

**Regular Meeting of the Madera City Council  
and  
Special Meeting of the Madera City Council as the Groundwater  
Sustainability Agency**

**205 W. 4<sup>th</sup> Street, Madera, California 93637**

**JOINT MEETING NOTICE AND AGENDA**

**Wednesday, January 2, 2019  
6:00 p.m.**

**Council Chambers  
City Hall**

**CALL TO ORDER**

**ROLL CALL:** Mayor Andrew J. Medellin  
Mayor Pro Tem Steve Montes, District 3  
Council Member Cece Gallegos, District 1  
Council Member Jose Rodriguez, District 2  
Council Member Derek O. Robinson Sr., District 4  
Council Member Santos Garcia, District 5  
Council Member Donald E. Holley, District 6

**INVOCATION:** Pastor Lance Leach, Valley West Christian Center

**PLEDGE OF ALLEGIANCE:**

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

**PRESENTATIONS** Presentation by Mexican Consulate – Update on Partnership and Services Provided in Madera (Fernanda Cámara)

**INTRODUCTIONS** None.

**A. WORKSHOP**

There are no items for this section.

**B. CONSENT CALENDAR**

- B-1 Minutes – There are no minutes for consideration.
- B-2 Register of Audited Demands for 12/11/18 – 12/24/18 (Report by Tim Przybyla)
- B-3 Water Conservation Report for November 19<sup>th</sup> through December 16<sup>th</sup> (Report by John Scarborough)
- B-4 Consideration of a Resolution Approving the Amended Application for the Fiscal Year (FY) 2016-17 Allocation of the Regional Surface Transportation Program (RSTP) Exchange Funding Between the Madera County Transportation Commission and the City of Madera and Allocating \$125,000 to Union Pacific Railroad (UPRR) Crossing – Street Approach (Project R-000032) (Report by Keith Helmuth)
- B-5 Informational Report on Personnel Activity (Report by Wendy Silva)
- B-6 Consideration of a Resolution Rescinding Resolution No. 18-81 and Approving the Amended Applications for Transportation Development Act - Local Transportation Funds for FY 2018/19 with FY 2017/18 Carryover Balances of \$3,286,818.01, and the FY 2018/19 State Transit Assistance Funds and Authorizing the City Engineer to Execute Applications (Report by Keith Helmuth)
- B-7 Consideration of a Minute Order Granting Authority to the City Manager to Pursue the CITYOFMADERA.GOV Domain Name and/or Potential Alternate Domain Names on Behalf of the Mayor (Report by Mark Souders)
- B-8 Consideration of a Resolution Appointing Diana Robbins to the City of Madera ADA Advisory Council (Report by Wendy Silva)

**C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS**

- C-1 Consideration of a Resolution Approving Request from the Madera Downtown Association for the City of Madera to Participate in a Crow Hazing Program and Amending the City of Madera Fiscal Year 2018/2019 Budget (Report by Tim Przybyla)
- C-2 Second Reading and Consideration of Adoption of an Ordinance Rezoning Approximately 38.5 Acres Located Approximately 2,000 Feet West of the Southwest Corner of the Intersection of West Cleveland Avenue and North Westberry Boulevard from the PD-8000 (Planned Development) Zone District to the PD-6000 (Planned Development) Zone District (APNs: 006-380-027 and 028) (Report by Chris Boyle)
- C-3 Consideration of Resolution Accepting a Grant Award from the Federal Transit Administration for the Madera Transit Center and Amending the FY 2018/19 Budget (Report by Ivette Iraheta)

**D. WRITTEN COMMUNICATIONS**

There are no items for this section.

**E. ADMINISTRATIVE REPORTS**

- E-1 Consideration of a Minute Order Approving and Accepting the City of Madera Investment Report for the Quarter Ending September 30, 2018 (Report by Tim Przybyla)
- E-2 Quarterly Budget Review and Prior Fiscal Year General Fund Budget Review (Report by Tim Przybyla)

**F. COUNCIL REPORTS**

**G. CLOSED SESSION**

- G-1 Closed Session Announcement – City Attorney
- G-2 Conference with Legal Counsel – Existing Litigation. Subdivision (d)(1) of Government Code §54956.9  
  
One case: MCA 1803, LLC, et al. v. City of Madera MCV073252
- G-3 Conference with Labor Negotiators Pursuant to Government Code §54957.6
  - (A) Agency Designated Representatives: Arnolando Rodriguez  
  
Unrepresented Positions:  
Planning Manager, Director of Community Development, Police Chief, Grant Administrator, City Engineer, Information Services Manager, Director of Parks & Community Services, Chief Building Official, Director of Financial Services, Public Works Operations Director and Director of Human Resources
  - (B) Agency Designated Representatives: Andy Medellin, Jose Rodriguez, Donald Holley  
  
Unrepresented Positions: City Attorney, City Clerk
- G-4 Closed Session Report – City Attorney

**ADJOURNMENT** – Next regular meeting January 16, 2019

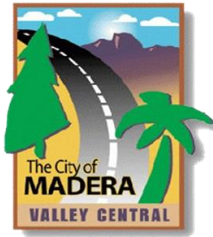
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- Please silence or turn off cell phones and electronic devices while the meeting is in session.
  - Regular meetings of the Madera City Council are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
  - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4<sup>th</sup> Street, Madera, California 93637 during normal business hours.
  - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy-two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
  - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
  - Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.
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I, Sonia Alvarez, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above joint meeting notice and agenda for the Regular Meeting of the Madera City Council and the Special Meeting of the Madera City Council as the Groundwater Sustainability Agency for January 2, 2019, near the front entrances of City Hall at 7:00 p.m. on December 27, 2018.

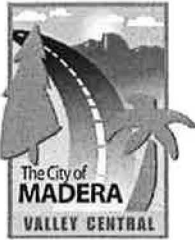
  
Sonia Alvarez, City Clerk





**Madera City Council Agenda 01/02/19  
Agenda Item B-1**

**There are no minutes for consideration.**



## REPORT TO CITY COUNCIL

Approved by:

  
\_\_\_\_\_  
Department Director

  
\_\_\_\_\_  
City Manager

Council Meeting of: January 2, 2019

Agenda Number: B-2

**SUBJECT:** Register of Audited Demands

**RECOMMENDATION:** Review Register of Audited Demands Report for December 11, 2018 to December 24, 2018.

**SUMMARY:** The Register of Audited Demands for the City of Madera covering obligations paid during the period of December 11, 2018 to December 24, 2018 is contained in the attachment.

General Warrant	20275 – 20446	\$2,408,206.28
Wire Transfer	Union Bank Payroll and Taxes	\$612,571.76
Wire Transfer	SDI	\$2,209.99
Wire Transfer	Cal Pers	\$123,136.31

**DISCUSSION:** Warrant requests are processed weekly based on the adopted 18/19 budget and released for payment every Friday. Each demand has been audited and the Finance Director hereby certifies as to their accuracy and that there were sufficient funds for their payment.

**FINANCIAL IMPACT:** Demands for payments are made within the constraints of the approved 18/19 budget.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:** These expenditures were spent considering Strategy 115: Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth.

**ALTERNATIVES:** None

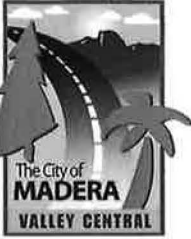
**ATTACHMENTS:** Register of Audited Demands.

**CITY OF MADERA**  
**REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK GENERAL ACCOUNT**  
**December 21ST, 2018**

CHECK	PAY DATE	ISSUED TO	DESCRIPTION	AMOUNT
20275	12/14/2018	ADMINISTRATIVE SOLUTIONS INC.	MEDICAL & CHILD CARE EXPENSE ACCT 12/14/18 PAYROLL	1,265.04
20276	12/14/2018	AMERICAN MOBILE SHREDDING	SHREDDING SERVICES 11/29/18 - POLICE DEPARTMENT	280.00
20277	12/14/2018	ARB, INC	REFUND DEPOSIT FOR METER #20 REMOVED 10.26.18	1,672.67
20278	12/14/2018	CABLE LINKS CONSTRUCTIONS	REFUND DEPOSIT FOR METER #26 REMOVED 11.20.18	1,587.43
20279	12/14/2018	ELDORADO EXCAVATION	REFUND DEPOSIT FOR METER #6 REMOVED 10.31.18	1,662.72
20280	12/14/2018	EMMETT'S EXCAVATION	REFUND DEPOSIT FOR METER #20 REMOVED 10.24.18	1,639.01
20281	12/14/2018	TALLEY OIL INC	REFUND DEPOSIT FOR METER #12 REMOVED 10.02.18	1,657.89
20282	12/14/2018	TELFER PAVEMENT TECHNOLOGIES, LLC	REFUND DEPOSIT FOR METER #8 REMOVED 10.17.18	1,653.71
20283	12/14/2018	VALLEY EXCAVATION INC	REFUND DEPOSIT FOR METER #36 REMOVED 09.28.18	1,573.73
20284	12/14/2018	AT&T	10/18 AND 11/18 CALNET 3 SERVICES	1,915.44
20285	12/14/2018	AT&T	11/18 CALNET 3 SERVICES	1,354.99
20286	12/14/2018	AT&T	CONTRIBUTION AID OF CONSTRUCTION FIRE STATION 58	11,245.85
20287	12/14/2018	MERCED COUNTY COMMUNITY ACTION	REFUND FOR CANCELLED PERMIT #20182276	52.77
20288	12/14/2018	SUNRUN INSTALLATION SERVICES INC	REFUND FOR CANCELLED PERMIT #20181802	186.79
20289	12/14/2018	BSK ASSOCIATES	WATER SAMPLES	456.00
20290	12/14/2018	BUSH ENGINEERING, INC.	TRAFFIC SIGNAL INSTALLATION-E YOSEMITE & ELM AVE	191,733.04
20291	12/14/2018	CA DEPARTMENT OF CHILD SUPPORT	CHILD SUPPORT DEDUCTIONS FOR 12/14/18 PAYROLL	2,290.58
20292	12/14/2018	CALIFORNIA CLIMATE CONTROL, INC.	HVAC REPAIR - WWTP	910.57
20293	12/14/2018	CITY OF MADERA	TRANSFER DEPOSIT TO A/R ACCOUNT #50089	110.00
20294	12/14/2018	CITY OF MADERA	DISHWASHER REBATE APPLY TO ACCT 9911133	200.00
20295	12/14/2018	COLONIAL LIFE & ACCIDENT INSURANCE CO	#E700482-3 FOR 12/14/2018 PAYROLL	1,011.83
20296	12/14/2018	COOK'S COMMUNICATIONS	SATURDAY SERVICE CALL - CHECKED DISPATCH CONSOLES	485.00
20297	12/14/2018	CORE BUSINESS INTERIORS	SGT. OFFICE FURNITURE	10,012.85
20298	12/14/2018	CUSHMAN CONTRACTING CORPORATION	WWTP 18-02 REHABILITATION PROJECT - NOV 2018	472,702.77
20299	12/14/2018	FIRST REPUBLIC BANK	RETENTION PROGRESS PAYMENT NO. 5 MADERA WWTP REHAB	24,879.10
20300	12/14/2018	DELEIJA, RAUL	DOT COMMERCIAL LICENSE RENEWAL FEE	28.00
20301	12/14/2018	DEPARTMENT OF FORESTRY AND FIRE	1ST QTR ACTUAL BILLING FOR CITY CONTRACT 18/19 FY	817,627.82
20302	12/14/2018	ESPINOZA SEWER SERVICE	PORTABLE TOILET SERVICE	50.00
20303	12/14/2018	FAILLA, JIM	CNG FUEL SYSTEM INSPECTOR APPLICATION AND EXAM FEE	295.00
20304	12/14/2018	FORENSIC NURSE SPECIALISTS, INC.	FRESNO SART - CASE #18M-10386	1,000.00
20305	12/14/2018	FRESNO BEE, THE	RECRUITMENT ADVERTISEMENTS	1,485.00
20306	12/14/2018	FRESNO MADERA AREA AGENCY ON AGING	10/18 SENIOR NON USDA QUALIFIED MEALS	35.49
20307	12/14/2018	GUARDIAN WESTERN SWEEPING INC.	SEPTEMBER 2018 STREET SWEEPING - DOWNTOWN	569.00
20308	12/14/2018	GUARDIAN WESTERN SWEEPING INC.	OCTOBER 2018 STREET SWEEPING - DOWNTOWN	569.00
20309	12/14/2018	LANGUAGE LINE SERVICES, INC.	OVER THE PHONE INTERPRETATIONS - PD	19.74
20310	12/14/2018	LAW & ASSOCIATES	LAW ENFORCEMENT EMPLOYMENT BACKGROUND CHECK	700.00
20311	12/14/2018	LAW & ASSOCIATES	LAW ENFORCEMENT EMPLOYMENT BACKGROUND CHECK	700.00
20312	12/14/2018	LEHR AUTO ELECTRIC	MONGOOSE 9" ARM W/TILT (6) - POLICE DEPARTMENT	1,751.05
20313	12/14/2018	LEHR AUTO ELECTRIC	MONGOOSE 9" ARM W/TILT (3) - POLICE DEPARTMENT	875.53
20314	12/14/2018	LEIGHTON'S JEWELERS OF MADERA INC.	15 CHALLENGE COINS: ENGRAVE - POLICE DEPARTMENT	100.00
20315	12/14/2018	LINCOLN AQUATICS INC.	CHLORINE FOR POOL	1,295.43
20316	12/14/2018	LINCOLN AQUATICS INC.	CHLORINE FOR POOL	1,295.43
20317	12/14/2018	LINCOLN AQUATICS INC.	CHLORINE FOR POOL	1,452.62
20318	12/14/2018	LINCOLN AQUATICS INC.	CHLORINE FOR POOL	1,540.63
20319	12/14/2018	MADERA CO. ENVIRONMENTAL HEALTH DEPT	ANNUAL POOL PERMIT	690.00
20320	12/14/2018	MADERA CO. ENVIRONMENTAL HEALTH DEPT	CUPA FEES - MADERA CITY PUBLIC WORKS	762.00
20321	12/14/2018	MADERA CO. ENVIRONMENTAL HEALTH DEPT	WWTP OPERATING PERMIT FEES	768.00
20322	12/14/2018	MADERA COUNTY E D C	ECONOMIC SUMMIT - DECEMBER 12, 2018 ROBINSON	30.00
20323	12/14/2018	MADERA COUNTY E D C	ECONOMIC SUMMIT - DECEMBER 12, 2018 HOLLEY	30.00
20324	12/14/2018	MADERA COUNTY TREASURER	OCTOBER 2018 PARKING PENALTIES	351.00
20325	12/14/2018	MADERA TRIBUNE	PUBLIC SAFETY DISPATCHER ADVERTISEMENT	76.00
20326	12/14/2018	MADERA TRIBUNE	PUBLIC HEARING REZONE 2018-02	156.00
20327	12/14/2018	MADERA TRIBUNE	TIRE AMNESTY ADVERTISEMENT	567.00
20328	12/14/2018	MADERA TROPHY MFG.	OUTGOING CITY COUNCIL ENGRAVED PLAQUES	95.48
20329	12/14/2018	MADERA UNIFORM & ACCESSORIES	UNIVERSAL RADIO HOLDER WITH SWIVEL - POLICE DEPT	191.60
20330	12/14/2018	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL SVS & ADMIN FEES OCTOBER 2018	350,807.73
20331	12/14/2018	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 12/14/2018 PAYROLL	2,254.14
20332	12/14/2018	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 12/14/2018 PAYROL	9,479.08
20333	12/14/2018	O'DELL ENGINEERING, INC.	DESIGN SERVICES FOR ADA IMPROVEMENTS	7,770.00
20334	12/14/2018	PACIFIC GAS & ELECTRIC	11/18 SERVICES	835.65
20335	12/14/2018	PACIFIC GAS & ELECTRIC	STREET LIGHT AT ALMOND AND SCHNOOR	4,682.56
20336	12/14/2018	CASTILLO, LAURA	FACILITY DEPOSIT REFUND - PAN AM GYM	500.00
20337	12/14/2018	GALLEGOS, MONICA	FACILITY DEPOSIT REFUND - PAN AM MULTI-ROOM	100.00
20338	12/14/2018	GARCIA, LIDIA	PARK DEPOSIT REFUND - ROTARY PAVILION	50.00
20339	12/14/2018	GARCIA-BARRIGA, VERONICA	PARK DEPOSIT REFUND - ROTARY PAVILION	50.00
20340	12/14/2018	PHOENIX GROUP INFO SYS	CITATIONS FOR OCTOBER 2018	763.90
20341	12/14/2018	PITNEY BOWES, INC.	POSTAGE MACHINE LEASE 09/30/18-12/29/18 - PARKS	167.79
20342	12/14/2018	PITNEY BOWES, INC.	QUARTERLY EQUIP RENTAL 09/30/18-12/29/18 - FINANCE	367.68
20343	12/14/2018	PURL'S SHEET METAL & AIR CONDITIONING	PROPANE VAPORIZER REPAIRS - WWTP	269.79
20344	12/14/2018	SEBASTIAN	EXAC VISION SERVER - INTERMODAL	1,290.86
20345	12/14/2018	STATE OF CALIFORNIA	YOUTH CENTER ANNUAL ELEVATOR PERMIT FEE	225.00

