

City of Madera ADA Advisory Council  
City Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING MINUTES**

March 16, 2021, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, March 16, 2021, in the City Council Chambers.

**ROLL CALL:**

**PRESENT:**

DJ Becker, Chairperson

Cynthia Ortegon

Muhammad Latif

Diana Robbins

Dennis Smith

**Staff**

Wendy Silva

Diana Rosas

**ABSENT:**

Emmanuel Gomez, Vice Chair

Tim Riche

**OTHERS PRESENT:**

Chairperson DJ Becker called the meeting to order at 3:35 p.m.

Public Comment: None

Business Matters

1. Approval of Minutes – December 15, 2020. Councilmember Latif moved to approve the minutes; motion seconded by Councilmember Smith. Motion passed unanimously.
2. Informational report from Madera County Department of Public Health (MCDPH) on COVID-19 vaccination efforts for the senior and disabled communities – MCDPH Director Sara Bosse. Director Bosse stated that providing the vaccine to homebound individuals has planning stages. She stated that prioritizing the Johnson and Johnson vaccine makes sense for this group. Dr. Simon Paul, Health Officer, is working to get this group vaccinated through their primary care providers. Director Bosse stated she was hoping that the ADA Advisory Council can help connect with this group in identifying how often they are receiving medical care and how? Director Bosse stated that a survey can be provided. Chairperson Becker asked if Public Health can reach out to APS or In-Home Care workers to see the status of the vaccinations. Director Bosse stated that they are struggling to meet needs of all of the groups in the community and will take planning and help in regard to information relative to the disabled and seniors. Chairperson Becker inquired about the availability of a drive-thru clinic for those with mobility concerns. Director Bosse shared that MCDPH staff

had concerns about being able to adequately monitor individuals during the post-vaccination observation period, but that they were still evaluating drive-thru clinic options. The Advisory Council members shared additional concerns about the lack of chairs/seating for those that are waiting for their vaccine at the fairgrounds site; Director Bosse indicated they had added wheelchairs to assist individuals reach the vaccine site and she would take the suggestion for seating in the waiting area back to staff.

3. Update on implementation of Tyler311 and citizen reporting mobile app – Mark Souders, Information Services Manager- Mark shared that Tyler311 will be up in the next 2 months. The web version needs to be completed first, then the citizen mobile app will follow. Each will take a month minimum for implementation.
4. Discussion of accessibility concerns for the Madera Metro bus stop located at Schnoor and National – David Huff, Program Manager – Grants Chairperson Becker inquired why this specific bus stop is not accessible like other stops. Chairperson Becker asked if it can be moved by the alley where there is concrete surfacing rather than on the grass in front of the residence. David indicated that these would be questions and concerns for the Transit Advisory Board and the City Engineering Department. Wendy Silva clarified that Engineering would be able to provide information about any easements for the bus stop, but that the transit program itself was not run by Engineering. David shared that there will be a transit assessment that will take into consideration the bus stop locations, if they need to be removed, relocated or if any need to be added. This will take 2 years.
5. Discussion and direction regarding the purchase of orange safety flags – Wendy Silva, Director of Human Resources. A motion was made by Councilmember Ortegon to purchase 25 safety flags and zip ties, motion seconded by Councilmember Smith. Motion passed unanimously.
6. Election of ADA Advisory Council Chairperson and Vice Chairperson – Wendy Silva, Director of Human Resources. Councilmember Latif moved to approve DJ Becker as Chairperson; motion seconded by Councilmember Ortegon. Motion passed unanimously. Chairperson Becker moved to approve Tim Riche as Vice Chair; motion seconded by Councilmember Smith. Motion passed unanimously.
7. Discussion and direction regarding meeting frequency – Wendy Silva, Director of Human Resources- The Council indicated that they would like to plan for monthly meetings.
8. Advisory Council Reports/Announcements/Requests for Future Agenda Items

***This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.***

Wendy reported that the manager of the local Walgreens contacted her regarding the accessibility concerns that were sent to the corporate office. He advised that the issues had been corrected. Wendy will write a letter to Walgreens thanking them for making the requested changes/updates.

Chairperson Becker let the group know that Commander Chiaramonte at the Police Department was very helpful in diplomatically resolving an accessible parking concern at Hertz. Wendy advised she would pass along the praise. It was additionally asked whether there was a way to follow-up with UPS and FedEx regarding delivery trucks that park in accessible spaces or block them while making deliveries. Staff will draft letters to corporate offices regarding this.

Meeting adjourned at 4:29 p.m.

Respectfully Submitted,

Accepted,



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Diana Rosas  
Human Resources Technician II

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DJ Becker, Chairperson

Date: 04/20/2021

Date: \_\_\_\_\_