

City of Madera ADA Advisory Council  
Teleconference Meeting  
Madera, CA 93637

**REGULAR MEETING MINUTES**

August 17, 2021, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, August 17, 2021, via Teleconference.

**ROLL CALL:**

**PRESENT:**

DJ Becker, Chairperson

Cynthia Ortegon

Muhammad Latif

Diana Robbins

Tim Riche, Vice Chairperson

**Staff**

Wendy Silva

Diana Rosas

Mark Souders

Dan Foss

**ABSENT:**

Dennis Smith

Gabriela Gonzalez

**OTHERS PRESENT:** None

Chairperson DJ Becker called the meeting to order at 3:34 p.m.

Public Comment: None

Business Matters

1. Approval of Minutes – July 20, 2021. Councilmember Robbins moved to approve the minutes; motion seconded by Councilmember Latif. Motion passed unanimously.
2. Update on 311 Citizen Application-Mark Souders IS Manager stated that a meeting is scheduled with the implementor on Tuesday to finalize edits. The demo should be in a couple of weeks. Mark stated that he will have the ADA Council be the first to demo. The application should tag location, select the issue from the menu so it is sent to the right department, and a photo can and should be attached. This will be an application on smart phones. Once the app is finalized it will get branded by the City of Madera and will be published and advertised by the City's Communications Specialist.
3. Information report on CDBG-Funded Sidewalk Repair Program-Dan Foss, Public Works Operations Director shared that the City has received \$500,000 for sidewalk repairs. The grant does not cover new sidewalks, just repairs. Repairs will include ADA ramps. A Request for Proposals will be submitted to find a contractor to conduct the sidewalk work. The best suited contractor will be chosen by the City, and Public Works will oversee the repairs. There is

preliminary data that shows where all of the ADA ramps are located; those will be looked at individually. There will be a main focus on certain areas, such as ADA compliant areas, and the east side of the City where the older sidewalks are located. This will include residential and City sidewalks; homeowners will not be billed. Grinding and asphalt patching will be considered options to be more cost effective.

4. Discussion regarding participation in the 2021 Old Timers Day Parade-Wendy Silva asked the ADA Council if they would like to participate in the parade on September 25<sup>th</sup>. Council Member Ortegon expressed her interest and said that she would speak with Council Member Smith to assist her. Chairperson Becker expressed her interest in having a booth at Courthouse Park if the booth can be staffed by the Advisory Council. In the end, it was decided not to have a booth. Wendy will submit the registration for the parade.
5. Review of the City's Code of Conduct for Boards and Commissions-Wendy Silva gave a power point presentation going over the Code of Conduct policy.
6. Advisory Council Reports/Announcements/Requests for Future Agenda Items

***This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.***

Wendy shared that for the September meeting the consultants that are working on the ADA Self Evaluation and Transition Plan project will be attending the meeting to give in an introduction explaining how the process works, what they are looking at, and how the public can provide input. Wendy stated that she and the City's Communications Specialist will to advertise the meeting. This is the first outreach meeting to the public. The ADA advisory Council is free to bring specific concerns they might have to the attention of the consultant at this meeting. The consultants have viewed the surveys that were submitted by all the City Departments and are currently conducting sidewalk surveys of the entire City.

Meeting adjourned at 4:34 p.m.

Respectfully Submitted,

Accepted,



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Diana Rosas  
Human Resources Technician II

DJ Becker, Chairperson

Date: 09/14/2021

Date: \_\_\_\_\_