

Item:	B-1
Minutes for:	09/16/2020
Adopted:	11/18/2020

**Minutes of a Regular Meeting of the Madera City Council**

**September 16, 2020  
6:00 p.m.**

**Council Chambers  
City Hall**

This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order which suspends certain requirements of the Ralph M. Brown Act. The City Council meeting will be live streamed on the City’s website. Members of the public may participate in the meeting remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 986 2559 2704# followed by \*9 on your phone to speak. Comments will also be accepted via email at [citycouncilpubliccomment@madera.gov](mailto:citycouncilpubliccomment@madera.gov) or by regular mail at 205 W. 4<sup>th</sup> Street, Madera, CA 93637.

**CALL TO ORDER:** Meeting was called to order at 6:00 p.m.

**ROLL CALL**

- Present:** Mayor Andrew J. Medellin  
Mayor Pro Tem Santos Garcia, District 5  
Councilmember Cece Gallegos, District 1 (Arrived at 6:02 p.m.)  
Councilmember Jose Rodriguez, District 2  
Councilmember Steve Montes, District 3  
Councilmember Derek O. Robinson Sr., District 4  
Councilmember Donald E. Holley, District 6

**Absent:** None

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Hilda Cantu Montoy, Chief Building Official Steven Woodworth, City Engineer Keith Helmuth, Financial Services Director Roger Sanchez, Fire Division Chief Matt Watson, Grants Administrator Ivette Iraheta, Human Resources Director Wendy Silva, Information Services Manager Mark Souders, Parks & Community Services Director John Scarborough, Planning Manager Gary Conte, Chief of Police Dino Lawson, Interim Public Work Director Dan Foss, and Associate Civil Engineer Victor Aldama

**INVOCATION:** Pastor David Hawes, The Well

**PLEDGE OF ALLEGIANCE:** Councilmember Steve Montes

**APPROVAL OF AGENDA**

**ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER ROBINSON, THE AMENDED AGENDA REMOVING PRESENTATION 4 WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.**

**PUBLIC COMMENT**

*The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.*

Kimberly Bruce submitted a written public comment. She wanted to draw Council attention to Prop 16 and urged them to oppose Prop 16.

No further public comment was given.

**WRITTEN COMMUNICATIONS:** None

**PRESENTATIONS**

1. Department of Public Health Update on COVID-19 (Report by Madera County Public Health Department)
2. Proclamation Recognizing Jaswant Singh Khalra Day
3. Proclamation Recognizing the 210<sup>th</sup> Anniversary of the Mexican Independence Day
4. Small Business Pandemic Grant Program (Report by Bobby Kahn, Madera EDC)  
This item was removed from the agenda.

**INTRODUCTIONS:** None

**A. WORKSHOP:** None

**B. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.*

**ON MOTION BY COUNCILMEMBER RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, THE CONSENT CALENDAR WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.**

**B-1 Minutes – July 8, 2020, July 22, 2020**

**Recommendation:** Approve the City Council Minutes of July 8, 2020 and July 22, 2020

**B-2 Informational Report on Register of Audited Demands for Aug. 22, 2020 to Sept. 4, 2020**

**Recommendation:** No Action Required (Report by Roger Sanchez)

**B-3 Informational Report on Contract City Attorney Service Expenditures**  
**Recommendation:** No Action Required (Report by Arnolando Rodriguez)

**B-4 Retroactive License Agreement with the County of Fresno to Reinstate an Expiring Agreement for Rack Space in the Police Annex Radio Equipment Room**  
**Recommendation:** Adopt a Resolution Approving a Retroactive License Agreement with the County of Fresno to Reinstate an Expiring Agreement for \$160 per month for Rack Space in the Police Annex Radio Equipment Room (Report by Mark Souders)

**RES 20-129** RESOLUTION OF THE CITY COUNCIL OF MADERA, ADOPTING A RESOLUTION APPROVING A RETORACTIVE LICENSE AGREEMENT WITH THE COUNTY OF FRESNO TO REINSTATE AN EXPIRING LEASE AGREEMENT FOR RACK SPACE IN THE POLICE ANNEX RADIO EQUIPMENT ROOM AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY

**B-5 Community Development Block Grant (CDBG) COVID-19 Agreements with Subrecipients**  
**Recommendation:** 1) Adopt a Resolution Approving a 2020/21 Community Development Grant Subrecipient Agreement for Services (\$156,000) with the Madera County Economic Development Commission; and  
2) Adopt a Resolution Approving a 2020/21 Community Development Block Grant Subrecipient Agreement for Services (\$90,000) with the Community Action Partnership of Madera County; and  
3) Adopt a Resolution Approving a 2020/21 Community Development Block Grant Subrecipient Agreement for Services (\$55,000) with the Madera Downtown Association; and  
4) Adopt a Resolution Approving a 2020/21 Community Development Block Grant Subrecipient Agreement for Services (\$185,338) with the Madera Coalition for Community Justice (Report by Ivette Iraheta)

**RES 20-130** A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$156,000) WITH THE MADERA COUNTY ECONOMIC DEVELOPMENT COMMISSION

**RES 20-131** A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$90,000) WITH THE COMMUNITY ACTION PARTNERSHIP OF MADERA COUNTY

**RES 20-132** A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$55,000) WITH THE MADERA DOWNTOWN ASSOCIATION

**RES 20-133** A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF MADERA, CALIFORNIA, APPROVING A 2020/21 COMMUNITY DEVELOPMENT BLOCK

GRANT SUBRECIPIENT AGREEMENT FOR SERVICES (\$185,338) WITH THE  
MADERA COALITION FOR COMMUNITY JUSTICE

C. PUBLIC HEARINGS: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS

D-1 **Project Authorization Agreement with Aviation Managing Consulting Group (AMCG) for Co-Pilot (CAT II) Program**

