



Minutes for: 04/09/2024
Adopted: 06/11/2024

Minutes of a Regular Meeting of the City of Madera Planning Commission

April 09, 2024
6:00 pm

Council Chambers
City Hall

CALL TO ORDER: The meeting was called to order at 6:00 pm.

ROLL CALL:

Present: Vice Chairperson Ramon Lopez
Commissioner Rohi Zacharia
Commissioner Bobby Sheikh
Commissioner Saim Mohammad
Commissioner Jose Eduardo Chavez

Absent: Chairperson Robert Gran Jr.
Commissioner Balwinder Singh

Staff Present: Community Development Director, Will Tackett Legal Counsel, Mike Linden
Assistant Planner, Adi Rueda Senior Planner, Robert Smith
Recording Secretary, Brandi Garcia City Engineer, Keith Helmuth
Assistant City Engineer, Raquel Rios

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: None

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Commission has the option of asking the speaker to hold the comment until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

PUBLIC HEARING ITEMS:

- 1. CUP 2023-09, SPR 2023-27 & TPM 2024-01 – Building for Christ Ministry (Report by Robert Smith)**

Recommendation: Conduct the hearing and;

- a. Adopt a Resolution of the Planning Commission of the City of Madera determining the project is Categorical Exempt pursuant to Sections 15301 (Existing Facilities), 15315 (Minor Land Divisions) and 15332 (Infill Development) of the California Environmental Quality Act (CEQA) Guidelines, and approving Conditional Use Permit 2023-09, Site Plan Review 2023-27 and Tentative Parcel Map 2024-01 subject to the findings and conditions of approval.

COMMISSIONER SHEIKH MOVED TO APPROVE THE MOTION AS STATED. SECONDED BY COMMISSIONER CHAVEZ THE MOTION CARRIED UNANIMOUSLY.

- 2. PPL 2023-02 & SPR 2023-08 – El Monte Duplex (Report by Adileni Rueda)**

Recommendation: Conduct the hearing and;

- a. Adopt a Resolution of the Planning Commission of the City of Madera adopting a Finding of Categorical Exemption from CEQA pursuant to CEQA Guidelines Section 15303 (new Construction or Conversion of Small Structures) and Section 15332 (In-Fill Development) for the project and approving Precise Plan 2023-02 and Site Plan Review 2023-08 based on and subject to the findings and conditions of approval.

COMMISSIONER MOHAMMAD MOVED TO APPROVE MOTION 1 AS STATED. COMMISSIONER CHAVEZ SECONDED THE MOTION. THE MOTION CARRIED UNANIMOUSLY.

ADMINISTRATIVE REPORTS:

Will Tackett, Community Development Director noted that Form 700 was due and to keep an eye out from the City Clerk for any emails regarding those.

He also mentioned that Brandi had reached out previously regarding a Special Meeting and if they would be ok with it and he believes the date was the 23rd of April.

Mrs. Garcia said she had asked about the 30th of April if they would be ok with that.

All Commissioners agreed that the 30th of April would be ok for the Special Meeting.

COMMISSIONER REPORTS: None

ADJOURNMENT: 6:31 pm



Robert Gran Jr.
Planning Commission Chairperson



MINUTES PREPARED BY:
Brandi Garcia, Administrative Assistant / Recording Secretary