

## JOINT MEETING NOTICE AND AGENDA

### SPECIAL MEETING OF MADERA CITY COUNCIL REGULAR MEETING OF THE CITY COUNCIL AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY AND SPECIAL MEETING OF CITY COUNCIL AS THE SUCCESSOR HOUSING AGENCY

Wednesday, January 10, 2018 at 6:00 p.m.

City Hall Council Chambers, 205 West 4<sup>th</sup> Street, Madera, California 93637

#### 1. 6:00 p.m. – CALL TO ORDER

##### ROLL CALL

Mayor Andrew J. Medellin  
Mayor Pro-Tem Jose Rodriguez  
Council Member Cece Foley Gallegos  
Council Member William Oliver  
Council Member Derek O. Robinson Sr.  
Council Member Charles F. Rigby  
Council Member Donald E. Holley

##### INVOCATION

Pastor John Pursell, Believers Church of Madera

##### PLEDGE OF ALLEGIANCE

##### PUBLIC COMMENT

The first fifteen minutes of the meeting are reserved for members of the public to address the Agency or Council on items which are within the subject matter jurisdiction of the Agency or Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Agency and Council are prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Agency or Council does not respond to public comment at this time.

##### PRESENTATIONS

##### INTRODUCTIONS

#### 2. WORKSHOP

There are no items for this section.

#### 3. CONSENT CALENDAR

3A. Listing of Warrants Issued from December 1, 2017 to December 31, 2017 (**Successor Agency**)

3B. Monthly Financial Reports – Successor Agency (**Successor Agency**)

3C. Monthly Financial Reports – Code Enforcement (**City**)

3D. Activity Report – Code Enforcement Division (**City**)

3E. Code Enforcement Funds Collection Report for Period Ending December 31, 2017 (**City**)

3F. Update on Neighborhood Outreach Activities (**City**)

3G. Consideration of a Resolution by the City Council of the City of Madera Accepting Easement Deed for Dedication of Street Easement required for Parcel Map No. 16-P-03, Malone Street at Washington Avenue (**City**)

#### 4. PROJECTS AND REPORTS

- 4A. Discussion and Direction Concerning Acceptance of Responsibilities of Staffing Countywide Oversight Board for Successor Agencies **(City)**
- 4B. Consideration of a Resolution Approving Certain Officers to Order the Deposit or Withdrawal of Monies in the Local Agency Investment Fund (LAIF) **(Successor Agency)**
- 4C. Consideration of a Resolution Approving the List of Authorized Signers for the Account of the City of Madera as Successor Agency to the former Madera Redevelopment Agency (Agency) and Directing that No Less than Two Authorized Signers Shall Approve Payments from the Agency's Bank Account **(Successor Agency)**
- 4D. Consideration of Resolutions Authorizing the Mayor or City Administrator to Accept the Conveyance of Real Property on Behalf of the Successor Agency and Successor Housing Agency **(Successor Agency/Successor Housing Agency)**

#### 5. AGREEMENTS

There are no items for this section.

#### 6. HOUSING

There are no items for this section.

#### 7. GENERAL

There are no items for this section.

#### 8. AGENCY MEMBER REPORTS

#### 9. CLOSED SESSION

There are no items for this section.

#### 10. ADJOURN

The next Regular Meeting of the Successor Agency will be Wednesday, February 14, 2018.

*The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Requests for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.*

*Any writing related to an agenda item for the open session of this meeting distributed to the Agency/City Council less than 72 hours before this meeting is available for inspection at the Agency office located at 428 East Yosemite Avenue, Madera California 93638 during normal business hours.*

*Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5113.*

I, Christina Herrera, Office Assistant, declare under penalty of perjury that I posted the above Joint Meeting Agenda of the Special Meeting of the Madera City Council, and Regular Meeting of the City Council as the Successor Agency for the former Madera Redevelopment Agency and Special Meeting of the City Council as the Successor Housing Agency for January 10, 2018 to be held at 6:00 p.m. in the Council Chambers at City Hall near the front entrances of City Hall before the close of business on Thursday, January 4, 2018.



Christina Herrera, Office Assistant, Successor Agency

**THE SUCCESSOR AGENCY TO  
THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY**

Memorandum To: The Honorable Chairman,  
Agency Board and  
Executive Director

From: Office of the Treasurer

Subject: Listing of Warrants Issued

Date: January 10, 2018

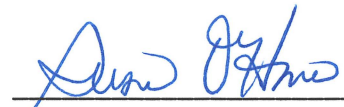
Attached, for your information, is the register of the warrants for the Successor Agency to the former Redevelopment Agency covering obligations paid during the period of:

December 1, 2017 - December 31, 2017

Each demand has been audited and I hereby certify to their accuracy and that there were sufficient funds for their payment.

General Warrants:	#1213-1235	\$ 49,261.20
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Respectfully submitted,



Susan O'Haro  
Financial Services Manager



Bob Wilson  
Successor Agency Manager

**THE SUCCESSOR AGENCY TO**  
**THE FORMER CITY OF MADERA REDEVELOPMENT AGENCY**  
**REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK MAIN ACCOUNT**  
**January 10, 2018**

CHECK	PAYDATE	ISSUED TO	DESCRIPTION	AMOUNT
1213	12/01/2017	BANK OF NEW YORK MELLON	2003 Bond Administrative Fee	1,574.10
1214	12/01/2017	BEDROCK ENGINEERING, INC.	Prepare final map Malone	2,150.00
1215	12/01/2017	BLAIR CHURCH & FLYNN	Adelaide Subdivision Engineering Services	15,374.88
1216	12/01/2017	CITY OF MADERA	Final Map Malone Processing Fee	2,100.00
1217	12/01/2017	MADERA CLEANERS AND LAUNDRY INC.	Mat Cleaning	9.00
1218	12/01/2017	MADERA GLASS AND MIRROR	1114 Celeste targeted rehab	5,986.54
1219	12/01/2017	MADERA TRIBUNE	Public Notice for 1708 N. Lake	257.04
1220	12/01/2017	MADERA UNIFIED SCHOOL DISTRICT	November 2017 fingerprints	188.00
1221	12/01/2017	PACIFIC GAS & ELECTRIC	11/17 Utility Svs 5 E Yosemite and 428 E Yosemite	1,177.79
1222	12/01/2017	SANDY'S HOUSEKEEPING	Custodial Svs for December 2017	425.00
1223	12/01/2017	SHRED-IT USA-FRESNO	Document Shredding svs on 10/16/17	104.00
1224	12/01/2017	TERMINIX INTERNATIONAL	Nov 2017 to Oct 2018 Yearly Rate	337.56
1225	12/01/2017	VERIZON WIRELESS	Cell phone charges Oct 02 - Nov 01	168.72
1226	12/01/2017	UBALDO GARCIA HERNANDEZ	Architectural Svs Riverside Lots 24-26 Plot Plan	1,500.00
1227	12/15/2017	DIAMOND COMMUNICATIONS	Alarm Monitoring Svs Jan - Mar 2018	180.00
1228	12/15/2017	MADERA CHAMBER OF COMMERCE	2018 Membership Dues	200.00
1229	12/15/2017	MADERA CLEANERS AND LAUNDRY INC.	Mat Cleaning	4.50
1230	12/15/2017	PETER S. COOPER, MAI	Appraisal Svs APN's 007-112-014 & 007-112-015	800.00
1231	12/15/2017	RICOH USA, INC	Copier Maintenance Fee for period 11/17	8.83
1232	12/15/2017	THE BANK OF NEW YORK MELLON TRUST CO, NA	Madera 2008-2 Increase 2008A Reserve	16,056.24
1233	12/22/2017	MASSETTI BROS., INC.	Appliance Repair	85.00
1234	12/22/2017	SANDY'S HOUSEKEEPING	Custodial Svs for January 2018	425.00
1235	12/22/2017	TAUBERT, JIM	Exec Director Jul-Dec 2017 Expenses	149.00
<b>BANK #1 - Union Bank Main Acct. Total</b>				<b><u>\$ 49,261.20</u></b>



