

# REGULAR MEETING OF THE MADERA CITY COUNCIL

205 W. 4<sup>th</sup> Street, Madera, California 93637

## NOTICE AND AGENDA

Wednesday, January 3, 2018  
6:00 p.m.

Council Chambers  
City Hall

### CALL TO ORDER

ROLL CALL: Mayor Andrew J. Medellin  
Mayor Pro Tem Jose Rodriguez, District 2  
Council Member Cece Foley Gallegos, District 1  
Council Member William Oliver, District 3  
Council Member Derek O. Robinson Sr., District 4  
Council Member Charles F. Rigby, District 5  
Council Member Donald E. Holley, District 6

INVOCATION: Pastor John Pursell, Believers Church of Madera

### PLEDGE OF ALLEGIANCE:

### PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

PRESENTATIONS – None.

INTRODUCTIONS – None.

### A. WORKSHOP

There are no items for this section.

**B. CONSENT CALENDAR**

- B-1 Minutes – There are no minutes for consideration.
- B-2 Warrant Disbursement Report 12/12/17 – 12/26/17 (Report by Tim Przybyla)
- B-3 Bi-Weekly Water Conservation Report for 12/11/17 – 12/20/17 (Report by Dave Randall)
- B-4 Consideration of a Resolution of the City Council of the City of Madera Directing City Staff to Initiate the Process of Issuing Refunding Special Tax Bonds to Refund Previous Bonds Issued for Community Facilities District No. 2006-1 and Approving Contracts with Del Rio Advisors, LLC as Municipal Advisor, Jones Hall as Bond Counsel and Hilltop Securities as Placement Agent for Professional Services Required to Complete the Refunding and Authorizing the Mayor to Execute the Contracts (Report by Tim Przybyla)

**C. HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS**

There are no items for this section.

**D. WRITTEN COMMUNICATIONS**

There are no items for this section.

**E. ADMINISTRATIVE REPORTS**

There are no items for this section.

**F. COUNCIL REPORTS**

**G. CLOSED SESSION**

- G-1 Closed Session Announcement – City Attorney
- G-2 Conference with Labor Negotiators pursuant to Government Code §54957.6  
Agency Designated Representatives: Steve Frazier & Wendy Silva  
Employee Organizations: Mid Management Employee Group
- G-3 Closed Session Report – City Attorney

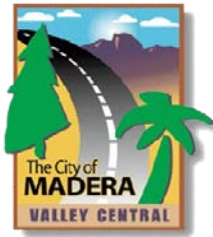
**ADJOURNMENT** – Next regular meeting January 17, 2018

*[continued on next page]*

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- Please silence or turn off cell phones and electronic devices while the meeting is in session.
  - Regular meetings of the Madera City Council are held the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month at 6:00 p.m. in the Council Chambers at City Hall.
  - Any writing related to an agenda item for the open session of this meeting distributed to the City Council less than 72 hours before this meeting is available for inspection at the City of Madera Office of the City Clerk, 205 W. 4<sup>th</sup> Street, Madera, California 93637 during normal business hours.
  - The meeting room is accessible to the physically disabled, and the services of a translator can be made available. Request for additional accommodations for the disabled, signers, assistive listening devices, or translators needed to assist participation in this public meeting should be made at least seventy two (72) hours prior to the meeting. Please call the Human Resources Office at (559) 661-5401. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service.
  - Questions regarding the meeting agenda or conduct of the meeting, please contact the City Clerk's office at (559) 661-5405.
  - Para asistencia en Español sobre este aviso, por favor llame al (559) 661-5405.
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I, Sonia Alvarez, City Clerk for the City of Madera, declare under penalty of perjury that I posted the above agenda for the regular meeting of the Madera City Council for January 3, 2018, near the front entrances of City Hall at 5:00 p.m. on December 28, 2017.

  
Sonia Alvarez, City Clerk



**Madera City Council Agenda 01/03/18  
Agenda Item B-1**

**There are no minutes for consideration.**

City of Madera

Council Meeting Of January 3rd, 2018  
Agenda Item No. B-2

Memorandum To: The Honorable Mayor,  
City Council and City Administrator

From: Office of the Director of Finance

Subject: Listing of Warrants Issued

Date: 01/03/2018

Attached, for your information, is the register of the warrants for the City of Madera covering obligations paid during the period of:

December 12th, 2017 to December 26th 2017

Each demand has been audited and I hereby certify to their accuracy and that there were sufficient funds for their payment.

General Warrant:	15880-16066	\$ 3,364,012.49
Wire Transfer	Union Bank Payroll and Taxes	\$ 660,887.08
Wire Transfer	SDI	\$ 2,025.33
Wire Transfer	Cal Pers	\$ 129,078.05

Respectfully submitted,



Tim Przybyla  
Financial Services Director

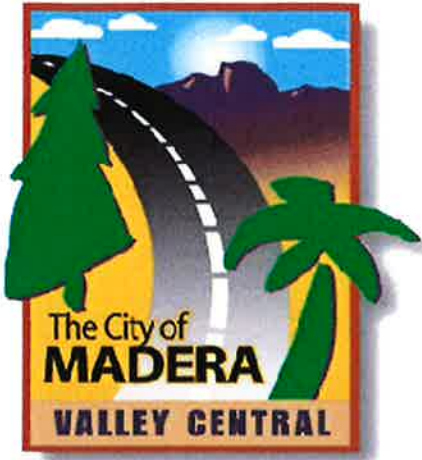
CITY OF MADERA  
REGISTER OF AUDITED DEMANDS FOR BANK #1-UNION BANK GENERAL ACCOUNT  
December 26th, 2017

