

Item:	B-1
Minutes for:	03/01/2023
Adopted:	04/19/2023

Minutes of a Regular Meeting of the Madera City Council

March 1, 2023
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 853 5557 9778#. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Santos Garcia
Mayor Pro Tem Elsa Mejia, District 5
Councilmember Cece Gallegos, District 1
Councilmember Jose Rodriguez, District 2 (Zoom)
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4
Councilmember Artemio Villegas, District 6

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Hilda Cantu Montoy, City Engineer Keith Helmuth, Community Development Director Will Tackett, Fire Battalion Chief Ralph Duran, Grants Administrator Marcela Zuniga, Director of Human Resources Wendy Silva, IS Manager Mark Souders, Director of Parks and Community Services Joseph Hebert, Chief of Police Dino Lawson, Interim Public Works Director Jamie Hickman, Deputy City Engineer Ellen Bitter, Deputy City Engineer Randy Bell, Senior Civil Engineer Steve Bettencourt, Financial Services Manager Anthony Forestiere and Police Officer II Michael Powell.

INVOCATION: Pastor Marc Unger, First Baptist Church of Madera

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Mejia

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, THE AGENDA WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

**YES: 7 – COUNCILMEMBER GALLEGOS
COUNCILMEMBER RODRIGUEZ
COUNCILMEMBER MONTES
COUNCILMEMBER EVANS**

**MAYOR PRO TEM MEJIA
COUNCILMEMBER VILLEGAS
MAYOR GARCIA**

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Nick Salinas, a member of the MORES Board stated that County Supervisor Rob Poythress had wanted to attend this evening's meeting but was in Sacramento on County business. Mr. Salinas stated that the Esperanza Village housing project would soon be exiting the Construction Financing phase and transitioning into the permanent financing structure. They will be realizing a total estimated cost savings of \$945,000 and those monies will be returned to the City of Madera for allocation into the City of Madera Housing Element. The projected close date for getting documents recorded and the title updated is the end of this month. Mr. Salinas thanked the City Council for their service and partnership and hoped there would be many others in the future.

No further Public Comment was presented. Public Comment was closed.

WRITTEN COMMUNICATIONS: None

PRESENTATIONS:

1. Proclamation Recognizing March as Red Cross Month
2. Downtown Madera Arts District – Rochelle Noblett
3. Certificate Recognizing the DiCicco's Restaurant 50th Anniversary in the City of Madera

INTRODUCTIONS:

None

A. WORKSHOP:

None

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER GALLEGOS, THE CONSENT CALENDAR WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 7 -

**COUNCILMEMBER GALLEGOS
COUNCILMEMBER RODRIGUEZ
COUNCILMEMBER MONTES
COUNCILMEMBER EVANS
MAYOR PRO TEM MEJIA**

**COUNCILMEMBER VILLEGAS
MAYOR GARCIA**

B-1 Minutes – December 7, 2022, December 21, 2022

Recommendation: Approve the City Council Minutes of December 7, 2022 and December 21, 2022 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for February 4, 2023 to February 17, 2023 (Report by Anthony Forestiere)

B-3 Adoption of COVID-19 Prevention Procedures

Recommendation: Adopt a Minute Order Approving Administrative Policy 45.1: COVID-19 Prevention Procedures (Report by Wendy Silva)

B-4 Second Amendment to Agreement with Carollo Engineers for Professional Engineering Design Services for a Water Storage Tank, Pump Station, and Transmission Main

Recommendation: Adopt a Resolution Approving Amendment No. 2 to the Consulting Services Agreement with Carollo Engineers for Professional Engineering Design Services for a Water Storage Tank, Pump Station, and Transmission Main to extend the Agreement including an updated fee schedule (Report by Keith Helmuth)

RES 23-18 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AMENDMENT NO. 2 TO AGREEMENT WITH CAROLLO ENGINEERS, INC. FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR A WATER STORAGE TANK, PUMP STATION, AND TRANSMISSION MAIN FOR THE CITY OF MADERA

B-5 Acceptance of an Officer Wellness and Mental Health Grant Award from the Board of State and Community Corrections

Recommendation: Adopt a Resolution Accepting the Grant Award in the amount of \$40,720.79 (Report by Dino Lawson)

RES 23-19 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, ACCEPTING GRANT AWARD FROM THE BOARD OF STATE AND COMMUNITY CORRECTIONS IN THE AMOUNT OF \$40,720.79

B-6 City of Madera 2022 Transit Asset Management (TAM) Plan

Recommendation: Adopt a Resolution Approving the City of Madera 2022 Transit Asset Management (TAM) Plan (Report by Anthony Forestiere)

RES 23-20 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA ADOPTING THE 2022 CITY OF MADERA TRANSIT ASSET MANAGEMENT (TAM) PLAN UPDATE

C. PUBLIC HEARINGS: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Contract Award for 2023 Water Meter Installation Project

Recommendation: Adopt a Resolution Approving the Contract Award for the 2023 Water Meter Project, City Project No. W-31 (Project) in the Amount of \$923,465 to West Valley Construction Company, Inc. (Report by Keith Helmuth)

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER MONTES, ITEM D-1 WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 7 -
COUNCILMEMBER GALLEGOS
COUNCILMEMBER RODRIGUEZ
COUNCILMEMBER MONTES
COUNCILMEMBER EVANS
MAYOR PRO TEM MEJIA
COUNCILMEMBER VILLEGAS
MAYOR GARCIA

