



# CITY OF MADERA

## NOTICE OF VACANCY

### Boards, Commissions, and Committees

(Pursuant to Government Code Section 54974)

Notice is hereby given that vacancies currently exist on the following City of Madera Boards, Committees or Commissions.

Members of City of Madera Boards, Committees, or Commissions are appointed by the City Council and serve in an advisory capacity to the Council. Residents are encouraged to apply. Appointments are for four year terms or until the Council Member who made the appointment is no longer serving, whichever period is less. For individuals appointed to fill an unscheduled vacancy, the appointed member will serve through the unexpired term of the member who vacated the position. Please read below for a general description of Boards, Committees and Commissions.

Applications are available at the City of Madera, Office of the City Clerk, 205 West Fourth Street, Madera, California 93637, by email at [salvarez@cityofmadera.com](mailto:salvarez@cityofmadera.com), by visiting the City website at [www.cityofmadera.ca.gov](http://www.cityofmadera.ca.gov), or by telephone at (559) 661-5405.

		<b>Date Appointed</b>	<b>Date of Vacancy</b>	<b>Date Vacancy Posted</b>
<b>Americans with Disabilities Act (ADA) Advisory Council</b>	Cynthia Ortegon	4/1/15	12/1/16	12/30/16
<b>Airport Advisory Commission</b>	No vacancies.			
<b>Beautification Committee</b>	No vacancies.			
<b>Civil Service Commission</b>	No vacancies.			
<b>Community Development Block Grant (CDBG) Review and Advisory Committee (RAC)</b>	Santos Garcia	2/07/18	12/5/18	12/11/18
<b>Loan Review Committee</b>	Vicki Nino Joe Inami Robert Poythress	4/16/14 3/01/16 1/03/07	12/27/17 12/04/18 12/04/18	1/12/18 12/11/18
<b>Planning Commission</b>	Jim DaSilva	2/1/17	9/18/18	10/16/18
<b>Transit Advisory Board</b>	Brian Malady	9/21/16	4/20/18	5/8/18

**CITY OF MADERA**  
**GENERAL DESCRIPTION OF BOARDS / COMMITTEES / COMMISSIONS**

**ADA ADVISORY COUNCIL:** Four-year term. The ADA Council is composed of seven members. Appointees shall be residents of the City of Madera. Regular meetings are held the third Tuesday of each month at 3:30 p.m. Appointments are made by City Council Members.

**Responsibilities:** Serves in an advisory capacity to the City Council and staff on ADA matters including: promote pedestrian safety and access to all public streets; ensure that all public buildings and facilities, services, programs and activities are in compliance with ADA regulations; promote inclusion of the disabled community in the City's emergency and disaster preparedness plans; develop disability awareness and educational outreach programs; work with the various City of Madera departments to ensure that all public buildings and facilities, remodeled and newly constructed are in compliance with current laws guaranteeing access for all people with disabilities; promote affordable and accessible housing in the community; make recommendations regarding unmet transit needs; and ensure grievance procedures are followed and enforced as described in the ADA bylaws.

**AIRPORT ADVISORY COMMISSION:** Four-year term. The Commission is composed of seven members. Appointees shall be residents of Madera County, and at least four members shall reside within the City. The commission meets at least quarterly at a date and time selected by the Commission. Appointments are made by Council Members.

**Responsibilities:** Oversee, review, and make recommendations regarding the airport's annual budget for operational and capital improvement purposes, Airport operations and services, master planning and land use.

**BEAUTIFICATION COMMITTEE:** Four-year term. The Committee is composed of seven members. Appointees shall be residents of the City of Madera. Regular meetings of the Committee are held every second Thursday of the month at 5:30 p.m. Appointments are made by City Council Members.

**Responsibilities:** Serves in an advisory capacity to the City Council and staff on community beautification matters including: develop and formulate programs and projects to enhance the aesthetic appearance of the community; develop an ordinance which will establish landscape standards for new development projects; develop and recommend practices and policies which will enhance and upgrade existing properties; and coordinate periodic community clean up campaigns and encourage public participation therein.

**CIVIL SERVICE COMMISSION:** Four-year term. The Commission is composed of five members. Appointees shall be residents of the City of Madera. Commissioners shall not be employed with the City nor shall they be under the direct supervision of any existing Council Member. Meetings, as needed, are usually held on the first Tuesday of each month at 5:00 p.m. Appointments are made by the Council as a whole.

**Responsibilities:** Certification of eligibility lists for hiring employees in the classified service; conducts appeal hearings regarding disciplinary action or alleged violation of Civil Service rules and at the request of the City Council or Administrator; and conducts hearings and makes recommendations on other matters of human resources administration.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVIEW AND ADVISORY COMMITTEE (RAC):** This committee is composed of seven members appointed by the Council. Meets during a weekday evening as required. Serves in an advisory capacity to staff and the City Council on matters pertaining to the use of CDBG funds allocated to the City of Madera to benefit persons of low and moderate income, disabled and elderly persons, minority groups, homeless persons or persons at risk of homelessness and CDBG-funded activities in eligible Census Tracts where CDBG program activities are proposed. Accepts testimony from City staff and applicants presenting proposals to request CDBG funds. Evaluates proposals and recommends CDBG funding allocations consistent with policies, goals and priorities established by the City's CDBG Consolidated Plan and the Vision Madera 2025 Action Plan. Receives testimony from staff and provides comments about the City's CDBG-funded programs and projects overall annual outcomes and accomplishments. Promotes public participation in the CDBG planning process and any amendments.

**LOAN REVIEW COMMITTEE:** This committee consists of five members appointed by the City Council comprised of at least three residents of the City of Madera. Members shall possess backgrounds in residential mortgage lending, real estate or the building trades industry. Members do not serve specific terms nor do they receive compensation/benefits. Meetings of the committee are held as needed to provide for the review of loan and grant applications for first time homebuyer down payment assistance and owner occupied rehabilitation programs funded by State, Federal and local funds awarded to the City of Madera and from the Successor Agency to the Former Redevelopment Agency. Failure by a Committee member to attend three consecutive meetings shall be deemed an automatic resignation. A significant pattern of absences shall also be considered grounds for removal from the committee. Conflict of interest provisions apply as applicable to committee appointees serving the City of Madera or the Successor Agency to the Former Redevelopment Agency.

**PLANNING COMMISSION:** Four-year term. The Commission is composed of seven members who are individually appointed, one appointee for the Mayor and each of the Council Members. Appointees must reside within the City limits. Meetings are held on the second Tuesday of each month beginning at 6:00 p.m.

**Responsibilities:** Develop, maintain and amend the General Plan and Specific Plans as deemed appropriate; discretionary approval of development proposals, including subdivisions, use permits, and variances; discuss overall planning for the City, including ordinances, special studies, zoning, subdivisions and signs, with recommendations to the City Council.

**TRANSIT ADVISORY BOARD:** Four-year term. The Board consists of seven members appointed from a cross section of the community (general public, children, elderly, disabled, students, social service agencies, and minority family). Seven (7) members are appointed by individual Council Members. Appointees shall be residents of the City of Madera. Meetings are held quarterly in January, April, July, and September at a time and public place set by the advisory board.

**Responsibilities Include:** Recommend to the City Council a five (5) year transit and equipment plan; review, modify transit system proposals.