

**City of Madera ADA Advisory Council  
City Hall Council Chambers  
205 W. 4<sup>th</sup> Street, Madera, CA 93637  
Regular Session Agenda  
July 19, 2022 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, July 19, 2022, at 3:30 p.m. in the City Council Chambers and by teleconference for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #240 814 5807. When an agenda item you wish to comment on is discussed, press \*9 on your phone to virtually raise your hand. Press \*6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at [hinfo@madera.gov](mailto:hinfo@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

The City will observe the Madera County Public Health Department physical distancing recommendations. This may limit seating in the Council Chamber; however the City will have additional seating available if needed. All persons visiting City facilities shall observe health and safety protocols.

Weblink: <https://us06web.zoom.us/j/2408145807>

Telephone Number: (669) 900-6833  
Meeting ID 240 814 5807

Roll Call

DJ Becker-Chairperson  
Tim Riche-Vice Chair  
Cynthia Ortégón  
Muhammad Latif  
Dennis Smith  
Diana Robbins  
Saim Mohammad

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

## Business Matters

1. Approval of Minutes – Meeting of June 21, 2022
2. Discussion regarding participation in the 2022 Madera County Fair – Vice Chair Tim Riche
3. Discussion regarding ADA Budget – Wendy Silva, Director of Human Resources
4. Advisory Council Reports/Announcements/Requests for Future Agenda Items

***This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.***

## Adjournment

Next Regular Meeting will be Tuesday, August 16, 2022

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- Please silence or turn off cell phones and electronic devices while the meeting is in session, unless they are required for your participation in the meeting.
  - Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall.
  - The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5401 or by email at [hrinfo@madera.gov](mailto:hrinfo@madera.gov).
  - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
  - Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5401.
  - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Jenavie Martin, HR Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of July 19, 2022, near the front entrances of City Hall no later than 5:00 p.m. on July 15, 2022.

  
Jenavie Martin (Jul 15, 2022 17:00 PDT)

7/15/2022

Jenavie Martin, HR Technician II    Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council  
City Hall Council Chambers  
205 W. 4<sup>th</sup> Street, Madera, CA 93637  
**REGULAR MEETING MINUTES**  
June 21, 2022, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, June 21, 2022.

**ROLL CALL:**

<b>Name</b>	<b>Present</b>
DJ Becker, Chairperson	Y
Tim Riche, Vice Chair	N
Cynthia Ortegón	Y
Muhammad Latif	Y
Diana Robbins	Y
Dennis Smith	Y
Saim Mohammad	Y
<b>Staff</b>	<b>Present</b>
Wendy Silva	Y
Jenavie Martin	Y

**OTHERS PRESENT:** Madera Housing Authority Executive Director Renee Wright. Daniel Foss with the Madera Public Works Department. Matthew Lenhart, Alicas Conley, and Ishmael Gaines from The Arc Fresno/Madera Counties. Interim Parks Director Joe Hebert and Olga Saucedo-Garcia with the Madera City Parks Department.

Chairperson DJ Becker called the meeting to order at 3:32 p.m.

Public Comment:

No public comment.

Business Matters

1. Approval of Minutes – Meeting of June 21, 2022. Councilmember Diana Robbins moved to approve the minutes; motion seconded by Councilmember Mohammad. All councilmembers voted yes to approve the minutes. Motion passed unanimously.
2. Introduction of Madera Housing Authority Executive Director Renee Wright and discussion of ADA Advisory Council support to increase housing options for the disabled community – Chairperson Becker. Director Wright is a Central Valley native and has been working in the housing industry for 17 years. They bring experience from Fresno and are excited and eager to bring more housing to Madera. Chairperson Becker said she would like to see more senior and disability housing. MORES Yosemite Manor has a total of 55 senior units with the addition of 4 units, leaving a total of 59 senior units. Chairperson Becker asked Director Wright what her definition of senior units is