# CITY OF MADERA REDEVELOPMENT AGENCY REPORT TO SUCCESSOR AGENCY BOARD

SUCCESSOR AGENCY MEETING OF JANUARY 10, 2018

SUCCESSOR AGENCY ITEM NUMBER 3B-3C

APPROVED BY

  
FINANCE DEPARTMENT  
SUCCESSOR AGENCY EXECUTIVE DIRECTOR  
SUCCESSOR AGENCY MANAGER

**Subject:** Monthly Financial Reports

**Background:** Each month the Finance Department will be including in the agenda packet a set of reports that present the operating results for the Successor Agency during the prior month. Reports for the Code Enforcement program are also included in this presentation.

**Recommendation:** This report is for Successor Board Member review and no formal action is being requested.

**Discussion:** Due to the timing of the Successor Agency meetings, it will not be possible to reflect the results from each month based on information that is reconciled to the bank statement, since the statements are not available from the bank in time to do so. However, the information shown in the actual column is cumulative, so later months will reflect any changes made to an earlier month based on the reconciliation of accounting data to the bank and trustee statements.

## CONSISTENCY WITH THE VISION MADERA 2025 PLAN

Approval of the monthly financial reports is not addressed in the vision or action plans; there is no formal action being requested, therefore, no conflict exists with any of the actions or goals contained in that plan.

Should the Successor Agency Board wish to have additional information, the Finance Department will make every effort to meet those requests.

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
4020 Housing Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
<hr/>							
40200000 Low/Mod Housing Fund							
40200000 4163 Interest Income/Loans	-203	0	-203	.00	.00	-203.00	.0%
40200000 4190 Rental Income	0	0	0	-2,100.00	.00	2,100.00	.0%
40200000 4434 Grant	-16,000	0	-16,000	.00	.00	-16,000.00	.0%
40200000 4659 Refunds and Reimbursements	0	0	0	-12,073.62	.00	12,073.62	.0%
40200000 4671 Sale of Real and Personal Pr	-250,000	0	-250,000	-242,000.00	.00	-8,000.00	96.8%
40200000 5000 Salaries/Full-time	5,631	0	5,631	2,143.28	.00	3,487.72	38.1%
40200000 5005 Salaries/Part-time	526	0	526	109.71	.00	416.29	20.9%
40200000 5105 Salaries/Leave Payout	354	0	354	.00	.00	354.00	.0%
40200000 5300 Public Employee Retirement S	1,318	0	1,318	256.35	.00	1,061.65	19.4%
40200000 5302 Long Term Disability Insuran	16	0	16	5.64	.00	10.36	35.3%
40200000 5303 Life Insurance Premiums	3	0	3	1.27	.00	1.73	42.3%
40200000 5304 Workers Compensation Insuran	552	0	552	192.11	.00	359.89	34.8%
40200000 5305 Medicare Tax- Employer's Sha	97	0	97	35.35	.00	61.65	36.4%
40200000 5307 Deferred Comp/Part-Time	20	0	20	5.17	.00	14.83	25.9%
40200000 5308 Deferred Compensation/Full-t	321	0	321	90.30	.00	230.70	28.1%
40200000 5309 Unemployment Insurance	16	0	16	-.19	.00	16.19	1.2%
40200000 5310 Section 125 Benefit Allow.	871	0	871	432.29	.00	438.71	49.6%
40200000 6401 Gas and Electric Utilities	4,000	0	4,000	499.80	.00	3,500.20	12.5%
40200000 6402 Telephone/Fax Charges	350	0	350	108.32	.00	241.68	30.9%
40200000 6411 Advertising/Bids and Notices	800	0	800	900.94	.00	-100.94	112.6%
40200000 6416 Office Supplies/Expendable	200	0	200	.00	.00	200.00	.0%
40200000 6418 Postage / Other Mailing Char	100	0	100	.00	.00	100.00	.0%
40200000 6440 Contracted Services	30,000	0	30,000	7,910.40	.00	22,089.60	26.4%
40200000 6480 Adopt-A-School Grant Program	0	0	0	188.00	.00	-188.00	.0%
40200000 6485 Rehabilitation Costs	150,000	0	150,000	5,986.54	.00	144,013.46	4.0%
40200000 6487 Disposal Costs	0	0	0	9,399.00	.00	-9,399.00	.0%
40200000 6515 Taxes and Assessments	2,000	0	2,000	.00	.00	2,000.00	.0%
40200000 6530 Conference/Training/Ed	100	0	100	.00	.00	100.00	.0%
40200000 6532 Maintenance/Other Supplies	400	0	400	85.00	.00	315.00	21.3%
40200000 7030 Facilities And Improvements	450,000	0	450,000	2,100.00	.00	447,900.00	.5%
TOTAL Low/Mod Housing Fund	381,472	0	381,472	-225,724.34	.00	607,196.34	-59.2%
TOTAL Housing Fund	381,472	0	381,472	-225,724.34	.00	607,196.34	-59.2%
TOTAL REVENUES	-266,203	0	-266,203	-256,173.62	.00	-10,029.38	
TOTAL EXPENSES	647,675	0	647,675	30,449.28	.00	617,225.72	

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4030 Redev Prop Tax Trust Fd							
<hr/>							
40300000 Non Housing Tax Increment							
40300000 4000 Current Secured Property Tax	-3,686,763	0	-3,686,763	-1,954,000.00	.00	-1,732,763.00	53.0%
40300000 8200 Transfer Out	3,875,445	0	3,875,445	1,954,000.00	.00	1,921,445.00	50.4%
TOTAL Non Housing Tax Increment	188,682	0	188,682	.00	.00	188,682.00	.0%
TOTAL Redev Prop Tax Trust Fd	188,682	0	188,682	.00	.00	188,682.00	.0%
TOTAL REVENUES	-3,686,763	0	-3,686,763	-1,954,000.00	.00	-1,732,763.00	
TOTAL EXPENSES	3,875,445	0	3,875,445	1,954,000.00	.00	1,921,445.00	

