

Item:	B-1
Minutes for:	05/15/2024
Adopted:	06/05/2024

## Minutes of a Regular Meeting of the Madera City Council

May 15, 2024  
6:00 p.m.

Council Chambers  
City Hall

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at [www.madera.gov/live](http://www.madera.gov/live). Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 813 1188 7890 #. Comments will also be accepted via email at [citycouncilpubliccomment@madera.gov](mailto:citycouncilpubliccomment@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

**CALL TO ORDER:** Meeting was called to order at 6:00 p.m.

**ROLL CALL:**

Present: Mayor Santos Garcia  
Mayor Pro Tem Cece Gallegos, District 1  
Councilmember Jose Rodriguez, District 2  
Councilmember Steve Montes, District 3  
Councilmember Elsa Mejia, District 5  
Councilmember Artemio Villegas, District 6

**Absent:** Councilmember Anita Evans, District 4

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, Chief Building Official Rafael Magallan, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Fire Battalion Chief Ralph Duran, Grants Administrator Marcela Zuniga, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiamonte, Public Works Director Ismael Hernandez and Program Manager – Grants (Transit) Xochitl Villaseñor.

**INVOCATION:** Joyce Lance, Glory of Zion Ministries

**PLEDGE OF ALLEGIANCE:** Councilmember Mejia

**APPROVAL OF AGENDA:**

**ON MOTION BY MAYOR PRO TEM GALLEGOS AND SECONDED BY COUNCILMEMBER VILLEGAS, THE AGENDA WAS APPROVED BY A 6/0 VOTE. NOES: NONE. ABSENT: COUNCILMEMBER EVANS. ABSTAIN: NONE.**

**PRESENTATIONS:**

1. Proclamation Recognizing Public Works Week

2. Proclamation Recognizing Mrs. Elizabeth Ochoa as the 2024 California League of Educators (CLE) Teacher of the Year – Elementary Award

**PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.*

Jose Eduardo Chavez, a resident of Madera and part of the Comite Guelaguetza thanked City Staff and Council for their involvement at last year’s Gueletguezta event. He invited everyone to the next event that will be held on Sunday, October 13, 2024 at the Madera Sunrise Rotary Sports Complex.

Kyle Savage, a Field Representative for Congressman Duarte mentioned that on April 26, 2024 they congratulated and presented the City of Madera with \$2 million dollars for two City projects. He stated that Congressman Duarte was proud to announce that he and others recently introduced HR 7816, The Clear Communications For Veterans Claims Act. Earlier this month, Congressman Duarte also hosted a roundtable and press conference on the bill with veteran stakeholders. He aims to make Veterans’ Administration notice letters easier and simpler for vets to understand.

No further Public Comment was presented. Public Comment was closed.

**A. PUBLIC HEARINGS:** None

**B. CONSENT CALENDAR:**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.*

No further Public Comment was presented. Public Comment was closed.

**ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY MAYOR PRO TEM GALLEGOS, THE CONSENT CALENDAR WAS APPROVED BY A 6/0 VOTE. NOES: NONE. ABSENT: COUNCILMEMBER EVANS. ABSTAIN: NONE.**

**B-1 Minutes – May 1, 2024**

**Recommendation:** Approve the City Council Minutes of May 1, 2024 (Report by Alicia Gonzales)

**B-2 Informational Report on Register of Audited Demands**

**Recommendation:** Review Register of Audited Demands Report for April 20, 2024 to May 3, 2024 (Report by Michael Lima)

**B-3 Informational Report on Personnel Activity**

**Recommendation:** This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

**B-4 Continuing Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms**

**Recommendation:** Adopt a Resolution Continuing the Declaration Proclaiming the Existence of a Local Emergency – January 2023 Winter Storms in accordance with Madera Municipal Code Title III, Chapter 2 (Report by Wendy Silva)

**RES 24-63** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, CONTINUING THE DECLARATION PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY – JANUARY 2023 WINTER STORMS IN ACCORDANCE WITH MADERA MUNICIPAL CODE TITLE III, CHAPTER 2

