

CITY OF MADERA
CIVIL SERVICE COMMISSION
Regular Session Agenda
March 03, 2020

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NOTICE IS HEREBY GIVEN THAT THE CIVIL SERVICE COMMISSION WILL HOLD A REGULAR MEETING Tuesday, March 03, 2020 AT 5:00 P.M. IN THE CITY HALL CONFERENCE ROOM FOR THE FOLLOWING PURPOSE:

ROLL CALL


Ruben Mendoza, Commission Chair
Brian Massetti, Commissioner
Celeste Voyles, Commission Vice-Chair
Shawn Griffin, Commissioner

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

1. **Approval of Minutes – February 04, 2020**
2. **Promulgation of Eligibility Lists-**
 - a. **#20-02 Recreation/ Community Services Manager**
 - b. **#20-04 Public Works Maintenance Worker II**
 - c. **#20-05 Public Works Maintenance Worker IV**
 - d. **#20-07 Water Quality Specialist-In-Training**
 - e. **#20-08 Police Officer Trainee**
 - f. **#20-10 Water Quality Specialist II**
3. **Next Regular Civil Service Meeting- April 7, 2020**
4. **Adjournment**

I, Diana Rosas, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Civil Service Commission Agenda for the Regular Session Meeting of March 3, 2020, near the front entrances of City Hall no later than 5:00 p.m. on February 28, 2020.



02/28/2020

Diana Rosas, Human Resources Technician II Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

MEETING MINUTES

A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on February 04, 2020, in the City Hall Conference Room.

ROLL CALL:	PRESENT	Commissioner, Chairperson	Ruben Mendoza
		Commissioner, Vice Chair	Celeste Voyles
		Commissioner	Brian Massetti
		Commissioner	Shawn Griffin

ABSENT	Commissioner	Eloise Rodriguez
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OTHERS PRESENT:	Diana Rosas	Human Resources Technician II
	Wendy Silva	Human Resources Director

Commissioner Chairperson Mendoza called the meeting to order at 5:00 p.m.

1. Approval of Minutes – January 07, 2020, Commissioner Griffin moved to approve the minutes; motion seconded by Commissioner Voyles. Motion passed unanimously.

2. Promulgation of Eligibility Lists –

a. Mechanic I #19-17

Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Voyles. Motion passed unanimously.

b. Wastewater Treatment Plant Operator I #19-21

Commissioner Voyles moved to approve the eligibility list; motion seconded by Commissioner Griffin. Motion passed unanimously.

c. Police Sergeant #19-23

Commissioner Griffin moved to approve the eligibility list; motion seconded by Commissioner Massetti. Motion passed unanimously.

d. Police Corporal #19-24

Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Voyles. Motion passed unanimously.

e. Administrative Analyst #20-01

Commissioner Voyles moved to approve the eligibility list; motion seconded by Commissioner Griffin. Motion passed unanimously.

3. Next Regular Civil Service Meeting- March 3, 2020

4. ADJOURNMENT - The meeting was adjourned at 5:11 p.m.

Respectfully Submitted,



Diana Rosas
Human Resources Technician II

Date: _____

Accepted,

Ruben Mendoza
Civil Service Commission Chair

Date: _____