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
5750 Successor Agency Admin	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<hr/>							
57500000 Successor Agency Admin							
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57500000 4355 Transfer In	-250,000	0	-250,000	-125,000.00	.00	-125,000.00	50.0%
57500000 5000 Salaries/Full-time	219,753	0	219,753	59,830.87	.00	159,922.13	27.2%
57500000 5005 Salaries/Part-time	20,522	0	20,522	3,861.30	.00	16,660.70	18.8%
57500000 5105 Salaries/Leave Payout	13,819	0	13,819	.00	.00	13,819.00	.0%
57500000 5300 Public Employee Retirement S	51,419	0	51,419	7,155.94	.00	44,263.06	13.9%
57500000 5302 Long Term Disability Insuran	624	0	624	160.72	.00	463.28	25.8%
57500000 5303 Life Insurance Premiums	136	0	136	35.82	.00	100.18	26.3%
57500000 5304 Workers Compensation Insuran	20,157	0	20,157	5,258.26	.00	14,898.74	26.1%
57500000 5305 Medicare Tax- Employer's Sha	3,768	0	3,768	526.27	.00	3,241.73	14.0%
57500000 5307 Deferred Comp/Part-Time	770	0	770	114.44	.00	655.56	14.9%
57500000 5308 Deferred Compensation/Full-t	5,014	0	5,014	3,415.97	.00	1,598.03	68.1%
57500000 5309 Unemployment Insurance	630	0	630	14.50	.00	615.50	2.3%
57500000 5310 Section 125 Benefit Allow.	33,978	0	33,978	9,562.35	.00	24,415.65	28.1%
57500000 6401 Gas and Electric Utilities	4,000	0	4,000	9,766.72	.00	-5,766.72	244.2%
57500000 6402 Telephone/Fax Charges	3,500	0	3,500	1,072.68	.00	2,427.32	30.6%
57500000 6414 Professional Dues	300	0	300	200.00	.00	100.00	66.7%
57500000 6415 Publications/Subscriptions	100	0	100	39.00	.00	61.00	39.0%
57500000 6416 Office Supplies/Expendable	1,500	0	1,500	19.83	.00	1,480.17	1.3%
57500000 6420 Mileage Reimbursements	1,200	0	1,200	.00	.00	1,200.00	.0%
57500000 6440 Contracted Services	20,500	0	20,500	3,966.92	.00	16,533.08	19.4%
57500000 6515 Taxes and Assessments	800	0	800	227.38	.00	572.62	28.4%
57500000 6530 Conference/Training/Ed	3,312	0	3,312	480.00	.00	2,832.00	14.5%
57500000 6532 Maintenance/Other Supplies	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL Successor Agency Admin	160,802	0	160,802	-19,291.03	.00	180,093.03	-12.0%
TOTAL Successor Agency Admin	160,802	0	160,802	-19,291.03	.00	180,093.03	-12.0%
TOTAL REVENUES	-250,000	0	-250,000	-125,000.00	.00	-125,000.00	
TOTAL EXPENSES	410,802	0	410,802	105,708.97	.00	305,093.03	

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6050 Non Housing Bond Proceeds							
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60500000 Non Housing Bond Proceeds							
60500000 4201 Services for Other Agencies	0	0	0	-600.00	.00	600.00	.0%
60500000 5000 Salaries/Full-time	95,335	0	95,335	42,059.46	.00	53,275.54	44.1%
60500000 5005 Salaries/Part-time	8,858	0	8,858	2,147.54	.00	6,710.46	24.2%
60500000 5105 Salaries/Leave Payout	6,077	0	6,077	.00	.00	6,077.00	.0%
60500000 5300 Public Employee Retirement S	23,458	0	23,458	5,030.47	.00	18,427.53	21.4%
60500000 5302 Long Term Disability Insuran	272	0	272	112.17	.00	159.83	41.2%
60500000 5303 Life Insurance Premiums	62	0	62	25.01	.00	36.99	40.3%
60500000 5304 Workers Compensation Insuran	8,741	0	8,741	3,754.87	.00	4,986.13	43.0%
60500000 5305 Medicare Tax- Employer's Sha	1,634	0	1,634	683.17	.00	950.83	41.8%
60500000 5307 Deferred Comp/Part-Time	333	0	333	87.32	.00	245.68	26.2%
60500000 5308 Deferred Compensation/Full-t	2,137	0	2,137	2,195.87	.00	-58.87	102.8%
60500000 5309 Unemployment Insurance	324	0	324	5.64	.00	318.36	1.7%
60500000 5310 Section 125 Benefit Allow.	12,769	0	12,769	7,297.12	.00	5,471.88	57.1%
60500000 6401 Gas and Electric Utilities	4,000	0	4,000	674.43	.00	3,325.57	16.9%
60500000 6402 Telephone/Fax Charges	2,000	0	2,000	108.32	.00	1,891.68	5.4%
60500000 6440 Contracted Services	52,000	0	52,000	800.00	.00	51,200.00	1.5%
60500000 6515 Taxes and Assessments	1,000	0	1,000	68.26	.00	931.74	6.8%
60500000 6532 Maintenance/Other Supplies	33,500	0	33,500	.00	.00	33,500.00	.0%
60500000 6804 Infrastructure Study	70,000	0	70,000	.00	.00	70,000.00	.0%
60500000 7030 Facilities And Improvements	350,000	0	350,000	.00	.00	350,000.00	.0%
60500000 7050 Construction/Infrastructure	3,438,410	0	3,438,410	15,027.65	115,971.59	3,307,410.76	3.8%
TOTAL Non Housing Bond Proceeds	4,110,910	0	4,110,910	79,477.30	115,971.59	3,915,461.11	4.8%
TOTAL Non Housing Bond Proceeds	4,110,910	0	4,110,910	79,477.30	115,971.59	3,915,461.11	4.8%
TOTAL REVENUES	0	0	0	-600.00	.00	600.00	
TOTAL EXPENSES	4,110,910	0	4,110,910	80,077.30	115,971.59	3,914,861.11	

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6060 LowMod Housing Bond Proceeds							
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60600000 LowMod Housing Bond Proceeds							
60600000 6440 Contracted Services	0	0	0	49,735.00	-131,357.72	81,622.72	.0%
60600000 7030 Facilities And Improvements	309,810	0	309,810	91,621.49	.00	218,188.51	29.6%
TOTAL LowMod Housing Bond Proceeds	309,810	0	309,810	141,356.49	-131,357.72	299,811.23	3.2%
TOTAL LowMod Housing Bond Proceeds	309,810	0	309,810	141,356.49	-131,357.72	299,811.23	3.2%
TOTAL EXPENSES	309,810	0	309,810	141,356.49	-131,357.72	299,811.23	

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8040 Debt Svc Fund - SA							
<hr/>							
80400000 Debt Svc Fund/Successor Agency							
80400000 4162 Interest Income	0	0	0	-29,040.19	.00	29,040.19	.0%
80400000 4355 Transfer In	-3,674,522	0	-3,674,522	-1,829,000.00	.00	-1,845,522.00	49.8%
80400000 6440 Contracted Services	93,997	0	93,997	7,526.00	.00	86,471.00	8.0%
80400000 8000 Interest Expense	2,278,015	0	2,278,015	1,152,794.53	.00	1,125,220.47	50.6%
80400000 8001 Principal Payment	1,280,000	0	1,280,000	1,280,000.00	.00	.00	100.0%
TOTAL Debt Svc Fund/Successor Agency	-22,510	0	-22,510	582,280.34	.00	-604,790.34	%
TOTAL Debt Svc Fund - SA	-22,510	0	-22,510	582,280.34	.00	-604,790.34	%
TOTAL REVENUES	-3,674,522	0	-3,674,522	-1,858,040.19	.00	-1,816,481.81	
TOTAL EXPENSES	3,652,012	0	3,652,012	2,440,320.53	.00	1,211,691.47	

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FLEXIBLE PERIOD REPORT

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FROM 2018 01 TO 2018 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	5,129,166	0	5,129,166	558,098.76	-15,386.13	4,586,453.37	10.6%



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City of Madera, CA - LIVE 11.3  
FLEXIBLE PERIOD REPORT

