

**City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
May 16, 2023 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, May 16, 2023, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #240 814 5807. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/2408145807>

Telephone Number: (669) 900-6833
Meeting ID 240 814 5807

Roll Call

DJ Becker-Chairperson
Cynthia Ortégón- Vice Chairperson
Jack Porter
Diana Robbins
Saim Mohammad
Gladys Marroquin

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of April 18, 2023
2. Informational responses from April 18, 2023 meeting inquiries (Wendy Silva)

- a. Inquiry regarding crosswalk at 4th Street and E Street
- b. Inquiry regarding sidewalk on south side of 7th Street, between C Street and the alley entrance to Madera Police Department
3. Discussion of remaining budgeted funds in the Fiscal Year 2022-2023 Budget for use by the ADA Advisory Council - Wendy Silva
4. Advisory Council Reports/Announcements/Requests for Future Agenda Items.

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Adjournment


Next Regular Meeting will be Tuesday, June 20, 2023

- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5401 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5400, option 8, or emailing hrinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4th Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact Human Resources at (559) 661-5400, option 8 or hrinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow

the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested by not required.

- Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5400 option 8.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Jenavie Martin, HR Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of May 16, 2023, near the front entrances of City Hall no later than 5:00 p.m. on May 12, 2023.



Jenavie Martin, HR Technician II

5/12/2023

Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
 City Hall Council Chambers
 205 W. 4th Street, Madera, CA 93637
REGULAR MEETING MINUTES
 April 18, 2023, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, April 18, 2023, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

ROLL CALL:

Advisory Councilmember Name	Present
DJ Becker, Chairperson	Y
Jack Porter	Y
Cynthia Ortegón, Vice-Chairperson	Y
Diana Robbins	Y
Gladys Marroquin	Y
Saim Mohammad	N
City Staff Present	
Wendy Silva, Director of Human Resources	
Jenavie Martin, Human Resources Technician II	

OTHERS PRESENT: None.

Chairperson DJ Becker called the meeting to order at 3:31 p.m.

Public Comment:

None.

Business Matters

1. Approval of Minutes – Meeting of March 21, 2023. Councilmember Diana Robbins moved to approve the minutes as amended noting that Vice-Chairperson Ortegón attended the last meeting remotely; motion seconded by Councilmember Gladys Marroquin. All council members voted yes to approve the minutes as amended.
2. Follow-up correspondence regarding the informational report on plans to increase inventory of affordable housing units for older adults and adults with disabilities by Renee Wright, Executive Director, City of Madera Housing Authority- Although Renee Wright was not in attendance, they submitted an informational report that Chairperson DJ Becker read to the ADA Council. In summary, Renee said the number of vouchers has increased since the last update from 284 to 315. The Housing Authority is an agency that works off waitlists per their HUD mandates and it's not as easy to house all those individuals in need. 207 vouchers are "Housing Choice" vouchers, 91 are "Public Housing" vouchers, and 17 are "Farm Labor

(USDA)” vouchers. Chairperson Becker said there is a serious deficiency since there are thousands of people on the waitlist. Wendy said it might be a good idea to invite Renee to attend a future meeting so she could address questions in real time.

3. CDBG Project List for Sidewalk Improvements- Wendy Silva said the City just got to the point where they could use City staff to complete sidewalk projects with the \$500,000 CDGB grant funds. Most of the projects will be completed on the east side of Madera and other qualifying census tracts. The projects include sidewalk repair and removal of trees that have damaged/may damage sidewalks. Chairperson Becker’s concern is that most of the CDBG funds will be spent on tree maintenance rather than sidewalk repair/maintenance. Wendy said the City will only remove trees that are directly impacting the sidewalk. There was also a concern about this reducing the overall tree inventory in the City. Wendy advised the Parks & Community Services Department plants new trees in parks, such as the recent community tree planting event, and this offsets removal of problematic trees. Chairperson Becker mentioned that the repair list in the ADA street evaluation is much longer than the CDBG repair list. Wendy said the street evaluation covers the whole entire City and CDBG projects must focus on eligible census tracts. For reference, if every single sidewalk that was not up to current ADA standards were to be replaced in the City, it would cost about \$400,000,000.
4. Discussion of remaining budgeted funds in the Fiscal Year 2022-2023 Budget for use by the ADA Advisory Council - Wendy Silva said the ADA has only spent about \$250 dollars and they have a remainder of \$750 in the budget. Chairperson Becker said it would be a great idea to support a “Save the Space” or a “Crosswalk Safety” campaign via social media. This is a good way to spread the message throughout the community. Councilmember Diana Robbins said she is in support of the social media campaign ideas. Chairperson Becker mentioned they could probably team up with the Police Department to post a campaign ad. She also mentioned she wants a price estimate on inserts that would be mailed out with the monthly utility bills. Wendy suggested maybe they could spend \$100 on a crosswalk safety campaign, \$100 on a save the space campaign, and use the remainder of the funds to purchase a 1/3-page flyer. Wendy will request a flyer pricing estimate for the ADA council and bring the information to the next meeting. The money must be spent by June 30, 2023. Councilmember Jack Porter asked if the ADA wants to participate in the fair. Chairperson Becker said we could possibly add the topic to next month’s agenda. Wendy commented that it may be a little early to commit to the fair.
5. Advisory Council Reports/Announcements/Requests for Future Agenda Items

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Councilmember Jack Porter said he was almost run over by an air conditioning company van over at Sunset and Shannon. He called the owner and the driver thought they had the right of way over a pedestrian in a wheelchair. Councilmember Jack Porter expressed his support for a crosswalk awareness flyer to be included in a utility bill to remind people to be safe. Chairperson Becker said they were able to get the crosswalk safety topic in the monthly

newsletter that Joseph Carrello sends out. She mentioned it would be a good idea to ask him to help with that again.

Chairperson Becker asked the ADA council to provide any crosswalks of concern. She mentioned that Gateway and Olive Avenue are two areas of concern. Councilmember Gladys Marroquin mentioned a stop sign was installed over at Pan Am and it has made a positive impact. Councilmember Diana Robbins said the train tracks at 4th and E Street should have crosswalk paint. Chairperson Becker wants to ask the City Engineer, Keith Helmuth, if there is something the City can do to improve the sidewalk at 4th and E Street. Vice-Chairperson Ortegón mentioned a missing sidewalk near the Madera Police Department. The dirt parking lot at 7th and C street is part of a project that will eventually repave it. Wendy will ask if the adjacent sidewalk is included in that project. The lot was not originally ours and the City purchased it at one point.

Vice-Chairperson Ortegón talked about an EV event that was held at City Hall a couple weeks ago. She was unable to attend and said there is going to be another event in Fresno if anyone is interested.

Vice-Chairperson Ortegón also said she would be reaching out to Program Manager David Huff to thank him for all the work he did for the City.

Vice-Chairperson Ortegón said she bought a large magnet with wheels and connected it to her powerchair. The magnet collected about 15 pounds of metal and she left it in Administration for City Manager Arnoldo Rodriguez. She wanted to give him a visual of all the metal she collected by traveling in a couple of blocks. If it is an issue in a smaller area, it might be an issue in other areas of Madera. She is also looking forward to the new Public Works Operations Director starting so she can discuss the issue with him.

Meeting adjourned at 4:24 p.m.

Respectfully Submitted,

Accepted,

Jenavie Martin
HR Technician II

DJ Becker
Chairperson

Date: 4/18/2023

Date: 4/18/2023