

**City of Madera ADA Advisory Council  
City Hall Council Chambers  
205 W. 4<sup>th</sup> Street, Madera, CA 93637  
Regular Session Agenda  
March 21, 2023 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, March 21, 2023, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #240 814 5807. When an agenda item you wish to comment on is discussed, press \*9 on your phone to virtually raise your hand. Press \*6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at [hinfo@madera.gov](mailto:hinfo@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/2408145807>

Telephone Number: (669) 900-6833  
Meeting ID 240 814 5807

Roll Call

DJ Becker-Chairperson  
Cynthia Ortégón- Vice Chairperson  
Muhammad Latif  
Jack Porter  
Diana Robbins  
Saim Mohammad  
Gladys Marroquin

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of February 21, 2023

2. Informational report on plans to increase inventory of affordable housing units for older adults and adults with disabilities by Renee Wright, Executive Director, City of Madera Housing Authority
3. Review of ADA Advisory Council Duties and Responsibilities as found in the Bylaws and discussion of Advisory Council priorities and focus – Vice Chairperson Cynthia Ortegón
4. Informational report on Senate Bill 37: Older Adults and Adults with Disabilities Housing Stability Act (2023-24)
5. Advisory Council Reports/Announcements/Requests for Future Agenda Items.

***This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.***

### Adjournment

Next Regular Meeting will be Tuesday, April 18, 2023


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- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5401 or by email at [hrinfo@madera.gov](mailto:hrinfo@madera.gov).
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5400, option 8, or emailing [hrinfo@madera.gov](mailto:hrinfo@madera.gov). Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4<sup>th</sup> Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact Human Resources at (559) 661-5400, option 8 or [hrinfo@madera.gov](mailto:hrinfo@madera.gov) to request translation services for

this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested by not required.

- Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5400 option 8.
  - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Jenavie Martin, HR Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of March 21, 2023, near the front entrances of City Hall no later than 5:00 p.m. on March 16, 2023.

  
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Jenavie Martin, HR Technician II

3/16/2023  
Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council  
 City Hall Council Chambers  
 205 W. 4<sup>th</sup> Street, Madera, CA 93637  
**REGULAR MEETING MINUTES**  
 February 21, 2023, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, February 21, 2023, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

**ROLL CALL:**

<b>Advisory Councilmember Name</b>	<b>Present</b>
DJ Becker, Chairperson	Y
Jack Porter	Absent
Cynthia Ortegón	Y
Muhammad Latif	Attended via Zoom as non-voting member
Diana Robbins	Y
Gladys Marroquin	Y
Saim Mohammad	Y, arrived during Public Comment
<b>City Staff Present</b>	
Wendy Silva, Director of Human Resources	

**OTHERS PRESENT:** Victor Aldama, Transportation Engineer/ADA Coordinator at Caltrans.

Chairperson DJ Becker called the meeting to order at 3:34 p.m.

Public Comment:

The Transportation Engineer/District ADA Coordinator at Caltrans, Victor Aldama, introduced himself to the ADA Council. He graduated from Fresno State and was an Engineer at the City of Madera for a little over 4 years. Mr. Aldama extended his support to the Advisory Council and said he is looking forward to collaborating.

Business Matters

1. Approval of Minutes – Meeting of January 17, 2023. Councilmember Saim Mohammad moved to approve the minutes as presented; motion seconded by Councilmember Diana Robbins. All councilmembers in attendance voted yes to approve the minutes.
2. Discussion of accessibility concerns regarding Yosemite Manor apartment complex- Chairperson DJ Becker said she received a call from an 89-year-old resident at Yosemite Manor and was told both elevators were inoperable. The resident had no choice but to use the stairs to leave the building. The resident also said their disabled friends who reside in the second and third floors were at home for a week without access to leave for appointments. According to

Chairperson Becker, the Fire Department was unaware of the issues and allegedly, the elevators did not have a maintenance schedule.

