



CANNABIS BUSINESSES BULLETIN

Will Tackett, Community Development Director

November 17, 2023

COMMERCIAL CANNABIS BUSINESS PERMITS (STANDARD RETAIL OR MICROBUSINESS APPLICATIONS) PHASE IV: CITY COUNCIL INTERVIEWS AND FINAL DECISION PROCEDURES

In accordance with the City of Madera Application Procedure Guidelines and Review Criteria for a Commercial Cannabis Business Permit (Standard Retail or Microbusiness Applications), on November 15, 2023, the Council of the City of Madera received a summary report and provided direction on the scheduling of Special Meetings of the City Council to make final determinations pertaining to the award of Commercial Cannabis Business Permits in the City of Madera.

This Bulletin provides notice and final details as to Special Meeting dates, times, places, the length of presentations that will be provided prior to the City Council interviews, and the final procedures and steps to conduct the interviews. In addition, this Bulletin provides a clarification update of amendments and supplements which will be allowed to be made to Applications for final consideration.

All of the top 20 Standard Retail or Microbusiness Applicants invited to participate in the Phase III Public Meetings will be provided with the opportunity to make a final presentation and to be interviewed by the City Council during the Phase IV process.

Please see Special Meeting information and respective procedures included herein below:

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SPECIAL MEETING #1: FINAL PRESENTATIONS

Date: Saturday, December 9, 2023

Time: 9:00 a.m., or thereafter

Place: Madera City Hall Council Chamber
205 West 4th Street, Madera, CA 93637

- Each Applicant should be prepared to conduct a final presentation to the City Council during Special Meeting #1.
- Final presentations will be limited to a maximum of 10 minutes in length.
- All Applicants are required to provide final presentations in PowerPoint format and provide final PowerPoint slides to the City of Madera Planning Department a minimum 72 hours in advance of the scheduled meeting (Special Meeting #1). PowerPoint slides shall be emailed to communityinfo@madera.gov and be clearly titled in the subject line.
- The order of the final Applicant presentations will be scheduled beginning with the lowest Phase II scoring Applicant and ending with the highest. The order of Applicants who achieved the same/tied Phase II scores will be selected at random. The order of presentations will be included on the Special Meeting agenda.
- Applicants will be allowed to amend Community Benefits proposals (Section G) of their applications to present “best-and-final” proposals for Council consideration prior to interviews. Any amendments to Section G of applications shall be submitted to the City of Madera Planning Department in PDF file format a minimum 72 hours in advance of the scheduled meeting (Special Meeting #1). PDF files shall be emailed to communityinfo@madera.gov and clearly titled in the subject line.
- Applicants should be prepared to answer questions from the City Council. However, public participation will be invited, and interviews conducted, at the second Special Meeting (see below).

SPECIAL MEETING #2: PUBLIC PARTICIPATION AND COUNCIL INTERVIEWS

Date: Wednesday, December 13, 2023

Time: 6:30 p.m., or thereafter

Place: Madera City Hall Council Chamber
205 West 4th Street, Madera, CA 93637

- The public has a right to comment during the Phase IV process and public testimony will be received by the City Council during Special Meeting #2.
- Each Applicant should be prepared to be interviewed by the City Council and/or prepared to enter into negotiations with the City Council during Special Meeting #2.
- The manner in which final awards will be voted upon or determined by the Council will be left to the discretion of the Council following the interview process.
- It is the desire of the City of Madera to announce final awards in the 2023 calendar year. The City Council reserves the right to announce final awards at either the end of Special Meeting

#2 or at the regularly scheduled meeting of the City Council on December 20, 2023 (or thereafter) at the discretion of the City Council.

Special Meetings will be conducted both in person and via teleconferencing. A Zoom weblink and telephone number will be listed on the City Council agenda for the respective Special Meetings.

The public may participate in person or telephonically during the Special meeting(s) as indicated above. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637. The Special Meetings will also be live streamed at www.madera.gov/live for observation by members of the public.

If there are any questions related to the information contained in this Bulletin, please contact the City of Madera, Planning Department Office as specified at the bottom of page; or, via email at wtackett@madera.gov.

Thank you,



Will Tackett, Community Development Director
City of Madera