera's Public Transportation Agency Safety Plan for the Madera Metro Transit System

Recommendation: Adopt a Resolution adopting the updated Madera Metro Public Transportation Agency Safety Plan (Report by Michael Lima)

B-4 Amendment to the Agreement with Westwood Professional Services, Inc., Formally O'Dell Engineering, regarding R-94 Bid Package 3 – Sidewalk Improvements at Various Locations

Recommendation: Adopt a Resolution Amending the Agreement with Westwood Professional Services, Inc., Formally O'Dell Engineering, in the Amount of \$15,900 for the Design of Additional Sidewalk Segments at Various Locations (Report by Keith Helmuth)

B-5 Adjustment of Planning Manager Assigned Salary Range

Recommendation: Adopt a Resolution Modifying the Assigned Salary Range for the Classification of Planning Manager (Report by Wendy Silva)

B-6 Madera Elks Lodge Fee Waiver Request for the Annual Hoop Shoot Event

Recommendation: Adopt a Resolution waiving the rental fees of the John Wells Youth Center on January 4, 2025, related to a Hoop Shoot Contest hosted by the Madera Elks Lodge #1918, at an anticipated fee rental of \$500 (Report by Joseph Hebert)

B-7 Fresno-Madera Area Agency on Aging for Fiscal Year 2024-25 for Title III C1 Congregate Nutrition Program for Older Adults

Recommendation:

1. Adopt a Resolution Approving a Contract Between the City and the Fresno-Madera Area Agency on Aging (FMAAA) for Fiscal Year (FY) 2024/2025 for the Title III C1 Congregate Nutrition Program (CNP) for Older Adults, not to exceed \$56,000, and Authorize the Mayor to Execute the Contract on Behalf of the City; and
2. Adopt a Resolution Amending the City's FY 2024/25 Operating Budget approving related revenue and expenditure line items related to the execution of the FMAAA FY 2024/2025 Title III C1 CNP for Older Adults Contract (Report by Joseph Hebert)

B-8 Consideration of California Conservation Corps (CCC) Sponsor Agreements

Recommendation:

1. Adopt a Resolution Approving an Agreement with the California Conservation Corps for the Performance of Tree Trimming for Project Number P-24-2653-14067; and
2. Adopt a Resolution Approving an Agreement with the California Conservation Corps for the Performance of Landscape Maintenance for Project Number P-24-2652-14383 (Report by Joseph Hebert)

B-9 2024 Supplemental Carbon Reduction Program (CRP) Call for Projects

Recommendation: Adopt a Resolution approving a project to be nominated for federal transportation funding under the 2024 Supplemental CRP Call for Projects and supporting the implementation of Assembly Bill 1012, "Timely Use of Funding" for Federal Funding of projects (Report by Keith Helmuth)

B-10 Madera High School Athletics Department Fee Waiver Request for the Freshman/Junior Varsity Girls Basketball Tournament

Recommendation: Adopt a Resolution waiving the rental fees of the John Wells Youth Center Gym on December 13 and 14 for a Freshman/Junior Varsity Girls Basketball Tournament hosted by the Madera High School Athletic Department (MHS) at an anticipated fee rental of \$935.00 (Report by Joseph Hebert)

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 2024 Wastewater Treatment Plant Improvements Project WWTP 24-01

Recommendation: Adopt a Resolution

1. Adopting a Class 1 (Existing Facilities) and Class 2 (Replacement and Reconstruction) Categorical Exemption under California Environmental Quality Act (CEQA) Guidelines Section 15301 and 15302; and
2. Approving the contract award for the 2024 Wastewater Treatment Plant Improvements Project WWTP 24-01 for \$8,738,195 to Gateway Pacific Contractors; and
3. Authorizing a contingency of 15 percent of the contract amount. (Report by Keith Helmuth)

E. ADMINISTRATIVE REPORTS:

E-1 City Council Discussion of Options Regarding the Process for Filling of a Potential Vacancy on the City Council

Recommendation: Discussion and direction from Council as appropriate.

(Note: The Elections Code has strict timelines regarding filling of vacancies. However, elections results are not anticipated to be certified by the County until just before the Council meeting, and well after Agenda is published. As a result, it is unknown at this time if a vacancy may be created or not. To preserve all options for the Council, this item is included on the Agenda as a placeholder, and may be removed if not warranted.) (Report by Shannon Chaffin)

F. FUTURE AGENDA ITEMS:

This portion of the meeting is reserved (i) to initiate new matters and to request updates, and (ii) and to initiate new agenda items. No single item may exceed one minute. All votes shall be conducted electronically, with the results announced by the Chair. If voting is not available by electronic methods, another method may be used by the Chair unless otherwise determined by a majority of the Councilmembers present. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action

G. COUNCILMEMBER COMMUNICATIONS (REPORTS/ANNOUNCEMENTS):

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, and (ii) to make announcements.

H. CLOSED SESSION: None

UPCOMING MEETING DATES:

- Wednesday, December 18, 2024
- Wednesday, January 15, 2025

ADJOURNMENT:

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- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as

additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: City Clerk, 205 W. 4th Street, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- The services of a translator can be made available. Please contact the City Clerk's Office at (559) 661-5405 or emailing cityclerkinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
- Please silence or turn off cell phones and electronic devices while the meeting is in session.
- Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
- Any writings or documents provided to a majority of the City Council within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the City Clerk's office located at 205 W. 4th Street, Madera, CA 93637 and on the City website at www.madera.gov
- Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
- Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.

I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for December 4, 2024, near the front entrances of City Hall and on the City's website www.madera.gov at 5:00 p.m. on November 27, 2024.



Alicia Gonzales, City Clerk