NOTICE IS HEREBY GIVEN THAT THE CIVIL SERVICE COMMISSION WILL HOLD A REGULAR MEETING Tuesday, April 07, 2020 AT 5:00 P.M. VIA TELECONFERENCE OR THE FOLLOWING PURPOSE:

This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order which suspends certain requirements of the Ralph M. Brown Act. Social distancing per Executive Order will be used at the meeting. Members of the public are strongly encouraged to participate through telephone at (559)661-5401. Comments will also be accepted by email at hrinfo@madera.gov and must be received prior to 5:00pm on the stated meeting date.

ROLL CALL

Ruben Mendoza, Commission Chair
Brian Massetti, Commissioner
Celeste Voyles, Commission Vice-Chair
Shawn Griffin, Commissioner
Eloise Rodriguez, Commissioner

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

1. Approval of Minutes – March 03, 2020

2. Promulgation of Eligibility Lists-
   a. #20-06 Public Works Maintenance Lead Worker
   b. #20-09 Water System Worker II
   c. #20-11 Animal Control Officer
   d. #20-12 Electrical and Facilities Operations Manager

3. Next Regular Civil Service Meeting- May 5, 2020

4. Adjournment

I, Diana Rosas, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Civil Service Commission Agenda for the Regular Session Meeting of April 7, 2020, near the front entrances of City Hall no later than 5:00 p.m. on April 3, 2020.

04/2/2020

Diana Rosas, Human Resources Technician II     Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND
A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on March 03, 2020, in the City Hall Conference Room.

Commissioner Chairperson Mendoza called the meeting to order at 5:01 p.m.

1. **Approval of Minutes** – February 04, 2020, Commissioner Griffin moved to approve the minutes; motion seconded by Commissioner Massetti. Motion passed unanimously.

2. **Promulgation of Eligibility Lists** –
   a. **Recreation/ Community Services Manager #20-02**
      Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Rodriguez. Motion passed unanimously.
   b. **Public Works Maintenance Worker II #20-04**
      Commissioner Griffin moved to approve the eligibility list; motion seconded by Commissioner Rodriguez. Motion passed unanimously.
   c. **Public Works Maintenance Worker IV #20-05**
      Commissioner Rodriguez moved to approve the eligibility list; motion seconded by Commissioner Griffin. Motion passed unanimously.
   d. **Water Quality Specialist-In-Training #20-07**
      Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Griffin. Motion passed unanimously.
   e. **Police Officer Trainee #20-08**
      Commissioner Rodriguez moved to approve the eligibility list; motion seconded by Commissioner Massetti. Motion passed unanimously.

3. **Next Regular Civil Service Meeting- April 7, 2020**

4. **ADJOURNMENT** - The meeting was adjourned at 5:18 p.m.

Respectfully Submitted,

Diana Rosas
Human Resources Technician II
Date: ____________________

Accepted,

[Signature]

Ruben Mendoza
Civil Service Commission Chair
Date: ____________________