CHECK	PAY DATE	ISSUED TO	DESCRIPTION	AMOUNT
20346	12/14/2018	STATE OF CALIFORNIA	FRANCHISE TAX DEDUCTIONS FOR 12/14/2018 PAYROLL	150.00
20347	12/14/2018	STATE WATER RESOURCES CONTROL BOARD	APPLICATION FEES ID#503583-MADERA TRANSIT FACILITY	526.00
20348	12/14/2018	STATE WATER RESOURCES CONTROL BOARD	T2 OPERATOR CERTIFICATE FEE - TYLER, JOEY	80.00
20349	12/14/2018	TERRAFORM POWER, LLC.	ELECTRIC UTILITIES WWTP 11/01/18-11/30/18	11,835.21
20350	12/14/2018	TESEI PETROLEUM, INC.	GENERATOR FUEL	237.61
20351	12/14/2018	TESEI PETROLEUM, INC.	PROPANE FOR FACILITIES DIGESTER HEATING	1,534.14
20352	12/14/2018	TRILLIUM SOLUTIONS, INC.	MADERA MAX GTFS SOFTWARE SUBSCRIPTION	550.00
20353	12/14/2018	ALINDAJAO LUCAS	UTILITY BILLING CREDIT REFUND	63.09
20354	12/14/2018	ARANG MARY CANDICE	UTILITY BILLING CREDIT REFUND	67.29
20355	12/14/2018	ARMAS RIGOBERTO RAMOS	UTILITY BILLING DEPOSIT REFUND	9.92
20356	12/14/2018	BASRA AMARDIP	UTILITY BILLING DEPOSIT REFUND	20.53
20357	12/14/2018	BINGHAM ROBIN KAY	UTILITY BILLING CREDIT REFUND	206.42
20358	12/14/2018	BOWERS RAYMOND AND RUTH	UTILITY BILLING CREDIT REFUND	174.12
20359	12/14/2018	CENTRAL VALLEY CAPITAL	UTILITY BILLING CREDIT REFUND	149.41
20360	12/14/2018	CHARLSTON LOREN OR CITY OF MADERA	UTILITY BILLING CREDIT REFUND	151.28
20361	12/14/2018	CITY OF MADERA OR RODRIGUEZ GUADALUPE	UTILITY BILLING CREDIT REFUND	200.90
20362	12/14/2018	CITY OF MADERA OR ZAMBRANO RICARDO	UTILITY BILLING CREDIT REFUND	153.67
20363	12/14/2018	GARCIA VICTORIA	UTILITY BILLING CREDIT REFUND	154.00
20364	12/14/2018	GIRON MENDOZA SALVADOR	UTILITY BILLING CREDIT REFUND	130.32
20365	12/14/2018	GONZALEZ LINO	UTILITY BILLING DEPOSIT REFUND	105.02
20366	12/14/2018	HAYASHI TODD W OR CITY OF MADERA	UTILITY BILLING CREDIT REFUND	13.38
20367	12/14/2018	KUCHLER RICHARD	UTILITY BILLING CREDIT REFUND	161.06
20368	12/14/2018	LANDRITH SUE AND JIM	UTILITY BILLING CREDIT REFUND	148.37
20369	12/14/2018	MANN RAJBIR KAUR	UTILITY BILLING CREDIT REFUND	108.34
20370	12/14/2018	MANN SARAH	UTILITY BILLING DEPOSIT REFUND	53.54
20371	12/14/2018	MOHAMED MAGED	UTILITY BILLING DEPOSIT REFUND	80.89
20372	12/14/2018	REALTY FRESNO	UTILITY BILLING DEPOSIT REFUND	87.60
20373	12/14/2018	SANCHEZ HUMBERTO OR CITY OF MADERA	UTILITY BILLING CREDIT REFUND	152.15
20374	12/14/2018	SANCHEZ MARIA G OR CITY OF MADERA	UTILITY BILLING CREDIT REFUND	152.51
20375	12/14/2018	SECOND GENERATION FURNITURE INC	UTILITY BILLING CREDIT REFUND	932.49
20376	12/14/2018	SHERMAN CHARLES	UTILITY BILLING CREDIT REFUND	195.65
20377	12/14/2018	VANTAGEPOINT TRANSFER AGENTS-457	LAN #302351 CONTRIBS FOR 12/14/18 PAYROLL	25,194.94
20378	12/14/2018	HARRY D. WILSON INC.	PARTS SALES - POLICE DEPARTMENT	34.60
20379	12/14/2018	HARRY D. WILSON INC.	DIAG LOW BEAM HEADLIGHT - 2014 HONDA #6603	180.24
20380	12/14/2018	HARRY D. WILSON INC.	MOUNT & BALANCE FRONT/REAR TIRES- 2014 HONDA #6603	378.83
20381	12/21/2018	ADMINISTRATIVE SOLUTIONS INC.	FUNDS ON DEPOSIT FOR MEDICAL CLAIMS DECEMBER 2018	40,000.00
20382	12/21/2018	MILTON RAY POORE	RODENT CONTROL TOWN AND COUNTRY PARK	2,375.00
20383	12/21/2018	AMERICAN BUSINESS MACHINES	COPIER LEASE AGREEMENT DECEMBER 2018	1,164.27
20384	12/21/2018	AMERITAS LIFE INSURANCE CORP.	JANUARY 2019 DENTAL INSURANCE	14,748.12
20385	12/21/2018	BANK OF NEW YORK MELLON	FINAL REBATE CALCULATION - CFD BONDS SERIES 2006	750.00
20386	12/21/2018	BANK OF NEW YORK MELLON	INTERIM REBATE CALCULATION	1,500.00
20387	12/21/2018	BANK OF NEW YORK MELLON	TRUSTEE FEE - WATER REVENUE BONDS 2015	2,120.00
20388	12/21/2018	BANK OF NEW YORK MELLON	TRUSTEE FEE - WASTE WATER REVENUE BONDS 2015	2,120.00
20389	12/21/2018	BSK ASSOCIATES	WATER SAMPLES	456.00
20390	12/21/2018	CALIFORNIA DEPARTMENT OF JUSTICE	DOJ PRE EMPLOYMENT FINGERPRINTS NOVEMBER 2018	32.00
20391	12/21/2018	CITY OF MADERA	12/18 UTILITIES ACCT# 003040431-8	86.65
20392	12/21/2018	CITY OF MADERA	12/18 UTILITIES ACCT# 003040421-6	87.02
20393	12/21/2018	CITY OF MADERA	12/18 UTILITIES ACCT# 003040441-0	245.81
20394	12/21/2018	CONCENTRA MEDICAL CENTERS	PRE EMPLOYMENT PHYSICAL & DOT RECERT EXAM-STREETS	110.50
20395	12/21/2018	CORELOGIC INFORMATION SOLUTIONS INC	METRO SCAN SEPTEMBER 2018	150.00
20396	12/21/2018	DATAPROSE, LLC	NOV 2018 NEWSLETTER INSERTS	1,093.00
20397	12/21/2018	EMMETT'S EXCAVATION, INC.	SURFACE SEALS AT VARIOUS CITY STREETS - PMT NO. 2	219,305.32
20398	12/21/2018	FERGUSON ENTERPRISES, INC.	GASKETS & BOLTS FOR 10X VALVE	88.58
20399	12/21/2018	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION ENG SVS 12/01/18 - 12/15/18	6,093.75
20400	12/21/2018	GUARDIAN WESTERN SWEEPING INC.	NOVEMBER 2018 STREET SWEEPING - DOWNTOWN	569.00
20401	12/21/2018	KRAZAN & ASSOCIATES, INC.	LABORATORY SVS - CONST 17/18 3R & ADA IMPROVEMENT	438.50
20402	12/21/2018	MADERA CO. ENVIRONMENTAL HEALTH DEPT	FRANK BERGON ENVIRONMENTAL HEALTH INSPECTION	120.50
20403	12/21/2018	MADERA CO. ENVIRONMENTAL HEALTH DEPT	PAN AM ENVIRONMENTAL HEALTH INSPECTION	120.50
20404	12/21/2018	MADERA TRIBUNE	ANIMAL CONTROL OFFICER ADVERTISEMENT	64.60
20405	12/21/2018	MUNISERVICES, LLC	LTC DISCOVERY - NOVEMBER 2018	218.94
20406	12/21/2018	MUNISERVICES, LLC	STAR CA SVS - 2ND QTR 2018	1,400.31
20407	12/21/2018	ONTRAC	OVERNIGHT MAIL TO HUD	3.76
20408	12/21/2018	SANCHEZ, SERGIO	REFUND BACKGROUND CHECK FEE CHARGED TWICE 11/09/18	25.00
20409	12/21/2018	PACIFIC GAS & ELECTRIC	11/18 SERVICES	216.51
20410	12/21/2018	GARCIA, MARIA	PARK DEPOSIT REFUND - LTC PAVILION	50.00
20411	12/21/2018	JIMENEZ, ANDREA	FACILITY DEPOSIT REFUND - PAN AM MULTI-ROOM	100.00
20412	12/21/2018	LOPEZ, ROSALINDA	PARK DEPOSIT REFUND - ROTARY YOUTH HUT	50.00
20413	12/21/2018	WILSON, MICHAEL	REIMBURSE T-BALL FEES	40.00
20414	12/21/2018	PIERCE CONSTRUCTION	ASPHALT PAVING RIVERSIDE DR & LAST ST ALLEY	33,250.00
20415	12/21/2018	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE 10/20/18-11/20/18	526.69
20416	12/21/2018	RRM DESIGN GROUP, A CALIFORNIA CORPORATION	PROFESSIONAL ENGINEERING DESIGN - FIRE STATION #8	6,880.81
20417	12/21/2018	STANTEC CONSULTING SERVICES INC.	WWTP PROJECT CONSULTING SERVICES	21,706.46
20418	12/21/2018	STATE WATER RESOURCES CONTROL BOARD	ANNUAL PERMIT FEE - FACILITY PHASE II SMALL MS4	21,344.00
20419	12/21/2018	TESEI PETROLEUM INC.	FUEL 12/01/18 - 12/10/18	10,625.90
20420	12/21/2018	TYLER TECHNOLOGIES INC.	MUNIS ANNUAL DISASTER RECOVERY CONTRACT	12,510.00

CHECK	PAY DATE	ISSUED TO	DESCRIPTION	AMOUNT
20421	12/21/2018	AAREOLA MANUEL S OR THE CITY OF MADERA	UTILITY BILLING CREDIT REFUND	128.58
20422	12/21/2018	AMBROSIO MARIO	UTILITY BILLING CREDIT REFUND	129.34
20423	12/21/2018	BETANCOURT MATTHEW	UTILITY BILLING CREDIT REFUND	116.84
20424	12/21/2018	BLANCO KATHY	UTILITY BILLING CREDIT REFUND	210.44
20425	12/21/2018	CITY OF MADERA OR GARCIA GUADALUPE RAMIR	UTILITY BILLING CREDIT REFUND	150.75
20426	12/21/2018	CITY OF MADERA OR LUPICA AMY	UTILITY BILLING CREDIT REFUND	151.56
20427	12/21/2018	CRUZ CRUZ MARIA VERONICA	UTILITY BILLING DEPOSIT REFUND	3.64
20428	12/21/2018	CRUZ KLARISSA MARYLOU OR CITY OF MADERA	UTILITY BILLING CREDIT REFUND	151.44
20429	12/21/2018	DIAZ ESTELLA	UTILITY BILLING CREDIT REFUND	56.65
20430	12/21/2018	DVP LP	UTILITY BILLING CREDIT REFUND	139.34
20431	12/21/2018	FITZPATRICK REYNA	UTILITY BILLING CREDIT REFUND	11.71
20432	12/21/2018	GALVAN JOSEPH	UTILITY BILLING CREDIT REFUND	115.60
20433	12/21/2018	HALLIBURTON AHLEAN	UTILITY BILLING CREDIT REFUND	306.61
20434	12/21/2018	HERNANDEZ RICARDO C/O H INVESTMENT LLC	UTILITY BILLING DEPOSIT REFUND	79.10
20435	12/21/2018	JAURIQUI JOSE OR THE CITY OF MADERA	UTILITY BILLING CREDIT REFUND	37.88
20436	12/21/2018	KIDWELL THOMAS AND KRYSTLE	UTILITY BILLING DEPOSIT REFUND	13.23
20437	12/21/2018	LEWIS MICHAEL	UTILITY BILLING CREDIT REFUND	137.60
20438	12/21/2018	MADERA PROPERTY CONNECTION	UTILITY BILLING CREDIT REFUND	147.76
20439	12/21/2018	MALODONADO BENJAMIN	UTILITY BILLING CREDIT REFUND	149.90
20440	12/21/2018	MOLINA PEDRAZA EDGAR & LOPEZ PEDRAZA JOEL	UTILITY BILLING CREDIT REFUND	207.91
20441	12/21/2018	MORFIN VANESSA IMELDA	UTILITY BILLING CREDIT REFUND	126.04
20442	12/21/2018	NICHOLS TAMMY ANN	UTILITY BILLING CREDIT REFUND	125.81
20443	12/21/2018	NUNEZ HERNANDEZ FERNANDO AND VELASCOP ZARATE JUANA	UTILITY BILLING CREDIT REFUND	112.23
20444	12/21/2018	SCHOETTLER KENDRA	UTILITY BILLING DEPOSIT REFUND	7.33
20445	12/21/2018	SINGH BHUPINDER AND MARTINEZ MARGARITA	UTILITY BILLING CREDIT REFUND	40.43
20446	12/21/2018	UNITED RENTALS, INC	SWEEPER RENTAL	10,926.76



## REPORT TO CITY COUNCIL

Approved by:

Mani Onuoh FOR

John Scarborough, Interim Public Works Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: January 2, 2019

Agenda Number: B-3

### SUBJECT:

Water Conservation Report for November 19<sup>th</sup> through December 16<sup>th</sup>

### RECOMMENDATION:

Staff recommends that City Council review the attached report of water conservation activities and progress in reducing residential water consumption. This monthly report is for informational purposes only.

### SUMMARY:

This report addresses four different areas of focus:

1. Water conservation and education
2. Water patrol activity
3. Water meter maintenance activity
4. Information on the overall capacity of the City's water wells, including the amount of production and reserve production capacity

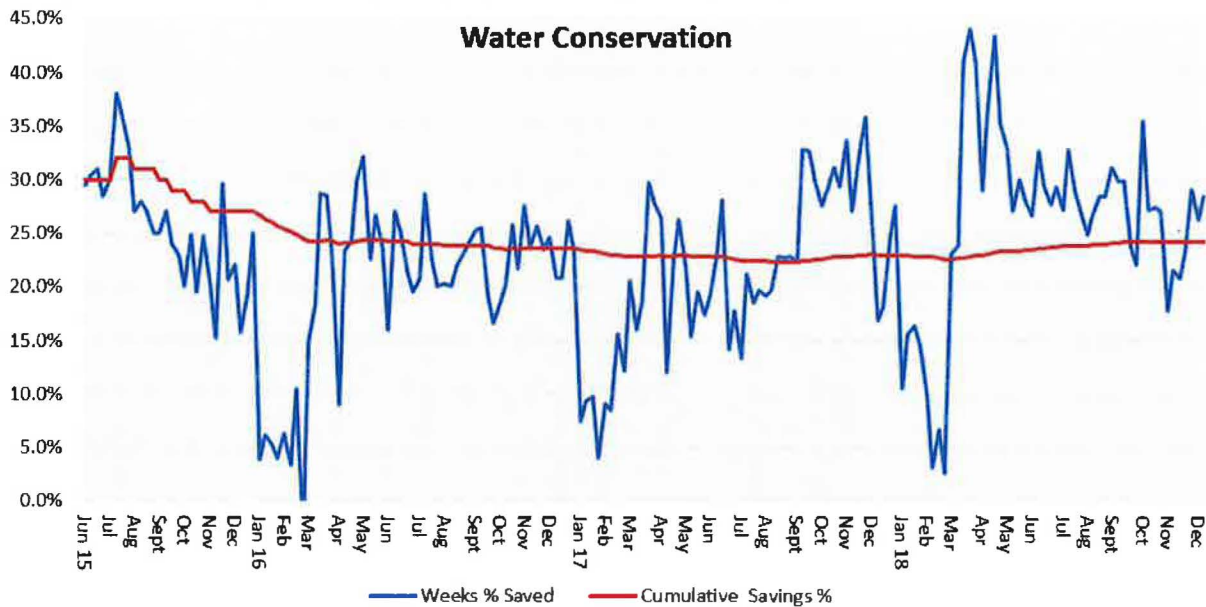
### DISCUSSION:

As illustrated in the following chart, the City's average monthly water conservation rate for the period of November 19<sup>th</sup> through December 16<sup>th</sup> increased from 24.5 percent in 2017 to 26.7 percent this year. Below is the most current water conservation data.



<b>Monthly Conservation</b>
Nov. 16 <sup>th</sup> Through Dec. 19 <sup>th</sup>
<b>+26.7%</b>

<b>Cumulative Conservation</b>
June 1 <sup>st</sup> , 2015 Through Dec. 16 <sup>th</sup> , 2018
<b>24.3%</b>



**Water Conservation Outreach:** As part of the Division's local outreach and education program, water conservation and rebate information presentations were made at the following events:

<b>Conservation Outreach</b>
<b>Facebook and Twitter Postings</b>
Water conservation tips and rebate info.
<b>December Utility Billing Newsletter</b>
Watering schedule and articles on conservation tips
<b>Neighborhood Watch Participation</b>
W. Riverside Drive (District 3, Steve Montes) – 11/27/18
Holiday Way (District 2, Jose Rodriguez) – 11/29/18

**Water Conservation Activities:** In an effort to encourage water conservation, staff conducts extensive outreach in an attempt to educate customers. While on occasion an infraction may be

issued, the vast majority of contacts are in the form of warnings and notices informing customers of areas that may need to be addressed. The following table provides a summary of such contacts.

Enforcement			
Individual Contacts	157	1 <sup>st</sup> offense (\$75)	19
Verbal Warnings	15	2 <sup>nd</sup> offense (\$200)	1
Maintenance Notices	11	3 <sup>rd</sup> or more offenses (\$500)	0

**Water Meters:** In addition to the monthly reading of the manual read meters and the service interruptions due to delinquency, the water meter staff performed various repairs and/or meter programming at 40 properties. Customer concern investigations were conducted and resulted in the discovery of leaks at 7 properties. Courtesy notices regarding the need for irrigation adjustments and possible leaks were sent to 63 additional properties.

**System Capacity:** The system has continued to produce adequate flows to meet our peak demand and maintain reserve fire flow capacity. This information is summarized in the Status Report on the following page.

#### **FINANCIAL IMPACT:**

The expenses for implementing and administering water conservation activities occur within the Water Fund and have no impact the General Fund.

#### **CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

The report is consistent with the Madera Vision Plan, specifically Strategy 434: Water Quality and Usage – Ensure continued water supplies to meet the demands of all Maderans through innovative reclamation, conservation and education on water use.

#### **ATTACHMENTS:**

Status Report November 19<sup>th</sup> - December 16<sup>th</sup>, 2018 - Water Production and Reserve Fire Flow Capacity

**STATUS REPORT NOVEMBER 19th - DECEMBER 16th, 2018**  
**WATER PRODUCTION AND RESERVE FIRE FLOW CAPABILITY**

Dates	Day	Peak Temp	MG Pumped	Peak Hour	Lowest Pressure*	Lowest Tank Storage **	Wells Available	Wells On During Peak Hours	Wells in Reserve During Peak Hours	Reserve GPM at Peak	Reserves Meets Fire flow for			
											Residential 1,500 GPM	Commercial 2,500 GPM	Industrial 3,500 GPM	Hospital 4,500 GPM
11/19/2018	Mon	69	5.356	8pm-9pm	44	780,000	16	5	11	12806	Yes	Yes	Yes	Yes
11/20/2018	Tue	75	7.022	5pm-6pm	43	780,000	16	8	8	9585	Yes	Yes	Yes	Yes
11/21/2018	Wed	71	6.329	9pm-10pm	45	780,000	16	6	10	11985	Yes	Yes	Yes	Yes
11/22/2018	Thu	69	5.358	7pm-8pm	44	780,000	16	6	10	11006	Yes	Yes	Yes	Yes
11/23/2018	Fri	63	5.163	10pm-11pm	46	780,000	16	6	10	12287	Yes	Yes	Yes	Yes
11/24/2018	Sat	72	5.911	9pm-10pm	44	780,000	16	8	8	10806	Yes	Yes	Yes	Yes
11/25/2018	Sun	64	6.060	9pm-10pm	48	780,000	16	7	9	10931	Yes	Yes	Yes	Yes
11/26/2018	Mon	70	5.022	7pm-8pm	45	820,000	16	5	11	14241	Yes	Yes	Yes	Yes
11/27/2018	Tue	70	5.672	6pm-7pm	40	780,000	16	6	10	13206	Yes	Yes	Yes	Yes
11/28/2018	Wed	59	5.408	9pm-10pm	40	780,000	16	6	10	11947	Yes	Yes	Yes	Yes
11/29/2018	Thu	64	5.106	8pm-9pm	38	780,000	16	6	10	12636	Yes	Yes	Yes	Yes
11/30/2018	Fri	63	4.768	8pm-9pm	44	780,000	16	6	10	12015	Yes	Yes	Yes	Yes
12/1/2018	Sat	53	5.176	3pm-4pm	45	780,000	16	5	11	12236	Yes	Yes	Yes	Yes
12/2/2018	Sun	59	5.412	4pm-5pm	44	780,000	16	6	10	12325	Yes	Yes	Yes	Yes
12/3/2018	Mon	62	4.835	6pm-7pm	44	780,000	16	6	10	11926	Yes	Yes	Yes	Yes
12/4/2018	Tue	59	5.174	6pm-7pm	45	780,000	16	6	10	11947	Yes	Yes	Yes	Yes
12/5/2018	Wed	61	5.249	7pm-8pm	44	780,000	16	7	9	11347	Yes	Yes	Yes	Yes
12/6/2018	Thu	57	4.911	8pm-9pm	37	780,000	16	7	9	11436	Yes	Yes	Yes	Yes
12/7/2018	Fri	63	4.812	8pm-9pm	45	780,000	16	6	10	12161	Yes	Yes	Yes	Yes
12/8/2018	Sat	59	5.229	1pm-2pm	43	780,000	16	7	9	10961	Yes	Yes	Yes	Yes
12/9/2018	Sun	55	5.181	10pm-11pm	46	780,000	16	7	9	11496	Yes	Yes	Yes	Yes
12/10/2018	Mon	53	4.928	8pm-9pm	46	780,000	16	5	11	13961	Yes	Yes	Yes	Yes
12/11/2018	Tue	58	5.004	7pm-8pm	44	820,000	16	5	11	13525	Yes	Yes	Yes	Yes
12/12/2018	Wed	58	4.865	8pm-9pm	45	780,000	16	5	11	13215	Yes	Yes	Yes	Yes
12/13/2018	Thu	62	4.738	9pm-10pm	44	780,000	16	6	10	12015	Yes	Yes	Yes	Yes
12/14/2018	Fri	61	4.438	6pm-7pm	45	780,000	16	5	11	12041	Yes	Yes	Yes	Yes
12/15/2018	Sat	65	4.785	6pm-7pm	44	780,000	16	7	9	10785	Yes	Yes	Yes	Yes
12/16/2018	Sun	68	4.878	11am-12pm	44	780,000	16	7	9	10020	Yes	Yes	Yes	Yes

\* Goal is to keep system above 30 psi., below 20 cause regulatory issue.