CHECK	PAY DATE	ISSUED TO	DESCRIPTION	AMOUNT
15880	12/13/2017	CANON FINANCIAL SERVICES	NASPO Contract 3091/7-15-70-23	5,197.68
15881	12/15/2017	ADMINISTRATIVE SOLUTIONS INC.	MONTHLY ADMINISTRATIVE FEE DECEMBER 2017	4,622.50
15882	12/15/2017	AIMS	REIMBURSEMENT FOR TEMPORARY DISABILITY	88.71
15883	12/15/2017	ALL VALLEY ADMINISTRATORS	ADMIN FEES FOR DECEMBER 2017	156.00
15884	12/15/2017	ALL VALLEY ADMINISTRATORS	MEDICAL & CHILD CARE EXP ACCT 12/15/2017 PAYROLL	909.19
15885	12/15/2017	AMERICAN BUSINESS MACHINES	COPIER LEASE AGREEMENT DECEMBER 2017	820.33
15886	12/15/2017	BELKNAP, RONALD	REFUND DEPOSIT FOR HANGAR #13	105.00
15887	12/15/2017	DIAZ, MARK A	REFUND DEPOSIT FOR HANGAR #94	5.00
15888	12/15/2017	DIAZ, MARK A	REFUND DEPOSIT FOR HANGAR #82	295.00
15889	12/15/2017	ARAMARK UNIFORM SERVICES	11/17 UNIFORM SERVICES	4,176.39
15890	12/15/2017	AT&T	11/17 CALNET 3 SVS 9391026410	751.09
15891	12/15/2017	ARCADIA SOLAR LLC	CANCELLED PERMIT #20171424	177.34
15892	12/15/2017	SUNRUN INSTALLATION	CANCELLED PERMIT #20171148	132.94
15893	12/15/2017	CITY OF MADERA	DISHWASHER REBATE - APPLY TO ACCT 9921153	50.00
15894	12/15/2017	CITY OF MADERA	CLOTHES WASHER REBATE - APPLY TO ACCT 9913749	75.00
15895	12/15/2017	COLGAN CONSULTING CORPORATION	Professional Services Related	3,075.00
15896	12/15/2017	COLONIAL LIFE & ACCIDENT INSURANCE CO	E700482-3 FOR 12/15/2017 PAYROLL	1,042.57
15897	12/15/2017	COMMUNITY ACTION PRTRNSHP OF MADERA CO	REIMB FOR 17/18 1ST QTR EXPENSES-CONTINUUM OF CARE	3,934.38
15898	12/15/2017	CORELOGIC INFORMATION SOLUTIONS INC	METRO SCAN 11/17	150.00
15899	12/15/2017	DIAMOND COMMUNICATIONS	ALARM MONITORING	26.00
15900	12/15/2017	COOPER CHASE CONSTRUCTION	BOND RELEASE FOR ENROACHMENT PERIMIT #5135	25,136.00
15901	12/15/2017	FIRST TRANSIT INC.	FIRST TRANSIT OCTOBER 2017	80,396.86
15902	12/15/2017	PLEASANTON FITNESS, LLC.	DECEMBER 2017 MONTHLY DUES	52.00
15903	12/15/2017	FRESNO BEE, THE	RECRUITMENT ADS	694.45
15904	12/15/2017	FRESNO POLICE DEPARTMENT	ACADEMY CLASS #148 - RANGE FEE	2,752.00
15905	12/15/2017	M A C E A	DECEMBER 2017 MONTHLY DUES	307.00
15906	12/15/2017	M P O A	DECEMBER 2017 MONTHLY DUES	6,582.00
15907	12/15/2017	M.C.E.A.	DECEMBER 2017 MONTHLY DUES	385.00
15908	12/15/2017	MADERA CLEANERS AND LAUNDRY INC.	YOUTH CENTER MAT SERVICE	32.30
15909	12/15/2017	MADERA RADIO DISPATCH, INC.	TOWER RENT	295.47
15910	12/15/2017	MADERA TRIBUNE	P.C. NOTICE DECEMBER	167.40
15911	12/15/2017	MADERA TROPHY MFG.	MENS BASKETBALL TROPHIES	18.94
15912	12/15/2017	MADERA UNIFIED SCHOOL DISTRICT	CNG FUEL CHARGES NOV 2017 - TRANSIT	348.31
15913	12/15/2017	MID VALLEY DISPOSAL INC.	WASTE DISPOSAL SERVICE OCTOBER 2017	311,394.64
15914	12/15/2017	MUNISERVICES, LLC	STARS - Q2 - 2017	1,357.70
15915	12/15/2017	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-02 FOR 12/15/2017 PAYROLL	2,338.42
