

The City of  
**MADERA**



# JOIN OUR TEAM!

## Are you...

Looking for part time work?

Interested in working with Madera's youth?

Customer service oriented?

Wanting to make a difference in your community?

## NOW RECRUITING FOR:

Part Time  
**Program Leader I**

**\$15.50/Hour**  
**Monday-Friday**

Site hours vary; may include hours between 2:45pm and 6:30pm

### PRIMARY RESPONSIBILITIES

Duties include leading programs/activities for After School Programs. The program will service 21 Madera school sites in grades K-12 in the areas of arts and crafts, sports, STEAM activities, healthy living presentations, and career readiness activities.

### QUALIFICATIONS

Potential candidates must have a positive attitude and a desire to work with youth. Candidates must be flexible and dependable. Experience through paid work, volunteer opportunities, or your own participation in a specialized activity will all be considered.

### EXAMINATION PROCESS

Only the most qualified applicants will be considered. Qualifications are determined based on submission of an Employment Application. The City Manager, upon recommendation of the department head, will make the final selection and appointment for this part time, at-will position.

The examination process may consist of the following parts:

Application Package Review: Qualifying Only; Oral Interview: Pass/Fail

Applicants who require special examination accommodations due to disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559) 661-5401.

### General Information

Applications may be obtained from the City's website [www.madera.gov/](http://www.madera.gov/) apply or by calling the City's Human Resources Department at (559) 661-5400, option 8.

Appointment will be contingent upon successful completion of an extensive background check, pre-employment physical, and drug screen.

Affirmative Action / Equal Employment Opportunity / Drug Free Employer

**Applications should be mailed or dropped off to**  
**Parks & Community Services**  
**701 E. 5th Street, Madera, CA 93638**

## learn more



## madera.gov/apply