\*\* Elevated tank has a 1,000,000 gallon maximum capacity.

19 **Total Wells**

3 **Wells Not Available**

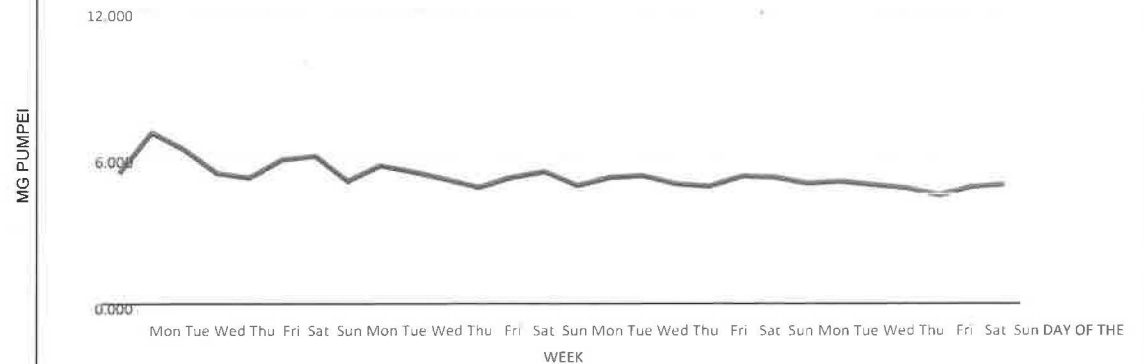
#16 Being Retrofitted for Submersible Pump to Gain 500 gpm

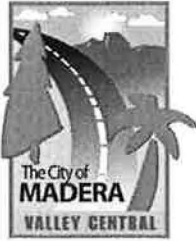
#20 Air intrusion

#27 Redevelopment in process

16 **Number of Wells Available**

## Daily Production





## REPORT TO CITY COUNCIL

Approved by:

A handwritten signature in black ink, likely belonging to the Department Director.

Department Director

A handwritten signature in black ink, likely belonging to the City Manager.

City Manager

Council Meeting of: January 2, 2019

Agenda Number: B-4

**SUBJECT:** CONSIDERATION OF A RESOLUTION APPROVING THE AMENDED APPLICATION FOR THE FISCAL YEAR (FY) 2016/17 ALLOCATION OF THE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE FUNDING BETWEEN THE MADERA COUNTY TRANSPORTATION COMMISSION AND THE CITY OF MADERA AND ALLOCATING \$125,000 TO UNION PACIFIC RAILROAD (UPRR) CROSSING – STREET APPROACH (PROJECT R-000032)

### RECOMMENDATION:

That the City Council adopt a resolution:

1. Approving the Amended Application for the Fiscal Year (FY) 2016/17 Allocation of the Regional Surface Transportation Program (RSTP) Exchange Funding between the Madera County Transportation Commission (MCTC) and the City of Madera (City).
2. Authorizing the City Engineer to execute and submit the amended application to the Madera County Transportation Commission for approval and adoption.

### SUMMARY:

The Madera City Council adopted Resolution No. 17-110 on August 16, 2017, for the use of FY 2016/17 Regional Surface Transportation Program (RSTP) Exchange Funds as required by MCTC. This resolution reflected the RSTP Exchange Funding Master Agreement and Application for RSTP Exchange Funds for FY 2016/17.

The amended applications are required for proper accounting of the City's claim filed with MCTC for expenditures of the RSTP Allocation of FY 2016/17.

## **DISCUSSION:**

RSTP Exchange applications are prepared for funds apportioned to the City of Madera, County of Madera, and City of Chowchilla by the MCTC. Changes to these applications by the local agency can be made through an amendment at any time. This is noted within the FY 2016/17 Master Agreement signed by the City and MCTC. The original RSTP Exchange Funds application was prepared to reflect the proposed expenditures for only the FY 2016/17 allocation to the Lake/Fourth/Central Street Improvements (R-000057) project.

On September 19, 2018, the Madera City Council (Council) adopted Resolution 18-181 approving the agreement between the Union Pacific Rail Road Company (UPRR) and the City for railroad crossing improvements at Pine and Fourth Streets. At the same meeting, Council adopted Resolution 18-182 approving crossing improvements at Gateway Drive, south of Third Street. The projects include the installation of concrete panels at the crossings along with pedestrian areas. City has budgeted \$125,000 of Local Transportation Funds (LTF) for these projects associated with UPRR.

In early December, UPRR notified the City that work was going to begin within only 10 to 14 days on the Pine and Fourth Street railroad crossing. Due to curved concrete panels being installed, unbudgeted and unforeseen re-surfacing of our local roads was necessary. To meet the joint work schedule with UPRR, the road resurfacing portion was bid on a fast track basis. There is another railroad crossing scheduled to be repaired in the City with Project R-000032. Between the improvements completed at the Pine Street railroad crossing and the Gateway railroad crossing yet to occur, current engineering projections indicate a need for additional budgeting of \$125,000. Staff is proposing that RSTP funds be used for the additional expense. The RSTP Exchange Fund Program covers Highways and Transit Safety Infrastructure Improvements and Programs, Hazard Eliminations, Projects to mitigate Hazards caused by Wildfire and Railway-Highway Grade Crossings making it an eligible funding source.

The amended RSTP Exchange Fund application reflects the following amounts:

- UPRR Crossing-Street Approach (R-000032) \$125,000
- Lake-Fourth-Central St Improvements (R-000057) \$558,596, a decrease of \$125,000

The Master Agreement remains the same for the FY 2016/17 RSTP Exchange Fund Allocation. The application is being amended to meet the City infrastructure needs.

The Lake-Fourth-Central St Improvements (R-000057) project will be reallocated the current loss of funds with RSTP Funds that will be available with the FY 2018/19 Exchange Funds.

**FINANCIAL IMPACT:**

There is no adverse fiscal impact to the City's General Fund. RSTP Exchange Funds are used to support the Capital Improvement Program (CIP). Furthermore, use of these funds does not require a match of any kind from other funding sources.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

**Strategy 126.0** – This project supports the Strategy Action 126 for providing clean attractive streets that are safe and aesthetically pleasing and supports the delivery of infrastructure to support economic growth, consistent with the principles outline in the Vision Action Plan.

**ALTERNATIVES:**

If this Resolution is not adopted and application not amended, staff would review options for funding. This may affect other CIP projects. There is a 3-year timeframe for expending RSTP Funds and this option allows the City to stay within these MCTC guidelines.

**ATTACHMENTS:**

1. Resolution
2. Madera County Transportation Commission-Application for RSTP Exchange Funds



**RESOLUTION NO. 19 - \_\_\_\_\_**

**RESOLUTION APPROVING THE AMENDED APPLICATION FOR THE FISCAL YEAR (FY) 2016/17 ALLOCATION OF THE REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE FUNDING BETWEEN THE MADERA COUNTY TRANSPORTATION COMMISSION AND THE CITY OF MADERA**

**WHEREAS**, the City of Madera is entitled to receive \$683,596 of Regional Surface Transportation Program (RSTP) exchange funds; and

**WHEREAS**, the Regional Surface Transportation Program exchange funds can be used for projects as defined in Sections 133(b) and (c) of Title 23 of the United States Code (USC); and

**WHEREAS**, the Madera County Transportation Commission (MCTC) also operating as the Regional Transportation Planning Agency requires that a Master Agreement between the City and MCTC be executed and submitted together with the application; and

**WHEREAS**, the MCTC has previously prepared a standard Master Agreement (the "Agreement") with conditions acceptable to the City of Madera and is on file in the office of the City Clerk of the City of Madera and referred to for full particulars.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA** hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The Master Agreement between the MCTC and the City of Madera as described above, a copy of which is on file in the office of the City Clerk and referred to for particulars is necessary for the City to receive RSTP exchange funds.
3. The Master Agreement was approved on August 16, 2017.
4. The Application for RSTP Exchange Funds is amended for FY 2016/17.
5. The City Engineer is authorized to execute the amended application and submit to MCTC.
6. This resolution is effective immediately upon adoption.

\* \* \* \* \*

# MADERA COUNTY TRANSPORTATION COMMISSION

## Application for RSTP Exchange Funds

Fiscal Year Cycle:	2016/17
Application Number:	2
Applicant Agency:	City of Madera
Project Manager:	Keith Helmuth

### PLANNED EXPENDITURES

PROJECT NAME	PROJECT DESCRIPTION (including streets and roads)	CATEGORY OF ELIGIBILITY	ESTIMATED AMOUNT
Lake-Fourth-Central St Improvements (R-000057)	Improve the intersection to mitigate traffic congestion and safety by installing a traffic signal or a roundabout	(12) Projects relating to intersections that - (A) have disproportionately high accident rates; (B) have high levels of congestion, as evidenced by - (i) interrupted traffic flow at the intersection	\$558,596
UPRR Crossing - Street Approach	Improve the railroad crossings intersecting with streets/highways	(4) Highways and transit safety infrastructure improvements and programs, hazard eliminations, projects to mitigate hazards caused by wildlife and railway-highway grade crossings	\$125,000
<b>TOTAL</b>			

**Submitted By:**

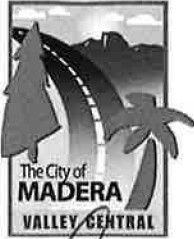
\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Title and Date

**Reviewed By:**

\_\_\_\_\_  
Signature of MCTC Representative

RSTP APPLICATION  
EXHIBIT A



## REPORT TO CITY COUNCIL

Approved by:

*[Signature]*  
Department Director

*[Signature]*  
City Manager

Council Meeting of: January 2, 2019

Agenda Number: B-5

### SUBJECT:

Informational Report on Personnel Activity

### RECOMMENDATION:

This report is submitted for informational purposes only and there is no action requested from the Council.

### SUMMARY:

The purpose of this report is to provide the City Council an informational update on employment matters, including new hires, transfers, and terminations.

### DISCUSSION:

The Civil Service Commission met December 4, 2018 and approved the following eligibility lists:

- Administrative Analyst
- Wastewater Treatment Plant Operator-in-Training
- Police Officer I

The following individuals began employment with the City since our last report:

Name	Position	Department	Effective Date
Arnoldo Rodriguez	City Manager	Administration	12/3/18

The following employees were promoted or transferred since our last report.

Name	Former Position	New Position	Effective Date
Jared Maciel	Police Officer Trainee	Police Officer I	11/29/18
Jeffrey Eichman	Police Officer Trainee	Police Officer I	12/15/18
Robert Mahoney	Police Officer Trainee	Police Officer I	12/15/18

The following employees separated from employment since our last report.

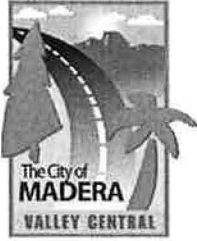
<b>Name</b>	<b>Position</b>	<b>Department</b>	<b>Effective Date</b>
Martha Pleitez	Program Leader I	Parks & Community Services	11/9/18
Elaiza Gomez	Animal Control Officer	Police	11/13/18
Steven Munoz	Public Works Maintenance Worker II	Public Works: Streets & Storm Drainage	12/7/18

**FINANCIAL IMPACT:**

Funding for positions and employees to fill those positions is contemplated annually by the City Council in the budget process. During the course of any given fiscal year, individual employees filling specific positions may change due to a number of various circumstances. All hiring and termination decisions are subject to the approval of the City Manager.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

The information contained herein is not addressed by the Vision Madera 2025 plan, nor is the information in conflict with that plan.



## REPORT TO CITY COUNCIL

Approved by:

Department Director

City Manager

Council Meeting of: January 2, 2019

Agenda Number: B-6

**SUBJECT: CONSIDERATION OF A RESOLUTION RESCINDING RESOLUTION NO. 18-81 AND APPROVING THE AMENDED APPLICATIONS FOR TRANSPORTATION DEVELOPMENT ACT – LOCAL TRANSPORTATION FUNDS FOR FISCAL YEAR (FY) 2018/19 WITH FY 2017/18 CARRYOVER BALANCES OF \$3,286,818.01, AND THE FY 2018/19 STATE TRANSIT ASSISTANCE FUNDS**

### RECOMMENDATION:

That the City Council adopt a resolution:

1. Rescinding Resolution No. 18-81 and Approving the Amended Applications for Transportation Development Act (TDA) - Local Transportation Fund (LTF) for FY 2018/19 with FY 2017/18 Carryover Balances of \$3,286,818.01, and the State Transit Assistance Funds (STA) for FY 2018/19.
2. Authorizing the City Engineer to execute and submit the amended applications to the Madera County Transportation Commission (MCTC) for approval and adoption.

### SUMMARY:

The Madera City Council adopted Resolution No. 18-81 on June 6, 2018, for the use of FY 2018/19 Local Transportation Funds (LTF) and State Transit Assistance Funds (STA) as required by MCTC. This resolution reflected the LTF application that included the projected amounts for FY 2018/19.

The amended applications are required for proper accounting of the City's claim filed with MCTC for expenditures of the LTF and STA in FY 2018/19.

This information was presented to the Madera City Council on December 19, 2018, inadvertently the Resolution was not presented with the Council Report. It is now attached.

## **DISCUSSION:**

LTF and STA applications are prepared for funds apportioned to the City of Madera, County of Madera, and City of Chowchilla by the MCTC based on population pursuant to the Transportation Development Act (TDA). Changes to these applications by the local agency can be made through an amendment at any time. The original LTF application was prepared to reflect the proposed expenditures for the FY 2018/19 using only the allocation of funds provided by MCTC in June of 2018, and as required by statute. In June, Pedestrian & Bikeway Facilities were allocated \$34,131, Streets & Roads were allocated \$1,206,134 and Transit was allocated \$415,092. The amended application for LTF includes these allocated revenue amounts from June and now, prior year carryover balances. At this time, the City has not received any amended allocation for STA funds. At this time, the STA amended application is reaffirming the allocation that was adopted in the Resolution 18-81. Should the City receive STA Fund updates in the future, staff will return to City Council (Council) to amend that portion of the application.

The amended LTF application reflects the following amounts:

- Pedestrian & Bikeway Facilities have an updated proposed allocation of \$125,875.12 (carryover of \$91,744.12)
- Streets & Roads have an updated proposed allocation of \$3,643,018.76 (carryover of \$2,436,884.76)
- Transit has an updated proposed allocation of \$1,173,281.13 (carryover of \$758,189.13)

The amended STA application reflects the June 2018 allocation of \$463,983.

On June 6, 2018, Council adopted Resolution No. 18-81 which was the application for the projected LTF and STA funds for FY 2018/19.

This amended LTF application will include funding for programs and projects approved by Council in the FY 2018/19 Capital Improvement Program (CIP). The carryover amount does not represent additional funds that have not been budgeted. The carryover amounts are allocated to existing, ongoing projects. As an example, \$1,600,000 of the \$2,436,884.76 carryover in streets and roads are budgeted for R-000072, Ave. 17/Sharon Blvd. Improvement Project.

The amendment to the LTF application is prepared and submitted to MCTC annually after prior year final expenses and claims have been processed, and the excess prior year funds and carryover balances have been confirmed by MCTC.



**FINANCIAL IMPACT:**

There is no adverse fiscal impact to the City's General Fund. LTF are used to support Capital Improvement Program transportation and bicycle/pedestrian related projects, including the match to Federal funds and transit operations when needed. STA funds are used to support transit operations and capital expenditures.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

Action 126 – This project supports the strategy for providing clean attractive streets that are safe and aesthetically pleasing.

Multi-modal Transportation: Strategy 121 – Develop a city-wide multi-modal transportation plan to ensure safe, affordable and convenient transportation modes for residents and businesses within Madera.

Including Sub-strategies:

121.1 – Provide needs assessment including all forms of transportation.

121.2 – Update the Master Transportation Plan.

121.11 - Investigate or delineate standards for enhanced transit facilities.

121.12 – Include expansion goals in Master Plan.

**ALTERNATIVES:**

Staff does not foresee or recognize any alternatives for this recommended action. To not rollover and account for LTF funds may reduce the ability to complete associated Capital Improvement Plan (CIP) projects.

**ATTACHMENTS:**

1. Resolution
2. Madera County Transportation Commission-TDA LTF Amendment Request
3. Madera County Transportation Commission-TDA STA Amendment Request

**RESOLUTION NO. 19 - \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, RESCINDING RESOLUTION NO. 18-81 AND APPROVING THE AMENDED APPLICATIONS FOR TRANSPORTATION DEVELOPMENT ACT - LOCAL TRANSPORTATION FUND FOR FISCAL YEAR (FY) 2018/19 WITH FY 2017/18 CARRYOVER BALANCES of \$3,286,818.01, AND THE FY 2018/19 STATE TRANSIT ASSISTANCE FUNDS, AND AUTHORIZING THE CITY ENGINEER TO EXECUTE THE APPLICATIONS**

**WHEREAS**, the City Council adopted Resolution No. 18-81 on June 6, 2018; and

**WHEREAS**, the Transportation Development Act (TDA), Local Transportation Fund (LTF) and State Transit Assistance (STA) funds is annually allocated by the Madera County Transportation Commission (MCTC) pursuant to the Transportation Development Act; and

**WHEREAS**, the City of Madera prepares an application outlining the intended uses for the TDA-LTF/STA funds each year and the applications may be amended as needed; and

**WHEREAS**, the unexpended balances of LTF funds in FY 2017/18 must be added to the FY 2018/19 application for proper accounting purposes; and

**WHEREAS**, the STA funds in FY 2018/19 have remained the same as reported by MCTC; and

**WHEREAS**, the amended TDA-LTF application with the actual 2017/18 carryover balances and the TDA-STA funds provided by MCTC is submitted to the City Council for its consideration.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA HEREBY**, finds, orders and resolves as follows:

1. The above recitals are true and correct.
2. Resolution No. 18-81 approved on June 6, 2018 is hereby rescinded.
3. The Amended Application for Transportation Development Act-Local Transportation Fund for Fiscal Year 2018/19, with the FY 2017/18 Carryover Balances, and the amended STA funds for FY 2018/19 is approved.
4. The City Engineer is authorized to execute the Amended TDA-LTF Application and submit it to the MCTC for adoption.
5. The Director of Finance is authorized and directed to adjust the FY 2018/19 Budget to incorporate the FY 2017/18 carryover balances and funding revisions as approved by the MCTC.
6. This resolution is effective immediately upon adoption.

