



Madera Transit Advisory Board

205 W. 4th Street, Madera, California 93637

MEETING MINUTES

TUESDAY

October 26, 2021

5:30PM

CALL TO ORDER

I. ROLL CALL:

Present:

(P)Marie Luna

(P)Patricia Carreon

(P)Otilia Morales

(P)Cynthia Ortegon

Vacant, Chair

District 3 (Council Member Montes nominee)

District 4 (Council Member Evans)

District 5 (Council Position Vacant)

Mayor Garcia Nominee

Absent:

(A)Andrew Albonico – Vice Chair

(A)Latif Muhamad

Vacant

District 1 (Council Member Gallegos nominee)

District 2 (Council Member Rodriguez nominee)

District 6 (Council Member Villegas nominee)

Staff:

David Huff

Guest:

Lauren Tsoi, WSP USA, Inc

II. PUBLIC COMMENT: No Public Comment

III. APPROVAL OF MINUTES: September 24, 2021 minutes were approved

IV. DISCUSSION ITEMS

David Huff

A. Clarity from September 24, 2021 – TAB Special Meeting

- Notification Signage at Bus Stops – [New Madera Metro Signage will begin implementation Winter 2022](#)
- Madera Metro Driver Quarantine – [Transit Quarantine requires defer from MUSD Driver quarantine requirements](#)

B. Administration Updates

- FTA Triennial Review – [Submitting Items of Corrective Action](#)
- Driver Pay Increase - TBD
- Recent approved Amendments – [Per FTA Requirement, both agreements were taken to Council allowing each to expire simultaneously](#)
 - Management and Operations
 - Madera Transit Center Lease Agreement
- Amendments to be proposed ([All present TAB Members approved of the Amendments to be proposed](#))
 - [Holiday Service Schedule – Purpose is to provide a modified service on City Authorized Holidays. The current agreement states transit services are not to be allowed during City Authorized Holidays.](#)
 - [Driver certification \(General Public Paratransit Vehicle - GPPV vs Verification of Transit Training - VVT\) – Purpose is to modify the driver certification requirement. Reason is to expedite hiring process due to backlog of GPPV Certification requirements.](#)
 - [Utility Worker – Purpose is to hire the additional staffing needed to assist with the cleanliness of the vehicles and all transit stops.](#)

C. Transit Service Updates

- Transit Fares remain waived
- MV Staffing (GM and Road Supervisor)
- As of October 20, 2021 Route 2 continues to service Madera Community College
- As of October 21, 2021, MV switched to a new phone service system
- In the future Route 3 will begin to operate as an express route and will provide evening hours
 - Stops at Walgreens, P Street Transfer, Intermodal Center, and Madera Community College only
- November 8, 2021 – Target date to lift all remaining Transit restrictions
 - General Public will be allowed to use Dial-A-Ride during all hours of operation

D. Transit Projects Updates

- Bus Signage – Mounting hardware has been delivered. PW is awaiting final hardware (fasteners and poles) to begin installing
- Farebox Modernization Project – Staff has begun to meet with Trillium Solutions, Inc. Trillium will assist with the development of the RFP for service and hardware
- AHSC (Veterans Housing) Program – Transit Related Projects
 - Bike Racks/Enhancement at the Intermodal/Bus Stop Signs - \$288,000
 - Technology Enhancement: Automatic Vehicle Locator (AVL) systems for 19 buses; Large Flat Panel LED Display sign at Intermodal; and 19 On-Board multimedia information system to provide update transit information, schedules and education - \$280,000

- Transit Passes for Non AHD (Veterans Housing) Resident/ Outreach - \$40,000
- Transit Passes for AHD (Veterans Housing) Resident for 3 years - \$44,928
- Transit transfer hubs (North – 99/Ave 17 Area; Central – Walmart Area; South – Madera Community College)

E. Madera Transit Plan Update

- Community Forum was held October 21, 2021
 - Results will be delivered to Project Committee November 2021
- Next Project Committee Meeting scheduled for January 2022
- Phase of Project
 - Task 3.4: Catalog, Map, and Inspect Bus Stops and Bike Path/ Lane Accessibility
 - Task 3.5: Confirm Headways in Varying Conditions
 - Task 3.6: Compline and/or Formulate Policy Recommendations (Scheduled to be delivered February 2022).

F. TAB Member Action Items Needed

- Proposal of new meeting start time: 5:30pm – 7:30pm (Current)
- Nomination of New Chair

V. **ACTION ITEMS:**

Andrew Albonico

A. Vote for Approval of New TAB Meeting Start Time

- In Andrew’s absence, Board Member Cynthia Ortegon motioned the vote. Action was approved 4-0
- New start time is Thursday, 11:00am – 12:30pm

B. Vote for Approval of New Chair

- Board Member Cynthia Ortegon was voted 4-0 as new Chair

VI. **TAB SECRETARY AND MEMBER COMMENTS:**

Members/Secretary

- Improvements to Transit
 1. Customer Service
 2. Ways to get the community involved
 3. Confidence in reservation system and times
 4. Advertisement on bus

VII. **ADJOURN MEETING:**

Andrew Albonico

- Meeting adjourned at 7:40pm

(Next Quarterly TAB meeting is scheduled for Thursday, January 27, 2022.)

The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who

are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Any writing related to an agenda item for the open session of this meeting distributed to the Transit Advisory Board less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours. Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.

I, David Huff, Programs Manager for the City of Madera, declare under penalty of perjury that I posted the above Transit Advisory Board Meeting Agenda for the scheduled meeting of Tuesday, October 26, 2021 on the Transit Advisory Webpage on Thursday, October 21, 2021.

/s/
David Huff, Programs Manager

Notes:

Purpose of meeting was to use the given time as a stake holder interview for the Madera Transit Plan. Interview was conducted by Lauren Tsoi of WSP USA, Inc whom is the consulting firm leading the study.

TAB items were quickly discussed as they were to update TAB Members on current status.