Wendy Silva reported information received from Mr. Lewis, MORE's Legal Counsel, via email. MORE's is the owner of Yosemite Manor. The Housing Authority had been acting as a property manager at Yosemite Manor until December 15, 2022. Mr. Lewis said they were looking for a new property manager because maintenance issues were not being addressed. According to Mr. Lewis, the Housing Authority left the property on December 15, 2022, without notice. It took about two weeks to get a new property management company in place. FPI is the new management company, which is a tax credit property management company for affordable housing. At the time FPI took over, they did not have access to computers or keys. According to Mr. Lewis, one of the elevators was historically problematic and not fixed, and FPI immediately began working on that one when the second elevator failed while parts were in transit. Both elevators were ultimately repaired, and MORE's is currently looking into purchasing a stair climbing emergency wheelchair system for Yosemite Manor.

Based on information provided by the Madera City Fire Chief, Ms. Silva advised that the Fire Department did offer to safely help residents down the stair's multiple times a day while the elevators were out of order. Chairperson Becker commented that it was a tarp sling with handles. Ms. Silva also clarified for the record that Yosemite Manor is designated for seniors 55 years of age and up, but it is not assisted living.

Chairperson Becker asked if the City has responsibility to inspect Yosemite Manor. Ms. Silva responded and said the only reason the City would enter an occupied building is if there was active remodeling or if the building had code enforcement violations such as mold or leaking water. From the discussion Ms. Silva had with Mr. Lewis, it seems they are trying to give FPI the opportunity to address deficiencies at Yosemite Manor. MORE's also recognizes there is a long list of applicants waiting to get senior housing even when Yosemite Manor had vacancies. This is an issue MORE's wants to get resolved and hopes FPI can bridge that gap. Chairperson Becker said the ADA Advisory Council has always advocated for safe housing for seniors and disabled residents.

3. Discussion regarding support for teleconferencing options to be included in the Ralph M. Brown Act for meeting participation- Wendy Silva said the Brown Act was relaxed during COVID which allowed for teleconferencing. Public meetings on Zoom were acceptable if the meeting was accessible to all and if roll call votes were taken. The Brown Act does not prohibit the public or staff to attend via Zoom but requires voting members to attend in person or follow rigid guidelines to participate via Zoom. Chairperson Becker wants to draft a letter to the Brown Act committees on behalf of the City of Madera ADA Advisory Council. Allowing voting members to attend public meetings via Zoom would benefit the disabled community and would minimize the lack of quorums. Majority support to submit a letter was confirmed. Chairperson Becker will work on drafting a letter.
4. Disability accommodation regulations for federal buildings- Vice Chairperson Ortegón had asked for staff to provide information on disability accommodation regulations that apply to federal buildings such as the Madera Post Office. The Post Office predates both the Architectural Barriers Act of 1968 and the Americans with Disabilities Act. Additionally, the Americans with Disabilities Act does not apply to buildings like post offices. For context, the Post Office views requests such as counter height adjustments as discretionary items per their

code of regulations. It is solely at the discretion of the local postmaster who must get the approval of the area manager. If the ADA Advisory Council desires change at the Madera Post Office related to disability accommodations, the Advisory Council can write to politicians who may be able to encourage the postal service to make the doors and counter height ADA accessible. Lastly, the ADA Council wants to get driver side mail drop boxes.

5. Advisory Council Reports/Announcements/Requests for Future Agenda Items

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Chairperson Becker reported on the new benches at the Walmart in Madera. The benches are on the inside near the exit door and pictures were shown of the benches. The outside section near the buses still needs benches, but Walmart is showing progress.

Councilmember Gladys Marroquin reported the area of Central and 4<sup>th</sup> has wheelchair accessibility issues. She observed a person in a wheelchair that required assistance to pass through the area. Wendy Silva said this issue will be addressed in the ADA Self-Evaluation and Transition Plan. Councilmember Marroquin also said it is an unsafe area for children to cross because she has witnessed children running through the crosswalk to avoid erratic drivers. The ADA Council concluded that any traffic concerns and unsafe driving should be reported to the Madera Police Department.

Meeting adjourned at 4:28 p.m.

Respectfully Submitted,

Accepted,

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Jenavie Martin  
HR Technician II

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DJ Becker  
Chairperson

Date: 3/21/2023

Date: 3/21/2023