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Regular Meeting of the Madera City Council

205 W. 4th Street, Madera, California 93637

MEETING NOTICE AND AGENDA

Wednesday, April 1, 2020
6:00 p.m.

Council Chambers
City Hall

This meeting will be conducted pursuant to the provisions of the Governor's Executive Order which suspends certain requirements of the Ralph M. Brown Act. Social distancing per the Executive Order will be used at the meeting. Members of the public are strongly encouraged to participate remotely at the March 18, 2020 meeting viewing livestream at www.madera.gov. Comments will be accepted by email at citycouncilpubliccomment@madera.gov.

CALL TO ORDER

ROLL CALL: Mayor Andrew J. Medellin
Mayor Pro Tem Santos Garcia, District 5
Council Member Cece Gallegos, District 1
Council Member Jose Rodriguez, District 2
Council Member Steve Montes, District 3
Council Member Derek O. Robinson Sr., District 4
Council Member Donald E. Holley, District 6

INVOCATION: Council Member Donald E. Holley

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

WRITTEN COMMUNICATIONS: None

PRESENTATIONS:

1. Department of Public Health Update on COVID-19 (Report by Madera County Public Health Department)

INTRODUCTIONS: None

A. WORKSHOP: None

B. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the public or a member of the Council may request an item be removed from the Consent Calendar and it will be considered separately.

[B-1](#) Minutes – 3/18/20s

[B-2](#) Informational Report on Register Audited Demands March 7, 2020 to March 20, 2020 (Report by Roger Sanchez)

[B-3](#) Informational Report on Personnel Activity (Report by Wendy Silva)

[B-4](#) Information Report on Contract City Attorney Service Expenditures (Report by Wendy Silva)

[B-5](#) Waive Full Reading and Consider Adoption of an Ordinance of the City Council of the City of Madera, California Amending Title V: Sanitation and Health, Chapter 3: Garbage, Refuse and Recycling to Establish Mandatory Organic Recycling Requirements for Commercial Businesses and Multi-family Units Containing Five or More Units as Required by Assembly Bill No. 1826 (Report by Daniel Foss)

[B-6](#) Actions Relating to Rancho Santa Fe Subdivision (Tract No. 19-S-06)

- 1) Consider Adoption of a Resolution of the City of Madera Approving the Final Map for Rancho Santa Fe Subdivision (Tract No. 19-S-06) and Improvement Agreement (Agreement); and
- 2) Consider Adoption of a Resolution of the City of Madera Approving Annexation of the Rancho Santa Fe Subdivision (Tract No. 19-S-06) into Zone of Benefit 21D; confirming the Diagram and Assessments for City Wide Landscape and Lighting Assessment District Zone of Benefit 21D For Fiscal Year (FY) 2020/2021; and Authorizing the City Clerk to File the Diagram and Assessment with the Madera County Auditor (Report by Keith Helmuth)

[B-7](#) Consideration of a Minute Order of the Madera City Council Authorizing the Mayor to Sign a Letter of Support for Madera County's Local Complete Count Committee in Their Efforts to Gain Partnership from Madera's Small Businesses and the Faith-Based

Community in Encouraging Participation in and to Promote 2020 Census Across Their Networks (Report by Ivette Iraheta)

[B-8](#) Consideration of Adopting a Resolution Approving a Master Services and License Agreement with Ebix, Inc. for access to RiskEnvision Software and Authorizing the Mayor to Execute the Agreement (Report by Wendy Silva)

[B-9](#) Consideration of a Resolution Amending the City's Classification Plan and Setting the Assigned Salary Range for the Following Position:

- 1) Consideration of Adopting a Resolution Amending the City of Madera Classification Plan by Adding a Lead Electrician to the Classification Plan and Setting the Assigned Salary Range for the Classification; and
- 2) Consideration of a Minute Order Increasing the Staffing Allocation in the Electrical and Facilities Division of the Public Works Department by the Addition of one Lead Electrician Position (Report by Wendy Silva)

[B-10](#) Consideration of Adopting a Minute Order Ratifying Actions Taken by the City Manager in his Role as Director of Emergency Services Relating to Employee Leave and Benefit Modifications to Support Employees During the COVID-19 Public Health Emergency (Report by Wendy Silva)