**B-5 Acceptance of Basketball Courts at McNally Park**

**Recommendation:** Approve a Minute Order Approving:  
1. Acceptance of the Newly Reconstructed Basketball Courts at McNally Park, located at 825 South A Street, Madera, CA 93638; and  
2. The Recording of Notice of Completion (Report by Joseph Hebert)

**B-6 Acceptance of Trail Restoration Project at Vernon McCullough River Trail**

**Recommendation:** Approve a Minute Order Approving:  
1. Acceptance of the Vernon McCullough Trail Surface Restoration Project; and  
2. The Recording of the Notice of Completion (Report by Joseph Hebert)

**B-7 First Amendment to the Lease Agreement for Facilities at the Millview Community Center with Community Action Partnership of Madera County**

**Recommendation:** Adopt a Resolution Approving the First Amendment to Lease Agreement for Facilities at the Millview Community Center with the Community Action Partnership of Madera County (CAPMC) (Report by Joseph Hebert)

**RES 24-64** RESOLUTION APPROVING THE FIRST AMENDMENT TO LEASE AGREEMENT FOR FACILITIES AT THE MILLVIEW COMMUNITY CENTER WITH THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY

**B-8 Second Reading and Adoption of an Ordinance to Rezone (REZ 2022-09) ±2.3 acres of property located on the westerly corner of the Intersection of North Schnoor Avenue and Foxglove Way (APN: 013-070-014)**

**Recommendation:** The Planning Commission and staff recommend the City Council hold a public hearing, make the necessary findings, and take actions as follows:  
1. Waive full reading and adopt an Ordinance of the City Council of the City of Madera approving Rezone 2022-09 and amending the official City of Madera Zoning Map to rezone approximately 2.3 acres of property (APN: 013-070-014) from the PO (Professional Office) zone district to the C1 (Light Commercial) zone district (Report by Will Tackett)

**ORD 1009 C.S.** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING REZONE 2022-09 AND AMENDING THE OFFICIAL CITY OF MADERA ZONING MAP TO REZONE APPROXIMATELY 2.3 ACRES OF PROPERTY (APN: 013-070-014) FROM THE PO (PROFESSIONAL OFFICE) TO THE C1 (LIGHT COMMERCIAL) ZONE DISTRICT

**C. WORKSHOP:** None

**D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:**

**D-1 Consultant Services Agreement with Madera Unified School District for 2024 Summer Camps**

**Recommendation:** Adopt a Resolution Approving the Consultant Services Agreement with the Madera Unified School District (MUSD) for the 2024 Summer Enrichment STEAM Camps not to exceed \$35,651 (Report by Joseph Hebert)

No Public Comment was presented. Public Comment was closed.

**ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-1 WAS APPROVED BY A 6/0 VOTE. NOES: NONE. ABSENT: COUNCILMEMBER EVANS. ABSTAIN: NONE.**

**RES 24-65** RESOLUTION APPROVING A CONSULTANT SERVICES AGREEMENT WITHMADERA UNIFIED SCHOOL DISTRICT FOR THE 2024 SUMMER ENRICHMENT STEAM CAMPS PROGRAM NOT TO EXCEED \$35,651

**D-2 Rotary Park Rental for Farmers' Market 2024 Fee Waiver Request**

**Recommendation:** Adopt a Resolution waiving the rental fees of Rotary Park related to the Neighborhood Farmers' Market at an anticipated fee rental of \$1,775 (Report by Joseph Hebert)

Sulma Yañes stated she is the Manager for the Farmers Market and she is the person who coordinated bringing this event to the City of Madera.

No further Public Comment was presented. Public Comment was closed.

**ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM D-2 WAS APPROVED BY A 6/0 VOTE. NOES: NONE. ABSENT: COUNCILMEMBER EVANS. ABSTAIN: NONE.**

**RES 24-66** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA WAIVING RENTAL FEES FOR ROTARY PARK RENTAL RELATED TO THE 2024 FARMERS' MARKET, HOSTED BY THE FARMERS' MARKET TEAM FROM JUNE 13 TO SEPTEMBER 12, 2024

**D-3 Adoption of Updated District Boundary to Include Property Annexed into the City (Country Club Drive-Martin Street Annexation)**

**Recommendation:** Waive the full reading and introduce an Ordinance of the City Council of the City of Madera amending Subsection C (3) of Section 2-1.21 of the City Municipal Code to adopt revised district boundaries by title only, including CEQA Guidelines Section 15061(b)(3) determination (Report by Alicia Gonzales)

Mr. Montes asked if the property being annexed would be connecting to City water services. Staff responded that the area was annexed into the City a couple of months ago. This item will allow residents in that area to vote as they are not currently in a Council District. Customers in the annexed area could potentially connect to City services but it would be expensive as the cost would be borne by the customer not the City.

No further Public Comment was presented. Public Comment was closed.

**ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY MAYOR PRO TEM GALLEGOS, ITEM D-3 WAS APPROVED BY A 6/0 VOTE. NOES: NONE. ABSENT: COUNCILMEMBER EVANS. ABSTAIN: NONE.**

**INTRO ORDINANCE** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING SUBSECTION (C)(3) OF SECTION 2-1.21 OF CHAPTER 1 OF TITLE II OF THE MADERA MUNICIPAL CODE AND ADOPTING REVISED DISTRICT VOTING BOUNDARIES

**D-4 Community Development Block Grant (CDBG) 2024/25 Annual Action Plan Final Funding Allocation**

**Recommendation:** Approve by Minute Order the Tentative 2024/25 CDBG Annual Action Plan Final Funding Allocation in the Amount of \$989,495 (Report by Michael Lima)

April Molina spoke in favor of O.L.I.V.E.

Emilio Hipolito spoke in favor of Pequeños Empresarios.

Christine Argollo spoke in favor of Pequeños Empresarios.

Jessica Mendoza spoke in favor of Pequeños Empresarios.

A member of the public spoke in favor of Pequeños Empresarios.

No further Public Comment was presented. Public Comment was closed.

**ON MOTION BY MAYOR PRO TEM GALLEGOS AND SECONDED BY COUNCILMEMBER MONTES, ITEM D-4 WAS APPROVED BY A 6/0 VOTE. NOES: NONE. ABSENT: COUNCILMEMBER EVANS. ABSTAIN: NONE.**

**E-1 Status Update of Airport Property Agricultural Property Leases Within the City of Madera**

**Recommendation:** This report is submitted to the City Council (Council) to provide an update on Airport Property Lease Agreements (Report by Keith Helmuth)

**E-2 Madera Metro Transit Operator, MV Inc Presentation**

**Recommendation:** Council feedback and direction as deemed necessary for the ongoing operation of the Madera Metro Transit System (Report by Michael Lima)

**F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:**

*This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under*

*this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.*

Councilmember Montes expressed appreciation for Staff and the work they do. He also thanked MV for their presentation and encouraged the public to reach out to their elected representatives with their questions or concerns.

Mayor Pro Tem Gallegos gave a shout out to the entire City staff for their continuous service to our customers and residents. She also mentioned that May is Mental Health Awareness Month and encouraged everyone to practice self-wellness checks.

Councilmember Villegas thanked all the presenters who presented at the Council Meeting. He honored those officers who have lost their lives in the line of duty and stated how important it is to recognize their sacrifices for the community. He announced a groundbreaking for the Madera County Food Bank on May 24, 2024 and invited the public to join in celebration.

Councilmember Mejia congratulated Pan Valley Institute on their Nu'u Yavi event that took place on May 3, 2024, and featured multi-culture and multi-ethnic cuisines. She requested a future workshop item concerning vendors and the process of applications/fees to participate in community events.

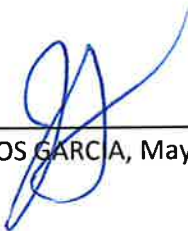
Councilmember Rodriguez had nothing to report.

Mayor Garcia had nothing to report.

**G. CLOSED SESSION:** None

**ADJOURNMENT:** Meeting was adjourned at 8:12 p.m.

  
ALICIA GONZALES, City Clerk

  
SANTOS GARCIA, Mayor

  
MINUTES PREPARED BY  
ZELDA LEÓN, Deputy City Clerk