15916	12/15/2017	N.P.C.-ORCHARD TRUST COMPANY	PLAN #340227-01 FOR 12/15/17 PAYROLL	10,491.49
15917	12/15/2017	NOLAN MCGUIRE CONSTRUCTION	14-CalHome-9862 1412 Amerlcan	15,711.00
15918	12/15/2017	NORIEGA, MARCY	PER DIEM CRISIS INTERVENTION FTO	96.00
15919	12/15/2017	OPERATING ENGINEERS, LOCAL #3	DECEMBER 2017 MONTHLY DUES	517.00
15920	12/15/2017	PECAROVICH, MICHAEL	TURF REPLACEMENT REBATE	1,000.00
15921	12/15/2017	VALDIVIA, SALVADOR	TURF REPLACEMENT REBATE	376.00
15922	12/15/2017	PACIFIC GAS & ELECTRIC	11/17 SVS 5225647713-5	261.79
15923	12/15/2017	PAY PLUS SOLUTIONS, INC.	CALPERS MONTHLY SUBSCRIPTION	272.00
15924	12/15/2017	PECK'S PRINTERY	NAME PLATE - MAYOR PRO TEM RODRIGUEZ	14.83
15925	12/15/2017	PITNEY BOWES, INC.	QUARTERLY EQUIP RENTAL 09/30/17-12/29/17 - PARKS	167.79
15926	12/15/2017	PITNEY BOWES, INC.	QUARTERLY EQUIP RENTAL 09/30/17-12/29/17 - FINANCE	367.68
15927	12/15/2017	PRICE PAIGE AND COMPANY	PROFESSIONAL SVS FOR YR ENDED 06/30/17	2,450.00
15928	12/15/2017	RRM DESIGN GROUP, A CALIFORNIA CORPORATION	PROFESSIONAL ENGINEERING DESIGN	13,529.43
15929	12/15/2017	SERVICEMASTER BY J&C BROWN	PUBLIC WORKS VCT STRIP AND REFINISH	899.15
15930	12/15/2017	SERVICEMASTER BY J&C BROWN	JANITORIAL SERVICE DECEMBER 2017	13,200.86
15931	12/15/2017	SILICON CONSTELLATIONS, INC.	BULLDOG PUSH BUTTON LIGHTED CR	13,808.08
15932	12/15/2017	STANDARD & POOR'S CORP.	FEE FOR LETTER OF CREDIT EXTENSION	2,000.00
15933	12/15/2017	TAG/AMS, INC.	DOT TESTING	146.00
15934	12/15/2017	TEMPLE CONSULTING GROUP, LTD	CUSTOMIZATION - CUSTOMER PORTAL MOBILE APP	300.00
15935	12/15/2017	TESEI PETROLEUM, INC.	FUEL	400.88
15936	12/15/2017	THE ARC FRESNO	CITY CAN ORDERS NOVEMBER 2017	1,809.28
15937	12/15/2017	THYSSENKRUPP ELEVATOR CORPORATION	YOUTH CENTER ELEVATOR SERVICE	258.96
15938	12/15/2017	GRIMM, BEVERLY	Utility Billing Credit Refund - Reissued	7.20
15939	12/15/2017	PEREZ JESUS ZARATE	Utility Billing Credit Refund - Reissued	133.55
15940	12/15/2017	UNION BANK OF CALIFORNIA	AMENDMENT 12 COURIER FEE	35.00
15941	12/15/2017	VILLA GARDENING SERVICE INC	NOVEMBER GARDENING SVS	275.00
15942	12/15/2017	WEST COAST ARBORISTS, INC.	PARK TREE MAINTENANCE 10/01/17-10/15/17	2,700.00
15943	12/15/2017	WEST COAST ARBORISTS, INC.	PARK TREE MAINTENANCE 10/16/17-10/31/17	2,700.00
15944	12/15/2017	WEST COAST ARBORISTS, INC.	STREET TREE MAINTENANCE 10/01/17-10/15/17	23,850.00
15945	12/15/2017	WEST COAST ARBORISTS, INC.	STREET TREE MAINTENANCE 10/16/17-10/31/17	24,300.00
15946	12/15/2017	WEST COAST RUBBER RECYCLING	Tire hauling for TA4 Amnesty	5,000.00
15947	12/22/2017	ADMINISTRATIVE SOLUTIONS INC.	CITY PAID RETIREE PRESCRIPTION BILL 12/17 - SKEELS	169.80
15948	12/22/2017	ADMINISTRATIVE SOLUTIONS INC.	CITY PAID RETIREE MEDICAL BILL JANUARY 2018	2,159.99

