

**City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
October 17, 2023 3:30 p.m.**

Amended

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, October 17, 2023, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #864 5765 2165. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/86457652165>

Telephone Number: (669) 900-6833
Meeting ID 864 5765 2165

Roll Call

DJ Becker-Chairperson
Cynthia Ortegón- Vice Chairperson
Jack Porter
Diana Robbins
Saim Mohammad
Gladys Marroquin

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of September 19, 2023
2. Report on participation in Old Timers Day parade
3. Continued discussion of accessibility concerns regarding front door to City Finance Department
4. Discussion of City sidewalk repair program and update on Community Development Block Grant (CDBG) funded sidewalk repairs (Ismael Hernandez, Public Works Operations Director)
5. Discussion of 311 Reporting Application (Chairperson Becker)
6. Advisory Councilmember Reports

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Adjournment

Next Regular Meeting will be Tuesday, November 21, 2023

- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5401 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5400, option 8, or emailing hrinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4th Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.

- The services of a translator can be made available. Please contact Human Resources at (559) 661-5400, option 8 or hrinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested by not required.
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5400 option 8.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Wendy Silva, Director of Human Resources for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of October 17, 2023, near the front entrances of City Hall no later than 5:00 p.m. on October 13, 2023.

10/13/2023

Wendy Silva, Director of Human Resources Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
REGULAR MEETING MINUTES
September 19, 2023, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, September 19, 2023, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

ROLL CALL:

Advisory Councilmember Name	Present
DJ Becker, Chairperson	N
Jack Porter	Y
Cynthia Ortégón, Vice-Chairperson	Y
Diana Robbins	Y
Gladys Marroquin	Y
Saim Mohammad	N
City Staff Present	
Wendy Silva, Director of Human Resources	
Patsy Gomez, Human Resources Technician II	

OTHERS PRESENT: Ismael Hernandez, Public Works Operations Director; Joanne Lecznar

Vice Chairperson Cynthia Ortégón called the meeting to order at 3:30pm.

Public Comment:

Wendy Silva advertised the Aging Expo flyer from the Parks and Community Services Department being held on Thursday, October 5, 2023, 3:30-6:30pm at the John Wells Youth Center. The public is invited.

Ms. Joanne Lecznar shared that the trees are rising up from the sidewalks on Mainberry, and Cleveland to Walmart and Food4Less. She inquired about the City repairing sidewalks. Advisory Council members requested an item be placed on the next agenda to discuss maintenance of City sidewalks.

Business Matters

1. Approval of Minutes – Meeting of May 16, 2023, and Meeting of August 15, 2023. Councilmember Robbins moved to approve the minutes as presented; motion seconded by Councilmember Porter. All council members voted yes to approve the minutes as amended.
2. Ismael Hernandez- Introduction, Public Works Operations Director

- a. Ismael has worked in government for 19.5 years and understands the needs of street fixtures and public works related projects. His goal is to assure all city areas are in ADA compliance. He mentioned the City has a new street sweeper that has not come in yet but it has a magnetic bar to pick up metal off the streets and clean debris from the streets.
3. Discussion of participation in Old Timers Day parade and/or booths in the Park September 30, 2023. Wendy reported the ADA Advisory Council can participate in either of the events to be held that day, booths in the park and/or the parade. Vice Chairperson Ortegón asked the councilmembers if they would like to participate. Councilmember Jack Porter said yes to the parade; Diana Robbins said no to both events due to availability; Gladys Marroquin said she would participate if the group would like to participate in the parade. They agreed to ride down the street when their turn was called. They will have to pay \$65 for their entrance fee. Wendy will reach out to the councilmembers about registration details. Councilmember Robbins moved to approve the motion to participate in the Old Timers Parade only; motion seconded by councilmember Marroquin. All council members voted yes to approve the motion.
4. Discussion regarding procurement of cross-street banner for Save the Space campaign to be hung across Yosemite Avenue in November (Wendy Silva). The California Department of Motor Vehicles provided the City with their Save the Space campaign materials. The City's Communications Specialist, Joseph Carrello, is working on a mockup of a banner to put the Save the Space campaign on the cross-street banner program. The banner costs \$1,000.00, which is in the budget, and the City would get to own the banner and hang it for as long as it lasts during different times of year. The banner will not have a date on it; it will say Save the Space to encourage the public not to park in disabled parking spaces unless they have an authorized placard to do so. Councilmember Jack Porter moved to approve the motion to buy the Save the Space banner; motion seconded by councilmember Robbins. All council members voted yes to approve the motion.
5. Discussion of accessibility concerns regarding front door to City Finance Department (Chairperson Becker). Councilmember Ortegón mentions she has talked to the City Manager, Arnoldo Rodriguez, about having sliding doors installed on the doors in the finance department. She mentioned writing letters to the City Manager to support the installation or maybe installing push buttons. Wendy Silva stated the main issue is the lack of electricity for both options. Councilmember Ortegón would like to discuss more about this topic at the next meeting.
6. Advisory Councilmember Reports
Councilmember Porter mentioned that at the Madera District Fair, seeing it from a different perspective, was impressed that he was able to get around the fair with his scooter and was a fairly easy trip. Councilmember Robbins did not have any comments. Councilmember Marroquin mentioned the crossway on Lake and Central is ok, no accidents after one incident with a kid being hit. The cars do not stop at the stop sign. Councilmember Porter mentions the stop lights don't have audio cues, Councilmember Marroquin sent DJ Becker video footage of incidents on Central Ave. Councilmember Ortegón spoke to Caltrans and was told they have a plan to repave highway 145, starting from Pecan Ave all the way to Tozer. They mentioned they will also take care of sidewalks; she will take pictures of all areas with missing sidewalks and will hold them accountable to get them fixed.

Meeting adjourned at 4:06 p.m.

Respectfully Submitted,

Accepted,

Patsy Gomez
HR Technician II

DJ Becker
Chairperson

Date: _____

Date: _____