

The City of
MADERA



JOIN OUR TEAM!

Are you...

- Looking for part time work?
- Customer service oriented?
- Dependable?
- An independent worker?

NOW RECRUITING FOR:

Part Time

Facility Aide

\$12.00/Hour

Apply Now!

PRIMARY RESPONSIBILITIES

Potential candidates must have a positive attitude and be able to work independently. The duties include light maintenance of facilities, janitorial activities, special event setup and tear down, facility rental oversight and interaction with renters, and other duties as assigned.

QUALIFICATIONS

Must be 18 years or older and be able to lift a minimum of 20 lbs. with or without reasonable accommodations; some janitorial experience is preferred, either through paid work, volunteering, or life experience; customer service skills and flexible availability are a must, including night and weekend availability. Valid Class C California Drivers License is required.

EXAMINATION PROCESS

Only the most qualified applicants will be considered. Qualifications are determined based on submission of an Employment Application. The City Manager, upon recommendation of the department head, will make the final selection and appointment for this part time, at-will position.

The examination process may consist of the following parts:

Application Package Review: Qualifying Only; Oral Interview: Pass/Fail

Applicants who require special examination accommodations due to disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559)661-5401.

GENERAL INFORMATION

Applications may be obtained from the City's website www.madera.gov/ apply or by calling the City's Human resources Department at (559)661-5401. You may also pick up applications at the Parks & Community Services office or call (559)661-5495 for more information.

Appointment will be contingent upon an extensive background check, pre-employment physical and drug screen.

Affirmative Action / Equal Employment Opportunity / Drug Free Employer

Deadline to submit applications is Friday, August 23, 2019.

Applications should be submitted to

Parks & Community Services office at 701 E. 5th Street.

701 E. 5th Street, Madera, CA 93638

learn more



madera.gov/apply