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FROM 2018 01 TO 2018 06

ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1020 General Fund		APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
<hr/>								
10204400 Code Enforcement								
<hr/>								
10204400	4076	Registration Fee	-16,750	0	-16,750	-2,580.00	.00	-14,170.00 15.4%
10204400	4203	Background Check/Report Fee	-900	0	-900	-25.00	.00	-875.00 2.8%
10204400	4551	Fines/Penalties for Violati	-418,290	0	-418,290	-222,612.96	.00	-195,677.04 53.2%
10204400	4554	Vehicle Abatement Fee	-45,000	0	-45,000	-52,118.28	.00	7,118.28 115.8%
10204400	4556	Revenue/ Foreclosures	-27,000	0	-27,000	-10,962.28	.00	-16,037.72 40.6%
10204400	4561	Rental Business License Insp	-100,000	0	-100,000	.00	.00	-100,000.00 .0%
10204400	4562	Taxi Cab Inspection Fee	-1,140	0	-1,140	-180.00	.00	-960.00 15.8%
10204400	4659	Refunds and Reimbursements	-16,000	0	-16,000	-26.00	.00	-15,974.00 .2%
10204400	4684	Cost Recovery for Weed Abate	-10,000	0	-10,000	-783.70	.00	-9,216.30 7.8%
10204400	5000	Salaries/Full-time	552,463	0	552,463	245,955.38	.00	306,507.32 44.5%
10204400	5005	Salaries/Part-time	86,490	0	86,490	27,243.62	.00	59,245.90 31.5%
10204400	5100	Salaries/Overtime	0	0	0	2,429.12	.00	-2,429.12 .0%
10204400	5105	Salaries/Leave Payout	11,966	0	11,966	13,886.81	.00	-1,920.48 116.0%
10204400	5110	Salaries/Uniform Pay	1,500	0	1,500	1,500.00	.00	.00 100.0%
10204400	5300	Public Employee Retirement S	123,856	0	123,856	43,464.74	.00	80,391.51 35.1%
10204400	5302	Long Term Disability Insuran	1,822	0	1,822	782.91	.00	1,039.05 43.0%
10204400	5303	Life Insurance Premiums	542	0	542	241.60	.00	300.62 44.6%
10204400	5304	Workers Compensation Insuran	56,469	0	56,469	25,592.29	.00	30,876.38 45.3%
10204400	5305	Medicare Tax- Employer's Sha	9,782	0	9,782	3,984.35	.00	5,798.08 40.7%
10204400	5307	Deferred Comp/Part-Time	3,243	0	3,243	1,099.34	.00	2,144.02 33.9%
10204400	5308	Deferred Compensation/Full-t	26,791	0	26,791	12,019.68	.00	14,771.70 44.9%
10204400	5309	Unemployment Insurance	3,106	0	3,106	195.41	.00	2,910.19 6.3%
10204400	5310	Section 125 Benefit Allow.	185,270	0	185,270	87,034.93	.00	98,235.17 47.0%
10204400	6401	Gas and Electric Utilities	15,000	0	15,000	.00	.00	15,000.00 .0%
10204400	6402	Telephone/Fax Charges	8,000	0	8,000	2,401.89	.00	5,598.11 30.0%
10204400	6411	Advertising/Bids and Notices	1,000	0	1,000	.00	.00	1,000.00 .0%
10204400	6414	Professional Dues	525	0	525	35.00	.00	490.00 6.7%
10204400	6415	Publications/Subscriptions	250	0	250	194.72	.00	55.28 77.9%
10204400	6416	Office Supplies/Expendable	6,000	0	6,000	3,175.37	.00	2,824.63 52.9%
10204400	6418	Postage / Other Mailing Char	8,000	0	8,000	4,287.03	.00	3,712.97 53.6%
10204400	6425	Vehicle Fuel, Supplies & Mai	7,000	0	7,000	1,879.75	.00	5,120.25 26.9%
10204400	6437	Weed Abatement Expense	10,000	0	10,000	835.50	.00	9,164.50 8.4%
10204400	6440	Contracted Services	80,000	0	80,000	5,568.57	2,973.21	71,458.22 10.7%
10204400	6530	Conference/Training/Ed	10,000	0	10,000	4,102.01	.00	5,897.99 41.0%
10204400	6532	Maintenance/Other Supplies	10,000	0	10,000	1,370.16	.00	8,629.84 13.7%
10204400	6902	Interfund Charges- Central S	600	0	600	.00	.00	600.00 .0%
10204400	6907	Interfund Chrg/Vehicle Replc	12,000	0	12,000	3,000.00	.00	9,000.00 25.0%
10204400	6908	Interfund Chrg/Vehicle Maint	19,255	0	19,255	4,815.00	.00	14,440.32 25.0%

01/04/2018  
12:05:47

City of Madera, CA - LIVE 11.3  
FLEXIBLE PERIOD REPORT

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glflxrpt

FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1020 General Fund							
10204400 6918 Interfund Charges- Comp Main	77,369	0	77,369	18,371.25	.00	58,997.75	23.7%
10204400 6920 Interfund Charges - Computer	14,616	0	14,616	3,654.00	.00	10,962.28	25.0%
TOTAL Code Enforcement	707,836	0	707,836	229,832.21	2,973.21	475,030.70	32.9%
TOTAL General Fund	707,836	0	707,836	229,832.21	2,973.21	475,030.70	32.9%
TOTAL REVENUES	-635,080	0	-635,080	-289,288.22	.00	-345,791.78	
TOTAL EXPENSES	1,342,916	0	1,342,916	519,120.43	2,973.21	820,822.48	

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City of Madera, CA - LIVE 11.3  
FLEXIBLE PERIOD REPORT

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glflxrpt

FROM 2018 01 TO 2018 06

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1081 General Fund - LEA Tire Grant							
<hr/>							
10814460 Tire Amnesty Grant							
10814460 4559 Tire Amnesty Grant	-60,230	0	-60,230	-49,583.18	.00	-10,646.82	82.3%
10814460 5000 Salaries/Full-time	8,480	0	8,480	1,231.04	.00	7,248.96	14.5%
10814460 5300 Public Employee Retirement S	2,388	0	2,388	1,761.35	.00	626.66	73.8%
10814460 5302 Long Term Disability Insuran	31	0	31	5.75	.00	24.78	18.8%
10814460 5303 Life Insurance Premiums	0	0	0	1.77	.00	-1.77	.0%
10814460 5304 Workers Compensation Insuran	748	0	748	141.17	.00	606.51	18.9%
10814460 5305 Medicare Tax- Employer's Sha	128	0	128	24.37	.00	103.75	19.0%
10814460 5308 Deferred Compensation/Full-t	356	0	356	65.85	.00	290.31	18.5%
10814460 5309 Unemployment Insurance	254	0	254	.00	.00	254.40	.0%
10814460 5310 Section 125 Benefit Allow.	3,386	0	3,386	729.65	.00	2,656.25	21.5%
10814460 6412 Advertising/Other	1,866	0	1,866	567.00	.00	1,299.00	30.4%
10814460 6418 Postage / Other Mailing Char	1,029	0	1,029	.00	.00	1,029.00	.0%
10814460 6440 Contracted Services	40,690	0	40,690	5,250.00	35,000.00	440.00	98.9%
10814460 6532 Maintenance/Other Supplies	911	0	911	88.25	.00	822.75	9.7%
TOTAL Tire Amnesty Grant	37	0	37	-39,716.98	35,000.00	4,753.78	%
TOTAL General Fund - LEA Tire Grant	37	0	37	-39,716.98	35,000.00	4,753.78	%
TOTAL REVENUES	-60,230	0	-60,230	-49,583.18	.00	-10,646.82	
TOTAL EXPENSES	60,267	0	60,267	9,866.20	35,000.00	15,400.60	

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City of Madera, CA - LIVE 11.3  
FLEXIBLE PERIOD REPORT

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FROM 2018 01 TO 2018 06

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	707,873	0	707,873	190,115.23	37,973.21	479,784.48	32.2%

## REPORT TO THE CITY COUNCIL

MEETING OF: January 10, 2018

AGENDA ITEM NUMBER: 3D

APPROVED BY:



Business Manager



Neighborhood Preservation Supervisor

**Subject:** Activity Report – Code Enforcement Division

**Summary:** The City Council has identified pro-active code enforcement to be a major priority. We have modified the format in order to provide you and the public with a better understanding of the activity level of the Neighborhood Revitalization Program.

