



Madera Transit Advisory Board

205 W. 4th Street, Madera, California 93637

NOTICE AND AGENDA

TUESDAY

August 30, 2022

5:30PM

CALL TO ORDER

I. ROLL CALL:

Cynthia Ortegon – **Chair**
Andrew Albonico – **Vice Chair**
Latif Muhamad
Marie Luna
Patricia Carreon
Otilia Morales
Vacant

Cynthia Ortegon, Chair

Mayor Garcia Nominee

District 1 - Council Member Gallegos Nominee

District 2 - Council Member Rodriguez Nominee

District 3 - Council Member Montes Nominee

District 4 - Council Member Evans Nominee

District 5 - Council Member Mejia Nominee

District 6 - Council Member Villegas

II. PUBLIC COMMENT:

This meeting will be available for public viewing and participation through Zoom. Members of the public may also observe the live by visiting the following link:

<https://us06web.zoom.us/j/9169233739?pwd=ejY3TzZ5d09nYk94dmFITHlaWklzQT09>. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900 6833 enter ID: 916 923 3739. Passcode: 016396. Comments will also be submitted via email to dhuff@madera.gov or by regular mail at 205 W. 4th Street, Madera, Ca. 93637.

III. APPROVAL OF MINUTES:

- May 24, 2022 - Minutes

IV. ACTION ITEM

- A. Elect and Vote for TAB Secretary
- B. Adopt the 2022 City of Madera Transit Asset Management Plan

V. ADMINISTRATIVE ITEMS

- A. Approved Council Items
 1. Title VI Program Update (Adopted by Council June 15, 2022: B-7)

- <https://www.madera.gov/wp-content/uploads/2022/06/B-7-06.15.22-Title-VI-Program-2022-25.pdf>
- Transit Webpage “Additional Information – City of Madera Title VI Policy Statement”
- 2. Madera Transit Plan – Phase II (Adopted by Council July 20, 2022: D-4)
 - <https://www.madera.gov/wp-content/uploads/2022/07/D-4-07.20.22-WSP-Extended-Agreement.pdf>
- 3. Amendment No. 2 – Madera Cab Co. Lease Agreement Extension (Adopted by Council August 3, 2022: B-7)
 - <https://www.madera.gov/wp-content/uploads/2022/07/B-7-08.03.22-Madera-Cab-Co.-Amendment-No.2.pdf>
- 4. FTA Grant Application – Section 5307 Funds (Adopted by Council August 3, 2022: B-8)
 - <https://www.madera.gov/wp-content/uploads/2022/07/B-8-08.03.22-FTA-Section-5307-Grant.pdf>

B. Future Reports/Policy Deadlines

1. ADA Service Plan – In progress
2. Rescind Resolution No. 20-58 (Reintroduce Transit Fares with a Modified Fare Structure, Present to Council September 21, 2022)
 - See Attachment A
 - Action will allow all General Public to utilize DAR and continue to waive transit fares for eligible riders
3. Transit Asset Management (TAM) Plan Update: Due October 2022 (Under review. Present to Council September 21, 2022)
4. Public Transit Agency Safety Plan (PTASP): Due December 2022 (Submitted)
5. Innovative Clean Transit (ICT) Rollout Plan: Due June 2023 (Developing RFP for Completion)

VI. TRANSIT UPDATES

A. Service Updates

1. Fixed Route
 - Fares remain waived.
 - Recommendation to Council will be to extend free fares
2. ADA-Paratransit (Dial-A-Ride)
 - Fares remain waived.
 - Service available to Seniors, Disabled, and Veterans
3. Dial-A-Ride
 - Fares remain waived.
 - DAR is designed to service the General Public (Currently serving Seniors, Disabled, Veterans, and MCC Students only)
 - October 1 – Tentative set allowing General Public to utilize DAR

B. Transit Projects Underway

1. Madera Transit Plan Update – Presentation by WSP USA, Inc.
2. Madera Transit Plan – Phase One “Services Assessment”
 - Development of Transit Guidelines and Policies
 - Council Adoption
 - Development of Service Design Standards
 - Council Adoption
3. Technology Modernization Project
 - Details: Farebox Cashless System; Automated Vehicle Locator (AVL); Computer Automated Dispatching (CAD) System; Infotainment System; Automated Passenger Count (APC) System; Stop Announcement; Dispatching Software; Vehicle Time of Arrival Software
4. Vehicle Procurement
 - Four (4) 26ft CNG Transit Buses*
 - Awarded - \$698,053 (\$174,513 Local Match Requirement)
 - One (1) 26ft CNG Transit Bus*
 - Awarded Section 5339 Funds - \$161,386 (\$28,480 Local Match Requirement)
 - One (1) 32ft CNG Transit Bus**
 - Awarded LCTOP Funds - \$232,539

*All 26ft Vehicles will be ordered as a group once awarded Section 5307 Funds

**Awaiting quote to begin order process

C. Transit Projects Proposed

1. Madera Intermodal Transit Center Remodel
 - Date TBD
 - Project must be completed by December 2024
2. Walmart Shopping Center Transit Hub
 - City Staff meet with Walmart July 18, 2022 to discuss land acquisition
 - Next steps are to develop a design and present to Walmart for approval
 - WSP will provide conceptual designs
 - City Engineer will lead with final designs
 - TAB and ADAC will be updated on development stages and provide suggestions
3. Procurement of ADA Passenger Vans
 - Submit Section 5339 Grant Application for the procurement of four passenger vans

VII. TRANSIT RIDERSHIP – 2022 YEAR TO DATE

VIII. ACTION ITEMS:

A. Elect and Vote for TAB Secretary

IX. TAB SECRETARY AND MEMBER COMMENTS:

Members/Secretary

X. ADJOURN MEETING:

Cynthia Ortegon

(Next Quarterly TAB meeting is scheduled for Tuesday, October 25, 2022.)

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Any writing related to an agenda item for the open session of this meeting distributed to the Transit Advisory Board less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours. Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.

I, David Huff, Programs Manager for the City of Madera, declare under penalty of perjury that I posted the above Transit Advisory Board Meeting Agenda for the scheduled meeting of Tuesday, August 30, 2022 on the Transit Advisory Webpage and City Hall by Thursday, August 25, 2022.

/s/ 
David Huff, Programs Manager