\* \* \* \* \*

# Madera County Transportation Commission    Attachment 2

## TDA Amendment Request

Agency: City of Madera

Date: 2-Jan-19

Fiscal Year: 2018-19

Amending: ☒ LTF    ☐ STA

Type of Amendment: ☒ Carryover of PY Funds    ☐ Reassign funds    ☐ Other

Project	Approved Allocation	New Proposed Allocation	Difference
1 <b>Pedestrian &amp; Bikeway Facilities</b>	\$34,131.00	\$125,875.12	\$91,744.12
2 <b>Streets &amp; Roads</b>	\$1,206,134.00	\$3,643,018.76	\$2,436,884.76
3 <b>Transit</b>	\$415,092.00	\$1,173,281.13	\$758,189.13
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
<b>Total</b>	<b>\$1,655,357.00</b>	<b>\$4,942,175.01</b>	<b>\$3,286,818.01</b>

**Notes**

New proposed allocation includes the addition of the 2017-18 carryover dollars to the 2018-19 approved allocation.

Agency Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

MCTC Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

MCTC Use: \_\_\_\_\_

Month \_\_\_\_\_

Amendment No. \_\_\_\_\_

# Madera County Transportation Commission

Attachment 3

## TDA Amendment Request

Agency: City of Madera

Date: 02-Jan-19

Fiscal Year: 2018-19

Amending: ☐ LTF ☒ STA

Type of Amendment: ☐ Carryover of PY Funds ☐ Reassign funds ☒ Other

Project	Approved Allocation	New Proposed Allocation	Difference
1 MAX-Operations, Dial-A-Ride, Intermodal	\$463,983.00	\$463,983.00	\$0.00
2			\$0.00
3			\$0.00
4			\$0.00
5			\$0.00
6			\$0.00
7			\$0.00
8			\$0.00
9			\$0.00
10			\$0.00
Total	\$463,983.00	\$463,983.00	\$0.00

**Notes**

Amended TDA-STA application. Resubmitting original amounts for 2018-19 to correspond with updated LTF application with carryover.

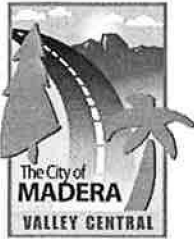
Agency Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

MCTC Authorizing Signature \_\_\_\_\_ Date \_\_\_\_\_

MCTC Use: \_\_\_\_\_

Month \_\_\_\_\_

Amendment No. \_\_\_\_\_



## REPORT TO CITY COUNCIL

Approved by: \_\_\_\_\_

Department Director

City Manager

Council Meeting of: January 2, 2019

Agenda Number: B-7

### SUBJECT:

Consideration of a Minute Order granting authority to the City Manager to pursue the CITYOFMADERA.GOV domain name and/or potential alternate domain names on behalf of the Mayor.

### RECOMMENDATION:

It is recommended that City Council approve this Minute Order granting authority to the City Manager to pursue the CITYOFMADERA.GOV domain name and/or possible alternatives on the Mayor's behalf.

### DISCUSSION:

The City of Madera is seeking to standardize on an official CITYOFMADERA.GOV domain name and/or a possible alternate dot GOV domain name for the purposes of branding. The dot GOV domain name granting agency (Verisign) requires the Mayor's signature or an alternate signer approved by elected officials. The acquisition of a domain name may require several interactions and for the sake of expediency; this Minute Order would grant authority to the City Manager to pursue the CITYOFMADERA.GOV domain name and possible alternates in the Mayor's behalf.

### FINANCIAL IMPACT:

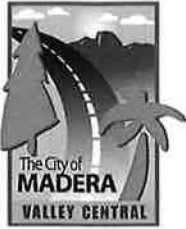
\$400 per year cost per domain name.

### CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

#113 - Promote greater accessibility of City Services.

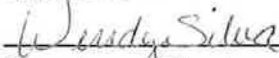
### ALTERNATIVES:

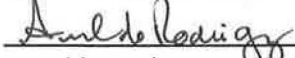
The Information Services department needs to acquire CITYOFMADERA.GOV for Secure Web certificate purposes due to legacy domain naming. The alternative would be to approve this minute order with direction not to unify domain name branding and thereby keeping CITYOFMADERA.COM and CITYOFMADERAPD.ORG as the official email address suffixes.



## REPORT TO CITY COUNCIL

**Approved by:**

  
\_\_\_\_\_  
Department Director

  
\_\_\_\_\_  
Arnoldo Rodriguez, City Manager

**Council Meeting of:** January 2, 2019

**Agenda Number:** B-8

**SUBJECT:**

Consideration of a Resolution Appointing Diana Robbins to the City of Madera ADA Advisory Council

**RECOMMENDATION:**

Staff recommends Council take action on the resolution approving Councilmember Holley's appointment of Diana Robbins to the City of Madera ADA Advisory Council (MADAAC) and removing his existing appointment of DJ Becker.

**SUMMARY:**

Councilmember Holley desires to change his appointment to MADAAC. The proposed action will appoint Diana Robbins to MADAAC as Councilmember Holley's appointment to that committee and remove his existing appointment of DJ Becker.

**DISCUSSION:**

MADAAC was established by the City Council in 2006 to advise the City on matters relating to providing accessible facilities, services, programs, and infrastructure. MADAAC consists of seven members appointed by the City Council. Each member of the City Council may recommend an appointment, with the appointment to be confirmed by the City Council as a whole.

Councilmember Holley previously appointed DJ Becker to MADAAC. He desires now to change his appointment and has selected Diana Robbins as his representative on MADAAC. The City Attorney has reviewed the Government Code, City of Madera Municipal Code, and the MADAAC bylaws; there is nothing that would preclude a City Councilmember from changing their appointment mid-term.

**FINANCIAL IMPACT:**

Appointees to MADAAC serve in a volunteer capacity.



**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

MADAAC plays an integral role in helping the City to achieve vision action items related to accessibility. Specifically:

- 113.1 After update of General Plan, update existing City Accessibility Plan.
- 113.4 Provide parking with easy access for the handicapped.
- 138.1 Update the City of Madera's ADA program.
- 138.2 Inventory those public structures currently not in ADA compliance and develop a plan to bring them into compliance.

**ALTERNATIVES:**

The City Council may approve the appointment recommended by Councilmember Holley or may choose to not take action on the resolution. If the Council does not take action on the resolution, there are two scenarios that could occur:

1. Councilmember Holley may advise Ms. Becker that he no longer desires her to be his representative on MADAAC and the City would then post a notice of vacancy and seek applications to fill the vacancy.
2. Councilmember Holley could decide to continue with Ms. Becker as his appointment on MADAAC.

**ATTACHMENTS:**

1. Resolution appointing Diana Robbins to the MADAAC and ending DJ Becker's appointment to same.
2. Application from Diana Robbins to serve on MADAAC.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA  
APPOINTING DIANA ROBBINS  
TO THE CITY OF MADERA ADA ADVISORY COUNCIL**

WHEREAS, the City of Madera has established an ADA Advisory Council to serve in an advisory capacity to the City Council and City staff; and

WHEREAS, the ADA Advisory Council is comprised of seven citizens appointed individually by members of the City Council and subject to confirmation by the Council as a whole; and

WHEREAS, Council Member Donald Holley previously recommended DJ Becker as his appointment to the Madera ADA Advisory Council; and

WHEREAS, Council Member Donald Holley wishes to modify his appointment by appointing Diana Robbins to the ADA Advisory Council for a term concluding December 2020 or until Council Member Holley is no longer on the City Council, whichever occurs first; and

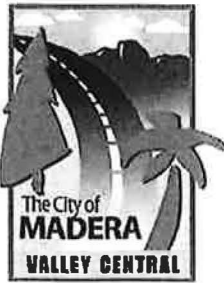
WHEREAS, Ms. Robbins has expressed her desire to serve on the ADA Advisory Council.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, and orders as follows:

1. The above recitals are true and correct.
2. Diana Robbins is appointed to the ADA Advisory Council for a term ending December 2020 or until Council Member Holley is no longer on the City Council, whichever occurs first.
3. The previous appointment of DJ Becker to the ADA Advisory Council as Councilmember Holley's representative is terminated.
4. This resolution is effective immediately upon adoption.

\* \* \* \* \*

DEC 26 2018



CITY OF MADERA BY JK  
COMMISSION, BOARD, AND COMMITTEE

APPLICATION

I hereby request that I be considered as a nominee for the following City of Madera Commission, Board, or Committee:

PLEASE CHECK ONE OR MORE:

- ☒ ADA Advisory Council ☐ Airport Advisory Commission  
☐ Beautification Committee ☐ Civil Service Commission  
☐ CDBG Review and Advisory Committee ☐ Loan Review Committee  
☐ Planning Commission ☐ Transit Advisory Board  
☐ Other: \_\_\_\_\_

Please type or print in ink.

LAST NAME <u>Robbins</u>	FIRST NAME <u>Diana</u>	M.I. <u>None</u>
HOME ADDRESS [REDACTED]	CITY, STATE, ZIP <u>Madera, CA 93638</u>	HOME PHONE [REDACTED]
MAILING ADDRESS <u>Same as Above</u>	CITY, STATE ZIP	E-MAIL ADDRESS
EMPLOYER <u>Self employed</u>	JOB TITLE <u>Care Provider</u>	BUSINESS PHONE [REDACTED]
LENGTH OF RESIDENCE IN CITY OF MADERA <u>14</u> YEARS <u>    </u> MONTHS	ARE YOU A REGISTERED VOTER OF THE CITY OF MADERA? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	HAVE YOU EVER BEEN CONVICTED OF A FELONY? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

EDUCATIONAL BACKGROUND:

Roseland, CA  
Big Zion Elementary School  
Amite High School Amite, LA  
Silicon Valley College Fremont, CA  
San Joaquin Valley College, Fresno, CA

PLEASE LIST ANY ORGANIZATIONS OF WHICH YOU ARE A MEMBER AND ANY OFFICES YOU HAVE HELD IN THOSE ORGANIZATIONS:

~~South~~ East Garden Club, Secretary and Treasury  
Second Missionary Baptist Church Trustee, Secretary

PLEASE LIST ANY APPOINTED PUBLIC BOARDS OR COMMISSIONS ON WHICH YOU HAVE SERVED, DATES OF SERVICE AND ANY CHAIRMANSHIP OR OFFICE HELD:

None

I AM INTERESTED IN SERVING FOR THE FOLLOWING REASONS:

I work at Heartland Opportunity Center and Arc Fresno/Madera County for 18 years as a Life Skills Coach. I work with clients with a disability.

REFERENCES (Optional):

Donald Holley

Xavier Anderson (pastor) Smbc

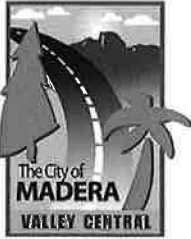
Kristy Brain Anderson

12/20/2018  
DATE

Kiana Robbins  
SIGNATURE

PLEASE RETURN COMPLETED APPLICATION TO:

CITY OF MADERA  
OFFICE OF THE CITY CLERK  
205 West Fourth Street, Madera, CA 93637  
(559) 661-5405  
(559) 674-2972 Fax



## REPORT TO CITY COUNCIL

Approved by:

Department Director

Arnoldo Rodriguez, City Manager

Council Meeting of: January 2, 2019

Agenda Number: C-1

**SUBJECT:** Consideration of a resolution approving request from the Madera Downtown Association for the City of Madera to participate in a Crow Hazing program and amending the City of Madera Fiscal Year 2018/2019 Budget.

### RECOMMENDATION:

Staff recommends adoption of the resolution approving the request from the Madera Downtown Association (MDA) for the City of Madera (City) to participate in a Crow Hazing program and amending the City of Madera Fiscal Year 2018/2019 Budget.

### SUMMARY:

At the December 5, 2018 City Council (Council) meeting, the Council approved a request from the MDA to utilize \$3,500 of Parking District funds for crow abatement purposes, which funded the pilot program through the month of December. The MDA is seeking to partner with the City and the County of Madera for additional funding to continue the program through April 2019.

### DISCUSSION:

The pilot Crow Hazing program has proven to be highly effective through the month of December, with a drastic reduction in the number of crows nesting in the downtown area. The pilot Crow Hazing program was initially funded through December of 2018 with \$5,000 in funding from the MDA and \$3,500 from the Parking District. The MDA, which provides oversight and input for both the Downtown Madera Business Improvement District and the Parking District, is requesting another \$1,500 to come from the Parking District, in addition to the \$3,500 that was previously approved by Council to help complete the full-season project through April of 2019. If approved by Council, this would bring the total contribution from the Parking District to \$5,000. Both the Madera Downtown Business Improvement District and the Parking District are funded from assessments that are charged to businesses in the Madera Downtown Business Improvement District and the Parking District. Staff believes that the use of these funds to reduce the negative impact that the crows have on the businesses and the vehicles that park in the District is consistent with the purpose of these funds.

To make the program effective, it is recommended that the program be extended through the month of April. The original proposed contract with the MDA and Integrated Avian Solutions called for \$33,000 to complete a total of 66 flights through the end of April. To gauge effectiveness, the MDA commissioned

flights through the end of December with the initial \$8,500. To continue the program for the full season through April, an additional \$21,500 is being sought (for a total contract amount of \$30,000). Given the costs and to minimize impacts to a single entity, the MDA contacted the City and the County of Madera (County) to gauge interest in partnering given that all three entities are negatively impacted by crows.

In response, it was determined that the number of flights could be reduced by 4 flights for a savings of \$2,000 without having much of a negative impact on the effectiveness of the program. Integrated Avian Solutions also agreed to provide a \$1,000 discount, thus reducing the overall costs from \$33,000 to \$30,000. As such, the City, the County and MDA would split the cost. Under this proposal, the City and the County would contribute each \$10,000, while an additional \$1,500 is being sought from the Parking District bringing their contribution to a total of \$5,000. The MDA previously contributed \$5,000.

The item is tentatively scheduled to be considered by the Madera County Board of Supervisors at their January 8<sup>th</sup> meeting.

**FINANCIAL IMPACT:**

The approval of this resolution will impact the City's General Fund budget by \$10,000, with that \$10,000 coming from the Community Promotion budget. The additionally requested \$1,500 will come from the Parking District, which is outside of the General Fund and is funded by assessments that are paid by business owners in the Madera Downtown Business Improvement District.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

Approval of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth as well as Vision Focus Area: A Safe, Healthy Environment - Strategy 404 Community Wellness, Promote increased community wellness.

**ALTERNATIVES:**

As an alternative to approving the requested funding and amending the City's budget accordingly, the Council may elect to:

- 1) Reject the funding request;
- 2) Fund the program to a lesser extent, which could reduce the impact of the Crow Hazing program;
- 3) Fund the program to the full extent of the originally proposed program (add back 4 flights); or
- 4) Refer the item back to staff for additional information.

**ATTACHMENTS:**

- 1) A map of the area included in the Crow Hazing program
- 2) Letter from the Downtown Association requesting funding
- 3) Resolution with Exhibit AA Budget Amendment attached



RESOLUTION NO. 19-\_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A REQUEST FROM THE MADERA DOWNTOWN ASSOCIATION TO UTILIZE PARKING DISTRICT AND CITY OF MADERA COMMUNITY PROMOTION FUNDS FOR CROW ABATEMENT PURPOSES AND AUTHORIZING AND APPROVING AMENDMENTS TO THE CITY OF MADERA FISCAL YEAR 2018/2019 BUDGET**

**WHEREAS**, City staff was advised of nuisance caused by a high concentration of crows in the area of the Madera Downtown Association and the Parking District area (District) and surrounding areas; and

**WHEREAS**, the City would like to assist the businesses located in the District and surrounding areas to abate the crows as to create a healthier and more pleasant experience for visitors of the District; and

**WHEREAS**, a one-month pilot program of the crow abatement services in December 2018 resulted in a noticeable reduction of the nuisance crows in the area of concern; and

**WHEREAS**, funds exist for contracted services within the District, in the City of Madera's Community Promotion budget in the amount of \$10,000 and in the Parking District Budget in the amount of \$1,500; and

**WHEREAS**, the County of Madera stated they would seek approval from the Board of Supervisors to match the City's funding in the amount of \$10,000; and

**WHEREAS**, the appropriation amendment to the City of Madera Fiscal Year 2018/2019 Budget, listed in Exhibit AA attached hereto, is necessary to fund the additional contracted services expense of the District.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA DOES HEREBY** resolve, find and order as follows:

1. The above recitals are true and correct.
2. The request of the Madera Downtown Association to utilize additional Parking District Funds in the amount of \$1,500 for crow abatement purposes, is hereby approved.
3. The request of the Madera Downtown Association to utilize Community Promotion Funds in the amount of \$10,000 for crow abatement purposes, is hereby approved.
4. The budget amendment set forth in Exhibit AA, attached hereto, is approved.
5. The City Clerk is authorized and directed to forward a copy of the resolution to the Director of Financial Services, who is authorized to take such action as necessary to implement the terms of this resolution.

6. The resolution is effective immediately upon adoption.

\*\*\*\*\*

**EXHIBIT AA****CITY OF MADERA****Budget Appropriations: Res. 19- 1/2/2019****Budget Adjustments for Fiscal Year 2018/19**

<b>ORG CODE</b>	<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>(+)</b>	<b>(-)</b>
<b><u>Community Promotion</u></b>				
10201120	6470	Funding to Outside Agencies	10,000	
<b><u>Parking District Operations</u></b>				
41400000	6440	Contracted Services	1,500	
			<b>\$ 11,500</b>	<b>-</b>
To increase appropriations for participation in A Crow Hazing/Abatement program				





December 23, 2018

Mr. Arnaldo Rodriguez  
City Manager  
205 West 4<sup>th</sup> Street  
Madera, CA 93637

Dear Arnaldo,

As you know, the Madera Downtown Association contracted with the firm Avian Solutions for a pilot program to humanely rid our downtown of the annual migration of crows and the mess they leave. As a Business Improvement District, we are bound to stay within the confines of the downtown area as defined by those of us who are self-assessed.

We have invested \$8500 toward this project thus far and will be asking for an additional \$1500 to come out of our parking district account for a total of \$10,000. We are hoping the City and the County will match that in order to spread the boundaries of the area outside our limits.