15949	12/22/2017	AMERICAN BUSINESS MACHINES	COPIER LEASE AGREEMENT NOVEMBER 2017	886.46
15950	12/22/2017	AMERICAN MOBILE SHREDDING	SHREDDING SERVICES	280.00
15951	12/22/2017	AOT PUBLIC SAFETY CORP.	ANNUAL CRYWOLF SOFTWARE LICENSE	6,462.00
15952	12/22/2017	THIRKETTLE CORPORATION	Smartpoint transmitters	7,756.18
15953	12/22/2017	AT&T	11/17 CALNET 3 SVS 9391026411	1,587.95
15954	12/22/2017	AT&T	11/17 CALNET 3 SVS 9391026390	1,618.76
15955	12/22/2017	BANK OF NEW YORK MELLON	TRUSTEE FEE- SPECIAL TAX BONDS 2006	2,098.80
15956	12/22/2017	BANK OF NEW YORK MELLON	TRUSTEE FEE- WW REVENUE BONDS 2015	2,120.00
15957	12/22/2017	BANK OF NEW YORK MELLON	TRUSTEE FEE- WATER REV BONDS 2015	2,120.00
15958	12/22/2017	SYNTROL	CANCELLED PERMIT #20171517	177.34
15959	12/22/2017	CALIFORNIA DEPARTMENT OF JUSTICE	FINGERPRINT APPS	255.00
15960	12/22/2017	CALIFORNIA DEPARTMENT OF JUSTICE	BLOOD ALCOHOL ANALYSIS NOV 2017	1,225.00
15961	12/22/2017	CALIFORNIA DEPT OF FISH AND WILDLIFE	CDFW FEE - ROUTINE MAINTENANCE #1600-2015-0112-R4	281.00
15962	12/22/2017	COLIBRI ECOLOGICAL CONSULTING, LLC	CONDUCT AN AQUATIC RESOURCES	4,500.00
15963	12/22/2017	CONCENTRA MEDICAL CENTERS	DOT TESTING	197.00
15964	12/22/2017	CORELOGIC INFORMATION SOLUTIONS INC	REALQUEST 11/17	175.00
15965	12/22/2017	CPS HR CONSULTING	DISPATCHER EXAM	413.60
15966	12/22/2017	CREATIVE COPY	PD ENVELOPES	686.52
15967	12/22/2017	CSJVRMA	CSJVRMA 3RD QTR DEPOSIT FY 17/18	996,843.00
15968	12/22/2017	DEPARTMENT OF FORESTRY AND FIRE	1ST QTR ACTUAL BILLING FOR CITY CONTRACT 17/18 FY	824,351.76
15969	12/22/2017	ESPINOZA SEWER SERVICE	PORTABLE TOILET SVS	50.00
15970	12/22/2017	EUROFINS EATON ANALYTICAL, INC.	WATER SAMPLES	1,668.00
15971	12/22/2017	FIRE SAFETY SOLUTIONS, LLC	FIRE PROTECTION ENG SVS 12/01/17-12/15/17	9,656.25
15972	12/22/2017	FRESNO CITY COLLEGE	POLICE ACADEMY REGISTRATION - ADAMS	87.00
15973	12/22/2017	FRESNO CITY COLLEGE	POLICE ACADEMY REGISTRATION - VIDEGAIN, WEBSTER	580.00
15974	12/22/2017	GUARDIAN WESTERN SWEEPING INC.	MONTHLY POWER SWEEPING - INTERMODAL	537.00
15975	12/22/2017	JOHNSON REAL ESTATE APPRAISAL	1312 MISSION AVE. APPRAISAL	670.00
15976	12/22/2017	KAISER FOUNDATION HEALTH PLAN	PRE-EMPLOYMENT EXAM	260.00
15977	12/22/2017	LANGUAGE LINE SERVICES, INC.	TRANSLATION SERVICES	26.51
15978	12/22/2017	LEGACY K9 INC.	K-9 BI-MONTHLY MAINTENANCE TRAINING	1,733.32
15979	12/22/2017	LEIGHTON'S JEWELERS OF MADERA INC.	CITIZENS ACADEMY COINS	250.00
15980	12/22/2017	LIEBERT CASSIDY WHITMORE	LEGAL FEES	4,795.00
15981	12/22/2017	MADERA PUMPS, INC.	PUMP TESTS	400.00
15982	12/22/2017	MADERA TRIBUNE	P.C. NOTICE - DEC.	50.40
15983	12/22/2017	MADERA TRIBUNE	WWTP JOB ADVERTISEMENT	99.44
15984	12/22/2017	MADERA TRIBUNE	WWTP LEAD JOB ADVERTISEMENT	109.90
15985	12/22/2017	MADERA TRIBUNE	ORD. NO. 949 C.S.	207.00
15986	12/22/2017	MADERA TRIBUNE	PUBLISH ORD 950 C.S.	225.00
15987	12/22/2017	MADERA UNIFORM & ACCESSORIES	UNIFORMS FOR POLICE DEPARTMENT	959.51
15988	12/22/2017	METRO UNIFORM	UNIFORMS	490.26
15989	12/22/2017	NATIONAL DATA & SURVEYING SERVICES	TRAFFIC ENGINEERING SERVICES	1,925.00
15990	12/22/2017	PAGE, ALEISHA	TURF REPLACEMENT REBATE	1,023.00
15991	12/22/2017	OVERHEAD DOOR CO. OF FRESNO, LLP	DOOR REPAIR	489.00
15992	12/22/2017	PACIFIC GAS & ELECTRIC	10/17 SVS 3533032414-2	179,954.99
15993	12/22/2017	DART, JENNIFER	SPORT CANCELLATION	47.50
15994	12/22/2017	MARCHAN, IVONNE	CLASS CANCELLATION	80.00
15995	12/22/2017	PIERCE CONSTRUCTION	Remove and replace damaged asphalt	116,419.53
15996	12/22/2017	POLYDYNE INC.	SLUDGE DEWATERING POLYMER	4,132.99
15997	12/22/2017	PRAXAIR DISTRIBUTION, INC.	CYLINDER DEMURRAGE RENTAL	510.57
15998	12/22/2017	PUBLIC SAFETY CENTER, INC.	JACKETS FOR PD	532.15
15999	12/22/2017	REGENCE BLUECROSS BLUESHIELD OF UTAH	CITY PD RETIREE MED BILL CHUMLEY JANUARY 2018	186.00
16000	12/22/2017	STANTEC CONSULTING SERVICES INC.	CONSULTING SERVICES	27,228.52
16001	12/22/2017	STATE OF CALIFORNIA	ELEVATOR PERMIT FEE	169.00
16002	12/22/2017	STATE WATER RESOURCES CONTROL BOARD	ANNUAL PERMIT FEE	3,568.00
16003	12/22/2017	STATE WATER RESOURCES CONTROL BOARD	ANNUAL PERMIT FEE	11,195.00
16004	12/22/2017	STATE WATER RESOURCES CONTROL BOARD	WWTP ANNUAL PERMIT FEE	34,833.00
16005	12/22/2017	TAMARACK PEST CONTROL	DECEMBER 2017 PEST CONTROL SVS	510.00
16006	12/22/2017	TESEI PETROLEUM, INC.	PROPANE	1,453.50
16007	12/22/2017	TUCK N ROLLERS	WAITING ROOM CHAIRS FOR POLICE DEPARTMENT	1,274.50
16008	12/22/2017	ANGUIANO MARISSA	Utility Billing Credit Refund	18.70
16009	12/22/2017	BACA JUAN MANUEL	Utility Billing Credit Refund	121.39
16010	12/22/2017	BAKER BRANDON OR CITY OF MADERA	Utility Billing Credit Refund	187.43
16011	12/22/2017	BEAU BENEDIX	Utility Billing Credit Refund	338.39
16012	12/22/2017	BENNETT RICKY	Utility Billing Deposit Refund	1.22
16013	12/22/2017	BOATWRIGHT VICTORIA SOPHIA AND JASON	Utility Billing Credit Refund	203.71
16014	12/22/2017	BRAR HOLDINGS INC OR CITY OF MADERA	Utility Billing Deposit Refund	23.00
16015	12/22/2017	CABRERA JAIME	Utility Billing Credit Refund	145.74
16016	12/22/2017	CARRILLO ELISANDRA OR CITY OF MADERA	Utility Billing Credit Refund	151.55
16017	12/22/2017	CONTRERAS YURIANA	Utility Billing Credit Refund	150.67
16018	12/22/2017	CORREA NELLIE	Utility Billing Deposit Refund	77.18
16019	12/22/2017	CORTEZ TALONA	Utility Billing Credit Refund	122.37
16020	12/22/2017	DESBIENS TRACEY	Utility Billing Credit Refund	93.51
16021	12/22/2017	DIX LINDSEY AND LABUGA ALEXANDER	Utility Billing Credit Refund	18.00