RES 23-21 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE CONTRACT AWARD FOR THE 2023 WATER METER PROJECT, CITY PROJECT NO. W-31 IN THE AMOUNT OF \$923,456.00 TO WEST VALLEY CONSTRUCTION COMPANY, INC, AND AUTHORIZING CONSTRUCTION CONTINGENCIES RELATING TO THE CONTRACT

D-2 Update on the Progress of the Madera Transit Plan and Request to Extend Phase 2 of the Current Agreement with WSP USA to add Task 6 – Network Implementation

Recommendation: Adopt a Resolution Approving the Amendment No. 1 to the Agreement with WSP USA to Include Additional Task 6 in the Amount of \$41,858.30 and Extending the Term of the Agreement to July 31, 2023 (Report by Anthony Forestiere)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM D-2 WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 7 -
COUNCILMEMBER GALLEGOS
COUNCILMEMBER RODRIGUEZ
COUNCILMEMBER MONTES
COUNCILMEMBER EVANS
MAYOR PRO TEM MEJIA
COUNCILMEMBER VILLEGAS
MAYOR GARCIA

RES 23-22 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AMENDMENT NO. 1 TO THE AGREEMENT WITH WSP USA FOR THE OUTREACH AND IMPLEMENTATION OF PHASE

TWO OF THE MADERA TRANSIT PLAN OF THE MADERA METRO TRANSIT SERVICE SYSTEM TO INCLUDE ADDITIONAL TASK 6 IN THE AMOUNT OF \$41,858.30 AND EXTENDING THE TERM OF THE AGREEMENT TO JULY 31, 2023

E. ADMINISTRATIVE REPORTS:

E-1 Emergency Repairs to Avenue 13 Sewer Trunk Main at Granada Drive – Update #3

Recommendation: This report is submitted for informational purposes only, and no action is requested from City Council at this time (Report by Keith Helmuth)

E-2 Yosemite Avenue Funding and Grant Application Updates

Recommendation: This report is submitted for City Council (Council) as a status update of grant applications and consideration and direction relative to funding options for the State Route 145 Yosemite Avenue as Downtown Main Street Plan (Plan) in lieu of unsuccessful grant award to be applied to the Caltrans project (Project) (Report by Keith Helmuth)

A gentleman (no name given) stated that as a property/business owner in the area if they (property/business owners) have problems with their sidewalks, they have been told to take care of it after hours or on the weekend. He asked that other issues that the Downtown Association has been working on in the downtown area are also being taken care of such as skylights, etc. City Engineer Keith Helmuth stated that this project was only for the sidewalks and not other issues.

John Barsotti asked why do they want to make sidewalks wider? City Engineer Keith Helmuth responded that wider sidewalks would enable more pedestrian traffic as well as allow businesses to use them for outside dining and placing of artwork. It would create a sense of community in the downtown area. Mr. Barsotti stated it would probably be a waste of concrete.

ON MOTION BY MAYOR GARCIA AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM D-2 GIVING STAFF DIRECTION TO BRING ITEM BACK ASKING THAT UP TO \$3 MILLION BE ALLOCATED TO WIDEN SIDEWALKS IN THE YOSEMITE AVENUE DOWNTOWN AREA WAS APPROVED UNANIMOUSLY BY A 7/0 VOTE. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 7 -
COUNCILMEMBER GALLEGOS
COUNCILMEMBER RODRIGUEZ
COUNCILMEMBER MONTES
COUNCILMEMBER EVANS
MAYOR PRO TEM MEJIA
COUNCILMEMBER VILLEGAS
MAYOR GARCIA

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under

this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

Councilmember Gallegos thanked Parks and Community Services Director Joseph Hebert for being present and thanked a local Boy Scout Troop for their commitment to attending a civic meeting. She mentioned that this week is Read Across America Week and she encouraged those in attendance and the public to read to their children, grandchildren and to volunteer to read to a local classroom.

Councilmember Montes had nothing to report.

Councilmember Rodriguez thanked Staff and City Attorney for allowing him to attend virtually while he attended a conference advocating for transportation dollars for portions of Highway 99. He also expressed his support for the revitalization of downtown Madera.

Councilmember Evans expressed her appreciation in being inducted into the African American Cultural and Historical Museum and thanked the City of Madera for attending and supporting her. She highlighted the Black History Celebration at McNally Park and thanked all the agencies that attended and for their support and service. Councilmember Evans stated that Marcela Andrews was recognized as the guest of honor for 2023.

Mayor Pro Tem Mejia mentioned the Black History Month Events taking place in Madera. She mentioned a solo-performance show by Joshua Slack, called Code Switch and her desire to bring his show to Madera. She announced that the International Women's Day event will be hosted at Matilda Torres High School on March 9th and encouraged the public to attend.

Councilmember Villegas thanked Councilmember Evans for her involvement in the Black History Month event. He also congratulated the Santeufemia family on 50 years in business and being a part of the community.


Mayor Garcia had nothing to report.

G. CLOSED SESSION: None

ADJOURNMENT: Meeting was adjourned at 7:37 p.m.

UPCOMING MEETING DATES:

- Wednesday, March 15, 2023
- Wednesday, April 5, 2023


ALICIA GONZALES, City Clerk


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk


SANTOS GARCIA, Mayor

