



Item:	B-1
Minutes for:	03/21/18
Adopted:	02/20/19

**MINUTES OF A REGULAR MEETING  
OF THE MADERA CITY COUNCIL  
CITY OF MADERA, CALIFORNIA**

**March 21, 2018  
6:00 p.m.**

**Council Chambers  
City Hall**

**CALL TO ORDER** – The meeting was called to order at 6:00 p.m.

**ROLL CALL:**

**Present:** Mayor Andrew J. Medellin  
Council Member Cece Foley Gallegos, District 1  
Council Member William Oliver, District 3  
Council Member Derek O. Robinson Sr., District 4  
Council Member Charles F. Rigby, District 5  
Council Member Donald E. Holley, District 6

**Absent:** Mayor Pro Tem Jose Rodriguez, District 2

Others present were City Attorney Brent Richardson, City Clerk Sonia Alvarez, Director of Community Development David Merchen, Director of Financial Services Tim Przybyla, City Engineer Keith Helmuth, Public Works Operations Director John Scarborough, Director of Human Resources Wendy Silva, Director of Parks and Community Services Mary Anne Seay, Grant Administrator Ivette Iraheta, Chief Building Official Steve Woodworth, Information Services Manager Mark Souders, Planning Manager Chris Boyle, Division Fire Chief Matt Watson, Engineering Administrative Analyst Jimmy Monreal and Lt. Dan Foss.

**INVOCATION:** Pastor Fred Thurman, New Life Assembly

**PLEDGE OF ALLEGIANCE:** Mayor Medellin.

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Alexis Luna spoke regarding the Transit service staff and poor service received.

Mayor Medellin announced that item D-1 is pulled from the agenda.

The City Clerk made a late distribution announcement regarding item A-1 and D-1.

**PRESENTATIONS**

1. Relay for Life Proclamation

Mayor Medellin presented the proclamation to Charlotte Brewer, representative for Relay for Life. Ms. Brewer invited everyone to the event scheduled May 5<sup>th</sup> and 6<sup>th</sup>.

2. Proclamation Recognizing the Week of the Young Child

Mayor Medellin presented the proclamation to Chinayera Black-Hardeman, Executive Director for First 5. Ms. Black-Hardeman spoke regarding their investment in children.

3. Proclamation Recognizing the United Way of Fresno and Madera Counties Free Tax Preparation Services (VITA)

Mayor Medellin presented the proclamation to Lindsay Callahan from United Way. Ms. Callahan spoke regarding the services offered.

4. Presentation by CASA (Court Appointed Special Advocates for Children) (Nathan Lee, Executive Director CASA of Fresno and Madera Counties)

Nathan Lee, Executive Director for CASA and Jeff Dal Cerro Board Member for CASA gave a presentation regarding the foster care program. Also present were Jane Kautz, advocate and foster parent; and Meghan Bean, Recruiting Specialist.

**INTRODUCTIONS**

There are no introductions.

**A. WORKSHOP**

- A-1 Workshop with Compensation Study Consultant
  - a. Report by Ron Manfredi
  - b. Presentation by Koff & Associates

Presentations were made by the following individuals: Director of Human Resources Wendy Silva, Consultant Ron Manfredi and Katie Kaneko, Koff and Associates.

Council direction was given to move forward with study if the Human Resources Director determines that there are no additional changes to parameters otherwise additional discussion will occur on 4/4/18. Council also requested progress updates.

Recess 8:05 p.m. – 8:10 p.m.

Item E-4 heard out of order.

*E-4 Schedule Governance Workshop (Report by Sonia Alvarez)*

City Clerk Sonia Alvarez presented the report. Consultant Ron Manfredi was also present for questions.

Workshop scheduled Saturday, 4/7/18, 8:30 a.m. – 2:00 p.m. Alternate date 6/2/18 if necessary.

**B. CONSENT CALENDAR**

*Items on the consent calendar are adopted with a single motion and vote of the council. Items pulled from the consent calendar for further discussion are adopted under separate action.*

No items were pulled from the consent calendar.