The results so far have been nothing short of amazing, so much so, that when Channel 26 came to film the hawks in action, we had trouble finding crows to film downtown and had to go to your corner at 4<sup>th</sup> and G Streets to find any. If we stop now, the crows will surely return. As a migratory bird, we will need to maintain hazing the crows with hawks next year until they and their offspring learn that the targeted area is not for them.

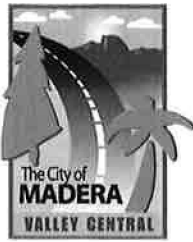
We are scheduled to come before the City Council on January 2<sup>nd</sup> with a presentation of how the project works. I hope you will help us convince the City Council that this \$10,000 investment is well worth the benefit this brings to the health and aesthetics of our city.

I have a prior commitment on Wednesday evening, so Steve Copland will be speaking on behalf of the Madera Downtown Association. If you have any questions, please feel free to call me on my cell phone: 559-645-2453.

Very truly yours,


A handwritten signature in cursive script that reads "Rochelle M. Noblett".

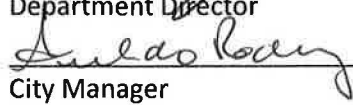
Rochelle Minneti Noblett, Secretary



## REPORT TO CITY COUNCIL

Approved by:

  
\_\_\_\_\_  
Department Director

  
\_\_\_\_\_  
City Manager

Council Meeting of: January 2, 2019

Agenda Number: C-2

### SUBJECT:

Second reading and consideration of adoption of an ordinance rezoning approximately 38.5 acres located approximately 2,000 feet west of the southwest corner of the intersection of West Cleveland Avenue and North Westberry Boulevard from the PD-8000 (Planned Development) Zone District to the PD-6000 (Planned Development) Zone District (APNs: 006-380-027 and 028).

### RECOMMENDATION:

It is recommended that the City Council (Council) adopt the ordinance rezoning the subject property.

### SUMMARY:

The Council introduced the rezone ordinance at its December 19<sup>th</sup> meeting. Approval would allow for an increase in residential density consistent with the General Plan. The second reading and adoption of the rezoning ordinance would complete the rezoning process.

### DISCUSSION:

At its November 13, 2018 meeting, the Planning Commission (Commission) adopted a resolution recommending approval of an ordinance rezoning the subject property. In conjunction with that action, the Commission approved a 182-lot subdivision and a supporting environmental determination.

During introduction of the ordinance at the Council's December 19<sup>th</sup> meeting, staff discussed the rationale for approval of the rezone request, and the consequences of a Council approval. Since the adoption of the 2009 General Plan and the 2015 Madera Countywide Airport Land Use Compatibility Plan, the subject property now qualifies for a higher-density residential development than originally allowed. The additional available density justifies the request for rezoning from the PD-8000 (Planned Development) Zone District to the PD-6000 (Planned Development) Zone District. The associated subdivision implements the additional allowable

density, providing 182 residential lots where 152 lots were originally proposed when the map was originally submitted back in 2007.

The 182-lot subdivision is consistent with the PD-6000 (Planned Development) Zone District and is in conformance with the General Plan's LD (Low Density) land use designation. A two-acre park space is included within the proposed subdivision. The dedication of park space further provides conformance with the goals and policies of the General Plan.

Development of single family homes within the subdivision is subject to the approval of a Precise Plan by the Commission.

#### **CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

The first of the four core vision statements in the Vision Plan is "A Well-Planned City." The City Council, by considering how this development connects to other future developments and how the neighborhood and infrastructure can be maintained, is actively implementing this key concept of the Vision Plan. Moreover, approval of the project will help provide consistency with Strategy 131, which states, "Create well-planned neighborhoods throughout Madera that promote connectivity and inclusiveness with a mix of densities and commercial components."

#### **ALTERNATIVES:**

The City Council could consider alternatives other than staff's recommendation for approval of the rezone to the PD-6000 (Planned Development) Zone District. Those include:

1. Denial of the request for rezone. Should the project be denied, the project site would remain within the lower-density PD-8000 (Planned Development) Zone District. The approved subdivision map would require amendment so as to comply with the PD-8000 zoning. Revised environmental documentation might be necessary per the California Environmental Quality Act.
2. Continuing the item with direction to staff to provide additional information so as to allow the Council time to digest that information in advance of a decision.
3. Provide staff with other alternative directives.

#### **FISCAL IMPACT:**

The applicant submitted \$11,436.50 in Planning Department entitlement fees to offset the costs associated with processing this rezone request, the tentative subdivision map, and supporting environmental determination. Additional fees will be required from the Engineering Department in conjunction with final approval and recordation of the tentative subdivision map. With development of homes on lots within the approved subdivision map, the developer will pay development impact fees toward supporting City infrastructure and services. Conditions of approval for the tentative subdivision map require annexation into a City's landscape maintenance district and the City's Community Facilities District 2005-01, supporting the provision of police, fire, parks, and storm drainage services in the City.



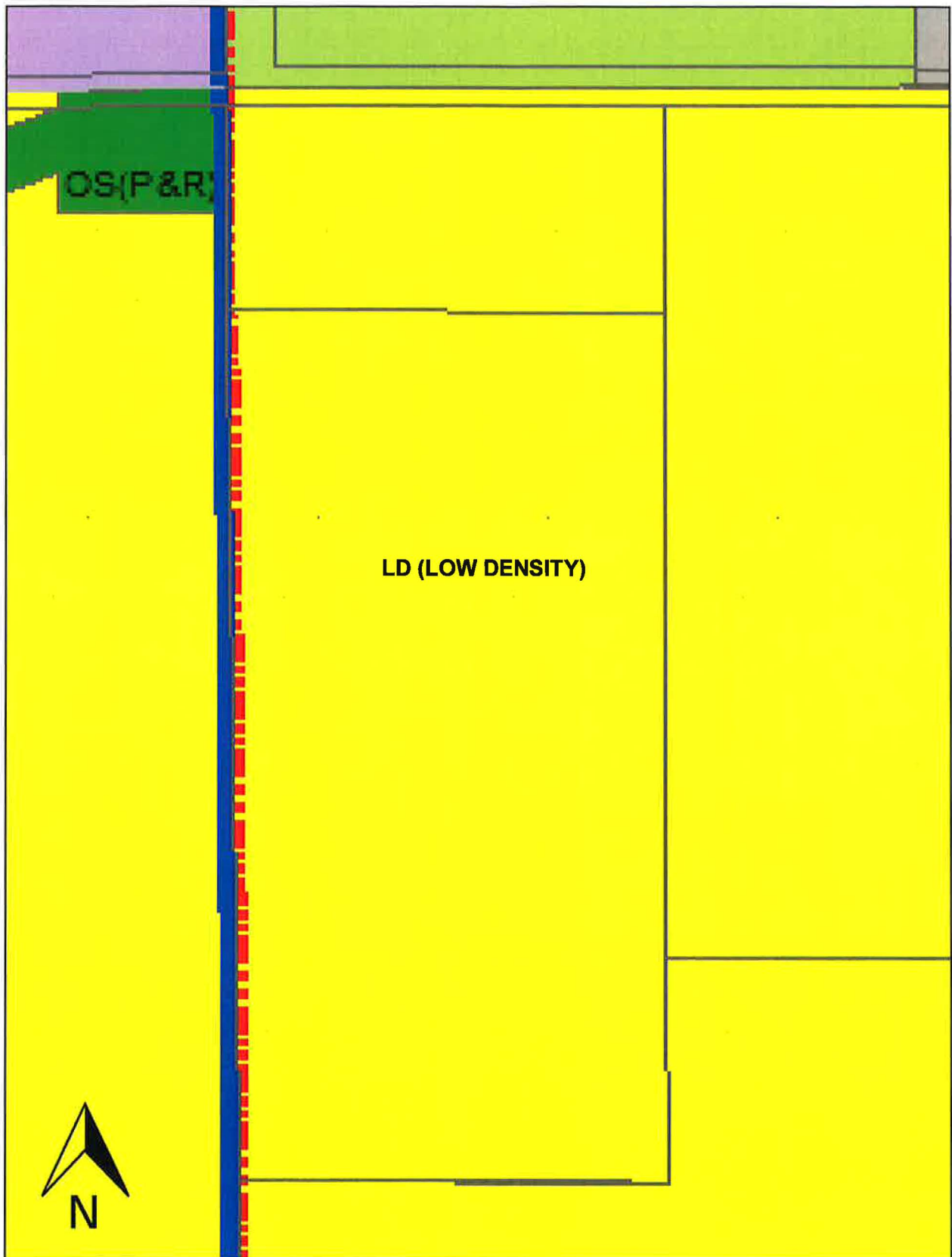
**ATTACHMENTS:**

1. Aerial Map
  2. General Plan Map
  3. Zoning Map
  4. Tentative Subdivision Map
  5. Ordinance
- Exhibit A - Zoning Map

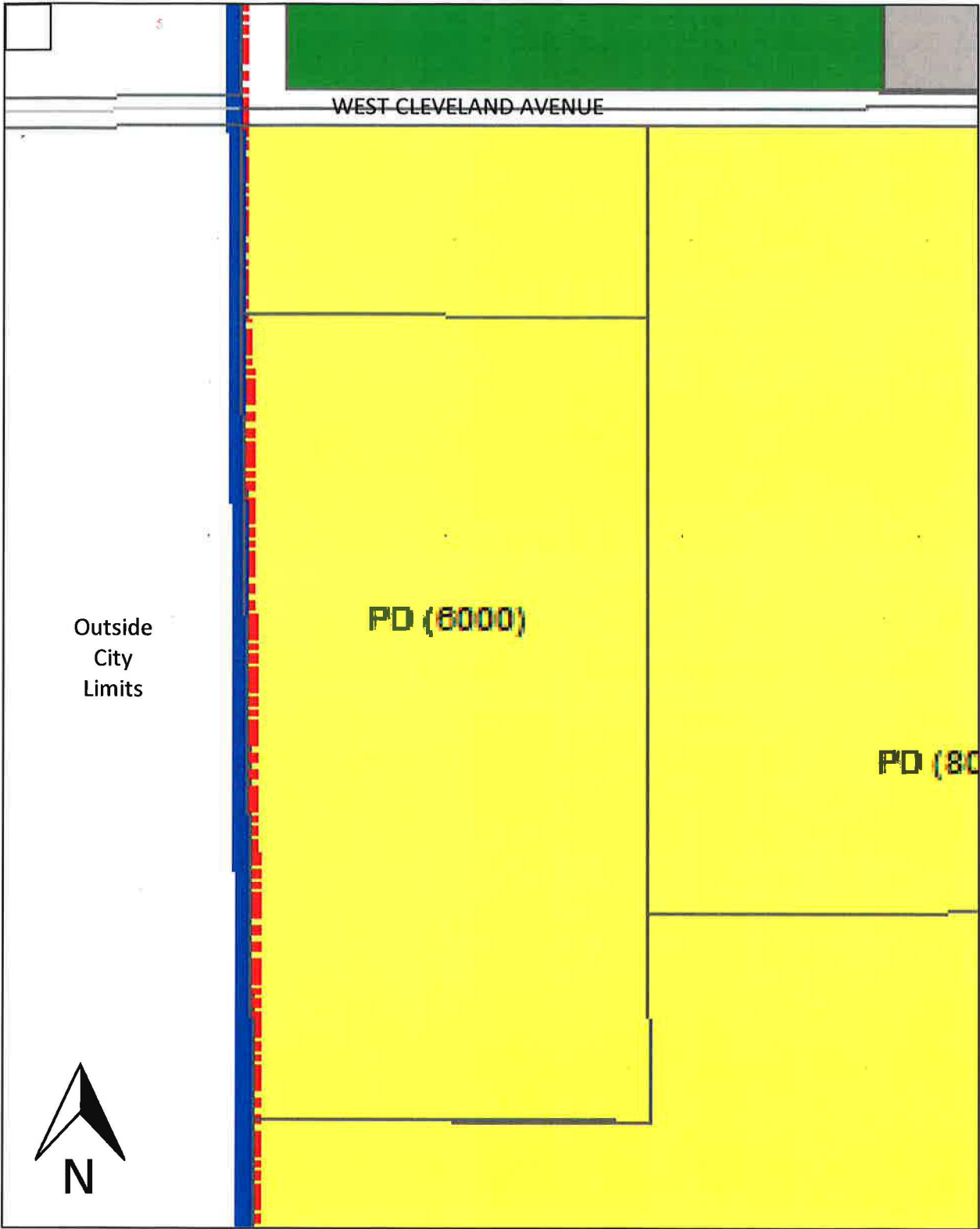
ATTACHEMENT 1: AERIAL IMAGERY



**ATTACHMENT 2: GENERAL PLAN MAP**



**ATTACHMENT 3: ZONING MAP**



[illegible]

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA AMENDING THE OFFICIAL CITY OF MADERA ZONING MAP TO REZONE APPROXIMATELY 38.5 ACRES OF PROPERTY (APN: 006-380-027 AND 006-380-028), LOCATED APPROXIMATELY 2,000 FEET WEST OF THE SOUTHWEST CORNER OF THE INTERSECTION OF NORTH WESTBERRY BOULEVARD AND WEST CLEVELAND AVENUE, FROM THE PD-8000 (PLANNED DEVELOPMENT ZONE DISTRICT TO THE PD-6000 (PLANNED DEVELOPMENT) ZONE DISTRICT.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MADERA AS FOLLOWS:

SECTION 1. The Planning Commission of the City of Madera and this Council have held public hearings upon the rezoning of this property, as shown in Exhibit "A", and have determined that the proposed rezoning is consistent with the General Plan as amended and subsequent development will be in conformance with all standards and regulations of the Municipal Code.

SECTION 2. The City of Madera Zoning Map as provided for in Chapter 3 of Title X of the Madera Municipal Code is hereby amended as illustrated in the hereto attached Exhibit "A" which indicates the segment of the City of Madera Zoning Map to be amended. Unless the adoption of this amendment to the Zoning Map is lawfully stayed, thirty-one (31) days after adoption of this amendment, the Planning Director and City Clerk shall cause these revisions to be made to the City of Madera Zoning Map which shall also indicate the date of adoption of this revision and be signed by the Planning Director and City Clerk.

SECTION 3. Based upon the testimony and information presented at the hearing, the adoption of the proposed rezoning is in the best interest of the City of Madera, and the Council hereby approves the rezoning based on the following findings:

FINDINGS:

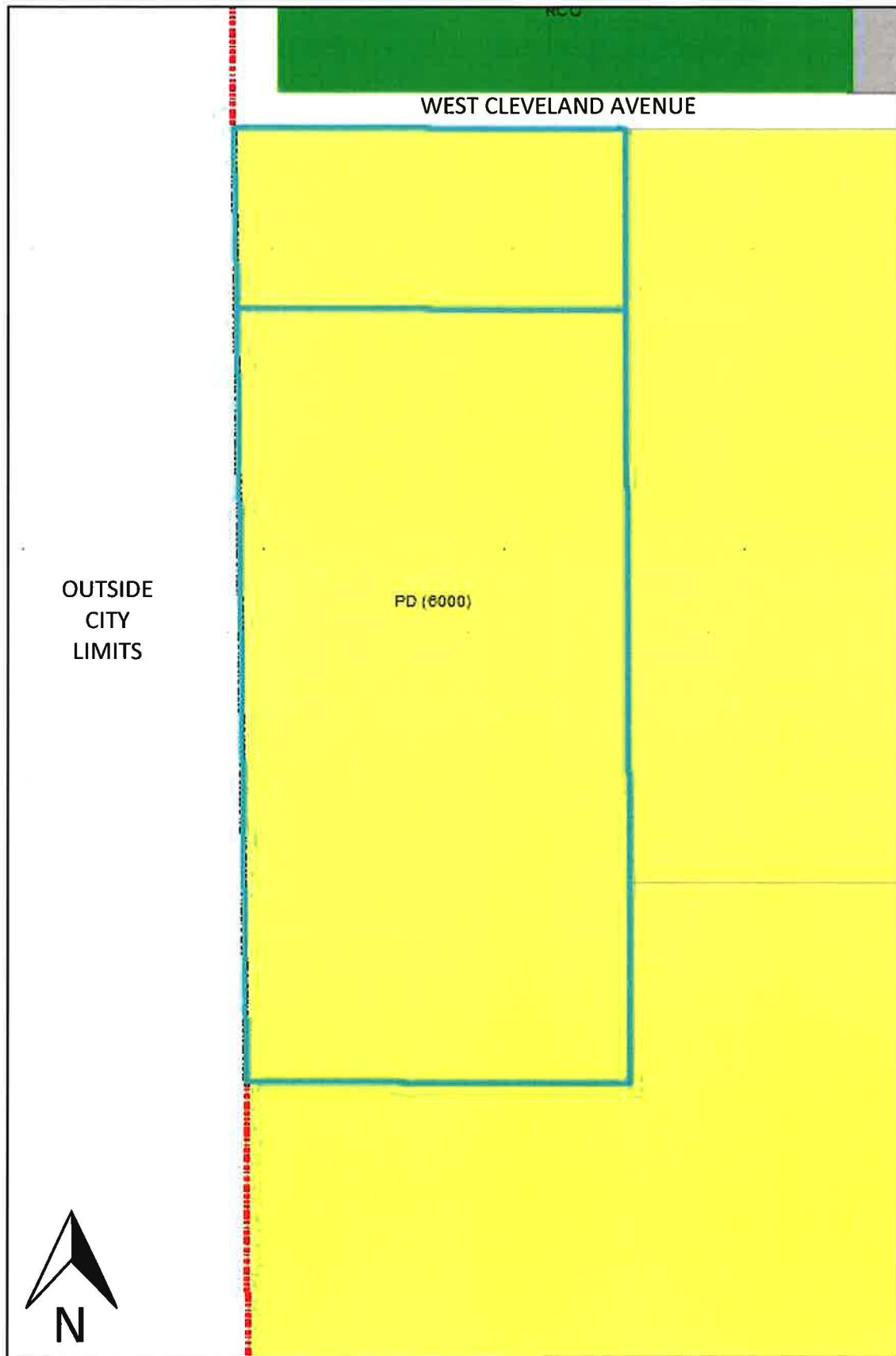
1. THE PROPOSED REZONE WILL PROVIDE THE REQUIRED CONSISTENCY BETWEEN THE GENERAL PLAN AND ZONING.
2. THE REZONE IS NOT EXPECTED TO BE DETRIMENTAL TO THE HEALTH, SAFETY, PEACE, COMFORT OR GENERAL WELFARE OF THE NEIGHBORHOOD OR THE CITY.
3. CITY SERVICES AND UTILITIES ARE AVAILABLE OR CAN BE EXTENDED TO SERVE THE AREA.

SECTION 4. This Ordinance shall be effective and of full force and effect at 12:01 a.m. on the thirty-first day after its passage.

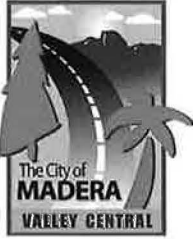
\* \* \* \* \*



# EXHIBIT A







## REPORT TO CITY COUNCIL

Approved by:

  
\_\_\_\_\_  
Department Director  
  
\_\_\_\_\_  
City Administrator

Council Meeting of: January 2, 2019

Agenda Number: C-3

**SUBJECT: CONSIDERATION OF A RESOLUTION ACCEPTING A GRANT AWARD FROM THE FEDERAL TRANSIT ADMINISTRATION FOR THE MADERA TRANSIT CENTER AND AMENDING THE FY 2018/19 BUDGET**

### RECOMMENDATION:

It is recommended that the City Council (Council) adopt a resolution to accept a grant award from the Federal Transit Administration (FTA) for the development of the Madera Transit Center and amend the FY2018/19 Budget.

