NOTICE IS HEREBY GIVEN THAT THE CIVIL SERVICE COMMISSION WILL HOLD A REGULAR MEETING Tuesday, April 3, 2018 AT 5:00 P.M. IN THE CITY HALL CONFERENCE ROOM FOR THE FOLLOWING PURPOSE:

ROLL CALL

Ruben Mendoza, Commission Chair
Celeste Voyles, Commission Vice-Chair

Eloise Rodriguez, Commissioner
Brian Massetti, Commissioner

Shawn Griffin, Commissioner

PUBLIC COMMENT:
The first fifteen minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.

1. Approval of Minutes – February 6, 2018, February 15, 2018, and March 6, 2018

2. Promulgation of Eligibility Lists-
   a. #18-02 Water and Sewer Operations Manager
   b. #18-04 Wastewater Treatment Plant Operator III

3. Next Regular Civil Service Meeting-May 1, 2018

4. Adjournment

I, Diana Rosas, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Civil Service Commission Agenda for the Regular Session Meeting of April 3, 2018, near the front entrances of City Hall no later than 5:00 p.m. on March 29, 2018.

___________________________________________
Diana Rosas, Human Resources Technician II Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND
MEETING MINUTES
A regular meeting of the Civil Service Commission was scheduled for 5:00 p.m. on February 6, 2018, in the City Hall Conference Room.

ROLL CALL: PRESENT
Commission, Chair Ruben Mendoza
Commissioner Celeste Voyles
Commissioner, Vice Chair Shawn Griffin
Commissioner, Brian Massetti
Commissioner Eloise Rodriguez

OTHERS PRESENT:
Diana Rosas Human Resources Tech II
Wendy Silva Human Resources Director
Brent Richardson City Attorney

Commission Chair Mendoza called the meeting to order at 5:00 p.m.

1. Approval of Minutes – January 16, 2018. Commissioner Massetti moved to approve the minutes; motion seconded by Commissioner Griffin. Motion passed unanimously.

2. Promulgation of Eligibility Lists –
   a. Streets and Storm Drainage Supervisor #18-01
      Commissioner Rodriguez moved to approve the eligibility list; motion seconded by Commissioner Voyles. Motion passed unanimously.

3. Next Regular Civil Service Meeting- March 6, 2018

4. ADJOURNMENT - The meeting was adjourned at 5:08 p.m.

Respectfully Submitted, Accepted,

_____________________ _____________________
Diana Rosas Ruben Mendoza
Human Resources Technician II Civil Service Commission Chair
Date: __________________ Date: ________________

_____________________ _____________________
Celeste Voyles Shannon Voyles
City Attorney City Attorney
MEETING MINUTES

A special meeting of the Civil Service Commission was scheduled for 5:00 p.m. on February 15, 2018, in the City Hall Conference Room.

ROLL CALL:

PRESENT: Commissioner, Vice Chair Celeste Voyles
Commissioner Brian Massetti
Commissioner Eloise Rodriguez

ABSENT: Commissioner, Vice Chair Shawn Griffin
Commissioner, Chair Ruben Mendoza

OTHERS PRESENT: Diana Rosas Human Resources Tech II
Brent Richardson City Attorney

Commissioner Vice Chair Voyles called the meeting to order at 5:00 p.m.

1. Promulgation of Eligibility Lists –

   a. #17-35 Wastewater Treatment Plant operator III
      Commissioner Rodriguez moved to approve the eligibility list; motion seconded by Commissioner Massetti. Motion passed unanimously.

   b. #17-36 Wastewater Treatment Plant Lead Operator
      Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Rodriguez. Motion passed unanimously.

2. Next Regular Civil Service Meeting- March 6, 2018

3. ADJOURNMENT - The meeting was adjourned at 5:03 p.m.

Respectfully Submitted, 

__________________          ________________
Diana Rosas                      Ruben Mendoza
Human Resources Technician II       Civil Service Commission Chair
Date: ____________________     Date: ____________________
MEETING MINUTES

A special meeting of the Civil Service Commission was scheduled for 5:00 p.m. on March 6, 2018, in the City Hall Conference Room.

Commissioner Chair Mendoza called the meeting to order at 5:00 p.m.

1. Approval of Minutes - January 16, 2018, due to an incorrect date being listed on the agenda, staff pulled the item and the item will be placed on April 3, 2018 meeting agenda.

2. Promulgation of Eligibility Lists –

   a. #17-39 Public Safety Dispatcher
      Commissioner Massetti moved to approve the eligibility list; motion seconded by Commissioner Voyles. Motion passed unanimously.

   c. #18-05 Police Officer Trainee
      Commissioner Voyles moved to approve the eligibility list; motion seconded by Commissioner Massetti. Motion passed unanimously.

3. Next Regular Civil Service Meeting- April 3, 2018

4. ADJOURNMENT - The meeting was adjourned at 5:06 p.m.

Respectfully Submitted,

_____________________
Diana Rosas
Human Resources Technician II
Date: ________________

_____________________
Ruben Mendoza
Civil Service Commission Chair
Date: ________________