

City of Madera ADA Advisory Council
City Council Chambers, 205 W. 4th Street
Madera, CA 93637

REGULAR MEETING MINUTES

September 15, 2020, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, September 15, 2020, in the City Council Chambers.

ROLL CALL:

PRESENT:

DJ Becker, Chairperson

Tim Riche

Cynthia Ortegon

Muhammad Latif

Diana Robbins

Staff

Diana Rosas

Wendy Silva

ABSENT:

Emmanuel Gomez, Vice Chair

Dennis Smith

OTHERS PRESENT:

Chairperson DJ Becker called the meeting to order at 3:39 p.m.

Public Comment: None

Business Matters

1. Approval of Minutes – July 21, 2020. Councilmember Riche moved to approve the minutes; motion seconded by Councilmember Robbins. Motion passed unanimously.
2. Review and provide feedback on proposed Scope of Work for City of Madera ADA Self Evaluation & Transition Plan Update – Wendy Silva stated that she did some research on how often the plan needed to be updated. There was no exact time found, federal regulations state just periodically. Wendy compared 5 other entities that had an existing Self Evaluation Plan and an update. What she found was the entities did an entire new plan and noted that it was updated. She compared the 5 entities scope of work. The entities had main pieces in their scope of work that they wanted the consultants to look at. Wendy asked the council to prioritize items 1-6 on what needed to be looked at first due to funds. The six include: Public Rights-of-Way,

Downtown Parking, Parks and Open Spaces, City Communications, Programs and Services, and Building Surveys. The ADA Advisory Council discussed the items and ranked them as follows: Public Rights-of-Way, Downtown Parking, Parks and Open Spaces, City Communications, Programs and Services, and Building Surveys.

3. Selection of representative from ADA Advisory Council to serve on Review Committee for ADA Self Evaluation & Transition Plan Update Consultant Proposals – Wendy Silva stated that she will publish the RFP and the Consulting Firms will submit proposals, then a committee will review the proposals. The review committee will include various City departments and she is looking for representatives from the ADA Advisory Council. The committee will then rank the proposals based on who should be awarded the agreement. Councilmembers Riche, Ortegon and Robbins volunteered to be part of the committee to review and rank proposals.
4. Discuss and determine temporary COVID-19 meeting frequency schedule – The Advisory Council decided to meet quarterly, putting the next meeting at December 15th.
5. Advisory Council Reports/Announcements/Requests for Future Agenda Items

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Chairperson Becker attended the Voter Accessibility meeting with the elections department. She reports they are doing a good job at accommodating everyone's needs. Voters will have drive-up drop-off options, chairs while waiting in line, etc.

The Council would like to re-address the Post Office for another meeting, as well as the Tyler311 app.

Meeting adjourned at 4:28 p.m.

Respectfully Submitted,

Accepted,



Diana Rosas
Human Resources Technician II

DJ Becker, Chairperson

Date: 12/15/2020

Date: _____