16022	12/22/2017	DUONG ELIZABETH D AND BINH HAOU TAN	Utility Billing Credit Refund	137.38
16023	12/22/2017	DVP LP	Utility Billing Credit Refund	197.14
16024	12/22/2017	EDDY PAUL W	Utility Billing Deposit Refund	80.21
16025	12/22/2017	FRAGA MARTHA	Utility Billing Credit Refund	23.29
16026	12/22/2017	GARCIA JULIA	Utility Billing Credit Refund	130.23
16027	12/22/2017	GARCIA MIGUEL A	Utility Billing Deposit Refund	1.92
16028	12/22/2017	GRAYS MICHAEL OR CITY OF MADERA	Utility Billing Credit Refund	151.05
16029	12/22/2017	GUTIERREZ LILLIAN	Utility Billing Credit Refund	131.91
16030	12/22/2017	HERNANDEZ DIANA	Utility Billing Credit Refund	130.88
16031	12/22/2017	HERNANDEZ LOUIS AND JOSEPHINE	Utility Billing Deposit Refund	25,449.57
16032	12/22/2017	HIPOLITO ROSALBA	Utility Billing Credit Refund	121.05
16033	12/22/2017	JARA MIGUEL	Utility Billing Credit Refund	263.72
16034	12/22/2017	JIMENEZ CARMEN OR THE CITY OF MADERA	Utility Billing Credit Refund	28.71
16035	12/22/2017	LANG KAREN	Utility Billing Deposit Refund	53.43
16036	12/22/2017	LEGACY TERRA LLC	Utility Billing Deposit Refund	111.21
16037	12/22/2017	LEMUS MARIO TENORIO OR CITY OF MADERA	Utility Billing Credit Refund	150.38
16038	12/22/2017	LEON SIXTO BERNARDINO	Utility Billing Credit Refund	150.04
16039	12/22/2017	LICEA JUAN CARLOS	Utility Billing Deposit Refund	26.77
16040	12/22/2017	LOPEZ HERNANDEZ ALBERTO	Utility Billing Credit Refund	120.10
16041	12/22/2017	MARTIN STEVEN	Utility Billing Credit Refund	173.18
16042	12/22/2017	MEDELLIN ELIDA C/O RONALD MEDELLIN	Utility Billing Deposit Refund	31.68
16043	12/22/2017	MERAZ AMADO	Utility Billing Credit Refund	114.12
16044	12/22/2017	NORIEGA ROMAN	Utility Billing Credit Refund	269.44
16045	12/22/2017	POTOUKAIN ROUBEN	Utility Billing Credit Refund	262.71
16046	12/22/2017	POTOUKIAN ROUBEN	Utility Billing Credit Refund	115.93
16047	12/22/2017	Q-S TOZER AVE LLC C/O SIEGAL	Utility Billing Deposit Refund	901.20
16048	12/22/2017	QUACH TAI T OR CITY OF MADERA	Utility Billing Credit Refund	141.49
16049	12/22/2017	RAMIREZ MARIEL OR CITY OF MADERA	Utility Billing Credit Refund	173.00
16050	12/22/2017	RAMIREZ SARAH	Utility Billing Credit Refund	130.79
16051	12/22/2017	ROPER RICHARD MELBERT	Utility Billing Credit Refund	142.58
16052	12/22/2017	SANTANA PRECIADO JONATHAN	Utility Billing Credit Refund	133.77
16053	12/22/2017	SHAMMA ADEEB	Utility Billing Deposit Refund	57.42
16054	12/22/2017	SINGH DILBAG	Utility Billing Credit Refund	160.62
16055	12/22/2017	SOLORIO CANDELARIO	Utility Billing Credit Refund	246.28
16056	12/22/2017	TARLTON ESTATE AND ASSET MANAGEMENT INC	Utility Billing Deposit Refund	5.22
16057	12/22/2017	VALENCIA ELOISA	Utility Billing Credit Refund	173.35
16058	12/22/2017	VASQUEZ GARCIA JULIA OR CITY OF MADERA	Utility Billing Credit Refund	150.99
16059	12/22/2017	YANG CHONG	Utility Billing Deposit Refund	47.80
16060	12/22/2017	UNITED HEALTHCARE INSURANCE COMPANY	CITY PAID UNITED HEALTH CARE JANUARY 2018	284,243.56
16061	12/22/2017	US BANK CORPORATE PAYMENT SYSTEMS	11/17 CAL-CARD CHARGES	129,816.18
16062	12/22/2017	USC FOUNDATION OFFICE	WATER PURVEYOR MEMBERSHIP ANNUAL FEE	820.00
16063	12/22/2017	VANTAGEPOINT TRANSFER AGENTS-457	PLAN #302351 CONTRIBS FOR 12/01/17 PAYROLL	25,519.53
16064	12/22/2017	VANTAGEPOINT TRANSFER AGENTS-457	PLAN #302351 CONTRIBS FOR 12/15/17 PAYROLL	25,817.53
16065	12/22/2017	VERIZON WIRELESS	CITY CELL PHONE CHARGES NOV 11 - DEC 10	4,564.70
16066	12/22/2017	WILLDAN FINANCIAL SERVICES	CFD FEES FOR DECEMBER 2017	807.99
			Bank # 1 - Union Bank General Account Total	3,364,012.49






