

City of Madera ADA Advisory Council  
City Hall Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING AGENDA**

May 15, 2018, 3:30 p.m.

The meeting room is accessible to physically disabled persons. Requests for accommodation (assistive listening devices, interpreters, or language translators, etc.) should be made at least seventy-two (72) hours before the meeting to Diana Rosas at (559) 661-5401 or [drosas@cityofmadera.com](mailto:drosas@cityofmadera.com).

Any writing related to an agenda item for the open session of this meeting distributed to the ADA Advisory Council less than 72 hours before this meeting is available for inspection at the City of Madera Human Resources Department, 205 West 4<sup>th</sup> Street, Madera, California 93637 during normal business hours.

Roll Call

DJ Becker-Chair  
Emmanuel Gomez-Vice Chair  
Cynthia Ortegon  
Tim Riche  
Muhammad Latif  
Dennis Smith  
Dana DeFranco

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for Members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of April 18, 2018
2. Update on Accessibility Improvements on Parks and Community Services Facilities-Mary Ann Seay
3. Overview of Meeting Conduct and Procedures – Wendy Silva

4. Designation of MADAAC Representative to Attend Community Stakeholder Input Meeting for City Administrator Recruitment – Wendy Silva
5. Recognition of Dennis Smith’s Service as Chairperson- Wendy Silva
6. Oral reports by Staff and Advisory Board Members

Adjournment

Next Regular Meeting of the Madera ADA Advisory Council will be Tuesday, June 19, 2018 at 3:30 p.m. in the City Hall Council Chambers.

I, Diana Rosas, HR Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of May 15, 2018, near the front entrances of City Hall no later than 5:00 p.m. on May 11, 2018.

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Diana Rosas, HR Technician II                      Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council  
City Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING MINUTES**

April 17, 2018, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, April 17, 2018, in the City Council Chambers.

**ROLL CALL:**

**PRESENT:**

Dennis Smith, Chair  
Emmanuel Gomez  
Tim Riche  
DJ Becker  
Cynthia Ortegon  
Dana DeFranco  
Muhammad Latif

**Staff**  
Wendy Silva  
Diana Rosas

**OTHERS PRESENT:** None

Chairperson Dennis Smith called the meeting to order at 3:36 p.m.

Public Comment: None.

Business Matters

1. Approval of Minutes – March 20, 2018. Council Member DeFranco moved to approve the minutes; motion seconded by Council Member Gomez. Motion passed unanimously.
2. Election of Chair and Vice Chair- Nominations were opened for Chair. Council Member Riche nominated Dennis Smith for Chairperson; Council Member Smith declined the nomination. Council Member Ortegon nominated DJ Becker for Chairperson; Council Member Becker accepted the nomination. There were no other nominations for Chair. Council Member DeFranco made a motion to elect Council Member Becker as Chair; motion seconded by Council Member Riche. Motion passed unanimously. Nominations were open for Vice Chair. Council Member DeFranco nominated Emmanuel Gomez for Vice Chairperson; Council Member Gomez accepted the nomination. Council Member Latif nominated Dennis Smith for Vice Chairperson; Council Member Smith declined the nomination. There were no other nominations for Vice Chair. Council Member Smith made a motion to elect

Council Member Gomez as Vice Chair; motion seconded by Council Member DeFranco. Motion passed unanimously. Term is for the remainder of calendar year 2018.

### 3. Follow-Up Items from March Meeting

- a. Madera Post Office ADA Improvements- Wendy shared that the Postmaster sent an email and advised that contractors have been approved to make some improvements to the front doors. They did not provide what the scope of that would be so that will need to be monitored and we will know more of what that meant when the project gets underway. Council Member Riche asked about a timeline. Wendy stated that all the Postmaster said was that the contract had been approved. Wendy stated that she would follow up with the postmaster to see if she can get more detail.
- b. Path of Travel concerns from Walgreens bus stop to WalMart shopping center- Wendy stated that she looked at the path of travel and had Engineering look at it and there are curb cuts in all the curbs needed to get from point A to Point B. City staff is continuing to work with the shopping center to get a new bus stop established at or near WalMart. They will need an easement from the shopping center to do so. Dial-A-Ride still provides service to Walmart. What the City has control over has the curb cuts and cross walks for accessible pedestrian access. There might be some issues within the shopping center that would be the responsibility of the shopping center.

4. Oral Reports by Staff and Advisory Board Members - Wendy stated that Parks and Community Services Department will be attending the next ADA meeting to give an update on ADA improvements at some their facilities. Wendy shared that the Police Department did pair up with the DMV enforcement with accessible parking enforcement and confiscated 6 plaques for inappropriate use and issued 8 tickets for inappropriate parking in accessible parking stalls. Council Member Becker shared that her and Council Member Ortegon have been working with the Post Office for 12 years and are finally getting their attention. Council Member DeFranco shared that he spoke with Jonathan Vivin from Madera High. They are annually beginning to host an Autism Resource Fair at the High School and it is something that can be used as outreach for the Council. They had a good turnout of families and kids in the community. The event will take place every April. Council Member Latif asked about the standard ADA color. He stated that he sees yellow and blue. Wendy stated that it is blue. Yellow is generally a loading zone. Council Member Ortegon stated that there are yellow truncated domes at curb cuts or on sidewalks with raised dots on them that act as an ADA alert that someone who is blind is going into traffic. Wendy stated that there is no specific color requirement for the truncated domes; their intent

is to provide a different surface feel as an alert. They do not have to be yellow but often are so they are highly visible. Council Member Ortegon suggested to Council Member Latif to take a picture of an area if he has questions about regarding the color. Council Member Becker asked about a check list from the Building Department or Code Enforcement for basic ADA requirements so businesses know what to comply with. Wendy stated that ADA requirements would be reviewed during the initial plan check and that it is supposed to be conducted by a Certified Access Specialist. Council Member Becker asked if the Building Department can come and speak with the Council regarding ADA requirements at businesses. Wendy clarified that the Building Department could come and address items that are inside the walls of the business but not parking lot issues and she will coordinate with the Chief Building Official. Council Member Smith thanked everyone for support during his Chairmanship.

The meeting adjourned at 4:07 p.m.

Respectfully Submitted,

Accepted,

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Diana Rosas  
Human Resources Technician II

\_\_\_\_\_  
DJ Becker, Chair

Date:\_\_\_\_\_

Date:\_\_\_\_\_