and she said, “ADA approved and qualified units.” The age limit to qualify for senior housing is 62 years old. Director Wright said she would like to expand senior housing, but they need more land development to accomplish that. Councilmember Mohammad asked how many acres of land would be necessary to build additional senior housing. Director Wright said 2 acres are typically needed for a 55 multi-family unit building. There is about \$800,000 in funding for senior housing, but the acquisition of land is vital. Chairperson Becker asked if the Housing Authority prioritizes vouchers for seniors and the disabled within the Section 8 program. Director Wright said there are PBV (projected based vouchers), but none are available at the moment. Annually, there are 110+ vouchers, but that is not done every year due to the need for housing. If more housing was available, seniors and the disabled would have wider access to PBVs. Chairperson Becker extended her support for more housing and is looking forward to meeting with Director Wright in the near future.

3. Status update: City of Madera Senior Programming and Senior Meal Programs – Joseph Hebert, Director of Parks & Community Services, and Olga Saucedo-Garcia, Recreation/Community Programs Coordinator. Olga oversees senior programming and is proud to say the Frank Bergon Senior Center has been re-opened. Approximately 135 people attended the soft-opening and participated in fun activities and received a hot pancake breakfast. The Frank Bergon Center is currently open 3 days a week, Tuesday, Wednesday, and Thursday from 9:00 a.m. to 1:00 p.m. The seniors also get to take a leisure trip at least once a week. The City also has partnership with CalFresh, the Alzheimer’s Association, Senior Companion and Senior Aide. The meal program is still tabled. Establishing a partnership with the FMAAA is in progress. Olga has met with the following collaborative partners: City of Clovis, City of Kerman, City of Reedley and City of Fresno. None of the agencies have engaged in the meal program yet. Madera’s focus is to expand on the Frank Bergon Senior Center and re-open the Pan Am Community Center. Chairperson Becker shared her concern for homebound seniors and their access to meals. The homebound meal program is exclusively overseen by the FMAAA. The City of Madera does not have a home bound meal contract with the FMAAA. The only contract that is under review is the congregate meal site. Olga also shared that there likely is a waiting list for Madera County residents to receive homebound meals from the FMAAA. Chairperson Becker asked why homebound meals went from hot to frozen meals. Olga said originally, seniors would only have access to 5 hot meals, but now they are getting 7 frozen meals and it is more cost effective. Chairperson Becker would like to find out what Madera is being allocated for funding. Mr. Hebert said he would ask FMAAA, but he is not sure how readily available that information will be. Chairperson Becker wants to verify that Madera is getting what they are paying for. Councilmember Smith said his mother is on the homebound meal program and 7 meals per week have been delivered per week. Along with the frozen meals, she receives a couple half gallons of milk, cheese, fruit, and a loaf of bread. Councilmember Smith said it has been working out very well for his mother especially because before he was responsible for doing all the grocery shopping and cooking for his mother. Chairperson Becker asked Olga how congregate meals are served. Congregate meals are not currently provided but, in the past the Fresno Economic Opportunity Commission (EOC) would cook the meals and deliver them to the congregate sites. Chairperson Becker asked what it would take for hot meals to be delivered to seniors again. Olga said it would require staffing to prepare the meals, package, transport and deliver them. Back when Madera did this, they had 7 routes and would deliver 430 meals per day. The City of Madera is currently doing a brown bag program which allows seniors to pick up bags of food at the Pan Am Center. They are also providing opportunities to receive farmers’ market vouchers through FMAAA. Councilmember Ortegón asked if K-12 students are receiving summer lunches at some of the City parks. Currently, the

City is not a distribution site for students to receive summer lunches, but they can access those resources at the schools especially with summer school in session. Chairperson Becker circled back to the topic of congregate meals for seniors and asked how much food was wasted, if any. Olga responded and said little to no food was wasted because seniors would sometimes be able to get served seconds. Chairperson Becker asked if seniors were able to take leftovers home. Olga said for safety reasons, food is not allowed to be taken because they can no longer regulate the temperature of the food if it leaves the building. Chairperson Becker thanked Olga for sharing her insight and for being passionate about senior programming.

