The City of MADERA

JOIN OUR TEAM!

Are you…

Excited about being part of a new team carrying out a new vision?

Looking for challenging work with a high performing team?

Passionate about opportunities to improve municipal infrastructure and services?

NOW RECRUITING FOR:

Public Works Operations Director

Annual Salary: $107,600 - $137,327

PRIMARY RESPONSIBILITIES

Under leadership from its new City Manager, Madera is looking for a collaborative Public Works Operations Director with excellent leadership skills to be part of its team. Reporting directly to the City Manager, the Public Works Operations Director is a key, at will department head position that accepts full responsibility for the City's Public Works activities and services, including water treatment, water distribution, sewer collection, streets maintenance, storm drainage systems, wastewater treatment, electrical systems, street lights, traffic signals, facilities maintenance, and the municipal airport. The new director will have the exciting opportunity to help move Madera forward in its goals of continuing excellent service and safety to our community, maintaining fiscal balance, shaping our culture to ensure a high performing workforce, and improving our service delivery.

QUALIFICATIONS

Experience/Education: 5 years of broad and extensive experience in public works or related service delivery operations, including at least 3 years in a responsible management capacity. A Bachelor's Degree in Civil Engineering, Construction Management, or Public Administration is required.

Licenses/Certifications: Valid Class C California Drivers License.

EXAMINATION PROCESS

Only the most qualified applicants will be invited to interview. Based on recommendations from the first round of interviews, the City Manager will invite the candidates with the best organizational fit for a second interview. Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen. Final selection and appointment will be made by the City Manager, with candidate's at-will employment agreement subject to City Council approval.

KEY DATES

Application Filing Deadline: 3pm, Friday, January 31, 2020

Candidate Interviews, 1st Round: Wednesday, February 12, 2020

Candidate Interviews, 2nd Round: Wednesday, February 19, 2020

learn more @ madera.gov/apply

COMPENSATION & BENEFITS

SALARY

The Public Works Operations Director is assigned to Range 508 of the City of Madera Salary Schedule. City employees are paid bi-weekly, or 26 times per year. The bi-weekly steps within this range are as follows.

Step A	$4,138.49
Step B	$4,345.61
Step C	$4,563.01
Step D	$4,791.19
Step E	$5,030.62
Step F	$5,281.81

LIFE INSURANCE

The City provides a $50,000 life and accidental death and dismemberment policy along with $5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

EMPLOYEE ASSISTANCE PROGRAM

The City of Madera offers an employee assistance program or employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

LONG TERM DISABILITY

This city paid benefit provides up to 2/3-income protection.

DEFERRED COMPENSATION

The City offers two 457 plans that employees may choose to participate in.

HEALTH INSURANCE

The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. For medical coverage, the City contracts with Blue Shield. Dental insurance is through Ameritas and vision coverage is through Superior.

RETIREMENT

The City participates in the CalPERS defined benefit retirement system. Retirement formulas and contributions are as follows. The terms "Classic Member" and "New Member" are as defined by CalPERS.

Classic Members employed with the City prior to 10/20/2012
- 2.5% at 55 formula, single highest year final compensation
- Employee Contribution paid by the employee pre-tax: 8%

Classic Members employed with the City on or after 10/20/2012
- 2% at 60 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 7%

New Members employed with the City on or after 1/1/2013
- 2% at 62 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 6.25%

Consistent with concession bargaining that occurred for all employees in 2011/12, miscellaneous management employees agreed to decrease their compensation by 2.375%. This can be accomplished in one of two ways: a reduction in salary or a post-tax payroll deduction towards the CalPERS Employer Contribution.

PAID LEAVE

The City offers paid vacation, sick, and administrative leave. The City also offers 11 paid 8-hour and 2 paid 4-hour holidays each year. Floating Holiday leave is available based on years of service with the City.

GENERAL INFORMATION

Applications may be obtained from the City's website www.madera.gov/apply or by calling the City's Human Resources Department at (559) 661-5401. Applications must be submitted to the City's Human Department prior to the application deadline of 3pm, Friday, January 31, 2020. Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen.

The City of Madera is an equal opportunity, drug free, and affirmative action employer.

ABOUT MADERA

The City of Madera is located in the heart of California's Central Valley, encompassing 15 square miles with a population of nearly 66,000. Incorporated in 1907, Madera is a general law city and operates under the Council-Manager form of government. The City works collaboratively with its community partners to achieve its Vision 2025 plan goals: a well-planned city, a strong community & great schools, good jobs & economic opportunities, and a safe and healthy environment. Community involvement is encouraged through the City's robust neighborhood outreach program.