### SUMMARY:

The City of Madera was awarded a Federal Transit Administration grant (CA-2018-061-00 – Transit Facility Construction) in the amount of \$3,284,990 in July 2018. These funds are necessary to complete the funding for the development of the Madera Transit Center. With the acceptance of this grant award, and budget amendment, staff will be able to utilize funds for the allocated purpose.

### DISCUSSION:

The City has understood, for more than a decade, that it has outgrown the current facility for managing transit operations. The 960 square foot space at the Intermodal Building used by the contracted transit operator's 24 employees, is home to a General Manager's office; cubicle space for up to three Dispatchers to manage phone calls; a breakroom that also serves as a training location and hub for safety meetings; a customer counter/lobby/information area; storage area for driver belongings and files; a workstation for completing applications; and one unisex restroom. Further, the Intermodal parking lot is shared with Madera Taxi and Greyhound and provides no parking for any of these tenants' employees. With the apparent need for additional space, City staff have been working on plans to develop a new site.

In November 2017 with 95% of the design complete, staff relied on the estimated total project cost for the development of the facility to be approximately \$5.8 million. City staff made an

application to FTA in the amount of \$3,284,990, to be used to complete the necessary funding for this project. In July 2018, the City successfully secured this award. The City has already secured approximately \$2.5 million from other grant awards to be used towards the development of this project. Construction for this project began on November 12, 2018. To be able to access these funds from FTA, City needs to create the necessary accounts and amend the 2018/19 budget.

Construction for this project is expected to be completed by September 2019. The new facility will have multiple amenities; including a dispatch room, fare vault, training room, separate facilities for employees, lockers, parking for a fleet of 24 buses, sufficient parking for employees and visitors, a bus wash, outdoor eating areas, and drought tolerant landscaping. The City's transit operator, MV Public Transportation, Inc., will move into this facility when it is ready to be occupied to conduct operations from this new site. It is expected that the new facilities, with its various amenities will assist in providing improved transit services for the residents of the City of Madera.

**FINANCIAL IMPACT:**

There is no fiscal impact to the General Fund. Acceptance of the FTA award will provide \$3,284,990 through December 2019 to support all aspects of construction and construction management of the Madera Transit Center. The award requires match funding (at an 80:20 ratio for capital expenses) totaling \$821,248. Prop. 1B – PTMISEA funds have been secured to provide the required local match.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

Acceptance of the FTA awards is consistent with Multi-modal Transportation: Strategy 121 – Develop a city-wide multi-modal transportation plan to ensure safe, affordable and convenient transportation modes for residents and businesses within Madera.

**ALTERNATIVES:**

There are no viable alternative actions. Without approval the City will not have sufficient appropriations to issue payments for the construction of the Madera Transit Center.

**ATTACHMENTS:**

Resolution  
Exhibit AA

**RESOLUTION NO. 19-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA,  
ACCEPTING A GRANT AWARD FROM THE FEDERAL TRANSIT ADMINISTRATION FOR THE  
MADERA TRANSIT CENTER AND AMENDING THE FY 2018/19 BUDGET**

**WHEREAS**, the City of Madera provides fixed-route and demand-response transportation services (transit system) with over 130,000 rides per year, while operating out of a 960 square foot facility; and

**WHEREAS**, the City's transit system, including capital projects, have been and continue to be supported by funding awards from the Federal Transportation Administration (FTA) 5307 Program; and

**WHEREAS**, the City's Engineering Department working with RNL Designs, Inc. provided an estimated total project budget of 5.8 million in November 2017; and

**WHEREAS**, the Grants Department made an application requesting \$3,284,990 in FTA 5307 capital funds with an 80:20 ratio grant to local matching funds to support the transit facility development (Madera Transit Center); and

**WHEREAS**, FTA on July 3, 2018, awarded Federal Award Identification No. CA-2018-061 in the amount of \$3,284,990 in FTA funding to City of Madera for the transit facility construction.

**NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA** does hereby find, resolve, and order:

1. The above recitals are true and correct.
2. Council accepts FTA grant award CA-2018-061-00, in the amount of \$3,284,990 for the development of the Madera Transit Center, with all requirements and obligations.
3. The amendment to the FY 2018/19 budget for the appropriation of FTA 5307 Program in the amount of \$3,284,990 in accordance with Exhibit "AA" is hereby approved.
4. A signed copy of this resolution shall be placed on file in the office of the Director of Finance who shall prepare all entries necessary to reflect the budget changes identified above in the City's accounts.
5. This resolution shall be effective immediately upon adoption.

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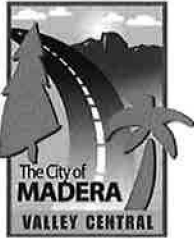
**EXHIBIT AA**

**CITY OF MADERA**

**Appropriation Adjustment:**


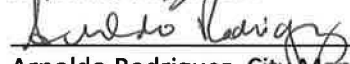
**FY 2019 Federal Transit Administration - Madera Transit Center**

<b>FUND</b>	<b>ORG CODE</b>	<b>OBJECT CODE</b>	<b>DESCRIPTION</b>	<b>(+)</b>	<b>(-)</b>
<b><u>Transportation</u></b>					
MAX Capital Outlay 2129 5500		4423	Grant - Federal Section 5307		3,284,990.00
MAX Capital Outlay 2129 5500		7030	New Transit & Public Works Facilities	3,284,990.00	
Totals for Adjustment				<b><u>3,284,990.00</u></b>	<b><u>3,284,990.00</u></b>



## REPORT TO CITY COUNCIL

**Approved by:**

  
\_\_\_\_\_  
Department Director  
  
\_\_\_\_\_  
Arnoldo Rodriguez, City Manager

**Council Meeting of:** January 2, 2019

**Agenda Number:** E-1

**SUBJECT:** Consideration of a Minute Order Approving and Accepting the City of Madera Investment Report for the Quarter Ending September 30, 2018.

**RECOMMENDATION:** Staff recommends the City Council (Council) approve and accept the City of Madera (City) Investment Report for the quarter ending September 30, 2018 as presented by minute order.

**SUMMARY:** The Finance Department prepares a quarterly investment report and presents it to the Council for approval and acceptance. This investment report is for the quarter ended September 30, 2018.

**DISCUSSION:** The City's Investment Policy calls for a quarterly report to be presented to the City Council, giving detailed information on the portfolio and bank positions with summary information to permit an informed outside reader to evaluate the performance of the investment program. The Finance Director hereby submits the report for the quarter ending September 30, 2018.

The market values for the items being reported were obtained from Union Bank, who acts as the custodian for our investments and who we consider to be an independent source for such information. After reviewing the information included in the attached Investment Report, the Finance Director/Treasurer certifies that to the best of his knowledge: 1) all investment actions taken during this quarter have been made in full compliance with the City of Madera November 2017 Investment Policy and, 2) the City will meet its expenditure obligations for the next six months.

As can be seen in the summary information of the Council Investment Report, the yield to maturity at cost<sup>1</sup> for the City's investment portfolio was 2.03% as of September 30, 2018. As would be expected in a rising interest rate environment, the yield to maturity at cost on the City's investment portfolio is lagging its benchmark yields. For example, the quarterly apportionment rate for the Local Agency Investment Fund (LAIF) was 2.16% as of the same date, and the yield on the 2-Year U.S. Treasury note was 2.81%. Because the City's portfolio contains securities that were purchased in a lower interest rate environment, and the City expects to hold all or most investments until maturity, the overall yield on the City's investment portfolio will lag current market yields, such as the yield on the 2-year U.S. Treasury note.

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<sup>1</sup> The yield to maturity at cost is the expected rate of return, based on the original cost, the annual interest receipts, maturity value and the time period from purchase date to maturity, stated as a percentage, on an annualized basis.

Further, since the overall duration of the City's portfolio is longer than that of LAIF, in a rising interest rate environment, the yield on the City's portfolio would be expected to lag the yield on LAIF as well. Over time, the yield to maturity at cost on the City's investment portfolio is expected to increase as long as interest rates remain at current levels or increase, and new securities are purchased at significantly higher yields than the investments that will be maturing in 2019 and 2020.

The Total Market Value of the City's investments equaled \$70.5 million as of September 30, 2018, with Federal Agency Securities, Local Agency Investment Fund [LAIF], Medium Term Notes and Negotiable Certificates of Deposit Securities making up 85.6% of that total. The market value of the City's portfolio is currently less than the cost value. This is also due to the rising interest rate environment, in which the market values of fixed income holdings will decrease as interest rates increase. It is important to note, however, that these changes in market value are unrealized. We expect the securities to repay the full par amount at maturity.

The Portfolio Holdings Distribution by Maturity Range report is on the second page of the Council Investment Report and reflects the percentages of holdings for each maturity range as of September 30, 2018. All holdings are in line with the November 2017 investment policy.

**FINANCIAL IMPACT:** There is no fiscal impact of the Council's acceptance of this Investment Report.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:** Approval of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth.

**ALTERNATIVES:** As an alternative to approving and accepting this Investment Report, the City Council could choose not to accept this report and direct staff to modify the report and bring it back for reconsideration at another City Council meeting.

**ATTACHMENTS:**

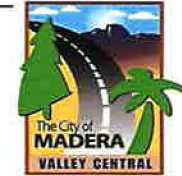
- 1) Council Investment Report by Asset Class
- 2) Council Investment Report by Maturity
- 3) Portfolio Holdings Council Investment Report



# CITY OF MADERA

## Council Investment Report

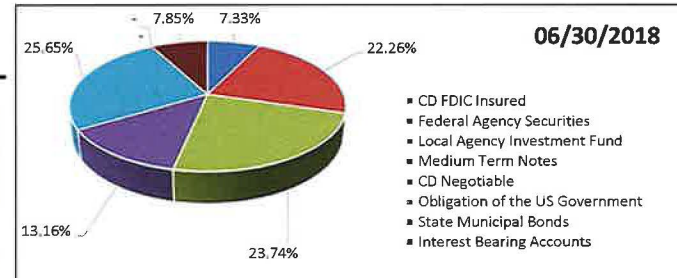
September 30, 2018



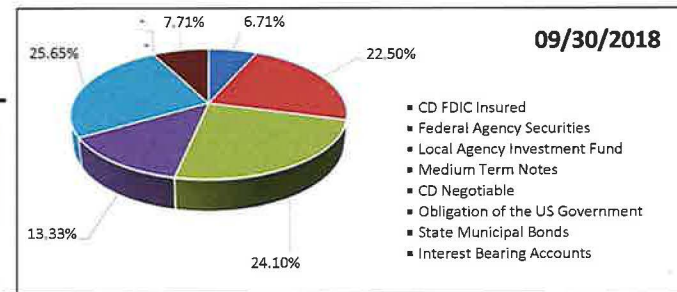
	Beginning Balance 6/30/2018	Ending Balance 9/30/2018
<b>Benchmark Performance</b>		
Weighted Average Yield	1.944	2.030
LAIF	1.900	2.160
2 Year Treasury	2.520	2.810

### Investment Policy Compliance

Asset Class	% of Portfolio	YTM @Cost	Days to Maturity	Duration to Maturity	Book Value	Market Value
CD FDIC Insured	7.33%	1.977	896	2.360	5,229,000.00	5,229,000.00
Federal Agency Securities	22.26%	1.727	1070	2.840	16,293,032.54	15,885,994.00
Local Agency Investment Fund	23.74%	1.900	1	0.000	16,941,389.55	16,941,389.55
Medium Term Notes	13.16%	2.254	839	2.220	9,507,079.72	9,392,850.00
CD Negotiable	25.65%	2.003	736	1.950	18,542,000.00	18,303,445.38
Obligation of the US Government	-	-	-	-	-	-
State Municipal Bonds	-	-	-	-	-	-
Interest Bearing Accounts	7.85%	-	-	-	5,600,881.37	5,600,881.37
<b>Total / Average</b>	<b>100.00%</b>	<b>1.944%</b>	<b>655</b>	<b>1.730</b>	<b>72,113,383.18</b>	<b>71,353,560.30</b>



Asset Class	% of Portfolio	YTM @Cost	Days to Maturity	Duration to Maturity	Book Value	Market Value
CD FDIC Insured	6.71%	2.130	928	2.450	4,726,000.00	4,726,000.00
Federal Agency Securities	22.50%	1.726	977	2.600	16,293,826.85	15,856,087.00
Local Agency Investment Fund	24.10%	2.160	1	0.000	16,984,651.83	16,984,651.83
Medium Term Notes	13.33%	2.253	746	1.970	9,506,336.88	9,396,985.00
CD Negotiable	25.65%	2.034	668	1.770	18,291,000.00	18,072,767.77
Obligation of the US Government	-	-	-	-	-	-
State Municipal Bonds	-	-	-	-	-	-
Interest Bearing Accounts	7.71%	-	-	-	5,433,756.10	5,433,756.10
<b>Total / Average</b>	<b>100.00%</b>	<b>2.030%</b>	<b>599</b>	<b>1.590</b>	<b>71,235,571.66</b>	<b>70,470,247.70</b>



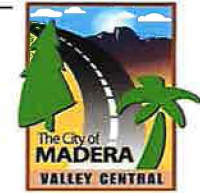
Investment Policy Compliance	Max	Max Maturity	Compliance
CD FDIC Insured	30%	5 Years	Yes
Federal Agency Securities	90%	5 Years	Yes
Local Agency Investment Fund	65M	n/a	Yes
Medium Term Notes	30%	5 Years	Yes
CD Negotiable	30%	5 Years	Yes
Obligation of the US Government	90%	5 Years	Yes
State Municipal Bonds	20%	5 Years	Yes
Interest Bearing Accounts	20%	n/a	Yes



# CITY OF MADERA

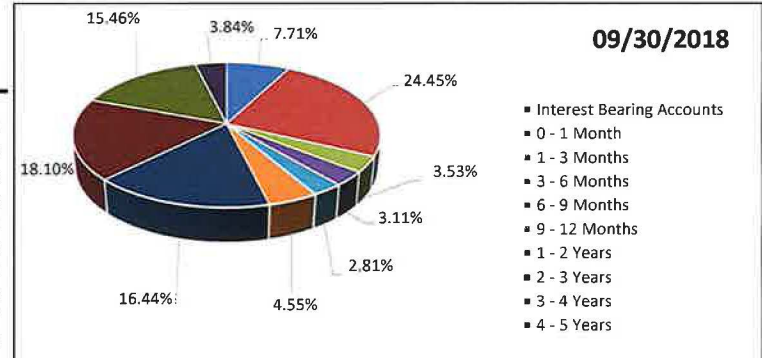
## Council Investment Report

September 30, 2018



### Investment Policy Compliance - by Maturity Range

Maturity Range	% of Portfolio	YTM @Cost	Days to Maturity	Duration to Maturity	Book Value	Market Value
Interest Bearing Accounts	7.71%	-	-	-	5,433,756.10	5,433,756.10
0 - 1 Month	24.45%	2.151	1	0.000	17,232,651.83	17,232,627.03
1 - 3 Months	3.53%	1.330	80	0.220	2,491,000.00	2,486,407.23
3 - 6 Months	3.11%	1.585	137	0.370	2,193,881.24	2,188,183.34
6 - 9 Months	2.81%	1.624	225	0.610	1,986,000.00	1,979,420.44
9 - 12 Months	4.55%	1.566	310	0.850	3,234,660.66	3,209,751.56
1 - 2 Years	16.44%	1.880	576	1.560	11,740,446.37	11,582,771.49
2 - 3 Years	18.10%	2.223	928	2.470	12,962,611.35	12,756,908.82
3 - 4 Years	15.46%	2.057	1300	3.430	11,214,000.00	10,895,885.27
4 - 5 Years	3.84%	2.746	1601	4.120	2,746,564.11	2,704,536.42
<b>Total/Average</b>	<b>100.00%</b>	<b>2.030</b>	<b>599</b>	<b>1.590</b>	<b>71,235,571.66</b>	<b>70,470,247.70</b>



City of Madera  
Portfolio Holdings  
Council Investment Report  
Report Format: By Transaction  
Group By: Asset Class  
Average By: Market Value  
Portfolio / Report Group: Report Group: Quarterly Report with Bank Accounts  
As of 9/30/2018

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
<b>FDIC Insured Certificate of Deposit</b>										
Allegiance Bank 1.5 6/29/2019	CD-58629	0.35	Certificate Of Deposit	12/29/2016	1.500	249,000.00	249,000.00	249,000.00	6/29/2019	272
Banc of California 2.6 12/28/2022	CD-BANCOFCA	0.35	Certificate Of Deposit	12/28/2017	2.600	249,000.00	249,000.00	249,000.00	12/28/2022	1,550
Dickinson County Bank 2.5 7/24/2022	CD-12425	0.35	Certificate Of Deposit	7/24/2017	2.500	249,000.00	249,000.00	249,000.00	7/24/2022	1,393
First Community Bank 2.1 8/19/2021	CD-16197	0.35	Certificate Of Deposit	8/19/2016	2.100	249,000.00	249,000.00	249,000.00	8/19/2021	1,054
First Internet Bank of Indiana 1.65 1/30/2020	CD-34607B	0.35	Certificate Of Deposit	1/30/2017	1.650	249,000.00	249,000.00	249,000.00	1/30/2020	487
First Republic Bank 2.23 7/10/2022	CD-3510	0.35	Certificate Of Deposit	7/13/2017	2.230	249,000.00	249,000.00	249,000.00	7/10/2022	1,379
First Utah Bank 2.23 1/7/2020	CD-1813	0.35	Certificate Of Deposit	1/7/2015	2.230	249,000.00	249,000.00	249,000.00	1/7/2020	464
Home City Federal Savings Bank 1.83 2/9/2019	CD-2855	0.35	Certificate Of Deposit	2/9/2015	1.830	249,000.00	249,000.00	249,000.00	2/9/2019	132
IDB Bank 2.1 9/30/2021	CD-IDB093016	0.35	Certificate Of Deposit	9/30/2016	2.100	248,000.00	248,000.00	248,000.00	9/30/2021	1,096
Kansas State Bank 2.05 6/13/2021	CD-19899	0.35	Certificate Of Deposit	6/13/2016	2.050	249,000.00	249,000.00	249,000.00	6/13/2021	987
Latino Credit Union 2.15 5/22/2022	CD-8104945	0.35	Certificate Of Deposit	5/22/2017	2.150	249,000.00	249,000.00	249,000.00	5/22/2022	1,330
Origin Bank 3 8/22/2020	CD-12614	0.35	Certificate Of Deposit	8/22/2018	3.000	246,000.00	246,000.00	246,000.00	8/22/2020	692
Pentagon Federal Credit Union 2.25 10/16/2022	CD-1234C	0.35	Certificate Of Deposit	10/16/2017	2.250	249,000.00	249,000.00	249,000.00	10/16/2022	1,477
Rio Grande Credit Union 2.13 6/13/2021	CD-62573	0.35	Certificate Of Deposit	6/13/2016	2.130	249,000.00	249,000.00	249,000.00	6/13/2021	987
Security State Bank 1.935 10/26/2021	CD-SECSTBK16	0.35	Certificate Of Deposit	10/26/2016	1.935	249,000.00	249,000.00	249,000.00	10/26/2021	1,122
SouthEast Bank 2.485 7/24/2022	CD-57348B	0.35	Certificate Of Deposit	8/8/2017	2.485	249,000.00	249,000.00	249,000.00	7/24/2022	1,393