**Recommendation:** Adopt a Resolution Approving the Project Authorization Agreement with AMCCG for Co-Pilot (CAT II) Program Airport Management Support (Report by Daniel Foss)

**ON MOTION BY COUNCILMEMBER HOLLEY AND SECONDED BY COUNCILMEMBER MONTES, ITEM D-1 WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.**

**RES 20-134** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING PROJECT AUTHORIZATION AGREEMENT WITH AVIATION MANAGING CONSULTING GROUP (AMCG) FOR CO-PILOT PROGRAM - CAT II AIRPORT MANAGEMENT SUPPORT

D-2 **Pedestrian Hybrid Beacon at the Intersection of Stadium Road and Gary Lane**

**Recommendation:** Adopt a Resolution Approving an Agreement with Peters Engineering Group (PEG) in the Amount of \$31,075 for Professional Engineering Services and Authorizing Optional Services up to \$3,000 for a Pedestrian Hybrid Beacon at the Intersection of Stadium Road and Gary Lane, City Project No. TS-29, CDBG No. B18MC060053 (Report by Keith Helmuth)

**ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM D-2 WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.**

**RES 20-135** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH PETERS ENGINEERING GROUP IN THE AMOUNT OF \$31,075 FOR PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING OPTIONAL SERVICES UP TO \$3,000 FOR A PEDESTRIAN HYBRID BEACON AT THE INTERSECTION OF STADIUM ROAD AND GARY LANE, CITY PROJECT NO. TS-29, CDBG NO. B18MC060053

E. ADMINISTRATIVE REPORTS

E-1 **Cannabis Tax Measure**

**Recommendation:** Update on Information to Public Regarding Measure R (Report by Arnoldo Rodriguez)

**E-2 Discussion on Status and Action Taken on Measures to Mitigate the Impacts of the COVID-19 (Coronavirus) Pandemic**

**Recommendation:** Deliberation and Direction Given from Council (Report by Arnaldo Rodriguez)

**E-3 Seek Direction Regarding the October 7, 2020 City Council Regular Meeting**

**Recommendation:** Deliberation and Direction Given from Council (Report by Arnaldo Rodriguez)

**ON MOTION BY COUNCILMEMBER HOLLEY AND SECONDED BY COUNCILMEMBER RODRIGUEZ, ITEM E-3 ADDING THE OCTOBER 7, 2020 MEETING BACK ONTO THE AGENDA SCHEDULE WAS APPROVED BY A VOTE OF 7/0. AYES: MAYOR MEDELLIN, COUNCILMEMBERS GARCIA, GALLEGOS, RODRIGUEZ, MONTES, ROBINSON, AND HOLLEY. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.**

**F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

*This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendaized and which meet other requirements for action.*

Councilmember Robinson had nothing to report.

Councilmember Gallegos had nothing to report.

Mayor Pro Tem Garcia requested that the Police Department and Fire Department give a status report at a future Council meeting on their participation during the wildfires.

Councilmember Holley had nothing to report.

Councilmember Rodriguez thanked the Police Department and Fire Department for their assistance and participating during the wildfires.

Councilmember Montes asked that everybody stay safe and thanked them for everything they are doing.

Mayor Medellin sent prayers and support to all fire fighters, first responders and police officers during these times.

Mayor Medellin stated that Council sent out condolences to City Engineer Keith Helmuth on the death of his father.

**G. CLOSED SESSION**

**G-1 Public Employee Performance Evaluation – Pursuant to Government Code Section §54957(b)(1)**

**Title: City Clerk**

**G-2 Conference with Legal Counsel – Existing Litigation Pursuant to Government Code §54956.9(d)(1)**

- Name of Case:**
1. City of Madera v. Kalmaljit Kaur, Ajmer Singh, Carmen Trevino and First Transit, Inc., Fresno County Superior Court Case No. 20 CECG02461
  2. Rosario Nava v. Kalmaljit Kaur, Ajmer Singh, Carmen Trevino, First Transit, Inc. City of Madera, Fresno County Superior Court Case No. 19CECG00888

City Attorney Hilda Cantu Montoya made the Closed Session Announcement at 7:24 a.m.

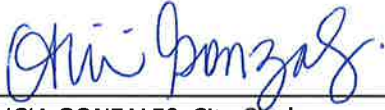
Council returned from closed session at 7:57 p.m. with six (6) Councilmembers present as Mayor Medellin disconnected at 7:54 p.m.

Mayor Pro Tem Garcia stated there was no reportable action and adjourned the meeting.

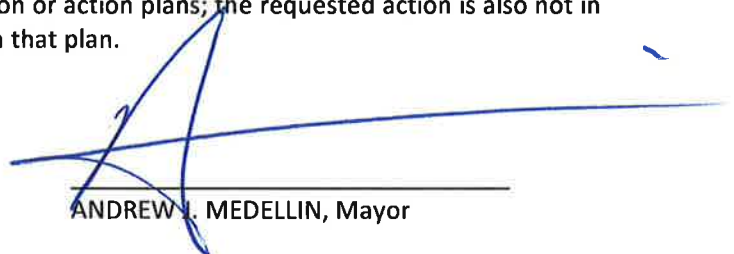
**ADJOURNMENT:** The meeting was adjourned at 7:57 p.m. Next regular meeting on October 7, 2020.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN**

Approval of the minutes is not addressed in the vision or action plans; the requested action is also not in conflict with any of the actions or goals contained in that plan.



ALICIA GONZALES, City Clerk



ANDREW L. MEDELLIN, Mayor



MINUTES PREPARED BY  
ZELDA LEON, Deputy City Clerk