# REPORT TO CITY COUNCIL

MEETING DATE: January 3, 2018

AGENDA ITEM NUMBER: B-3

Approved By:

  
 PUBLIC WORKS DIRECTOR

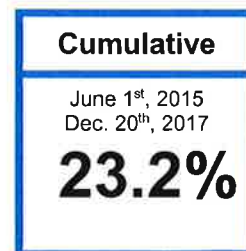
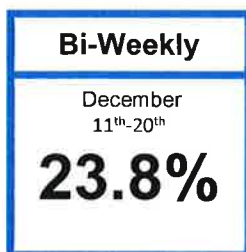
  
 CITY ADMINISTRATOR

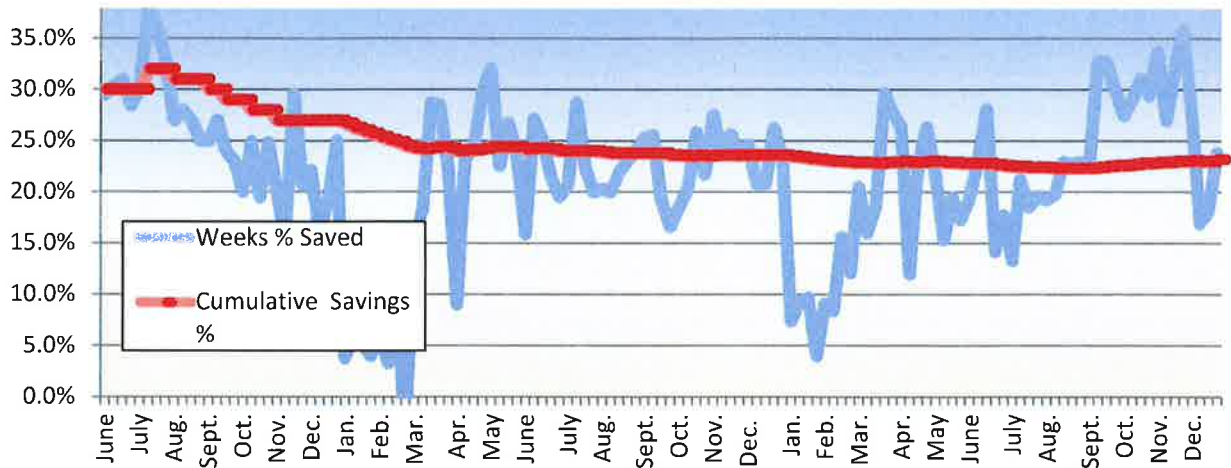
**SUBJECT:** Bi-Weekly Water Conservation Report for December 11th through December 20th

**RECOMMENDATION:** Staff recommends that the Council review the attached bi-weekly report of water conservation activities and progress in reducing residential water consumption. Please note the shorter reporting period due to the holidays.

**BACKGROUND:** This report addresses the four different areas of focus: Water Conservation & Education, Water Patrol activity, Water Meter maintenance activities and information on the overall capacity of the water wells, the amount of production, and reserve production capacity.

**WATER CONSERVATION:** As illustrated in the chart, the City’s average bi-weekly water conservation rate increased from 22% for the last bi-weekly report to 23.8% for this reporting period. The monthly conservation rate for December thus far is down slightly from 23.6 % in 2016 to 23% in 2017. Below is the most current water conservation data.





**WATER PATROL:** The water patrol staff made a total of 111 individual public contacts. Below is the most current enforcement data.

ENFORCEMENT			
<b>Individual Contacts</b>	<b>111</b>	<b>1<sup>st</sup> offenses (\$75)</b>	<b>21</b>
<b>Verbal Warnings</b>	<b>6</b>	<b>2<sup>nd</sup> offenses (\$200)</b>	<b>1</b>
<b>Correction Notices</b>	<b>15</b>	<b>3<sup>rd</sup> or more offense (\$500)</b>	<b>1</b>

Staff will continue to test and train remaining staff on the system in the new water citation entry system during the winter months in order to be fully operational by the beginning of peak watering season in the spring. As previously reported, this system enables patrol staff to enter citation information electronically on tablets from the field then process the citations and notices and schedule follow-up inspections as needed.

**WATER METERS:**

During this bi-weekly period, the water meter staff completed the process of performing meter readings on all manual read meters and completed the process of performing service interruptions and restorations due to payment delinquencies.

In addition the department has continued to work with Sensus to troubleshoot and address meters that are not reading in the automatic read system. It has been discovered the problem is primarily an issue within the interval reading data software. Sensus is working to correct the issue before the upcoming billing cycle.

Customer concern investigations were conducted at 5 properties. The investigations resulted in discovery of leaks at 4 properties and notifications of large usage due to irrigation issues at 1 property.

**REBATE PROGRAM:**

Since last reporting period the Water Conservation Department continues to have a significant increase of inquiries and participation in the program. The department has received and processed approximately 20 new applications for various rebates at the new rates in the past 10 days. We anticipate increased response and applications in the weeks and months to come.

**SYSTEM CAPACITY:** Attached is a table and chart for December 11<sup>th</sup> thru December 24<sup>th</sup> which shows the daily quantity of water pumped and performance of the City's system of water wells and its ability to provide fire flow. The system has continued to produce adequate flows to meet our peak demand and maintain reserve fire flow capacity.

**FINANCIAL IMPACT:** The expenses for implementing and administering these water conservation activities occur within the Water Fund and do not impact the General Fund.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN:** The report is consistent with the Madera Vision Plan, specifically Strategy 434: Water Quality and Usage: ensure continued water supplies to meet the demands of all Maderans through innovative reclamation, conservation and education on water use.