### HISTORY/BACKGROUND

Foreclosed properties continue to be a City-wide problem and not limited to individual census tracts. Our focus on these types of vacant buildings continues to dominate our list of priorities. To address such vacancies, our level of activity extends to regular monitoring and inspections, regular issuing of notices and administrative citations to property owner(s) and interested parties and when necessary placing a lien on the property for any continuing violation(s). The goal in this focused effort is to contact the responsible parties, (who in most cases are absentee financial institutions), early in the process, so as to prevent the properties from deterioration and blight, from attracting unauthorized persons into the home, and from health hazards but most of all to help preserve the well-being of the neighborhood.

### RECOMMENDATION

No action is required.

vr

Attachment:  
-Activity Report

# REPORT FOR DECEMBER 1, 2017 – DECEMBER 31, 2017

## Foreclosed Property Activities

	Activity	Amount
1.	Total Foreclosed Property Cases	82
2.	Monitoring (Occupied)	62
3.	Active Cases	20
*4.	Properties Sold this month and/or Closed	1
5.	Properties Registered	6
6.	Citations Issued	1

\* ( 1 ) Foreclosure properties sold. Foreclosure cases closed due to cancellation of foreclosure process ( 0 ).

## Code Enforcement Activities

	Activity	Total for Month	Year to Date (From 7/1/2017)
1.	Files Opened <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	74	413
2.	Files Closed <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	89	542
3.	Active Files <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	672	N/A
4.	Citations Issued <i>Public Nuisance, Zoning, Vacant Building, Substandard Housing</i>	3	24
5.	Abandoned Vehicles Tagged (Cases Opened)	21	196
6.	Abandoned Vehicles Towed (Cases Closed)	2	30
7.	Abandoned Vehicles Removed (Cases Closed)	32	197
8.	Active Abandoned Vehicle Files	121	N/A
9.	Weed Abatement Files Opened	0	0
10.	Active Weed Abatement Files	434	N/A

## Accounts Receivables Activities

	Activity	Total for Month	Year to Date (From 7/1/2017)
1.	Fines/Citations, Penalties, and Enforcement Fees <i>Levied</i>	\$7,025.00	\$46,100.00
2.	Fines/Citations, Penalties, and Enforcement Fees <i>Collected</i>	\$6,181.98	\$204,146.54
3.	Registration Fees for Vacant/Abandoned Buildings and Foreclosed Properties <i>Collected</i>	\$330.00	\$2,055.00
4.	Removed for Collections - Fines, Penalties, Citations and Towing Fees sent to Collection Agency	\$0.00	\$0.00

## Small Claims and Lien Activities

*Information provided by City Attorney's Office*

	Type	No. of files This month	No. of files Ytd.	Amount This month	Amount Year to Date
1.	Small Claims / Intercept Candidates	0	0	\$0.00	\$0.00
2.	Lien Confirmations	0	5	\$0.00	\$2,159.69
3.	Liens turned over to Assessor	0	0	\$0.00	\$0.00

Files currently being reviewed for appropriate action – 178

# REPORT TO THE CITY COUNCIL

MEETING OF: January 10, 2018

AGENDA ITEM NUMBER: 3E

APPROVED BY:

  
Business Manager

**Subject:** Code Enforcement Funds Collection Report for Period Ending December 31, 2017

**Summary:** The City Council will be provided with an updated funds collection report.

## HISTORY/BACKGROUND

In prior years Code Enforcement received significant funding from the Redevelopment Agency and CDBG. Since the dissolution of Redevelopment and loss of CDBG Code Enforcement/Neighborhood Revitalization funding now comes from the General Fund and other sources related to activity.

Other sources include:

- Foreclosure Registration Fee
- Abandoned Building Registration Fee
- Fines and Penalties
- Cost Recovery

Additional Program Revenue:

- Vehicle Abatement
- Tire Amnesty Grant

Since we have begun recording Notice of Violations on foreclosures, we have experienced a significant increase in revenues from "Fines and Penalties." Revenue increases from "other sources" is illustrated below.

Fiscal Year	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	TOTAL
2010-11	\$9,845	\$7,980	\$5,806	\$7,953	\$10,873	\$12,240	\$10,304	\$5,354	\$11,147	\$19,446	\$13,501	\$42,760	\$157,209
2011-12	\$22,646	\$35,955	\$22,782	\$42,900	\$45,553	\$71,297	\$67,720	\$64,524	\$52,238	\$23,612	\$28,641	\$45,809	\$523,678
2012-13	\$33,216	\$36,791	\$24,520	\$56,500	\$61,504	\$62,101	\$60,271	\$76,941	\$70,142	\$61,138	\$66,261	\$22,660	\$632,045
2013-14	\$73,253	\$41,445	\$40,692	\$116,589	\$58,036	\$47,573	\$94,700	\$64,214	\$18,911	\$31,682	\$51,773	\$9,043	\$647,915
2014-15	\$12,262	\$60,675	\$171,037	\$38,146	\$129,213	\$37,074	\$11,836	\$27,967	\$144,602	\$29,078	\$75,658	\$8,867	\$753,645
2015-16	\$27,183	\$83,589	\$2,393	\$88,406	\$34,598	\$26,218	\$16,834	\$88,144	\$76,912	\$67,380	\$122,878	\$39,338	\$673,872
2016-17	\$17,905	\$28,638	\$20,220	\$133,834	\$38,741	\$23,545	\$88,231	\$2,375	\$17,909	\$9,496	\$91,435	\$5,913	\$477,343
2017-18	\$11,998	\$195,228	\$2,514	\$296	\$11,629	\$15,274							\$236,939
<b>TOTAL</b>													<b>\$4,102,646</b>

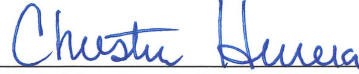
## RECOMMENDATION

Report is provided for your information only – no action is required.

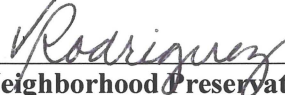
## REPORT TO THE CITY COUNCIL

BOARD MEETING OF: January 10, 2018  
AGENDA ITEM NUMBER: 3F

APPROVED BY:



Neighborhood Outreach Assistant



Neighborhood Preservation Supervisor

**Subject:** Update on Neighborhood Outreach Activities

**Summary:** The City Council has identified pro-active neighborhood outreach to be a major priority. This is a brief report outlining the activities of the Neighborhood Watch Program and other pertinent outreach activities.

### **HISTORY/BACKGROUND:**

The purpose of this report is to provide the City Council a monthly update for the month of December on projects and tasks undertaken by the Neighborhood Outreach team:

- Christina Herrera, Neighborhood Outreach Assistant, full-time employee.

