

**City of Madera Civil Service Commission
City Hall Conference Room
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
September 6, 2022**

Notice is hereby given that the Civil Service Commission will hold a regular meeting Tuesday, September 6, 2022, at 5:00 p.m. in person in the City Hall Conference Room and via teleconference for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe and participate in the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833; enter meeting ID #819 6115 9234. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://us06web.zoom.us/j/81961159234>

Telephone Number: (669) 900-6833

Meeting ID 819 6115 9234

ROLL CALL

Celeste Voyles, Chairperson
Shawn Griffin, Vice-Chairperson
Nick Salinas, Commissioner
Saim Mohammad, Commissioner
Muhammad Latif, Commissioner
Summer Gonzales, Commissioner
Julius Washington, Commissioner

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

BUSINESS MATTERS:

1. Approval of Minutes – August 2, 2022

**City of Madera Civil Service Commission
Regular Meeting Minutes
August 2, 2022**

A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on August 2, 2022, in person in the City Hall Conference Room and via teleconference.

ROLL CALL

Commissioners Present: Celeste Voyles, Chairperson
Shawn Griffin, Vice Chairperson
Nick Salinas, Commissioner
Muhammad Latif, Commissioner
Saim Mohammed, Commissioner

Commissioners Absent: Summer Gonzales, Commissioner
Julius Washington, Commissioner

Staff Present: Wendy Silva, Director of Human Resources
Jenavie Martin, Human Resources Technician II

Others Present: None

Commission Chairperson Voyles called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

None

BUSINESS MATTERS:

1. Approval of Minutes – July 5, 2022. Vice Chairperson Shawn Griffin moved to approve the eligibility list; motion seconded by Commissioner Salinas. All commissioners voted yes to approve the minutes except for Mr. Latif due to audio connectivity issues. Motion passed unanimously.
2. Promulgation of Eligibility Lists –
 - a. Recreation/Community Programs Coordinator #22-24
Commissioner Saim moved to approve the eligibility list; motion seconded by Vice Chairperson Shawn Griffin. All commissioners voted yes to approve the list except for Mr. Latif due to audio connectivity issues. Motion passed unanimously.
 - b. Water System Worker I #22-29
Vice Chairperson Shawn Griffin moved to approve the eligibility list; motion seconded by Commissioner Salinas. All commissioners voted yes to approve the list except for Mr. Latif due to audio connectivity issues. Motion passed unanimously.
 - c. Construction Inspector II #22-30
Commissioner Saim moved to approve the eligibility list; motion seconded by Commissioner Salinas. All commissioners voted yes to approve the list except for Mr. Latif due to audio connectivity issues. Motion passed unanimously.

d. Public Safety Dispatcher #22-31

Vice Chairperson Shawn Griffin moved to approve the eligibility list; motion seconded by Commissioner Salinas. All commissioners voted yes to approve the list except for Mr. Latif due to audio connectivity issues. Motion passed unanimously.

e. Police Officer Trainee #22-33

Commissioner Saim moved to approve the eligibility list; motion seconded by Commissioner Latif. All commissioners voted yes to approve the list. Motion passed unanimously.

3. Next Regular Civil Service Meeting – August 2, 2022

4. Adjournment - The meeting was adjourned at 5:12 p.m.

Respectfully Submitted,

Accepted,

Jenavie Martin
Human Resources Technician II
Date: 9/6/2022

Celeste Voyles
Civil Service Commission Chair
Date: _____