



City of Madera
Parks & Community Services

Minutes of a Regular Meeting of the Golf Course Advisory Committee

Monday, October 21, 2024
12:00 p.m.

Meeting/Conference Room
Madera Municipal Golf Course

Members of the public may attend this meeting at Madera Municipal Golf Course. This meeting will also be available for public viewing and participation through Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter meeting ID: #859 3422 1684. Comments will also be accepted via email at parksinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637 Attention: Golf Course Advisory Committee.

Weblink:

<https://cityofmadera.zoom.us/j/85934221684?pwd=XmbfqzWtj0WaKPfIGORHndWxkk5Ahu.1&from=addon>

Telephone Number: (669) 900-6833
Meeting ID: 859 3422 1684

CALL TO ORDER: The meeting was called to order at 12:06 p.m.

ROLL CALL:

Present:	Joseph Hebert	City Parks Director
	Dan Bacci	SGM Representative
	Karla Gran	Service Organization Representative
	Lisa Gill	Food and Beverage Director/Representative
Absent:	Jose Rodriguez	City Councilmember
	Ed McIntyre	Non-Golfer/At-Large Community Member
	Chito Romero	Golfer At-Large Community Member

PUBLIC COMMENT:

The first fifteen (15) minutes of the meeting are reserved for members of the public to address the Committee on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three (3) minutes, and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Committee on items on the Agenda should notify the Chair when that Agenda item is called. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

APPROVAL OF MINUTES

Motion to approve minutes for September 23, 2024, meeting by Joseph Hebert, seconded by Lisa Gill.

Motion was approved unanimously.

A. CAPEX PROJECT

A-1 Estimates for the Replacement of Banquet Hall Doors and Flooring

Lisa Gill shared that she obtained two separate estimates for replacing the banquet doors and flooring, as requested in the last meeting. The first estimate was from J's Repair and Maintenance Co., while the second estimate was from Vic's Consulting & Construction LLC. Both estimates provided similar door options, as shown in the photos provided by each contractor. The new doors are comparable to the existing ones, except that they do not have an additional window at the bottom. These are commercial doors, and both estimates include all necessary mechanisms and labor. Joseph Hebert recommended moving forward with making a motion; however, Dan Bacci requested confirmation of funding.

Joseph Hebert recommended they make a motion to move forward with the lowest quote; in the event that there are no available funds, they would bring the item back. Joseph Herbert motioned to proceed with J's Repair and Maintenance Co. for \$10,400, seconded by Lisa Gill.

Motion was approved unanimously.

Dan Bacci proceeded with the flooring estimate, and Lisa Gill recommended continuing with the same contractor for the flooring. The vinyl material proposed is durable and suitable for high-traffic areas.

All members of the committee moved to recommend J's Repair and Maintenance for \$11,000, compared to \$13,000 for replacing the flooring that was damaged during the incident.

Motion approved to proceed with the flooring quote from J's Repair and Maintenance Co. for \$11,000, contingent on available funds by Joseph Hebert, seconded by Lisa Gill.

Motion approved unanimously

B. Board Member Report

B-1 Golf Course Grounds / Chito Romero

No presentation due to members' absence.

B-2 Banquet and Restaurant Facilities / Lisa Gill

Lisa Gill mentioned that their workload is quite heavy and that rentals are performing well. They have recently installed new fans in the patio area and confirmed that SPS will not be seeking reimbursement for this expense. Additionally, they have installed new lighting and are working on a privacy fence to maintain a safe distance between the BBQ smokers, ensuring compliance with sanitary regulations. Lisa also shared that she plans to add more patio furniture to make the space more inviting.

B-2 Pro Shop / Cart Barn / Non-Course Grounds / Capital Reimbursement / Dan Bacci

Dan Bacci reported purchasing a pallet of rye seed for fall overseeding. They will address the tee tops with a rye seed variety that will not compete with the Bermuda grass in the spring. Additionally, they have bought a new range picker. After facing many challenges with gas-powered pickers—such as blown engines and oil issues—they opted for a lithium conversion kit. The lithium battery picker has been in use for the last month.

Dan Bacci shared that the USGA site visit is scheduled for November 6. Bryan Whitlock is scheduled to attend, but the exact details for the visit have not yet been confirmed. They have been busy but have been receiving positive feedback. The new superintendent, Alejandro, has been doing a great job with staffing and ensuring PPE regulations are followed.

B-3 Golf Course Advisory Committee Bylaws / Joseph Hebert

Joseph Hebert noted that a balance of \$14,886.49 is available for improvements. He confirmed the decision to proceed with replacing the doors and will follow up regarding the flooring.

Joseph Hebert mentioned that there has been no feedback on the proposed changes to the draft bylaws shared with the committee. He motioned to approve the bylaws, seconded by Lisa Gill.

Motion approved unanimously

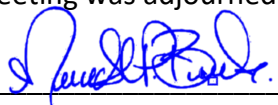
C. SPECIAL REPORT

Nothing to Report

D. FUTURE AGENDA ITEMS

Review of the USGA Report following the site visit on November 6, 2024.

The meeting was adjourned at 12:28 p.m.



Administrative Assistant, Mercedes P. Bravo