### **I. Neighborhood Meetings:**

- a. December Neighborhood Watch Meetings
  - i. No meetings

### **II. Outreach Activities:**

- a. Coat Drive for Students at James Monroe Elementary

### **III. Established Community Partnerships:**

- a. American Red Cross Volunteer Training
  - i. Christina Herrera is coordinating with American Red Cross leadership to identify local neighborhoods that have homes in need of smoke alarms.
  - ii. We are planning for our next volunteers meeting for this upcoming month.
  - iii. Our outreach staff will continue to recruit volunteers.
- b. Community Partnership/S.A.L.T.
  - i. Our staff is invited to a monthly S.A.L.T. meeting, the December's meeting was cancelled.
- c. Curb Stripe Initiative
  - i. We continue to promote the program through social media, Neighborhood Watch meetings, and community events. Thus far, we have been getting requests and Public Works continues to paint curbs. The Madera Ministerial Association is stepping up to further the promotion of the program.



**d. Madera Downtown Association**

- i. Our outreach staff continue to work with the MDA, Chamber of Commerce, and community partners on findings ways to enhance the quality of life in downtown Madera through revitalization, beautification, and economic promotion opportunities.

**e. Youth Leadership Conference**

- i. Our planning will begin in January 2018. The next leadership conference will be held on March 24, 2018.

**IV. VISION 2025 LINKAGE**

These items are compatible with the objectives and goals set forth in the Vision Madera 2025 Action Plan.

**RECOMMENDATION**



This report is merely informational. No action is required.

## REPORT TO CITY COUNCIL

COUNCIL MEETING OF JANUARY 10, 2018

AGENDA ITEM NUMBER 3G

APPROVED BY:

  
For DEPARTMENT DIRECTOR  
  
CITY ADMINISTRATOR

**SUBJECT: CONSIDERATION OF A RESOLUTION BY THE CITY COUNCIL  
OF THE CITY OF MADERA ACCEPTING EASEMENT DEED  
FOR DEDICATION OF STREET EASEMENT REQUIRED FOR  
PARCEL MAP NO. 16-P-03, MALONE STREET AT  
WASHINGTON AVENUE**

### RECOMMENDATION:

That the City Council approve Resolution No. 18- \_\_\_\_\_:

1. Accepting the Easement Deed
2. Authorizing the City Clerk to prepare and execute the Certificate of Acceptance, and record the Easement Deed.

**DISCUSSION:**

The subject Parcel Map covers land owned by the Successor Agency to the former Redevelopment Agency. New parcels, which are being created through the Parcel Map process, will be offered for sale by the Successor Agency.

The easement dedication is required as a condition of approval of the Parcel Map. The 5-foot dedication, when added to the existing 25-foot easement, will meet the right-of-way requirement for Malone Street.

**FISCAL IMPACT:**

There is no impact to the City's General Fund as a result of the proposed action.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

**Strategy 101.6:** Ensure infrastructure can sustain population growth in the development of the General Plan.

**RESOLUTION NO. 18- \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA,  
CALIFORNIA, ACCEPTING EASEMENT DEED FOR DEDICATION OF  
STREET EASEMENT REQUIRED FOR PARCEL MAP NO. 16-P-03,  
MALONE STREET AT WASHINGTON AVENUE**

**WHEREAS**, Parcel Map 16-P-03, Malone Street at Washington Avenue, is being prepared for recording; and

**WHEREAS**, the proposed use of the easement is categorically exempt from CEQA; and

**WHEREAS**, the conditions of approval for Parcel Map 16-P-03 require the owner to dedicate an easement of five feet, as shown in Exhibit "A" ; and

**WHEREAS**, the owner has signed an easement deed, and the City Engineer is recommending that Council accept the easement deed on behalf of the City; and

**WHEREAS**, the Mayor is legally designated to sign on behalf of the City.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA**

**HEREBY RESOLVES, FINDS, DETERMINES AND ORDERS AS FOLLOWS:**

1. The above recitals are true and correct.
2. The City Council hereby accepts an easement deed for the area shown in Exhibit "A".
3. The City Clerk is hereby authorized and directed to prepare a Certificate of Acceptance of the easement deed for the area shown in Exhibit "A".
4. The resolution is effective immediately.

\* \* \* \* \*

RECORDING REQUESTED BY:

City of Madera

AFTER RECORDING RETURN TO:

City Clerk

City of Madera

205 W. 4th Street

Madera, CA 93637

NO DOCUMENTARY TAX DUE – R&T 11922 (Amended)

Presented for Recordation by the City of Madera

Fee waived per Section 27383 of the Government Code.....No Fee Due 0

APN: Portions of 008-050-035, 008-050-036, 008-050-037, 008-050-038

STREET EASEMENT DEED

FOR A VALUABLE CONSIDERATION, RECEIPT OF WHICH IS HEREBY ACKNOWLEDGED,  
**The City of Madera as Successor Housing Agency to The Former Madera REdevelopment Agency, a public body, corporate and politic,**

DOES HEREBY GRANT TO **THE CITY OF MADERA**, A MUNICIPAL CORPORATION OF THE  
STATE OF CALIFORNIA

An easement for street and any and all other municipal purposes over, under, through and across, on  
and in the following described real property in the City of Madera, California, County of Madera, State  
of California, being more particularly described as follows:

(See Exhibit 'A' attached hereto and made a part hereof)

Date: \_\_\_\_\_

By: \_\_\_\_\_

Andrew J. Medellin, Mayor

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)  
County of Madera)

On \_\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS MY HAND AND OFFICIAL SEAL

\_\_\_\_\_

EXHIBIT 'A' (Page 1 of 1)

LEGAL DESCRIPTION

A portion of the North Half of Section 19, Township 11 South, Range 18 East, Mount Diablo Base and Meridian, in the County of Madera, State of California, according to the official plat thereof, more particularly described as follows:

The southwesterly 5.00 feet of Parcels 1, 2, 3, and 4 per the Parcel Map filed in Book 25 of Maps at Page 177, Madera County Records, such that the northeasterly boundary of said southwesterly 5.00 feet lies 30.00 feet northeasterly from, measured at right angles to, the southwest line of Lot 21 of Madera Home Tract, filed in Book 2 of Maps at Page 11, Madera County Records.

The above described property contains 1,541 square feet, more or less.

End of legal description.



## REPORT TO THE CITY COUNCIL

**MEETING OF:** January 10, 2018

**AGENDA ITEM NUMBER:** 4A

**APPROVED BY:**



**Business Manager**

**SUBJECT:** Discussion and Direction Concerning Acceptance of Responsibilities of Staffing Countywide Oversight Board for Successor Agencies

**RECOMMENDATION:** That the City Council discuss the acceptance by the City of Madera of responsibilities of staffing a countywide Oversight Board for successor agencies within the county, and provide direction to staff as to how to proceed.

**DISCUSSION:** The Oversight Board is established to oversee the Successor Agency in its efforts to wind down the former Madera Redevelopment Agency's operations. On matters within the purview of the Oversight Board, decisions made by the Oversight Board supersede those made by the Successor Agency or the staff of the Successor Agency pursuant to section 34179(p) of the California Health and Safety Code. Currently there are separate Oversight Boards for both the City of Madera and the City of Chowchilla.

Pursuant to H&S section 34179(j) commencing on and after July 1, 2018, in each county where more than one oversight board was created by operation of the act adding this part, there shall be only one oversight board, which shall be staffed by the county auditor-controller, by another county entity selected by the county auditor-controller, or by a city within the county that the county auditor-controller may select after consulting with the department. Pursuant to section 34183, the county auditor-controller may recover directly from the Redevelopment Property Tax Trust Fund, and distribute to the appropriate city or county entity, reimbursement for all costs incurred by it or by the city or county pursuant to this subdivision, which shall include any associated startup costs.

