



**City of Madera  
Parks & Community Services**

**Minutes of a Regular Meeting of the Golf Course Advisory Committee**

**Monday, September 18, 2023  
10:00 a.m.**

**Meeting/Conference Room  
Madera Municipal Golf Course**

Members of the public may attend this meeting at Madera Municipal Golf Course. This meeting will also be available for public viewing and participation through Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: #851 5519 6475. Comments will also be accepted via email at [parksinfo@madera.gov](mailto:parksinfo@madera.gov) or by regular mail at 205 W. 4<sup>th</sup> Street, Madera, CA 93637 Attention: Golf Course Advisory Committee.

Weblink:

<https://cityofmadera.zoom.us/j/85155196475?pwd=dWhrMnN4NWxhcncnA1b2dybXYvam90QT09>

Telephone Number: (669) 900-6833

Meeting ID: 851 5519 6475

**CALL TO ORDER:** The meeting was called to order at 10:05 a.m.

**ROLL CALL:**

Present:	Joseph Hebert	City Parks Director
	Dan Bacci	SGM Representative
	Lisa Gill	Food and Beverage Director/Representative
	Ed McIntyre	Non-Golfer/At-Large Community Member
	Karla Gran	Service Organization Representative
Absent:	Jose Rodriguez	City Councilmember
	Chito Romero	Golfer At-Large Community Member

**PUBLIC COMMENT:**

*The first fifteen (15) minutes of the meeting are reserved for members of the public to address the Committee on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three (3) minutes, and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Committee on items on the Agenda should notify the Chair when that Agenda item is called. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.*

Public comment from Olga Saucedo-Garcia to announce the upcoming Mosquito Golf Tournament to be held on Saturday, October 7, 2023. The cost is \$65.00 per player.

## **APPROVAL OF MINUTES**

Motion to approve minutes from August 21, 2023 meeting by Dan Bacci, seconded by Karla Gran. Minutes approved.

### **A. DISCUSSION ITEMS: BUSINESS MATTERS**

#### **A – 1 \$50k in Capital Improvement Funds**

Joseph Hebert shared the City of Madera has received \$50,000 combined payment from SGM and Sugar Pine Smokehouse towards the Capital Improvement Projects fund for the Golf Course, as directed by the Ninth Amendment to the Madera Municipal Golf Course Operation and Management Lease Agreement.

#### **A – 2 Other Revenue Opportunities**

Joseph Hebert shared that he placed this discussion item on the agenda to invite dialogue on potential revenue opportunities the golf course can benefit from for the capital improvements needed.

Lisa Gill and Ed McIntyre shared several ideas. Lisa shared the possibility of concerts and car shows as additional revenue-generating events.

Ed shared the possibility of requesting the City continue to commit a monthly payment towards the golf course, in lieu of the golf course construction debt being paid off later this year.

Ed reminded the Committee of the Council mandate for the Golf Course Advisory Committee, which is that the group should provide oversight related to the lease of the golf course and the improvements needed, creating a list of critical needs to know the priorities.

Joe suggested Committee members discuss specific ideas at the next meeting.

### **A. ACTION ITEMS: CAPEX PROJECTS**

#### **B – 1 Restroom Renovations**

#### **B – 2 Banquet/Restroom Doors**

#### **B – 3 HVAC Unit**

Items discussed as a whole, with Lisa sharing she sought quotes for restroom renovations and the HVAC unit. No estimates or quotes for the door repairs.

Committee members discussed the complexity of needing an initial assessment of current conditions to more appropriately understand and plan for the cost of these three issues separately. Ed recommended utilizing City staff and resources as leverage, tapping into the Engineering Department. Joe discussed City staff from the Public Works Department, Building Department, and Engineering Department all play different roles and intent, but it can be worth pursuing the request. Public Works could assist with inspecting doors and repairing minor items. The Building Department could assist with inspectors assessing current conditions, and the Engineering Department may be able to help develop specifications and plans.

Ed requested a possible informational report to Council sharing the Committee progress thus far, possibly for the October 18, 2023, Council meeting.

No action was taken on either B-1, B-2, or B-3.

#### **B. DISCUSSION ITEMS: UPCOMING EVENTS**

Lisa reiterated the upcoming Mosquito Golf Tournament, as well as the upcoming aerification schedule which will begin on September 27, 2023, and typically last 10 days. Lisa also shared the golf course has brought back live music on the patio on Saturdays, for a family-friendly environment.

#### **C. DISCUSSION ITEMS: FUTURE MEETING TOPICS**

On behalf of Chito Romero, Lisa requested the adjustment to the meeting time to a possible earlier meeting time. Committee members proposed the next meeting for Monday, October 16<sup>th</sup>, at 11:30 a.m.

Ed requested the informational report for Council discussion as a meeting topic in the next Committee meeting.

#### **ADJOURNMENT**

The meeting adjourned at 11:38 a.m.

**Next Regular Meeting Scheduled for Monday, October 16<sup>th</sup>, at 11:30 a.m.**



---

Gabriela Salazar, Administrative Analyst I