

**City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
September 20, 2022 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, September 20, 2022, at 3:30 p.m. in the City Council Chambers and by teleconference for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #240 814 5807. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

The City will observe the Madera County Public Health Department physical distancing recommendations. This may limit seating in the Council Chamber; however, the City will have additional seating available if needed. All persons visiting City facilities shall observe health and safety protocols.

Weblink: <https://us06web.zoom.us/j/2408145807>

Telephone Number: (669) 900-6833
Meeting ID 240 814 5807

Roll Call

DJ Becker-Chairperson
Cynthia Ortegón
Muhammad Latif
Jack Porter
Diana Robbins
Saim Mohammad
Gladys Marroquin

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of August 16, 2022
2. Welcome new members
 - a. Jack Porter
 - b. Gladys Marroquin
3. Recognition of service on the ADA Advisory Council
 - a. Dennis Smith
 - b. Tim Riche
4. Madera Transit Plan Update – David Huff, Program Manager – Grants
5. Request for Adult Changing Tables in Park Restrooms – Cynthia Ortegón, MADAAC Member and Joe Hebert, Director of Parks & Community Services
6. Training: City of Madera Code of Conduct for City Council and Members of City Boards, Commissions, and Committees- Wendy Silva, Director of Human Resources
7. Advisory Council Reports/Announcements/Requests for Future Agenda Items

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.


Adjournment

Next Regular Meeting will be Tuesday, October 18, 2022

- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5401 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.

- Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5401.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Jenavie Martin, HR Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of September 20, 2022, near the front entrances of City Hall no later than 5:00 p.m. on September 16, 2022.



Jenavie Martin, HR Technician II

9/16/2022
Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
 City Hall Council Chambers
 205 W. 4th Street, Madera, CA 93637
REGULAR MEETING MINUTES
 August 16, 2022, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, August 16, 2022. The meeting was held in-person in the City Hall Council Chambers and via teleconference.

ROLL CALL:

Name	Present
DJ Becker, Chairperson	Y
Tim Riche, Vice Chair	Y
Cynthia Ortegón	Y
Muhammad Latif	Arrived during Agenda Item #3
Diana Robbins	Y
Dennis Smith	N
Saim Mohammad	Y
Staff	Present
Wendy Silva	Y
Jenavie Martin	Y

OTHERS PRESENT: Felipe Lemus, Tyrone Cobb, Jose Virgen, Victor Gonzalez, Jacob McCoy, Kelly Wheeler, Liza Angeles, Heather Geringer, Jessica Figueroa, Alicia Plunkett, Matthew Lenhart, Alicas Conley, and Ishmael Gaines from The Arc Fresno/Madera Counties.

Chairperson DJ Becker called the meeting to order at 3:33 p.m.

Public Comment:

Alicas Conley from The Arc Fresno/Madera Counties shared a brief presentation about what their agency does and the importance of adult changing tables. The Arc offers adult day programs, community-based employment, behavioral services, leadership programs and community living. One of their goals is to make facilities and day-to-day activities accessible to everyone. One way they would like to do that is by increasing the number of adult changing tables in CA. As of now, there are only 12 adult changing tables in all the airports in the United States. Felipe Lemus also spoke to the importance of changing tables in CA. President Tyrone Cobb from The Arc Fresno/Madera Counties ended the presentation by speaking about how he has been adversely impacted due to the lack of adult changing tables.

Business Matters

1. Approval of Minutes – Meeting of August 16, 2022. Councilmember Tim Riche moved to approve the minutes; motion seconded by Councilmember Diana Robbins. All councilmembers voted yes to approve the minutes. Motion passed unanimously.
2. Discussion regarding participation in 2022 Madera Old Timers Parade and Booths in the Park. The parade is on Saturday, September 24, 2022, at 10:00 a.m. and concludes at noon. It costs \$45.00 to enter. Booths in the Park costs \$40.00 to participate, but it requires staffing to set up and tear down the booth. Staff would need to be present from 8:00 a.m. to 3:00 p.m. Councilmember Ortegón said she could staff the booth following the parade. Chairperson Becker texted Councilmember Smith during the meeting to ask if he volunteer his vehicle for the parade. Councilmember Smith replied and said yes. Chairperson Becker said she would likely staff the booth. Councilmember Mohammad, President of Madera Young Professionals, said applications and fees are due by September 2, 2022. According to Councilmember Mohammad, vendors must set up their booths by 8:00 a.m., but the event will begin at 10:00 a.m. At the conclusion of discussion, the ADA Advisory Council confirmed participation in the parade but will not be staffing a booth.
3. Fiscal Year 2022/23 Budget Expenditures
 - a. Disability Awareness- Save the Space Campaign for October 2022. In the past, the ADA has printed out save the space signs and flyers. The Madera Police Department collaborated with the ADA in the past and posted the campaign to their Facebook page. The ADA will pay for the boosted Facebook ad.
 - b. Community Outreach Events- \$45.00 of the budget will be used to participate in the parade. Wendy Silva reported that there is a box of ADA coloring books left. If the ADA decides to print trifolds, that cost will be nominal.
 - c. Give-aways- Chairperson Becker would like to purchase an additional 25 flags. Wendy said the ADA can purchase giveaway items such as bracelets depending on the events the ADA decides to participate in.

After discussion of the above potential expenses, Wendy summarized the proposed ADA budget expenditures for Fiscal Year 2022-23 will be

- \$40 for the parade entry
- Approximately \$200 for flags
- \$50 on various items to print
- \$500 on Save the Space campaign
- \$200 for miscellaneous expenses or additional items in the Spring.

Diana Robbins made a motion to approve the ADA budget as described; motion seconded by Councilmember Ortegón. All councilmembers voted to approve the budget except for Mr. Latif due to audio connectivity issues.

4. Update on ADA Self-Evaluation and Transportation Plan Project- Wendy Silva reported that she met with them new indivial assigned to the ADA self-evaluation. Wendy highlighted missing portions of the contracted scope of work, and they will be working on providing a good quality report. The facility and right-of-way survey is also pending.
5. Advisory Council Reports/Announcements/Requests for Future Agenda Items

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Councilmember Ortegón reported on a mobile application she found called Sociability. It shows users all the accessible stores and restaurants in their local area.

Chairperson Becker requested that Wendy ask the IT department for a status update regarding the 311 app.

Chairperson Becker also requested that the adult changing tables be put on the future agenda.

Meeting adjourned at 4:33 p.m.

Respectfully Submitted,

Accepted,

Jenavie Martin
HR Technician II

DJ Becker
Chairperson

Date:_____

Date:_____