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## REGULAR MEETING OF THE MADERA CITY COUNCIL

205 W. 4<sup>th</sup> Street, Madera, California 93637

### NOTICE AND AGENDA

Wednesday, February 2, 2022  
6:00 p.m.

Council Chambers  
City Hall

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The Council Chambers will be open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live streamed meeting on the City's website at [www.madera.gov/live](http://www.madera.gov/live). Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 899 3003 0860#. Comments will also be accepted via email at [citycouncilpubliccomment@madera.gov](mailto:citycouncilpubliccomment@madera.gov) or by regular mail at 205 W. 4th Street, Madera, CA 93637.

The City will observe the Madera County Public Health Department recommendations. This may limit seating in the Council Chamber; however, the City will have seating available in the foyer. All persons visiting City facilities shall observe health and safety protocols.

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#### **CALL TO ORDER:**

**ROLL CALL:** Mayor Santos Garcia  
Mayor Pro Tem Anita Evans, District 4  
Councilmember Cece Gallegos, District 1  
Councilmember Jose Rodriguez, District 2  
Councilmember Steve Montes, District 3  
Councilmember Elsa Mejia, District 5  
Councilmember Artemio Villegas, District 6

**INVOCATION:** Pastor John Pursell, Believer's Church

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF AGENDA:**

**PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters*

*discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.*

**WRITTEN COMMUNICATIONS:** None

**PRESENTATIONS:**

1. Department of Public Health Update on COVID-19 (Report by Madera County Public Health Department)
2. Proclamation Recognizing February as Black History Month

**INTRODUCTIONS:**

**A. WORKSHOP:**

**A-1 Workshop on a Planned Caltrans Project on State Route 145 (SR 145)**

**Recommendation:** Consider Workshop Presentation and Provide Direction to Staff (Report by Keith Helmuth)

**B. CONSENT CALENDAR:**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.*

**B-1 Minutes – May 20, 2021**

**Recommendation:** Approve the City Council Minutes of May 20, 2021

**B-2 Informational Report on Register of Audited Demands for January 8, 2022 to January 21, 2022**

**Recommendation:** No Action Required (Report by Anthony Forestiere)

**B-3 Ratification of COVID-19 Emergency Policy Revisions**

**Recommendation:** Adopt a Minute Order Ratifying Revisions to the following COVID-19 Emergency Policies issued by the City Manager in his role as Director of Emergency Services:

- 1) COVID-19 Emergency Policy No. 3: COVID-19 Prevention Program; and
- 2) COVID-19 Emergency Policy No. 4: COVID-19 Vaccine Incentive Pay (Report by Wendy Silva)

**B-4 Bid Package 1 - Water Main Replacement at Dunham and Lewis Street, City Project No. W-40**

**Recommendation:** Approve a Minute Order Approving:

- 1) Acceptance of Bid Package 1 – Water Main Replacement at Dunham and Lewis Street, City Project No. W-40
- 2) The Recording of Notice of Completion
- 3) The Release of Retention 35 days after Recording of the Notice of Completion (Report by Keith Helmuth)

**B-5 Second Reading and Adoption of an Ordinance for Organic Waste Disposal Reduction, Recycling, and Solid Waste Collection per Senate Bill (SB) 1383**

**Recommendation:** Waive the full reading and adopt an Ordinance Amending Title V “Sanitation and Health” of the Madera Municipal Code by Adding New Chapter 3A Relating to Organic Waste Disposal Reduction, Recycling, and Solid Waste Collection and Confirming a CEQA Categorical Exemption (Report by Arnaldo Rodriguez)

**B-6 Letter of Support for Senate Bill 843, Renters Tax Credit**

**Recommendation:** Approve a Minute Order Approving a Letter of Support for Senate Bill 843, Renter’s Tax Credit (Report by Arnaldo Rodriguez)

**B-7 Appointments to the Civil Service Commission**

**Recommendation:** Adopt a resolution appointing the following individuals to the Civil Service Commission:

1. Summer Gonzales
2. Celeste Voyles
3. Julius Washington
4. Nick Salinas
5. Muhammad Latif
6. Saim Mohammad

**C. PUBLIC HEARINGS:**

**C-1 7:00 p.m. - Redrawing of Council Member District Boundaries (Redistricting)**

**Recommendation:**

- 1) Receive a report on the redistricting process, initial draft maps, and permissible criteria to be considered to redraw district boundaries; and
- 2) Conduct Public Hearing #3 on redistricting and receive public input; and
- 3) Provide feedback on preferred map or maps, and/or desired changes to draft maps (Report by Alicia Gonzales)

**D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:**

**D-1 Claims Settlement Authority Delegated to the City Manager**

**Recommendation:** Waive Full Reading and Introduce an Ordinance of the City of Madera Amending Section 1-6.18 of Title I Chapter 6 of the Madera Municipal Code relating to City Manager Authority on Claims Against the City (Report by Wendy Silva)