**STATUS REPORT December 11th to December 24th  
WATER PRODUCTION AND RESERVE FIRE FLOW CAPABILITY**

Dates	Day	Peak Temp	MG Pumped	Peak Hour	Lowest Pressure*	Lowest Tank Storage **	Wells Available	Wells On During Peak Hours	Wells in Reserve During Peak Hours	Reserve GPM at Peak	Reserves Meets Fire flow for			
											Residential 1,500 GPM	Commercial 2,500 GPM	Industrial 3,500 GPM	Hospital 4,500 GPM
12/11/2017	Mon	63	4.987	11pm-12pm	49	820,000	14	4	10	10507	Yes	Yes	Yes	Yes
12/12/2017	Tues	63	6.004	10pm-11pm	48	780,000	14	5	9	10286	Yes	Yes	Yes	Yes
12/13/2017	Wed	63	5.792	8pm-9pm	48	780,000	14	4	10	12307	Yes	Yes	Yes	Yes
12/14/2017	Thurs	65	4.891	7pm-8pm	46	780,000	14	5	9	11196	Yes	Yes	Yes	Yes
12/15/2017	Fri	63	4.623	5pm-6pm	46	780,000	14	3	11	13626	Yes	Yes	Yes	Yes
12/16/2017	Sat	59	6.307	10pm-11pm	46	780,000	14	6	8	12426	Yes	Yes	Yes	Yes
12/17/2017	Sun	61	5.86	10pm-11pm	46	780,000	14	4	10	11196	Yes	Yes	Yes	Yes
12/18/2017	Mon	64	4.637	8pm-9pm	45	780,000	14	4	10	12551	Yes	Yes	Yes	Yes
12/19/2017	Tue	64	5.563	9pm-10pm	46	780,000	14	4	10	12142	Yes	Yes	Yes	Yes
12/20/2017	Wed	55	5.125	10pm-11pm	46	820,000	14	4	10	12142	Yes	Yes	Yes	Yes
12/21/2017	Thu	52	4.473	7pm-8pm	47	600,000	14	3	11	13712	Yes	Yes	Yes	Yes
12/22/2017	Fri	55	4.437	7pm-8pm	47	600,000	14	4	10	12891	Yes	Yes	Yes	Yes
12/23/2017	Sat	59	5.688	10pm-11pm	45	520,000	14	5	9	11856	Yes	Yes	Yes	Yes
12/24/2017	Sun	54	5.919	1am-2am	47	780,000	14	4	10	12677	Yes	Yes	Yes	Yes

\* Goal is to keep system above 30 psi., below 20 cause regulatory issue.

\*\* Elevated tank has a 1,000,000 gallon maximum capacity.

18 **Total Wells**

4 **Wells Not Available**

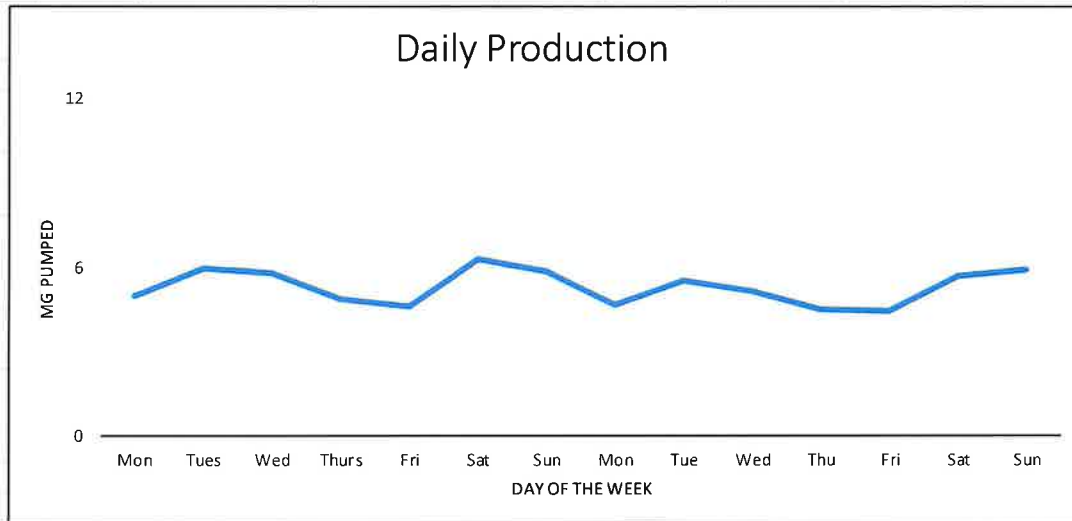
#16 Being Retrofitted for Submersible Pump to Gain 500 gpm

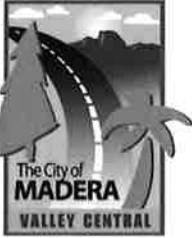
#20 Air intrusion

#26 Pulled as of 11/2/2017

#27 Redevelopment in process

14 **Number of Wells Available**





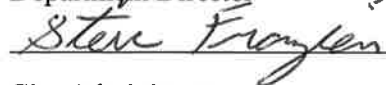
## REPORT TO CITY COUNCIL

Approved by:



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Department Director



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City Administrator

Council Meeting of: January 3, 2018

Agenda Number: B-4

**SUBJECT: CONSIDERATION OF A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA DIRECTING CITY STAFF TO INITIATE THE PROCESS OF ISSUING REFUNDING SPECIAL TAX BONDS TO REFUND PREVIOUS BONDS ISSUED FOR COMMUNITY FACILITIES DISTRICT NO. 2006-1 AND APPROVING CONTRACTS WITH DEL RIO ADVISORS, LLC AS MUNICIPAL ADVISOR, JONES HALL AS BOND COUNSEL AND HILLTOP SECURITIES AS PLACEMENT AGENT FOR PROFESSIONAL SERVICES REQUIRED TO COMPLETE THE REFUNDING AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACTS**

### **RECOMMENED ACTION**

Staff recommends that the City Council adopt a resolution directing staff to initiate the process of issuing special tax refunding bonds and approving contracts with Del Rio Advisors, LLC, Jones Hall and Hilltop Securities for professional services required to complete the refunding, and authorizing the Mayor to execute the contracts.

### **BACKGROUND**

As part of the City's ongoing effort to implement cost reduction. The City has identified an outstanding bond issue that could be refinanced for significant debt service savings. Although the proposed refinancing will not generate a savings for the City of Madera, itself, it will generate a savings to the property owners within the Community Facilities District No. 2006-1 (CFD 2006-1).

<b>Issue</b>	<b>Original Amount</b>	<b>Outstanding Amount</b>	<b>Final Maturity</b>	<b>Remaining Interest Rates</b>
Community Facilities District No. 2006-1, Special Tax Bonds, Series 2006	\$2,885,000	\$2,600,000	9/1/2036	4.50-5.00%

In 2006, the City approved the issuance of the Community Facilities District No. 2006-1, Special Tax Bonds, Series 2006. The 2006 Bonds are secured by special taxes paid on the property tax bill by the property owners within the District. Proceeds from the Bonds were used to construct and acquire certain facilities of benefit to the District, fund a reserve fund, fund capitalized interest through and including September 1, 2007 and pay the costs of issuance of the Bonds.