**ON MOTION BY COUNCIL MEMBER HOLLEY, AND SECONDED BY COUNCIL MEMBER OLIVER, THE CONSENT CALENDAR, WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER RODRIGUEZ.**

- B-1 Minutes – 5/03/17
- B-2 Warrant Disbursement Report 2/27/18 – 3/12/18 (Report by Tim Przybyla)
- B-3 Consideration of a Resolution Rescinding Resolution No. 17-161 and Approving the Amended Applications for Transportation Development Act - Local Transportation Funds for FY 2017/18 with FY 2016/17 Carryover Balances, and the State Transit Assistance Funds for FY 2017/18 and Authorizing the City Engineer to Execute the Applications (Report by Keith Helmuth)

**RES. NO. 18-36 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, RESCINDING RESOLUTION NO. 17-161 AND APPROVING THE AMENDED APPLICATIONS FOR TRANSPORTATION DEVELOPMENT ACT-LOCAL TRANSPORTATION FUND FOR FISCAL YEAR 2017/18 WITH FISCAL YEAR 2016/17 CARRYOVER BALANCES, AND THE FY 2017-18 STATE TRANSIT ASSISTANCE FUNDS, AND AUTHORIZING THE CITY ENGINEER TO EXECUTE THE APPLICATIONS**

- B-4 Consideration of a Minute Order Approving Settlement Authority of a Claim Filed with Madera County for Property Damage and Authorizing the Mayor to Execute the Release of all Claims, Past and Future (Report by Wendy Silva)
- B-5 Consideration of a Resolution Approving an Agreement for Outside of City Water Service for an On-Site Fire Hydrant Located at 24341 Avenue 14, Approving a Covenant to Annex, Authorizing the Mayor to Execute the Agreement and Covenant on Behalf of the City, and Directing Staff to Record the Agreement and Covenant (Report by David Merchen)

**RES. NO. 18-37 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING THE AGREEMENT WITH SOHAN AND MANDEEP SAMRAN, TRUSTEES OF THE SOHAN AND MANDEEP SAMRAN FAMILY TRUST DATED SEPTEMBER 13, 2012, FOR OUTSIDE OF CITY WATER SERVICE FOR A FIRE HYDRANT AT 24341 AVENUE 14, APPROVING THE COVENANT TO ANNEX, AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND COVENANT ON BEHALF OF THE CITY AND DIRECTING STAFF TO RECORD THE AGREEMENT AND COVENANT**

**C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS**

- C-1 (A) Consideration of a Resolution Approving a Contract with Raftelis Financial Consultants, Inc. for Consulting Services Related to Updates to the City of Madera Water Enterprise Revenue Requirements and Financial Plan and Authorizing the Mayor to Sign the Contract on Behalf of the City; and
- (B) Consideration of a Resolution Approving Amendments to the City of Madera 2017/2018 Water Fund Budget to Appropriate Funds for Consulting Services Related to Updates to the City of Madera Water Enterprise Revenue Requirements and Financial Plan (Report by Tim Przybyla)

The report was presented by the Director of Financial Services Tim Przybyla.

**ON MOTION BY COUNCIL MEMBER RIGBY, AND SECONDED BY COUNCIL MEMBER ROBINSON, ITEM C-1A, RES. NO. 18-38 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT COUNCIL MEMBER RODRIGUEZ.**

**RES. NO. 18-38            A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS INC. TO PERFORM A RATE STUDY UPDATE OF WATER FEES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**

**ON MOTION BY COUNCIL MEMBER RIGBY, AND SECONDED BY COUNCIL MEMBER OLIVER, ITEM C-1B RES. NO. 18-39 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT COUNCIL MEMBER RODRIGUEZ.**

**RES. NO. 18-39            A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING THE FY 2017/18 ANNUAL BUDGET TO INCREASE EXPENDITURE ALLOCATIONS IN THE WATER FUND BUDGET TO FUND AN UPDATE TO THE STUDY OF WATER FEES**

C-2    (A) Second Reading and Consideration of Adoption of an Ordinance Adding Title X, Chapter 2, Section 1300 et seq. to the Madera Municipal Code Pertaining to Acquisition of Park Lands as Provided by the Quimby Act; and

(B) Consideration of Adoption of a Resolution Providing for Determination of the Fair Market Value Per Buildable Acre Consistent with Section 10-2.1307(A) (Report by Chris Boyle)

The report was presented by the Planning Manager Chris Boyle.

The ordinance was read by title by the City Clerk.