**D-2 Landscape and Lighting Assessment District Zones of Benefit: Engineer’s Report and Intention to Levy and Collect Annual Assessment for City Wide Landscape and Lighting Assessment District Zones of Benefit for Fiscal Year 2022/2023**

**Recommendation:**

- 1) Adopt a Resolution Confirming the Diagram and Assessments for Annual Levy for Fiscal Year 2022-2023 for City Wide Landscape and Lighting Assessment District Zones of Benefit 1, 2, 3, 4, 6-A, 6-B, 7, 8, 9, 10-A, 10-B, 10-C, 10-D, 10-E, 10-F, 10-G, 10-H,10-I, 12, 13, 14, 15, 15-B, 15-C, 16, 17-A, 17-B, 17-C, 17-D, 18, 20-A, 20-B, 20-C, 21-A, 21-B, 21-C, 21-D, 23, 24, 25-C, 25-D, 26, 26-B, 26-C,26-D, 27, 27-B, 28, 28-B, 29, 29-B, 29-C,

29-D, 29-E, 30, 31-A, 31-B, 32-A, 32-B, 33, 34, 34-B, 34-C, 35, 36-A, 36-B, 36-C, 37, 39, 40, 41, 43-A, 43-C, 43-D, 43-E, 44, 45-A, 46, 50 & 51 For Fiscal Year (FY) 2022/23; and

- 2) Adopt A Resolution of Intention To Levy And Collect Annual Assessments For City Wide Landscape and Lighting Assessment District Zones of Benefit 1, 2, 3, 4, 6-A, 6-B, 7, 8, 9, 10-A, 10-B, 10-C, 10-D, 10-E, 10-F, 10-G, 10-H,10-I, 12, 13, 14, 15, 15-B, 15-C, 16, 17-A, 17-B, 17-C, 17-D, 18, 20-A, 20-B, 20-C, 21-A, 21-B, 21-C, 21-D, 23, 24, 25-C, 25-D, 26, 26-B, 26-C,26-D, 27, 27-B, 28, 28-B, 29, 29-B, 29-C, 29-D, 29-E, 30, 31-A, 31-B, 32-A, 32-B, 33, 34, 34-B, 34-C, 35, 36-A, 36-B, 36-C, 37, 39, 40, 41, 43-A, 43-C, 43-D, 43-E, 44, 45-A, 46, 50 & 51 For FY 2022/23 and Setting Date for Public Hearing (Report by Keith Helmuth)

**D-3 Contract Award for the Sidewalk Improvements Maple Street – Santa Cruz Street – Monterey Street, CDBG Project No. B19MC060053, City Project No. R-84**

**Recommendation:** Adopt a Resolution Approving the Contract Award for Sidewalk Improvements Maple Street – Santa Cruz Street – Monterey Street, CDBG Project No. B19MC060053, City Project No. R-84, in the amount of \$254,678 to Witbro, Inc. DBA Seal Rite Paving & Grading (Report by Keith Helmuth)

**D-4 Contract Award for the Sidewalk Improvements Lilly Street – Vineyard Avenue, CDBG Project No. B19MC060053, City Project No. R-85**

**Recommendation:** Adopt a Resolution Approving the Contract Award for the Sidewalk Improvements Lilly Street – Vineyard Avenue, CDBG Project No. B19MC060053, City Project No. R-85, in the amount of \$183,092 to Witbro, Inc. DBA Seal Rite Paving & Grading (Report by Keith Helmuth)

**E. ADMINISTRATIVE REPORTS:**

**E-1 City Contribution toward the Madera County Economic Development Commission for FY 2022/2023 in the amount of \$179,428.99**

**Recommendation:** The EDC recommends the City Council Adopt a Minute Order Approving the 2022/2023 Basic Service Level Budget as Submitted (Report by Bobby Kahn)

**F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:**

*This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.*

**G. CLOSED SESSION:**

**G-1 Public Employee Performance Evaluation**

Pursuant to Government Code Section 54957(b)(1)

Title: City Manager

**ADJOURNMENT:**

**UPCOMING MEETING DATES:**

- Wednesday, February 16, 2022
- Wednesday, March 2, 2022

- Wednesday, March 16, 2022
- Wednesday, April 6, 2022

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- Please silence or turn off cell phones and electronic devices while the meeting is in session.
  - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
  - A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (559) 661-5405 or by email at [cityclerkinfo@madera.gov](mailto:cityclerkinfo@madera.gov).
  - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
  - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's Office at (559) 661-5405.
  - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for February 2, 2022, near the front entrances of City Hall and on the City's website [www.madera.gov](http://www.madera.gov) at 2:15 p.m. on January 29, 2022.



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Alicia Gonzales, City Clerk