### **DISCUSSION**

The purpose of the issuance is to refinance the 2006 Bonds at a lower interest rate to realize annual debt service savings for the property owners within CFD 2006-1.

The Finance Director requested a detailed look at the City's debt portfolio for refunding opportunities. The proposed resolution directs staff to engage Hilltop Securities as Placement Agent, Del Rio Advisors, LLC as Municipal Advisor and Jones Hall as Bond Counsel. The Placement Agent and Municipal Advisor are already working with the City on the Lease Refinancing Project for the Golf Course and Police Station transaction and the Bond Counsel was selected through a competitive process.

- Municipal Advisor

The Municipal Advisor will make recommendations as to the type of bond sale, help in the selection of a lender and review other terms of the offers received. The Municipal Advisor helped staff solicit services from qualified Bond Counsel.

- Bond Counsel

Bond counsel drafts the bond documents and ensures that all legal requirements critical to the validity of the bonds are satisfied. Bond Counsel advises and opines that the bonds bear tax-exempt interest under Federal and State law.

- Placement Agent

The Placement is an investment banking firm that is responsible for soliciting term sheet responses from multiple lenders that operate in the municipal market. The Placement Agent will also help with the structuring of the financing.

### **FINANCIAL IMPACT:**

There is no financial impact to the General Fund or to the City of Madera. The following financial benefits will be realized by the property owners within the 2006-1 CFD:

The 2006 Bonds are currently outstanding in the amount of \$2,600,000, have a final term of 2036 with existing interest rates ranging from 4.50% to 5.00%. Based on today's interest rates, the 2006 Bonds could be refunded to the same term at an approximate interest rate of 3.83%.

By taking advantage of low interest rates currently available in the market, refinancing the 2006 Bonds would produce annual savings of about \$21,900 per year through 2035. Over the life of the new 2018 Bonds, the property owners will save over \$395,000 of debt payments. In today's dollars, this translates into over \$288,000 in present value savings (equal to 11.08% of the refinanced principal amount). Typically, municipal issues set a minimum present value savings goal equal to 3.0% of the refunded principal amount to determine if a refinancing is worthwhile to pursue.

### **CONSISTENCY WITH THE VISION MADERA 2025 PLAN:**

The presentation of this item is consistent with Strategy 115 of the Vision Plan - Economic Resource Provision: Ensure sufficient economic resources to provide adequate City services and prepare for future growth. It is also in line with funding core services as articulated by the Vision Madera 2025 Plan.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA DIRECTING CITY STAFF TO INITIATE THE PROCESS OF ISSUING REFUNDING SPECIAL TAX BONDS TO REFUND PREVIOUS BONDS ISSUED FOR COMMUNITY FACILITIES DISTRICT NO. 2006-1 AND APPROVING CONTRACTS WITH DEL RIO ADVISORS, LLC AS MUNICIPAL ADVISOR, JONES HALL AS BOND COUNSEL AND HILLTOP SECURITIES AS PLACEMENT AGENT FOR PROFESSIONAL SERVICES REQUIRED TO COMPLETE THE REFUNDING AND AUTHORIZING THE MAYOR TO EXECUTE THE CONTRACTS**

WHEREAS, the City of Madera (the "City") is seeking opportunities to generate savings for local property owners; and

WHEREAS, the City has identified one outstanding bond issue that could potentially be refinanced for a cost savings; and

WHEREAS, the City of Madera interviewed three firms and selected Del Rio Advisors, LLC in the past to act in the role of Municipal Advisor; and

WHEREAS, the City of Madera was pleased with the services provided by Del Rio Advisors; and

WHEREAS, the City of Madera would like to obtain Municipal Advisor services to evaluate and potentially refinance the Community Facilities District No. 2006-1, Special Tax Bonds Series 2006; and

WHEREAS, Del Rio Advisors, LLC has agreed to provide such services for a capped fee of \$17,500 plus \$750 of standard expenses that will only be charged if the above mentioned bonds are refinanced by the City.

WHEREAS, the City of Madera solicited bids from three firms and selected Hilltop Securities in the past to act in the role of Placement Agent; and

WHEREAS, the City of Madera would like to obtain Placement Agent services to evaluate and potentially refinance the Community Facilities District No. 2006-1, Special Tax Bonds Series 2006; and

WHEREAS, Hilltop Securities has agreed to provide such services for a capped fee of \$10,000 including standard expenses that will only be charged if the above mentioned bonds are refinanced by the City.

WHEREAS, the City of Madera recently solicited bids from four firms and selected Jones Hall to act in the role of Bond Counsel; and

WHEREAS, the City of Madera would like to obtain Bond Counsel services to evaluate and potentially refinance the Community Facilities District No. 2006-1, Special Tax Bonds Series 2006; and

WHEREAS, Jones Hall has agreed to provide such services for a capped fee of \$20,000 including standard expenses that will only be charged if the above mentioned bonds are refinanced by the City.



NOW THEREFORE, THE COUNCIL OF THE CITY OF MADERA does hereby resolve, find and order as follows:

1. The above recitals are true and correct.
2. The Agreement between the City of Madera and Del Rio Advisors, LLC in an amount not to exceed \$18,250, a copy of which is on file in the office of the City Clerk and referred to for particulars, is hereby approved.
3. The Agreement between the City of Madera and Hilltop Securities in an amount not to exceed \$10,000, a copy of which is on file in the office of the City Clerk and referred to for particulars, is hereby approved.
4. The Agreement between the City of Madera and Jones Hall in an amount not to exceed \$20,000, a copy of which is on file in the office of the City Clerk and referred to for particulars, is hereby approved.
5. The Mayor is hereby authorized to execute the Special Services Agreement with all three firms.
6. The resolution is effective immediately upon adoption.

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