4. Progress report on CDBG Sidewalk Improvement Program – Dan Foss, Interim Public Works Operations Director. Dan greeted the ADA and said it took about 8 months to develop an RFP for the sidewalks to be repaired. The Public Works Department requested \$500,00 in funds from the CDBG to repair Madera sidewalks. The focus is to repair sidewalks located south of the River, East of Getaway Avenue. It's a fairly small area, but it is one of the oldest areas in the City that has extensive need of sidewalk repair. The department identified each and every portion of sidewalk that was damaged and received one bid from a company that can accomplish the task. The bid was in the amount of \$1.8M. Dan said they had to go back the drawing board because their original request was in the amount of \$500,000 and the bid came back at \$1.8M which means the difference in funds would need to be paid out of the City's General Fund. The City went back to HUD and got approved to create an in-house sidewalk repair crew. The crew is currently being referred to as the "Masonry team", which consists of 1 supervisor and 3 workers. They will have access to repair equipment, and they will have the full-time job of sidewalk repair in Madera, predominantly in the Gateway area. Having an in-house team is easier to manage because the City can direct the team much easier and have them focus on the areas we want. Dan said hiring this crew can take some time, but there are qualified internal candidates. This team could likely be created with internal employees and backfilling the positions they leave. Dan said the City has plenty of sidewalks that need to be repaired, so the City will need to return to the CDBG for funding. Chairperson Becker asked how projects would be prioritized and if the ADA assessment has been any help. Dan asked Wendy if the ADA assessment has been completed yet and she said no because the project team is completely new. Councilmember Ortegón asked if the sidewalks in the Gateway area are missing stretches of concrete. Dan said the team will be focusing on completing repairs and not adding new sidewalks. If the team adds new sections of concrete, they will be short sections. For example, if 20 feet of concrete needs to be laid, the team could probably do it, but if there is a need to lay 500 feet of concrete, that is something they would probably not be able to do. Chairperson Becker expressed her support for repairing sidewalks in the City which in turn will create a safer path of travel for pedestrians and allow safer access to individuals that use powerchairs. Wendy asked Dan if the request to add staff would be part of the 22/23 budget proposal. Dan said there will need to be a budget adjustment at the mid-term. Dan said there will be times when the masonry team will be working on other projects that are not sidewalks. When they are repairing sidewalks, their wages will need to be expensed out of the CDBG funds. Councilmember Ortegón congratulated Dan on his new endeavors.
5. Advisory Council Reports/Announcements/Requests for Future Agenda Items

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Chairperson Becker asked Wendy if there have been any updates regarding the doors at La Esperanza Village. Wendy said there have been emails back and forth with the Building Department, but they need further clarification. Chairperson Becker said every entrance door in that complex needs to be reassessed for force and maneuverability clearance. Chairperson Becker and Councilmember Ortegón said they would like to schedule a meeting with La Esperanza to discuss the door situation. Wendy will circle back with Building and have them check the plans.

Councilmember Ortegón commented and said she has been picking up garbage in Madera. She expressed her desire to beautify Madera and create a safe clean town.

Alicas Conley from the Arc Madera/Fresno said she supports the ADA and attends the meeting because the ADA's values and passions is what the Arc is all about.

Meeting adjourned at 4:36 p.m.

Respectfully Submitted,

Accepted,

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Jenavie Martin  
HR Technician II

\_\_\_\_\_  
DJ Becker  
Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_






# ADA Agenda 07-19-22 Minutes\_6-21-22

Final Audit Report

2022-07-16

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Status:	Signed
Transaction ID:	CBJCHBCAABAA8orPGZ-3aEKUPjtK24FgYHMHwB2aD15

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