The Madera County Auditor-Controller has asked the City of Madera, as set forth in section 34179(j), to assume the responsibility of staffing the countywide Oversight Board. The countywide Oversight Board is appointed as follows:

- (1) One member may be appointed by the Madera County Board of Supervisors.
- (2) One member may be appointed by the city selection committee established pursuant to Section 50270 of the Government Code. In a city and county, the mayor may appoint one member.
- (3) One member may be appointed by the independent special district selection committee established pursuant to Section 56332 of the Government Code, for the types of

special districts that are eligible to receive property tax revenues pursuant to Section 34188.

- (4) One member may be appointed by the County Superintendent of Education to represent schools if the superintendent is elected. If the county superintendent of education is appointed, then the appointment made pursuant to this paragraph shall be made by the County Board of Education.
- (5) One member may be appointed by the Chancellor of the California Community Colleges to represent community college districts in the county.
- (6) One member of the public may be appointed by the Madera County Board of Supervisors.
- (7) One member may be appointed by the recognized employee organization representing the largest number of successor agency employees in the county.

Assuming this responsibility for the countywide Oversight Board requires that the City of Madera orchestrate the securing of the above appointments. "Exhibit A" lists the current makeup of the two Oversight Boards in Madera County.

BW



## Exhibit A

The current Oversight Board members of the Madera and Chowchilla Oversight Boards are made up as follows:

- (1) One member appointed by the Madera County Board of Supervisors.
  - a. Madera – Robert L Poythress
  - b. Chowchilla – David Rogers
- (2) One member appointed by the Mayor for the city that formed the redevelopment agency.
  - a. Madera – Derek Robinson
  - b. Chowchilla – Dennis Haworth (Mayor)
- (3) One member appointed by the largest special district, by property tax share, with territory in the territorial jurisdiction of the former redevelopment agency, which is of the type of special district that is eligible to receive property tax revenues pursuant to Section 341883.
  - a. Madera – Don Horal (Madera County Mosquito and Vector Control District)
  - b. Chowchilla – Lisa Baker (Hospital District)
- (4) One member appointed by the County Superintendent of Education to represent schools if the superintendent is elected. If the County Superintendent of Education is appointed, then the appointment made pursuant to this paragraph shall be made by the County Board of Education.
  - a. Madera – Cecilia Massetti, Ed.D.
  - b. Chowchilla – Jerry Cox
- (5) One member appointed by the Chancellor of the California Community Colleges to represent community college districts in the county.
  - a. Madera – Bobby Kahn (President of the Board of Trustees)
  - b. Chowchilla – Joseph Allison (VP Administrative Services, Merced College District)
- (6) One member of the public appointed by the County Board of Supervisors.
  - a. Madera – Stell Manfredi
  - b. Chowchilla – Stell Manfredi
- (7) One member representing the employees of the former redevelopment agency appointed by the mayor or chair of the board of supervisors, as the case may be from the recognized employee organization representing the largest number of former redevelopment agency employees employed by the successor agency at that time.
  - a. Madera – Bob Wilson (former RDA Manager/current Successor Agency/Successor Housing Agency Business Manager)
  - b. Chowchilla – Brian Haddix (City Administrator)

## **REPORT TO THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY**

**BOARD MEETING OF: January 10, 2018**

**AGENDA ITEM NUMBER: 4B**

**APPROVED BY:**



**Business Manager**

**Subject: Consideration of a Resolution Approving Certain Officers to Order the Deposit or Withdrawal of Monies in the Local Agency Investment Fund (LAIF)**

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**Summary: The Successor Agency will consider a resolution authorizing investment of monies in the Local Agency Investment Fund (LAIF) and stipulating certain officers authorized to order the deposit or withdrawal of monies in LAIF.**

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### **HISTORY/BACKGROUND**

Successor Agency Resolution SA 15-12 currently lists authorized signers to order the deposit or withdrawal of monies in LAIF:

Robert L. Poythress, Mayor  
James E. Taubert, Executive Director  
Tim L. Przybyla, Agency Treasurer  
Robert C. Wilson, Business Manager

### **SITUATION**

The election of Andrew J. Medellin as Mayor, the retirement of the Executive Director necessitates the Successor Agency adopt a new resolution stipulating its authorized signers. The authorized signers would be:

Steve Frazier, City Administrator  
Robert Wilson, Business Manager  
Tim L. Przybyla, Agency Treasurer

### **RECOMMENDATION**

Staff recommends the Successor Agency Board adopt the resolution authorizing investment of monies in LAIF and stipulating certain officers authorized to order the deposit or withdrawal of monies in LAIF.

BW/

Attachment:  
-Resolution

## RESOLUTION NO. SA

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY OF THE CITY OF MADERA APPROVING THE LIST OF AUTHORIZED SIGNERS FOR THE AGENCY'S ACCOUNT WITH THE LOCAL AGENCY INVESTMENT FUND (LAIF)**

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS the City Council of the City of Madera as the Successor Agency to the former Madera Redevelopment Agency ("Agency") utilizes its account in LAIF for the purpose of conducting its business; and

WHEREAS the Agency desires to maintain property safeguards over its financial assets through the identification of individuals authorized to approve payments from the Agency's accounts; and

WHEREAS, the Agency has new officers who need to become an authorized signer on the LAIF account;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.
2. The list of signers on the LAIF account as shown in Exhibit "A" to this resolution and incorporated by reference herein is approved.
3. A signed copy of this resolution shall be forwarded to the office of the Finance Director.
4. The Successor Agency shall mail a certified copy of this resolution to LAIF as notification of the identity of the authorized signers as shown in Exhibit "A" to this resolution.
5. This resolution is effective immediately.

\* \* \* \* \*

**PASSED AND ADOPTED** by the City Council of the City of Madera as the  
Successor Agency to the former Madera Redevelopment Agency of the City of Madera  
this 10<sup>th</sup> day of January 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Andrew J. Medellin, Mayor

ATTEST:

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Claudia Mendoza, Recording Secretary

APPROVED AS TO FORM:

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J. Brent Richardson, General Counsel

## **Exhibit "A"**

### **List of Authorized Signers on the LAIF Account**

Steve Frazier, City Administrator

Robert Wilson, Business Manager

Tim L. Przybyla, Agency Treasurer

## **REPORT TO THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY**

**BOARD MEETING OF: January 10, 2018**

**AGENDA ITEM NUMBER: 4C**

**APPROVED BY:**



**Business Manager**

**Subject: Consideration of a Resolution Approving the List of Authorized Signers for the Account of the City of Madera as Successor Agency to the former Madera Redevelopment Agency (Agency) and Directing that No Less than Two Authorized Signers Shall Approve Payments from the Agency's Bank Account**

**Summary: The Successor Agency will consider a resolution approving the list of authorized signers for the Agency's bank account.**

### **HISTORY/BACKGROUND**

There has been an unwritten requirement calling for the signature of two authorized signers before monies can be paid from the Agency's bank account. Requiring two signatures from the list of authorized signers to withdraw funds safeguards the Agency's assets.

### **SITUATION**

Successor Agency Resolution SA 15-13 currently lists as authorized signers:

James E. Tauber, Executive Director  
David Tooley, City Administrator  
Tim L. Przybyla, Agency Treasurer  
Robert Wilson, Business Manager

The retirement of both the Executive Director and City Administrator necessitates the Successor Agency to update its list of authorized officers to sign for the Agency's bank account. Staff is recommending that the authorized signers for the Agency's bank accounts be:

Robert Wilson, Business Manager  
Steve Frasier, City Administrator  
Tim L. Przybyla, Agency Treasurer

### **RECOMMENDATION**

Staff recommends the Successor Agency adopt the resolution approving the revised list of authorized signers for the Agency's account.

