

City of Madera ADA Advisory Council  
City Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING MINUTES**

August 20, 2019, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, August 20, 2019, in the City Council Chambers.

**ROLL CALL:**

**PRESENT:**

DJ Becker, Chairperson

Tim Riche, Vice Chair

Diana Robbins

Muhammad Latif

**Staff**

Wendy Silva

Diana Rosas

**ABSENT:**

Dennis Smith

Cynthia Ortegon

Emmanuel Gomez

**OTHERS PRESENT:** City Council Member Derek Robinson, Eric Martinez with Madera Collation, Ann Patron, Charity Tokash with Resource for Independence Central California, Jack Porter, Adel Medina

Chairperson DJ Becker called the meeting to order at 3:30 p.m.

Public Comment: City Council Member Robinson thanked the ADA Advisory Council for doing an excellent job looking out for the handicap and elderly. Council Member Robinson stated that he believes that more can be done with accessibility and if there is anything he can do to help to let him know.

Business Matters

1. Approval of Minutes – July 16, 2019. Vice Chairperson Riche moved to approve the minutes; motion seconded by Council Member Robbins. Motion passed unanimously.
2. 2019 Madera District Fair set up/booth staffing/tear down schedule sign-ups- Wendy Silva

Wendy Silva provided the Council with a sign-up sheet for booth staffing hours. Council Member Riche volunteered to take care of the booth take down on Monday morning. The booth will have the ADA banner, tablecloth, sticker board, coloring books, bracelets and candy.

3. Discussion on response received to the letter regarding accessibility concerns at the Post Office

Wendy Silva shared the letter that the Post Office sent to Mr. Sevilla from Senator Feinstein's office. Wendy Silva asked the Council what next steps they would like to take. The Council decided to respond to the letter, invite Karyn Rahming from the Post Office and Mr. Sevilla from the Senator's office to tour the facility with one or two of the ADA Advisor Council Members to show and tell the concerns. The letter will also respond to the statements that were listed in the letter and will address the priorities of the Council such as driver side maildrop, the weight of the front door, counter height and the landing area for a wheelchair.

Adel Medina from Resources for Independence spoke and suggested to have a Certified access specialist come out and look at the Post Office and get an assessment to see what can and can't be asked of the Post Office.

Derek Robinson stated that the City and the Post Office should collaborate and he will make an appointment to speak with the Post Master General.

4. Discussion on participation in the Old Timers Day Parade- Wendy Silva

The application and fee were submitted. The council decided on using Council Member Smith's vehicle; we have the logo magnets to put on it. Wendy Silva asked what is the commitment beyond driving the car in the parade? Council Member Riche suggested to table the discussion to next meeting due to Council Member Smith's absence.

5. Discussion of concerns regarding disabled access to the music events at the Madera Fair-Wendy Silva

Wendy Silva stated that she did forward the concern to her contact at the Madera Fair and that contact forwarded it to Tom and Barbara. Tom and Barbra were not able to make today's meeting. Chairperson Becker will find a time to meet with them to provide feedback regarding the access concerns and for future improvements.

6. Designation of a Representative to Serve on the Local Complete Count Committee for the Madera County 2020 Census

Eric Martinez, Project Coordinator from Madera Collation for Community Justice, asked if the ADA Advisory Council could participate in the 2020 census committee.

Eric stated that as part of the Census Committee the ADA Council can help plan and provide suggestions on outreach to people with disabilities and ways to provide questionnaires to those specific demographics. Eric stated that this year the Census is implementing online submission. There will be a meeting on Thursday, August 22, from 10-2 in the City Hall Council Chambers. Council Member Robbins volunteered to attend the meeting on behalf of the ADA Advisory Council.

7. Oral reports by Staff and Advisory Board Members-

Wendy Silva stated that the fencing on E street and Yosemite has been moved back so the sidewalk is accessible again.

Wendy Silva stated that Engineering and Building are looking at the concerns Council Member Ortegon had with the access at the back of City Hall building.

Chairperson Becker noticed that in the Finance lobby there is no sign to direct someone in a wheelchair to the wheelchair window. A sign with an arrow may be helpful.

Meeting adjourned at 4:15 p.m.

Respectfully Submitted,

Accepted,



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Diana Rosas  
Human Resources Technician II

\_\_\_\_\_  
DJ Becker, Chairperson

Date: \_\_\_\_\_

Date: \_\_\_\_\_