



Madera Transit Advisory Board

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

TUESDAY

January 24, 2023

5:30PM

CALL TO ORDER

I. ROLL CALL:

Cynthia Ortegon – **Chair**
Andrew Albonico – **Vice Chair**
Latif Muhamad
Marie Luna
Patricia Carreon
Otilia Morales
Vacant

Cynthia Ortegon, Chair

Mayor Garcia Nominee

District 1 - Council Member Gallegos Nominee

District 2 - Council Member Rodriguez Nominee

District 3 - Council Member Montes Nominee

District 4 - Council Member Evans Nominee

District 5 - Council Member Mejia Nominee

District 6 - Council Member Villegas

GUEST:

David Huff – Program Manager – Transit, City of Madera
Marcela Zuniga – Grants Administration, City of Madera
Liliana Camacho – Administrative Assistant
Vincent Parker – General Manager, MVPT Inc.

II. PUBLIC COMMENT:

This meeting will be available for public viewing in the City of Madera, City Hall Conference Room and participation through Zoom. Members of the public may also observe the live by visiting the following link: <https://cityofmadera.zoom.us/j/85897872328?pwd=NTFiUFpHVDI3bEY5NjY3OUlKRlZKZz09>. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900 6833 enter ID: 858 9787 2328. Passcode: 580466. Comments will also be submitted via email to dhuff@madera.gov or by regular mail at 205 W. 4th Street, Madera, Ca. 93637.

III. APPROVAL OF MINUTES:

- May 24, 2022 – Minutes
- August 30, 2022 - Minutes

IV. ACTION ITEM

- A. Elect and Vote for TAB Secretary
- B. Adopt the 2022 City of Madera Transit Asset Management Plan

V. ADMINISTRATIVE ITEMS

A. Approved Council Items

- 1. Madera Metro Transit Plan and Service Design Guidelines
 - <https://www.madera.gov/wp-content/uploads/2022/09/D-3-09.21.22-Madera-Metro-Transit-Plan-Svc-Design-Guidelines.pdf>
- 2. Fare Adjustments for Madera Metro and Dial-A-Ride
 - <https://www.madera.gov/wp-content/uploads/2022/09/D-4-09.21.22-Madera-Metro-Dial-A-Ride-Fare-Adjustments.pdf>
- 3. Acceptance and Appropriation of the Federal Transit Administration (FTA) Grant Awards for Section 5307 and 5339 funds for Procurement of Four Gas Transit Vehicles
 - <https://www.madera.gov/wp-content/uploads/2022/10/B-7-FTA-Acceptance-of-Funds.pdf>
- 4. Inform Council on the Request for Proposal for the Intelligent Transportation System (ITS) conversion for Madera Metro
 - <https://www.madera.gov/wp-content/uploads/2022/11/E-2-11.16.22-Madera-Metro-Update-ITS-RFP.pdf>
- 5. Amendment to Utilize the Remaining Public Transportation Modernization, Improvement, and Service Enhancement Account Program (PTMISEA) Funds for Eligible Capital Project within the City Transit and Fleet Maintenance Section
 - <https://www.madera.gov/wp-content/uploads/2023/01/D-4-01.18.23-PTMISEA-Amendment-2.pdf>

B. Future Reports/Policy Deadlines

- 1. Transit Asset Management (TAM) Plan Update: Past Due October 2022 (Requires Vote from both TAB and the City Council before Submitting to Madera County Transportation Commission)
- 2. Innovative Clean Transit (ICT) Rollout Plan: Due June 2023

VI. TRANSIT UPDATES

A. Service Updates

- 1. Fixed Route
 - Fares remain waived.
 - Lost revenue will be offset through the use of Low Carbon Transit Operation Program (LCTOP) Funds

2. ADA-Paratransit (Dial-A-Ride)

- Service available to Seniors, Disabled, and Veterans
- Beginning January 23, 2023 – The Fare Structure for ADAP will be as follows:

ADA/ Paratransit	Cost
Senior (60+), Disable, Veterans	No Charge
ADAP Personal Care Attendant	No Charge
Companions of ADAP Passenger (18-59)	\$3.00

3. Dial-A-Ride

- Fares Modifications was approved by Council on September 21, 2022.
- As of January 1, 2023, reservations were made available for the General Public
- Beginning January 23, 2023 – The Fare Structure for DAR will be as follows:

Dial-A-Ride	Cost
General Public (17 years of age and under)	No Charge
General Public (Ages 18 – 59)	\$3.00
College Students	No charge with Valid ID (\$3.00 W/O)
Senior (60+), Disable, Veterans	No Charge

B. Transit Projects Underway

1. Madera Transit Plan Update – Presentation by WSP USA, Inc.
2. Technology Modernization Project
 - Details: Farebox Cashless System; Automated Vehicle Locator (AVL); Computer Automated Dispatching (CAD) System; Infotainment System; Automated Passenger Count (APC) System; Stop Announcement; Dispatching Software; Vehicle Time of Arrival Software
 - RFP was released December 23, 2022 / Proposals are due March 17, 2023
 - Last report showed RFP was downloaded by 13 vendors.
3. Vehicle Procurement
 - Three (3) Starcraft 26ft – Transit Buses
 - Vehicles will be purchased with 5307 funds and will replace three Fixed Route buses that have exceeded their Useful Life Benchmark
 - \$146,796 (ea)
 - \$446,993.82 (Total Incl. Procurement Fee)

- Expected delivery date, 10 – 12 months.
- o One (1) Braun Voyager
 - Van will be purchased with 5339 funds and will replace one DAR Vehicle and will solely be used for ADAP
 - \$67,947.15 (Total Incl. Procurement Fee)
 - Expected delivery date, 2 – 3 months.

C. Projects Updates/ Proposals

1. Madera Intermodal Transit Center Remodel
 - o Date TBD
 - o Project must be completed by December 2024

D. PTMISEA Funds

1. Eligible Expenses
2. Remaining Balance
3. Expenditure Deadline

VII. TRANSIT RIDERSHIP – 2022/2023 YEAR TO DATE

VIII. ACTION ITEMS:

- A. Elect and Vote for TAB Secretary
- B. Adopt the 2022 City of Madera Transit Asset Management Plan

IX. TAB SECRETARY AND MEMBER COMMENTS:

Members/Secretary

X. ADJOURN MEETING:

Cynthia Ortegon

(Next Quarterly TAB meeting is scheduled for Tuesday, April 25, 2023.)

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Any writing related to an agenda item for the open session of this meeting distributed to the Transit Advisory Board less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours. Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.

I, David Huff, Programs Manager for the City of Madera, declare under penalty of perjury that I posted the above Transit Advisory Board Meeting Agenda for the scheduled meeting of Tuesday, January 24, 2023 on the Transit Advisory Webpage and City Hall by Friday, January 20, 2023.

/s/ *David Huff*
David Huff, Programs Manager