**ON MOTION BY COUNCIL MEMBER RIGBY, AND SECONDED BY COUNCIL MEMBER HOLLEY, FURTHER READING WAS WAIVED AND ITEM C-2A, ORD. NO. 951 C.S., WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER RODRIGUEZ.**

**ORD. NO. 951 C.S.            AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA ADDING SECTION 1300 TO CHAPTER 2 OF TITLE X OF THE MADERA MUNICIPAL CODE IN ORDER TO ESTABLISH A METHOD FOR COORDINATED ACQUISITION AND DEVELOPMENT OF CITY PARK FACILITIES**

**ON MOTION BY COUNCIL MEMBER RIGBY, AND SECONDED BY COUNCIL MEMBER HOLLEY, ITEM C-2B WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER RODRIGUEZ.**

**RES. NO. 18-40            RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA DETERMINING THE FAIR MARKET VALUE OF A BUILDABLE ACRE, AS REQUIRED WITHIN CHAPTER 10-2.1307(A) OF THE MADERA MUNICIPAL CODE**

**D.    WRITTEN COMMUNICATIONS**

D-1    Request from the Madera County Arts Council to Discuss Leasing Space at the Madera Redevelopment Agency (Rochelle Noblett)

Item pulled from agenda.

**E. ADMINISTRATIVE REPORTS**

- E-1 Consideration of a Minute Order Approving the Madera County Economic Development Commission 2018/2019 Annual Basic Service Level Budget (Report by Bobby Kahn)

The report was presented by Bobby Kahn, Executive Director of the Economic Development Commission.

**ON MOTION BY COUNCIL MEMBER RIGBY, AND SECONDED BY COUNCIL MEMBER FOLEY GALLEGOS, ITEM E-1, A MINUTE ORDER APPROVING THE MADERA COUNTY ECONOMIC DEVELOPMENT COMMISSION 2018/2019 ANNUAL BASIC SERVICE LEVEL BUDGET, WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER RODRIGUEZ.**

- E-2 Review and Direction Regarding Responses Received for RFP No.: 201718-09 for Executive Recruitment Services for City of Madera City Administrator (Report by Wendy Silva)

The report was presented the Director of Human Resources Wendy Silva. Consultant Ron Manfredi also provided comment.

Council selected Bob Murray and Associates as the consultant and directed staff to bring back a contract for consideration at the next meeting.

- E-3 Presentation of the Preliminary City of Madera Capital Budgets for Fiscal Year 2018/2019 (Report by Tim Przybyla)

The report was presented by the City Engineer Keith Helmuth.

- E-4 Schedule Governance Workshop (Report by Sonia Alvarez)

Item E-4 was heard earlier in the meeting immediately following item A-1.

**F. COUNCIL REPORTS**

Everyone wished Council Member Foley Gallegos a happy birthday.

Council Member Foley Gallegos reported on her attendance at the Veterans Voice for Democracy contest winners' event.

Council Member Foley Gallegos announced that the Second Wind 5K is this Saturday.

Council Member Foley Gallegos commented on the video that will be shown this evening regarding crosswalk safety. The video was prepared by the Police Department and the Communications Specialist.

Council Member Robinson reported on his attendance at the Tesoro Viejo ribbon cutting.

Council Member Rigby reported that he along with Council Member Oliver and other staff members hosted in Madera members of the Central Valley Community Foundation.

Council Member Holley reported on his attendance at the community college event focused on encouraging kids to go to college.

Council Member Holley reported on his attendance at the Big Brothers Big Sisters event in Chowchilla for a grant award.

Council Member Holley announced that City staff have signed up for the Big Brothers Big Sisters program.

Council Member Oliver reported on the Jefferson Neighborhood Watch meeting.

Council Member Oliver provided an update on the Highway 99 Widening Project.

Mayor Medellin commended staff on the video shown this evening.

**G. CLOSED SESSION**

G-1 Closed Session Announcement – City Attorney

The Council adjourned to closed session at 9:28 p.m. to discuss the items as listed on the agenda. Absent: Council Member Rodriguez.

G-2 Conference with Legal Counsel – Pending Litigation Pursuant to Government Code §54956.9(d)(1) – 1 case: William Spears WCAB No. ADJ10756443

G-3 Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code §54956.9(d)(2) – 1 case

G-4 Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code §54956.9(d)(2) – 1 case

G-5 Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code §54956.9(d)(2): 1 case

G-6 Closed Session Report – City Attorney

The Council returned from closed session at 9:52 p.m. with all members present. Absent: Council Member Rodriguez.

There was no reportable action for items G-2 through G-5.

**ADJOURNMENT** - The meeting was adjourned at 9:53 p.m. Next regular meeting 4/04/18.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN**

Approval of the minutes is not addressed in the vision or action plans; the requested action is also not in conflict with any of the actions or goals contained in that plan.

  
SONIA ALVAREZ, City Clerk

  
ANDREW J. MEDELLIN, Mayor

