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<tbody>
<tr>
<td><strong>Step 1</strong></td>
<td>Two Municipal Code Updates</td>
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<td><strong>Step 2</strong></td>
<td>Two parts in Step 2: Procedure &amp; Guidelines and Criteria for Review</td>
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<td><strong>Step 3</strong></td>
<td>All applications that meet the minimum point total will be drawn and placed in order to create an eligibility list</td>
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<tr>
<td><strong>Step 4</strong></td>
<td>2 Public Meetings; 1 for Retail, 1 for Non-retail</td>
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<td><strong>Step 5</strong></td>
<td>Community Development Director forwards report regarding Public Input to the City Manager</td>
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<td><strong>Step 6</strong></td>
<td>City Manager Recommendations will be considered by City Council for final action</td>
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<td><strong>Step 7</strong></td>
<td>Applicants have one year to exercise their permit, or it will expire (or as determined by the City)</td>
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### 1. Regulatory Ordinance; Cannabis Business Permit

#### Criteria for review:
- 2 lotteries (1. Retail; 1. Non-Retail other)
- A. Land Use conformity [Community Development Director]
- B. CEQA (Community Development Director)

#### A. Framework for Cannabis Business Permit

- **A. Business Plan**
- **B. CEQA (Community Development Director)**

#### B. Compliance with State Law

- **B. Labor, Diversity, and Inclusion Plan**
- **A. City Manager makes recommendations to Council for action.**

#### C. Policies

- **C. Security Plan**
- **Public meeting**

#### D. Operational Best Practices

- **D. Safety Plan**
  - Applicants that are not selected will be notified and would have an opportunity to appeal the scoring (not the outcome of the lottery).
  - Community Input (Solicit public input)

#### E. Sensitive Users recognized by State regulations: schools, daycares, youth facilities

- **E. Neighborhood compatibility**
  - A. Planning Commission

#### F. Other potential sensitive uses to consider: A) Homes, B) Parks, C) Library

- **F. Community Benefits**
  - B. Community Development Director

### 2. Zoning Ordinance

- **Guidelines establish a point system for review of every Cannabis Business Permit; 50% advances to Lottery in Step 3**
- Neighbors within 300 ft. are notified

**Procedures & Guidelines:**
- A. City Manager Prepares
- B. Council approves by Resolution
- C. Will include forms, applications, & indemnifications
- D. Cost recovery fees
- E. Owner must pass background
- F. Fee to file an appeal