BW

Attachment:  
-Resolution

## RESOLUTION NO. SA

**A RESOLUTION OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY (AGENCY) APPROVING THE LIST OF AUTHORIZED SIGNERS FOR THE ACCOUNT AND DIRECTING THAT NO LESS THAN TWO AUTHORIZED SIGNERS SHALL APPROVE PAYMENTS FROM THE AGENCY'S ACCOUNT**

WHEREAS, the Agency's operations require the use of a financial institution to perform banking and other financial functions; and

WHEREAS the Agency maintains a list of authorized signers on its bank account as shown in Exhibit "A", attached to this resolution and incorporated by reference herein; and

WHEREAS, the Agency desires to establish the requirement that no less than two (2) authorized signers shall approve payments from the Agency's account.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.
2. The list of signers on the Agency's bank account as shown in Exhibit "A" to this resolution is hereby approved.
3. The Successor Agency Board directs that no fewer than two (2) authorized signers must approve the payment of monies from the Agency's account.
4. A signed copy of this resolution shall be forwarded to the office of the Finance Director who shall maintain compliance with the approved list of signers.
5. This resolution is effective immediately.

\* \* \* \* \*

**PASSED AND ADOPTED** by the City Council of the City of Madera as the  
Successor Agency to the former Madera Redevelopment Agency of the City of Madera  
this 10<sup>th</sup> day of January 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Andrew J. Medellin, Mayor

ATTEST:

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Claudia Mendoza, Recording Secretary

APPROVED AS TO FORM:

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J. Brent Richardson, General Counsel



## **Exhibit "A"**

### **List of Authorized Signers on the Agency's Bank Account**

Robert Wilson, Business Manager

Steve Frazier, City Administrator

Tim L. Przybyla, Agency Treasurer

**REPORT TO THE SUCCESSOR AGENCY AND  
SUCCESSOR HOUSING AGENCY  
TO THE FORMER MADERA REDEVELOPMENT AGENCY**

**BOARD MEETING OF:** January 10, 2018

**AGENDA ITEM NUMBER:** 4D

**APPROVED BY:**



**Business Manager**

**Subject:** Consideration of Resolutions Authorizing the Mayor or City Administrator to Accept the Conveyance of Real Property on Behalf of the Successor Agency and Successor Housing Agency

**Summary:** The Successor Agency and Successor Housing Agency will consider approving resolutions authorizing the Mayor or City Administrator to accept Grant Deeds and Deeds of Easements on behalf of the Successor Agency and Successor Housing Agency.

**HISTORY**

State law requires that before a deed, which conveys property to a governmental agency may be recorded, a certificate of acceptance executed by an officer of the Agency must be attached. Currently the Agency provides this authorization on a conveyance-by-conveyance basis. The attached resolutions, if adopted, will authorize either the Mayor or City Administrator to accept property on behalf of the Successor Agency or Successor Housing Agency to aid in the continued sale and disbursement of Agency-owned commercial and housing properties as called for in ABx1 26.

**RECOMMENDATION**

Staff recommends the following actions:

1. The Successor Agency adopt the resolution authorizing either the Mayor or City Administrator to accept grant deeds and deeds of easements on behalf of the City of Madera as Successor Agency of the former Madera Redevelopment Agency.
2. The Successor Housing Agency adopt the resolution authorizing either the Mayor or City Administrator to accept grant deeds and deeds of easements on behalf of the City of Madera as Successor Housing Agency of the former Madera Redevelopment Agency

BW

Attachments:  
-Resolutions (SA/SHA)

## RESOLUTION NO. SA

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY OF THE CITY OF MADERA AUTHORIZING THE MAYOR OR THE CITY ADMINISTRATOR OF THE AGENCY TO ACCEPT GRANT DEEDS AND DEEDS OF EASEMENTS ON BEHALF OF THE SUCCESSOR AGENCY**

WHEREAS, California Government Code Section 27281 requires that before a grant or deed conveying an interest in or easement upon real property to a public agency may be recorded, it must first be accepted by the agency and the acceptance must be evidenced in writing on the deed or grant document; and

WHEREAS the Interim Director of the Successor Agency is responsible for the review and approval of all grants or deeds conveying an interest or easement upon real property to be used by the Agency; and

WHEREAS Government Code Section 27281 authorizes the Agency to delegate the authority to accept such deeds or grants to one or more of its officers or agents; and

WHEREAS, many of such conveyances are routine in nature and occur on a regular and frequent basis.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.
2. The Mayor or City Administrator are authorized and designated as agents of the Agency to accept and consent to all conveyances of interests in or easements upon real property for all purposes, and evidence such acceptance and consent in writing on such document.
3. The Mayor or City Administrator are authorized and designated to accept and consent to all other conveyances of interests in real property to the Agency and evidence in writing such acceptance and consent on the conveyance document.
4. The foregoing designations and authorizations are only valid for grants, deeds or other documents as described above which have previously been approved as to form by the City Attorney.
5. The Recording Secretary of the Agency shall certify to the adoption of this resolution and shall cause a certified copy of this resolution to be recorded in the office of the County Recorder of Madera County.

\* \* \* \* \*

**PASSED AND ADOPTED** by the City Council of the City of Madera as the Successor Agency to the former Madera Redevelopment Agency of the City of Madera this 10<sup>th</sup> day of January 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Andrew J. Medellin, Mayor

ATTEST:

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Claudia Mendoza, Recording Secretary

APPROVED AS TO FORM:

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J. Brent Richardson, General Counsel

## RESOLUTION NO. SHA

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY OF THE CITY OF MADERA AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO ACCEPT GRANT DEEDS AND DEEDS OF EASEMENTS ON BEHALF OF THE SUCCESSOR HOUSING AGENCY

WHEREAS, California Government Code Section 27281 requires that before a grant or deed conveying an interest in or easement upon real property to a public agency may be recorded, it must first be accepted by the agency and the acceptance must be evidenced in writing on the deed or grant document; and

WHEREAS the Interim Director of the Successor Housing Agency is responsible for the review and approval of all grants or deeds conveying an interest or easement upon real property to be used by the Agency; and

WHEREAS Government Code Section 27281 authorizes the Agency to delegate the authority to accept such deeds or grants to one or more of its officers or agents; and

WHEREAS, many of such conveyances are routine in nature and occur on a regular and frequent basis.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MADERA AS THE SUCCESSOR HOUSING AGENCY TO THE FORMER MADERA REDEVELOPMENT AGENCY HEREBY finds orders and resolves as follows:

1. The above recitals are true and correct.
2. The Mayor or City Administrator are authorized and designated as agents of the Agency to accept and consent to all conveyances of interests in or easements upon real property for all purposes, and evidence such acceptance and consent in writing on such document.
3. The Mayor or City Administrator are authorized and designated to accept and consent to all other conveyances of interests in real property to the Agency and evidence in writing such acceptance and consent on the conveyance document.
4. The foregoing designations and authorizations are only valid for grants, deeds or other documents as described above which have previously been approved as to form by the City Attorney.
5. The Recording Secretary of the Agency shall certify to the adoption of this resolution and shall cause a certified copy of this resolution to be recorded in the office of the County Recorder of Madera County.

\* \* \* \* \*

**PASSED AND ADOPTED** by the City Council of the City of Madera as the Successor Housing Agency to the former Madera Redevelopment Agency of the City of Madera this 10<sup>th</sup> day of January 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Andrew J. Medellin, Mayor

ATTEST:

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Claudia Mendoza, Recording Secretary

APPROVED AS TO FORM:

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J. Brent Richardson, General Counsel