



CITY OF MADERA
ENGINEERING DEPARTMENT
 205 W. 4TH STREET MADERA, CA 93637
TEL: (559) 661-5418 - FAX: (559) 675-6605

Outside City Sewer and/or Water Guidelines

In order to process a typical connection to Outside City Sewer and/or Water, the Engineering Division will require the following items:

Owner Name: _____
 Address: _____
 APN No: _____

_____ Owner sends Letter to City Engineer requesting connection to City sewer and/or water explaining the circumstances surrounding the need to connect to City services.

_____ Approval request sent to Community Development Director by Engineering staff.

_____ Approval Request Letter/Location Map Sent to LAFCO by Engineering Staff upon approval of Community Development Director

_____ Title Report, Lot Book Report or Grand Deed (for Proof of Ownership) submitted to Engineering by Owner subsequent to approval of LAFCO.

_____ \$598.00 doc processing fee paid by Owner.

_____ Agreement is presented to City Council for approval by Engineering Staff. (Regular meetings of the Madera City Council are held the 1st and 3rd Wednesday of each month at 6:00 p.m.). Owner agrees to waive the right to protest annexation when annexation occurs.

_____ Approved application for monthly service from finance Dept. (requires fee and deposit) submitted to Engineering by Owner.

_____ Encroachment Permit can then be issued (based on our existing guidelines) to "A" OR "C43" licensed contractor once the following additional conditions are met:

- _____ Impact Fees Paid by Owner
- _____ Reimbursements Paid by Owner
- _____ Water Meter and Backflow preventer needed

The following additional items may be necessary to complete an outside City service connection.

- _____ Owner may need to obtain County Encroachment Permit for work in County right-of-way
- _____ Well Abandonment (or separation when well used for Landscape or Agriculture only)
- _____ Onsite Plumbing work may require Owner to obtain County Permit

The Engineering Division is open Monday through Friday from 8:00am until 5:00pm. We are closed for lunch from 12:00pm until 1:00pm. The Finance window is open Monday through Friday from 8:00am until 5:00pm – if you need to pay fees, please plan your visit for this time.