C. PUBLIC HEARINGS
None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENT

[D-1](#) Waive Full Reading and Consider Introduction of an Ordinance of the City of Madera adding Section 1-6.18 to Title I Chapter 6 of the Madera Municipal Code relating to City Manager Authority on Claims Against the City (Report by Wendy Silva)

[D-2](#) Consideration of Adopting Resolutions Approving Agreements for Planning, Zoning, and Environmental Review Consultant Services and on-call City Planning Services with the following firms:

- 1) Rincon Consultants, Inc., not to exceed \$50,000; and
- 2) Provost & Pritchard Consulting Group, not to exceed \$50,000 (Report by Arnoldo Rodriguez)

[D-3](#) Consideration of Adopting a Resolution Approving a Memorandum of Understanding between the City of Madera and the Madera Police Officers' Association and Authorizing the City Manager to Sign the Memorandum (Report by Wendy Silva)

[D-4](#) Consideration of Adopting a Resolution Approving a Memorandum of Understanding between the City of Madera and the Law Enforcement Mid Management Group and Authorizing the City Manager to Sign the Memorandum (Report by Wendy Silva)

[D-5](#) Consideration of Adopting a Resolution Amending the Sales Price listed in the Purchase Agreement for Parcel 16 within Freedom Industrial Park located on the Northwest Intersection of West Pecan Avenue and South Pine Street to Span Development, LLC. The Amendment is being requested to reflect the Net Acreage rather than Gross Acreage at the Appraised Value of \$2.02 per square foot (APN: 009-331-018). The Purchase Agreement was originally Considered and Approved by the City Council (Council) on September 7, 2017 per Resolution No. 17-126 (Report by Arnaldo Rodriguez)

[D-6](#) Consideration of Adopting a Resolution Approving the Sale of Parcels 12 and 13 totaling 4.2 acres within Freedom Industrial Park located on the northwest intersection of West Pecan Avenue and South Pine Street to Span Development, LLC for the appraised value of \$421,792 (APN: 009-331- 002 & 009-331-003) (Report by Arnaldo Rodriguez)

E. ADMINISTRATIVE REPORTS

[E-1](#) Discussion and Action on Measures to Mitigate the Impacts of the COVID-19 (Coronavirus) Pandemic (Report by Arnaldo Rodriguez)

[E-2](#) Requesting Direction on the Criteria for the Placement of New Solar Powered Street Lights as part of the City's Energy Improvement Program in Partnership with ENGIE, Inc. (Report by Arnaldo Rodriguez & Keith Helmuth)

[E-3](#) Update on Negotiations for Golf Course Maintenance (Report by John Scarborough)

[E-4](#) Status Update on the Downtown Madera Veterans and Family Housing Project, a 48-unit Affordable Housing Development, located at the intersection of East 5th and North C Streets (Report by Arnaldo Rodriguez)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to request updates, (iii) to initiate future agenda items., and (iv) to take action on matters initiated under this section of the agenda. Under this section the Council may take action only on items specifically agendized and which meet other requirements for action.

G. CLOSED SESSION

G-1 Conference with Legal Counsel – Existing Litigation Pursuant to Government Code §54956.9(d)(1)
Name of Case: MCA 1803 LLC v. City of Madera

G-2 Conference with Legal Counsel – Anticipated Litigation Significant Exposure to Litigation Pursuant to Government Code §54956.9(d)(2): 2 cases

G-3 Threat to public services or facilities, Government Code Section 54957(a), Consultation with City Manager, City Attorney, Department Heads

ADJOURNMENT – Next regular meeting on April 15, 2020

- Please silence or turn off cell phones and electronic devices while the meeting is in session.
 - Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
 - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4th Street, Madera, California 93637 during normal business hours.
 - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
 - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
 - Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.
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I, Alicia Gonzales, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the Regular Meeting of the Madera City Council for April 1, 2020 near the front entrances of City Hall and on the City's website www.madera.gov at 5:30 p.m. on March 27, 2020.



Alicia Gonzales, City Clerk