

The City of
MADERA



JOIN OUR TEAM!

Are you...

Interested in municipal government and public service?

Detail oriented and well organized?

Seeking a career in Animal Control?

NOW RECRUITING FOR:

Animal Control Officer

\$18.88-24.09/ hour

Apply by 4/10/2023 at 3:00 PM

3% pay incentive for BA/BS Degree

Additional 2% COLAs July 2023, January 2024, July 2024, & January 2025

\$1,500 lump sum July 2023 and 2024

\$2,400/year tuition reimbursement for college

PRIMARY RESPONSIBILITIES

The **Animal Control Officer** enforces City ordinances governing the care and keeping of domestic animals and livestock in an effort to maintain public safety and welfare; answers calls and investigates complaints related to animal control operations; arranges for the collection, impoundment and transport of stray, injured, vicious, diseased and dead animals to appropriate locations; maintains detailed and accurate records; and performs related duties and responsibilities as required.

QUALIFICATIONS

Experience/Education: One year in the care and handling of animals, and a high school diploma or equivalent. Experience may be in a paid or volunteer position; please be clear on your application about your specific experience.

Licenses: Valid Class C Drivers License. Possession of or the ability to obtain a PC 832 Firearms certificate within one year of employment. If hired, the department will provide necessary training for obtaining the certification.

EXAMINATION PROCESS

Only those applicants who meet the qualification standards of this position by the application filing deadline will be allowed to participate in the examination process. Examination scores determine standing on Civil Service eligibility lists. The City Manager, upon recommendation of the department head, will make the final selection and appointment from the established eligibility list.

The examination process may consist of the following parts: Application Package Review: Qualifying Only; Oral Interview 100% Weight Value. Candidates must earn a score of 70% or higher to be considered for the eligibility list.

Applicants who require special examination accommodations due to a disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559) 661-5401.

Applicants may be eligible for Veteran's Preference Points (5 points) and should attach a DD214 to their employment application for consideration of this preference.

learn more



madera.gov/apply

COMPENSATION & BENEFITS



SALARY

Compensation and benefits for the Animal Control Officer position are defined in the Memorandum of Understanding between the City and the General Bargaining Unit, as well as the City's Personnel Rules. The City pays its employees every 2 weeks, or 26 times per year. The bi-weekly pay rates for this position are shown below.

Step A	\$1,510.53
Step B	\$1,585.79
Step C	\$1,665.29
Step D	\$1,748.50
Step E	\$1,835.95
Step F	\$1,927.64

LIFE INSURANCE

The City provides a \$25,000 life and accidental death and dismemberment policy along with \$5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

MEDICARE

The City contributes an amount equal to 1.45% of the employee's salary; the employee also contributes 1.45%.

LONG TERM DISABILITY

This city paid benefit provides up to 2/3-income protection.

BILINGUAL INCENTIVE

English/Spanish for qualifying individuals and positions after passing annual bilingual test.

DEFERRED COMPENSATION

The City offers a paid/vested contribution of 4.2% of base pay to one of two 457 plans offered to the employee. In addition, the employee may also contribute, though not required.

EDUCATION INCENTIVE

General Bargaining Unit employees will receive a 3% incentive for an approved Bachelor's Degree. Employees are also eligible for reimbursement of up to \$2,400 per fiscal year for college expenses.



RETIREMENT

The City participates in the CalPERS defined benefit retirement system. Retirement formulas and contributions are as follows. The terms "Classic Member" and "New Member" are as defined by CalPERS.

Classic Members employed with the City prior to 10/20/2012

- 2.5% at 55 formula, single highest year final compensation
- Employee Contribution paid by the employee pre-tax: 3.375%

Tier I Members employed with the City on or after 10/20/2012

- 2% at 60 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 3.375%

New Members employed with the City on or after 1/1/2013

- 2% at 62 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 7%

HEALTH INSURANCE

The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. For medical coverage, the City contracts with Anthem and Kaiser. Dental insurance is through Delta Dental and vision coverage is through Superior. The City's contribution covers 100% of the health, dental, and vision premium for the employee and family on both the Anthem and Kaiser Core Plans.

EMPLOYEE ASSISTANCE PROGRAM

The City of Madera offers an employee assistance program or employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

PAID LEAVE

The City of Madera offers a generous paid leave program, including paid holidays, sick leave, and vacation. Holiday Closure without loss of pay between Christmas Day and New Years Day. Floating holiday leave available based on years of service.

GENERAL INFORMATION

Applications may be obtained from the City's website www.madera.gov/apply or by calling the City's Human Resources Department at (559)661-5401. Applications must be submitted to the City's Human Department prior to the application deadline **by emailing to hrinfo@madera.gov**, mailing to