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
Start Community Bank 1.49 4/26/2019	CD-START102616	0.35	Certificate Of Deposit	10/26/2016	1.490	249,000.00	249,000.00	249,000.00	4/26/2019	208
State Bank of Chandler 2 8/22/2021	CD-8858	0.35	Certificate Of Deposit	8/22/2016	2.000	249,000.00	249,000.00	249,000.00	8/22/2021	1,057
Vibrant Credit Union 2.25 3/22/2020	CD-61093	0.35	Certificate Of Deposit	3/23/2016	2.250	248,000.00	248,000.00	248,000.00	3/22/2020	539
<b>Sub Total / Average</b>		<b>6.71</b>			<b>2.130</b>	<b>4,726,000.00</b>	<b>4,726,000.00</b>	<b>4,726,000.00</b>		<b>928</b>

#### Federal Agency Securities

FFCB 1.375 12/21/2018-16	3133EFSW8	1.42	FFCB Bond	12/21/2015	1.375	1,000,000.00	1,000,000.00	997,830.00	12/21/2018	82
FFCB 1.54 12/14/2020-17	3133EGEU5	0.69	FFCB Bond	6/14/2016	1.540	500,000.00	500,000.00	485,965.00	12/14/2020	806
FFCB 1.59 9/14/2020-18	3133EHYL1	1.80	FFCB Bond	10/26/2017	1.840	1,300,000.00	1,290,900.00	1,269,372.00	9/14/2020	715
FFCB 2.05 8/8/2022	3133EHTY9	1.36	FFCB Bond	8/8/2017	2.050	1,000,000.00	1,000,000.00	961,600.00	8/8/2022	1,408
FHLB 1.45 6/15/2020-16	3130A8EM1	0.69	FHLB Bond	6/15/2016	1.450	500,000.00	500,000.00	488,645.00	6/15/2020	624
FHLB 2.1 5/18/2022-18	3130ABCS3	1.37	FHLB Bond	5/18/2017	2.100	1,000,000.00	1,000,000.00	962,730.00	5/18/2022	1,326
FHLB 2.125 8/26/2022-18	3130AC6U3	1.37	FHLB Bond	8/30/2017	2.125	1,000,000.00	1,000,000.00	962,170.00	8/26/2022	1,426
FHLB 2.15 12/28/2021-17	3130AAEX2	1.37	FHLB Bond	12/28/2016	2.150	1,000,000.00	1,000,000.00	967,930.00	12/28/2021	1,185
FHLB Step 11/23/2021-17	3130A9W80	1.38	FHLB Bond	11/23/2016	1.378	1,000,000.00	1,000,000.00	973,060.00	11/23/2021	1,150
FHLMC 1.4 12/27/2019-17	3134G9SN8	1.40	FHLMC Bond	6/27/2016	1.400	1,000,000.00	1,000,000.00	983,600.00	12/27/2019	453
FHLMC 2.25 7/26/2022-18	3134GBYP1	1.42	FHLMC Bond	7/26/2017	2.250	1,000,000.00	1,000,000.00	1,000,190.00	7/26/2022	1,395
FHLMC 2.35 11/22/2022-18	3134GBX64	1.37	FHLMC Bond	11/22/2017	2.350	1,000,000.00	1,000,000.00	963,940.00	11/22/2022	1,514
FHLMC Step 6/30/2021-16	3134G9WX1	1.38	FHLMC Bond	6/30/2016	1.348	1,000,000.00	1,000,000.00	973,950.00	6/30/2021	1,004
FNMA 1.25 6/30/2020-16	3136G3WT8	1.38	FNMA Bond	6/30/2016	1.250	1,000,000.00	1,000,000.00	974,220.00	6/30/2020	639
FNMA 1.375 12/30/2020-16	3136G3WP6	1.37	FNMA Bond	6/30/2016	1.375	1,000,000.00	1,000,000.00	968,590.00	12/30/2020	822
FNMA 1.375 5/26/2020-17	3136G3QB4	0.69	FNMA Bond	5/26/2016	1.375	500,000.00	500,000.00	488,845.00	5/26/2020	604
FNMA 1.55 10/28/2021-17	3136G4DX8	1.35	FNMA Bond	10/28/2016	1.550	1,000,000.00	1,000,000.00	949,730.00	10/28/2021	1,124
FNMA 1.75 6/16/2021-16	3136G3QC2	0.69	FNMA Bond	6/16/2016	1.750	500,000.00	500,000.00	483,720.00	6/16/2021	990
<b>Sub Total / Average</b>		<b>22.50</b>			<b>1.726</b>	<b>16,300,000.00</b>	<b>16,290,900.00</b>	<b>15,856,087.00</b>		<b>977</b>

#### Interest Bearing Accounts

Union Bank - General Fund Cash	CASH2166	6.91	Cash	6/30/2013	0.000	4,871,701.05	4,871,701.05	4,871,701.05	N/A	1
Union Bank - Parking Fines Cash	CASH3596	0.13	Cash	6/30/2013	0.000	92,431.65	92,431.65	92,431.65	N/A	1
Union Bank - Special Program Cash	CASH6508	0.26	Cash	6/30/2013	0.000	185,202.16	185,202.16	185,202.16	N/A	1
Union Bank - Trust MM	MM4900	0.40	Money Market	6/30/2013	0.000	284,421.24	284,421.24	284,421.24	N/A	1

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
<b>Sub Total / Average</b>		<b>7.71</b>			<b>0.000</b>	<b>5,433,756.10</b>	<b>5,433,756.10</b>	<b>5,433,756.10</b>		<b>1</b>
<b>Local Agency Investment Fund</b>										
LAIF LGIP	LGIP0502	24.10	Local Government Investment Pool	6/30/2013	2.160	16,984,651.83	16,984,651.83	16,984,651.83	N/A	1
<b>Sub Total / Average</b>		<b>24.10</b>			<b>2.160</b>	<b>16,984,651.83</b>	<b>16,984,651.83</b>	<b>16,984,651.83</b>		<b>1</b>
<b>Medium Term Notes</b>										
Apple Inc 1.1 8/2/2019	037833CB4	1.40	Corporate Bond	11/8/2016	1.212	1,000,000.00	997,000.00	987,080.00	8/2/2019	306
Apple Inc. 2.25 2/23/2021-21	037833BS8	1.39	Corporate Bond	1/24/2017	2.279	1,000,000.00	998,903.00	982,180.00	2/23/2021	877
Microsoft Corp 1.55 8/8/2021-21	594918BP8	1.36	Corporate Bond	10/12/2016	1.637	1,000,000.00	996,000.00	959,830.00	8/8/2021	1,043
Royal Bank of Canada 1.5 7/29/2019	78012K RK5	0.70	Corporate Bond	12/13/2016	1.853	500,000.00	495,500.00	494,850.00	7/29/2019	302
Royal Bk CDA MTN 2.5 1/19/2021	78012KKU0	1.40	Corporate Bond	1/25/2016	2.301	1,000,000.00	1,009,300.00	983,680.00	1/19/2021	842
Toronto Dominion Bank 3.25 6/11/2021	89114QBZ0	1.42	Corporate Bond	6/26/2018	3.177	1,000,000.00	1,002,050.00	999,680.00	6/11/2021	985
Toronto-Dominion Bank 1.95 1/22/2019	89114QBE7	0.71	Corporate Bond	3/24/2016	1.652	500,000.00	504,100.00	499,115.00	1/22/2019	114
Toyota Motor Credit Corp 1.7 2/19/2019	89236TCU7	0.71	Corporate Bond	3/24/2016	1.473	500,000.00	503,210.00	498,295.00	2/19/2019	142
Toyota Motor Credit Corp 2.95 4/13/2021	89236TEU5	0.71	Corporate Bond	6/26/2018	2.958	500,000.00	499,905.50	497,710.00	4/13/2021	926
Walmart Inc. 3.125 6/23/2021	931142EJ8	1.42	Corporate Bond	6/27/2018	3.027	1,000,000.00	1,002,785.55	1,002,010.00	6/23/2021	997
Walmart Inc. 5 yr 3.4 6/26/2023-23	931142EK5	0.71	Corporate Bond	6/27/2018	3.328	500,000.00	501,650.00	502,175.00	6/26/2023	1,730
Wells Fargo Bank NA 2.15 12/6/2019	94988J5G8	1.41	Corporate Bond	1/31/2017	2.096	1,000,000.00	1,001,490.00	990,380.00	12/6/2019	432
<b>Sub Total / Average</b>		<b>13.33</b>			<b>2.253</b>	<b>9,500,000.00</b>	<b>9,511,894.05</b>	<b>9,396,985.00</b>		<b>746</b>
<b>Negotiable Certificate of Deposit Securities</b>										
Ally Bank 1.8 3/23/2020	02006LZ22	0.35	Certificate Of Deposit	3/23/2017	1.800	247,000.00	247,000.00	243,759.36	3/23/2020	540
American Eagle Bank 2 3/8/2022	02554BCU3	0.34	Negotiable Certificate Of Deposit	9/8/2017	2.000	249,000.00	249,000.00	239,749.65	3/8/2022	1,255
American Exp 2.35 5/10/2022	02587CEU0	0.34	Negotiable Certificate Of Deposit	5/10/2017	2.350	247,000.00	247,000.00	238,463.68	5/10/2022	1,318
American Express Centurion Bank 2.2 11/29/2019	02587DWK0	0.35	Negotiable Certificate Of Deposit	12/1/2014	2.200	247,000.00	247,000.00	245,555.05	11/29/2019	425

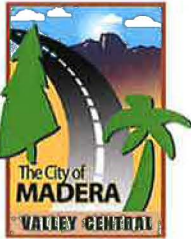
Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
Banco Popular 2.25 10/7/2020	05965GVP8	0.35	Negotiable Certificate Of Deposit	10/7/2015	2.250	247,000.00	247,000.00	243,813.70	10/7/2020	738
Bank Hapoalim 3 8/23/2021	06251AU32	0.35	Negotiable Certificate Of Deposit	8/23/2018	3.000	246,000.00	246,000.00	245,537.52	8/23/2021	1,058
Bank of Baroda 2.3 4/18/2022	06062Q3D4	0.34	Certificate Of Deposit	4/17/2017	2.300	247,000.00	247,000.00	239,962.97	4/18/2022	1,296
Bar HBR Bank 3 6/29/2021	066851WF9	0.35	Negotiable Certificate Of Deposit	6/29/2018	3.000	249,000.00	249,000.00	248,736.06	6/29/2021	1,003
Barclays Bank 1.9 4/15/2019	06740KGG6	0.35	Negotiable Certificate Of Deposit	4/15/2014	1.900	247,000.00	247,000.00	246,706.07	4/15/2019	197
Beneficial Mutual 1.55 11/16/2021	08173QBU9	0.33	Certificate Of Deposit	11/16/2016	1.550	248,000.00	248,000.00	235,939.76	11/16/2021	1,143
Berkshire Bank 1.25 11/29/2018	084601GN7	0.35	Certificate Of Deposit	11/29/2016	1.250	248,000.00	248,000.00	247,675.12	11/29/2018	60
BMW 2.2 9/30/2020	05580ACZ5	0.35	Negotiable Certificate Of Deposit	9/30/2015	2.200	247,000.00	247,000.00	243,858.16	9/30/2020	731
Boston Private Bank & Trust 2.4 3/23/2020	101120DX8	0.35	Negotiable Certificate Of Deposit	3/23/2018	2.400	248,000.00	248,000.00	246,898.88	3/23/2020	540
Capital One Bank 2.1 10/1/2019	140420PN4	0.35	Negotiable Certificate Of Deposit	10/1/2014	2.100	248,000.00	248,000.00	246,700.48	10/1/2019	366
Capital One NA 2.25 7/22/2020	14042E4Y3	0.35	Negotiable Certificate Of Deposit	7/22/2015	2.250	248,000.00	248,000.00	245,224.88	7/22/2020	661
Carver Federal Savings Bank 2.15 12/29/2020	147005BD3	0.34	Negotiable Certificate Of Deposit	12/29/2017	2.150	247,000.00	247,000.00	242,707.14	12/29/2020	821
Charter Bankshares 2.5 11/3/2020	16116PHZ7	0.35	Negotiable Certificate Of Deposit	4/30/2018	2.500	247,000.00	247,000.00	244,885.68	11/3/2020	765
Cit Bank Salt Lake City 2 5/28/2020	17284DBB7	0.35	Certificate Of Deposit	5/28/2015	2.000	247,000.00	247,000.00	243,892.74	5/28/2020	606
Citibank, N.A 2.75 4/12/2021	17312QH93	0.35	Negotiable Certificate Of Deposit	4/11/2018	2.750	246,000.00	246,000.00	244,492.02	4/12/2021	925
Citizens Deposit Bank of Arlington 2.05 8/22/2022	17453FBZ4	0.34	Negotiable Certificate Of Deposit	8/21/2017	2.050	247,000.00	247,000.00	236,677.87	8/22/2022	1,422
Comenity Bank Utah 1.75 1/2/2019	20033AEC6	0.35	Negotiable Certificate Of Deposit	1/2/2014	1.750	247,000.00	247,000.00	246,903.67	1/2/2019	94
Commerce St Bank 1.65 9/26/2019	20070PHK6	0.35	Certificate Of Deposit	6/26/2015	1.650	249,000.00	249,000.00	247,184.79	9/26/2019	361
Covenant Bank 2.45 3/30/2020	22285EAP4	0.35	Negotiable Certificate Of Deposit	3/28/2018	2.450	247,000.00	247,000.00	246,049.05	3/30/2020	547
Discover Greenwood 2.25 7/19/2022	2546725U8	0.34	Negotiable Certificate Of Deposit	7/19/2017	2.250	247,000.00	247,000.00	238,769.96	7/19/2022	1,388
East Boston Svgs Bank 1.1 12/24/2018	27113PAZ4	0.35	Negotiable Certificate Of Deposit	6/23/2016	1.100	248,000.00	248,000.00	247,412.24	12/24/2018	85

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
Enerbank 1.65 7/1/2019	29266NM95	0.35	Certificate Of Deposit	6/30/2015	1.650	249,000.00	249,000.00	247,752.51	7/1/2019	274
Everbank 1.5 3/29/2019	29976DVY3	0.35	Negotiable Certificate Of Deposit	3/30/2015	1.500	248,000.00	248,000.00	247,132.00	3/29/2019	180
Fidelity Bank 1.8 6/20/2019	31617CAE3	0.35	Negotiable Certificate Of Deposit	12/20/2017	1.800	249,000.00	249,000.00	248,106.09	6/20/2019	263
First Bank 1.5 2/28/2019	319234AJ9	0.35	Certificate Of Deposit	6/30/2015	1.500	249,000.00	249,000.00	248,459.67	2/28/2019	151
First Bank of Highland 2.15 7/27/2022	319141GY7	0.34	Negotiable Certificate Of Deposit	7/27/2017	2.150	247,000.00	247,000.00	237,816.54	7/27/2022	1,396
First Bank Puerto Rico 1.7 1/31/2020	33767AU58	0.35	Certificate Of Deposit	1/31/2017	1.700	249,000.00	249,000.00	245,889.99	1/31/2020	488
First Federal Savings and Loan Assoc. 1.95 12/20/2	32023HAF5	0.35	Negotiable Certificate Of Deposit	12/20/2017	1.950	249,000.00	249,000.00	247,030.41	12/20/2019	446
First Merchants Bank 1.5 10/30/2018	32082BDF3	0.35	Negotiable Certificate Of Deposit	4/30/2014	1.500	248,000.00	248,000.00	247,975.20	10/30/2018	30
First National Bank Omaha 2.3 2/21/2020	332135HH8	0.35	Negotiable Certificate Of Deposit	2/21/2018	2.300	248,000.00	248,000.00	246,735.20	2/21/2020	509
First Premier Bank 1.55 12/24/2018	33610RPL1	0.35	Negotiable Certificate Of Deposit	6/25/2014	1.550	248,000.00	248,000.00	247,677.60	12/24/2018	85
FirstTrust Savings 1.1 12/10/2018	337630AX5	0.35	Negotiable Certificate Of Deposit	6/10/2016	1.100	249,000.00	249,000.00	248,534.37	12/10/2018	71
Goldman Sachs Bank 2.35 3/15/2022	38148PGZ4	0.34	Certificate Of Deposit	3/15/2017	2.350	247,000.00	247,000.00	240,622.46	3/15/2022	1,262
Horicon Bank 2.4 2/26/2021	440392FT0	0.35	Negotiable Certificate Of Deposit	2/27/2018	2.400	247,000.00	247,000.00	243,663.03	2/26/2021	880
HSBC Bank USA 1.25 5/10/2019-17	40434YCW5	0.35	Certificate Of Deposit	11/10/2016	1.250	249,000.00	249,000.00	247,139.97	5/10/2019	222
Industrial and Commercial Bank of China-NY 2.9 3/2	45581EAS0	0.35	Negotiable Certificate Of Deposit	3/29/2018	2.900	249,000.00	249,000.00	245,088.21	3/29/2023	1,641
Investors Community Bank 1.75 3/30/2020	46147UTD2	0.35	Negotiable Certificate Of Deposit	9/29/2017	1.750	249,000.00	249,000.00	245,469.18	3/30/2020	547
Investors Saving Bank 2.75 6/1/2020	46176PHV0	0.35	Negotiable Certificate Of Deposit	5/30/2018	2.750	246,000.00	246,000.00	245,877.00	6/1/2020	610
Key Bank 1.5 7/25/2019	49306SWV4	0.35	Certificate Of Deposit	1/25/2017	1.500	248,000.00	248,000.00	246,231.76	7/25/2019	298
LCA Bank Corp. 2.15 7/20/2022	501798KX9	0.34	Negotiable Certificate Of Deposit	7/20/2017	2.150	247,000.00	247,000.00	237,880.76	7/20/2022	1,389
Live Oak Bank 1.8 4/7/2020	538036CN2	0.35	Certificate Of Deposit	4/7/2017	1.800	249,000.00	249,000.00	245,578.74	4/7/2020	555
Marlin Business 2.1 4/26/2022	57116ANS3	0.34	Certificate Of Deposit	4/26/2017	2.100	247,000.00	247,000.00	238,238.91	4/26/2022	1,304
MB Finl Bank 1.2 6/10/2019	55266CRX6	0.35	Negotiable Certificate Of Deposit	6/10/2016	1.200	249,000.00	249,000.00	247,090.17	6/10/2019	253
	58404DCG4	0.35		6/29/2018	3.100	249,000.00	249,000.00	248,320.23	6/29/2022	1,368

Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
Medallion Bank 3.1 6/29/2022			Negotiable Certificate Of Deposit							
Mercantil Commerce Bank 1.9 4/17/2019	58733AAU3	0.35	Negotiable Certificate Of Deposit	4/17/2014	1.900	247,000.00	247,000.00	246,698.66	4/17/2019	199
Merrick Bank 1.8 6/19/2020	59013JYV5	0.35	Negotiable Certificate Of Deposit	6/19/2017	1.800	249,000.00	249,000.00	244,816.80	6/19/2020	628
Morgan Stanley Bank 1.7 8/12/2019	61747MXT3	0.35	Negotiable Certificate Of Deposit	8/10/2017	1.700	247,000.00	247,000.00	245,476.01	8/12/2019	316
Morgan Stanley Private Bank 1.7 8/12/2019	61760ACV9	0.35	Negotiable Certificate Of Deposit	8/10/2017	1.700	247,000.00	247,000.00	245,476.01	8/12/2019	316
Morton Community Bank 1.6 6/16/2020	619165GX5	0.35	Certificate Of Deposit	12/16/2016	1.600	249,000.00	249,000.00	244,017.51	6/16/2020	625
Northfield Bank 1.85 10/26/2020	66612ABW7	0.34	Negotiable Certificate Of Deposit	10/25/2017	1.850	247,000.00	247,000.00	241,709.26	10/26/2020	757
Pacific Premier Bank 2.4 2/22/2021	69478QEX4	0.35	Negotiable Certificate Of Deposit	2/21/2018	2.400	248,000.00	248,000.00	244,684.24	2/22/2021	876
Providence Bank 1.3 12/28/2018	74374MAE4	0.35	Certificate Of Deposit	12/28/2016	1.300	249,000.00	249,000.00	248,506.98	12/28/2018	89
Sallie Mae 2.2 11/4/2020	795450VW3	0.35	Negotiable Certificate Of Deposit	11/4/2015	2.200	247,000.00	247,000.00	243,623.51	11/4/2020	766
Southern First Bank 2.25 2/18/2020	84287PFL1	0.35	Negotiable Certificate Of Deposit	2/16/2018	2.250	247,000.00	247,000.00	245,584.69	2/18/2020	506
Southern States Bank 2.25 8/24/2020	843879BF3	0.35	Negotiable Certificate Of Deposit	2/23/2018	2.250	249,000.00	249,000.00	246,146.46	8/24/2020	694
State Bank India 2.4 3/14/2022	8562846Z2	0.34	Certificate Of Deposit	3/14/2017	2.400	247,000.00	247,000.00	241,032.48	3/14/2022	1,261
Stearns Bank 1.75 5/26/2020	857894TQ2	0.35	Negotiable Certificate Of Deposit	5/24/2017	1.750	249,000.00	249,000.00	244,869.09	5/26/2020	604
Synchrony Bank 2.2 9/18/2020	87164YKB9	0.35	Negotiable Certificate Of Deposit	9/18/2015	2.200	247,000.00	247,000.00	243,912.50	9/18/2020	719
Texas Exchange Bank 3.1 5/25/2023	88241TCG3	0.35	Negotiable Certificate Of Deposit	5/25/2018	3.100	249,000.00	249,000.00	246,920.85	5/25/2023	1,698
Third Federal S&L 2 7/28/2021	88413QBN7	0.34	Negotiable Certificate Of Deposit	7/28/2017	2.000	247,000.00	247,000.00	239,962.97	7/28/2021	1,032
Townbank Ports V 2.8 4/30/2021	89214PBL2	0.35	Negotiable Certificate Of Deposit	4/30/2018	2.800	246,000.00	246,000.00	244,713.42	4/30/2021	943
TriState Capital Bank 2.45 9/28/2020	89677DEZ5	0.35	Negotiable Certificate Of Deposit	3/28/2018	2.450	247,000.00	247,000.00	244,823.93	9/28/2020	729
UBS Bank Salt Lake City 3.25 6/13/2023	90348JCW8	0.35	Negotiable Certificate Of Deposit	6/13/2018	3.250	249,000.00	249,000.00	248,412.36	6/13/2023	1,717
United Bankers Banc 2.55 11/12/2020	909557HG8	0.35	Negotiable Certificate Of Deposit	5/11/2018	2.550	249,000.00	249,000.00	247,065.27	11/12/2020	774



Description	CUSIP/Ticker	% of Portfolio	Security Type	Settlement Date	YTM @ Cost	Face Amount/Shares	Cost Value	Market Value	Maturity Date	Days To Maturity
Unity Bank 1.7 12/30/2019	91330LAD5	0.35	Certificate Of Deposit	6/30/2015	1.700	249,000.00	249,000.00	246,674.34	12/30/2019	456
Webster Bank 1.8 6/11/2019	94768NJS4	0.35	Negotiable Certificate Of Deposit	6/11/2014	1.800	247,000.00	247,000.00	246,486.24	6/11/2019	254
Wells Fargo 1.5 12/17/2018	9497482Z9	0.35	Negotiable Certificate Of Deposit	12/17/2015	1.500	249,000.00	249,000.00	248,770.92	12/17/2018	78
WEX Midvale Bank 1.8 6/2/2020	92937CFS2	0.34	Negotiable Certificate Of Deposit	6/2/2017	1.800	247,000.00	247,000.00	243,045.53	6/2/2020	611
Whitney Bank 1.65 4/22/2019	966594AY9	0.35	Certificate Of Deposit	4/20/2017	1.650	249,000.00	249,000.00	248,193.24	4/22/2019	204
Worlds Foremost Bank 1.4 3/22/2019	981571BZ4	0.28	Certificate Of Deposit	3/24/2016	1.400	200,000.00	200,000.00	199,278.00	3/22/2019	173
<b>Sub Total / Average</b>		<b>25.65</b>			<b>2.034</b>	<b>18,291,000.00</b>	<b>18,291,000.00</b>	<b>18,072,767.77</b>		<b>668</b>
<b>Total / Average</b>		<b>100</b>			<b>1.874</b>	<b>71,235,407.93</b>	<b>71,238,201.98</b>	<b>70,470,247.70</b>		<b>553</b>



## REPORT TO CITY COUNCIL

Approved by:

  
 Department Director

  
 City Administrator

Council Meeting of: January 2, 2019

Agenda Number: E-2

**SUBJECT:** Quarterly Budget Review and Prior Fiscal Year General Fund Budget Review

**RECOMMENDATION:** Informational only.

**INTRODUCTION:** The report presented for City Council (Council) contains both an update of the Fiscal Year (FY) 2017/2018 Budget results and a quarterly budget update for the quarter ended September 30, 2018.

### DISCUSSION:

The following table provides a synopsis of the General Funds and Measure K budget results for Fiscal Year 18/19:

**Table 1: Annual General Fund Budget Update for FY 2017/2018**

	ORIGINAL BUDGET	ACTUAL TOTAL FISCAL YEAR 18/19	% of Original
<b>GENERAL FUND</b>			
Total Revenue & Transfers In	(33,966,653)	(32,253,837)	95%
Total Salaries & Benefits	21,051,966	19,861,231	94%
Total M&O and Transfers Out	11,656,288	11,512,216	99%
Capital Outlay	2,560,930	486,771	19%
Total Expenditures	35,269,184	31,860,218	90%
Deficit/Surplus	1,302,531	(393,619)	
<b>MEASURE K</b>			
Total Revenue & Transfers In	(3,645,000)	(4,477,557)	123%
Total Salaries & Benefits	1,592,497	1,663,956	104%
Total M&O and Transfers Out	704,510	661,130	94%
Capital Outlay	1,750,000	936,020	53%
Total Expenditures	4,047,007	3,261,106	81%
Deficit/Surplus	402,007	(1,216,451)	

**Table 1:** Annual General Fund Budget Update for FY 2017/2018 (continued)

	<b>ORIGINAL BUDGET</b>	<b>ACTUAL TOTAL FISCAL YEAR 18/19</b>	<b>% of Original</b>
<b>TOTAL GENERAL FUND AND MEASURE K</b>			
Total Revenue & Transfers In	(37,611,653)	(36,731,395)	98%
Total Salaries & Benefits	22,644,463	21,525,188	95%
Total M&O and Transfers Out	12,360,798	12,173,346	98%
Capital Outlay	4,310,930	1,422,791	33%
Total Expenditures	39,316,191	35,121,325	89%
Deficit/Surplus	1,704,538	(1,610,070)	

In short, the City completed FY 2017/2018 in better condition than originally projected. A few are items worth highlighting:

- The City realized a surplus of \$393,619 in the General Fund for FY 2017/2018, which represents just over 1.1 percent of the General Fund (Non-Measure K) Budget.
- Rather than realizing a \$1.7 million deficit as initially anticipated, the City realized a combined surplus of \$1.6 million between the General Fund and Measure K.
- Of the \$1.6 million surplus, \$1.2 million may be directly attributed to Measure K funding. The \$1.2 million Measure K funds were not expended given that they are earmarked for the construction of the third fire station and equipment (Capital Outlay).
- There was also a savings of roughly \$1,033,000 in other Capital Outlay expenditures on Street projects (about \$658,000) and Community Development Block Grant projects (about \$375,000) and higher than anticipated revenue in Measure K and other General Fund budgets other than Streets and CDBG budgets. As the Street and CDBG revenues related to capital projects are earned or realized upon expenditure, those decreases in expenditures also reduced actual revenues by similar amounts. The City also worked closely with the Council during FY 2017/2018 to identify other savings, which were realized during that fiscal year that also helped to turn the projected deficit into a surplus.

#### **QUARTERLY BUDGET UPDATE:**

The purpose of a Quarterly Budget Report is to measure how well the City departments are doing within their operational budgets and to determine if any budget adjustments are necessary to complete the fiscal year within budget. At this early point in the FY, staff has reviewed the City's revenues and expenditures and found that departments appear to be performing within their respective expenditure budgets, overall. The Mid-Year Budget Report will provide greater clarity in terms of how the City expects to perform for the entire fiscal year. Staff will plan to present the Mid-Year Budget Report to the City Council on March 3rd.

As illustrated in Table 2 (Summary of the City's General Fund), the City's revenues for the 1st quarter of FY 2018/2019 stand at approximately 13 percent of the annual budget while expenditures are approximately 21 percent of budget. Expenditures exceed revenues by \$3.3 million. Although one might expect revenues and expenditures to be at approximately 25 percent for the 1st quarter, General Fund revenues do not flow in on a steady monthly basis. For example,

Property Tax revenues are received around February and June and Sales Tax revenues for each month are received between two to three months after the month's end. While expenditures exceeded revenues, the City anticipates this will occur and has set aside funds to pay for such expenses. This is memorialized in the City's General Fund Reserve Policy which calls for 15 percent of its operational budget to be set aside for cash flow purposes to help cover the 1st two quarters of the fiscal year.

**Table 2:** Summary of the City's General Fund for FY 2018/2019

		1st QTR 18/19	1st QTR 18/19	1st QTR 17/18
	ORIGINAL BUDGET	ACTUAL	% of Original	% of Original
<b>GENERAL FUND AND MEASURE K COMBINED</b>				
Total Revenue & Transfers In	(37,266,267)	(4,838,385)	13%	13%
Total Salaries & Benefits	22,677,968	4,878,386	22%	24%
Total M&O and Transfers Out	12,842,242	1,695,801	13%	14%
Capital Outlay	3,059,787	1,425,832	47%	1%
Total Expenditures	38,579,997	8,000,020	21%	18%
Deficit/Surplus	1,313,730	3,161,634		
Add Back Measure K Surplus		113,063		
<b>Non-Measure K Deficit</b>		<b>3,274,698</b>		

Note: Parenthesis on Revenue represents credits or positive income (not negative income).

A few key highlights for the 1<sup>st</sup> quarter of FY 2018/2019:

- The lag in expenditures is primarily due to Maintenance and Operation costs (M&O) that appear to be off to a slow start. This is similar to 1st quarter of FY 2017/2018, with 13 percent this quarter and 14 percent during the same quarter last fiscal year. Given that it can take up to three months for bills to be received and processed, there is likely a substantial amount of M&O and Capital Outlay expenditures for the 1st quarter of FY 2018/2019 that have not been recorded or paid at the time of this report.
- The large swing in Capital Outlay from the 1st quarter of last year to the 1st quarter of the current FY is due to the roughly \$1.2 million purchase of a building for additional office space for the Police Department. The purchase of the building was approved by Council toward the end of FY 2017/2018, but the purchase was completed in the 1st quarter of this FY. The appropriation for the building purchase will therefore be carried forward and added to the FY 2018/2019 Budget.
- The figures included in this report for the 1st quarter do not include accruals for expenditures that were incurred prior to September 30th and paid in subsequent months.
- Unlike Capital Outlay and M&O, Salaries and Benefits are processed and paid within a week of being due and they appear to be tracking fairly to budget at this time, with some apparent savings from vacant positions during the 1st quarter of FY 2018/2019. During the Mid-Year Budget Report, staff will look more closely at personnel costs and estimate total personnel costs through the end of the FY.



- **Measure K funds:** Measure K funds are recorded in a separate fund from the General Fund (Fund 1025). As promised to the voters, all Measure K revenues are utilized for expanded public safety purposes and not to supplant General Fund expenditures. Since its inception, Measure K has been used to hire additional PD personnel, provide vehicles and equipment for those public safety personnel, purchase property for the third fire station and design the fire station. Approximately \$2.7 million of Measure K revenue has been collected in excess of expenditures. Much of that balance will be used toward the construction of the third fire station, reducing the amount on money that we will need to borrow for that purpose.

When staff completes the Mid-Year Budget Report, accruals will be made and more meaningful comparisons between budget and actual revenues and expenditures will be presented.

The General Fund budget projections for FY 2018/2019 still appear to be conservative. In other words, with potential savings in personnel and M&O costs, the City's General Fund may realize a reduction in the projected \$1.3 million deficit for FY 2018/2019. Such a reduction would be consistent with the City's conservative budget approach and results over the past several years, where the City has projected a deficit and completed each fiscal year with a surplus. The primary reason for the successful balancing of the budget throughout the fiscal years has been the manner in which budgeted positions will remain unfilled at times during the recruitment process. The period in which the positions are unfilled result in salary savings, thus a surplus.

One key item is to differentiate between ongoing operational costs and one-time non-operational expenditures. A few key differences:

- Salaries and Benefits or personnel costs and M&O costs are generally considered operational in nature.
- Capital Outlay are non-operational in nature and are considered a one-time cost. For example, the City recently purchased additional office space for \$1.2 million for the Police Department. This would be considered a Capital Outlay expense. The \$1.2 million that was paid for the PD building was loaned from General Fund reserves, to accommodate the growth in public safety personnel created by Measure K. That loan will be paid back from the Measure K Fund over 10 years with zero percent interest. The \$1.2 million expenditure will be reflected the FY 2018/2019 expenditures, reducing the General Fund's Fund Balance by that amount.

**Table 3: Water Enterprise Funds**

		1st QTR 18/19	1st QTR 18/19	1st QTR 17/18
	ORIGINAL BUDGET	ACTUAL	% of Original	% of Original
<b>WATER FUND</b>				
Total Revenue & Transfers In	(12,003,611)	(3,830,171)	32%	28%
Total Salaries & Benefits	2,463,654	552,694	22%	24%
Total M&O and Transfers Out	5,413,711	980,024	18%	17%
Capital Outlay	2,675,000	37,954	1%	0%
Total Expenditures	10,552,365	1,570,672	15%	13%
Deficit/(Surplus)	(1,451,246)	(2,259,499)		

The Water Fund expenditures appear to be trending reasonably close to the 1st quarter of FY 2017/2018. However, Water Fund revenues appear to be coming in higher than last fiscal year, with 32 percent of budget in the 1st quarter of FY 2018/2019 and 28 percent in the 1st quarter of FY 2017/2018. It's likely that a portion of the 2018/2019 revenue has yet to be accrued back to FY 2017/2018. Staff will analyze the Water Fund's revenues and expenditures more closely as it prepares the Mid-Year Budget Report to provide a better basis for projections for the balance of the fiscal year. With the recently approved Water rates to become effective on January 26, 2019, staff does not anticipate a large variance from the budget in terms of revenues. The approved water rates include a 6 percent (rather than the scheduled 10 percent) increase to the non-Water Conservation rates and a 50 percent reduction to the Water Conservation portion of the rates. The change in rates will provide less funding for Water Conservation projects but more funding for operations that is not restricted to Water Conservation. Staff anticipates Capital Outlay expenses coming in lower than budget again in FY 2018/2019. Regardless, the appropriations for those projects (i.e., water tank, transmission mains, etc.) will be carried forward and projects will be completed in future years.

**Table 4: Sewer Enterprise Funds**

		1st QTR 18/19	1st QTR 18/19	1st QTR 17/18
	ORIGINAL BUDGET	1st QTR 18/19 ACTUAL	% of Original	% of Original
<b>SEWER FUND</b>				
Total Revenue & Transfers In	(10,014,257)	(2,621,112)	26%	26%
Total Salaries & Benefits	2,700,788	511,989	19%	19%
Total M&O and Transfers Out	6,585,371	906,019	14%	19%
Capital Outlay	1,360,250	328,565	24%	0%
Total Expenditures	10,646,409	1,746,572	16%	11%
Deficit/(Surplus)	632,152	(874,541)		

The Sewer Fund revenues are consistent with last fiscal year with 26 percent of the revenues being received. Total M&O and Transfers Out are at 14 percent, compared to 19 percent in the 1st quarter of FY 2017/2018. Capital Outlay was at 24 percent of budget at the end September 2018, whereas zero percent of the Capital Outlay budget had been expended at the end of 1st quarter 2017/2018. Roughly \$406,000 of the \$6,941,889 FY 2017/2018 Capital Outlay budget was expended, leaving much of those appropriations to be carried over and capital projects to be completed in FY 2018/2019 or potentially later. In fiscal years when large capital project expenditures are completed, the Fund Balance is reduced. The Public Works Department and the Engineering Department are working closely to complete the most pressing capital improvements and to ensure that they limit capital project expenditures to available Sewer Fund reserves.

**Table 5: Solid Waste Enterprise Funds**

		1st QTR 18/19	1st QTR 18/19	1st QTR 17/18
		1st QTR 18/19	% of	% of
	ORIGINAL BUDGET	ACTUAL	Original	Original
<b>SOLID WASTE FUND</b>				
Total Revenue & Transfers In	(5,960,674)	(1,508,700)	25%	25%
Total Salaries & Benefits	900,243	195,616	22%	24%
Total M&O and Transfers Out	5,538,906	466,845	8%	13%
Capital Outlay	150,250	-	0%	48%
Total Expenditures	6,589,399	662,461	10%	16%
<b>Deficit/(Surplus)</b>	<b>628,725</b>	<b>(846,239)</b>		

The Solid Waste Fund is on track with its revenues, however it is lower than last year in terms of Salaries and Benefits, M&O and Capital Outlay expenditures. The main reason for the delay in Solid Waste M&O expenses is related to the recent contract revisions with Mid Valley, the City's designated waste provider. Under the revised contract, Mid Valley took over much of the activities that were previously handled inhouse by City staff. Only one month, rather than three, was recorded as of September 30<sup>th</sup> for FY 2018/2019 because the City and Mid Valley were still discussing the proper charges under the revised contract. Since the contract revisions took place after the budget was prepared, the Solid Waste budget will need to be amended at mid-year, with costs that were previously budgeted in Salaries & Benefits being shifted to M&O under Contracted Services.

During the mid-year budget review process, staff and the Council will develop a much better review of the adequacy of the Enterprise Fund budgets and prepare any necessary budget amendments for consideration of approval by the City Council.

**FINANCIAL IMPACT:** There is no financial impact of this budget report, which is informational only.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:** Approval of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth. It is also in line with funding core services as articulated by the Vision Madera 2025 Plan.