NOTICE IS HEREBY GIVEN THAT THE CIVIL SERVICE COMMISSION WILL HOLD A REGULAR MEETING
Tuesday, July 07, 2020 AT 5:00 P.M. VIA TELECONFERENCE FOR THE FOLLOWING PURPOSE:

This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order which suspends certain requirements of the Ralph M. Brown Act. Social distancing per Executive Order will be used at the meeting. Members of the public are strongly encouraged to participate through telephone at (559)661-5401. Comments will also be accepted by email at hrinfo@madera.gov and must be received prior to 5:00pm on the stated meeting date.

ROLL CALL

Celeste Voyles, Chairperson
Brian Massetti, Commissioner
Shawn Griffin, Vice-Chairperson
Eloise Rodriguez, Commissioner

PUBLIC COMMENT:
The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

1. Approval of Minutes – June 02, 2020
2. Promulgation of Eligibility Lists-
   a. #20-16 Deputy City Engineer
   b. #20-17 Senior Planner
3. Next Regular Civil Service Meeting- August 4, 2020
4. Adjournment

I, Diana Rosas, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Civil Service Commission Agenda for the Regular Session Meeting of July 7, 2020, near the front entrances of City Hall no later than 5:00 p.m. on July 03, 2020.

Diana Rosas, Human Resources Technician II

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND
MEETING MINUTES

A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on June 02, 2020, via teleconference.

ROLL CALL:  PRESENT  Commissioner, Vice Chair  Celeste Voyles

Commissioner  Brian Massetti
Commissioner  Shawn Griffin

ABSENT  Commissioner,  Eliose Rodriguez

OTHERS PRESENT:  Diana Rosas  Human Resources Technician II
                 Wendy Silva  Human Resources Director

Commissioner Vice Chairperson Voyles called the meeting to order at 5:01 p.m.

1. **Approval of Minutes** – May 05, 2020, Commissioner Massetti moved to approve the minutes; motion seconded by Commissioner Griffin. Motion passed unanimously.

2. **Promulgation of Eligibility Lists** –
   a. **Accounting Technician III #20-14**
      Commissioner Griffin moved to approve the eligibility list; motion seconded by Commissioner Massetti. Motion passed unanimously.
   b. **Streets and Storm Drainage Operations Manager #20-15**
      Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Griffin. Motion passed unanimously.

3. **Nomination and Election of Chair and Vice Chair** - Commissioner Vice Chair, Celeste Voyles was elected as Chairperson and Commissioner, Shawn Griffin was elected as Vice-Chair.

4. **Next Regular Civil Service Meeting**- July 7, 2020

5. **ADJOURNMENT** - The meeting was adjourned at 5:10 p.m.

Respectfully Submitted,  Accepted,

Diana Rosas  Celeste Voyles
Human Resources Technician II  Civil Service Commission Chair
Date: ________________  Date: ________________