

**CITY OF MADERA
TRANSIT ADVISORY BOARD MEETING**

MEETING AGENDA

DATE: Wednesday, February 22, 2017
TIME: 10:30 A.M. – 12:00 P.M.
PLACE: City Hall Conference Room
205 West 4th Street
Madera, CA 93637 Phone (559) 661-3690

I. ROLL CALL:

Loretta Castro, Chair

Linda Clark
Ramon Lopez Maciel
Brian Malady
Cynthia Ortegon
Daniel Varela
Robin Ware

II. PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Committee on items which are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Committee has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Committee is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Committee does not respond to public comment at this time.

II. APPROVAL OF MINUTES:

Minutes of October 26, 2016

Loretta Castro

III. DISCUSSION ITEMS:

A. Introductions	Patti Dossetti
B. Overview of Madera Transit System	Patti Dossetti
C. Transit System planned improvements	Patti Dossetti
D. Summary of transit rider surveys conducted in support of Madera County Transportation Commission's Regional Transportation Plan update	Patti Dossetti

**IV. TRANSIT ADVISORY BOARD MEMBER
COMMENTS:**

TAB Members

**CITY OF MADERA - TRANSIT ADVISORY BOARD
Meeting Minutes of Wednesday, October 26, 2016**

TIME: 10:30 A.M. – 11:25 A.M.
PLACE: City Hall Conference Room
205 West 4th Street
Madera, CA 93637 Phone (559) 661-3689

I. ROLL CALL: Loretta Castro, Chair

Members Present: Loretta Castro; Cynthia Ortegon; Linda Clark; Robin Ware
Members Absent: Brian Malady
Staff Present: Ivette Iraheta, Patti Dossetti, Jorge Ramos & Mercedes Bravo-
City of Madera
Doug Thomson- First Transit
Amelia Davies- Madera County Transportation Commission

V. APPROVAL OF MINUTES:

Minutes of April 29, 2015 approved unanimously Ortegon/ Clark

VI. DISCUSSION ITEMS:

A. Introduction Ivette Iraheta

Self introductions; Ivette described roles of new staff members.

B. Bylaws Review Ivette Iraheta

Bylaws were handed out at the meeting. TAB members were requested to review and submit any comments or concerns to Patti Dossetti.

C. MAX – Bus Stop Improvements Doug Thomson

Ivette narrated a power point presentation summarizing status of Bus Stops and Bus Shelters. 21 new Bus Shelters will be installed summer 2017. A list of locations of the new shelters was handed out. Members had several questions regarding locations.

Cynthia asked whether new transit route map / schedules (revised 8-22-2016) can be posted at bus shelters. Doug advised that the current bus shelter design provides no place to post a large map, but fliers are on the buses.

D. Fares

Ivette Iraheta

Ivette gave a brief overview that an examination of transit fares will be discussed at future meetings.

VII. COMMENTS & REPORTS:

Amelia Davies with the Madera County Transportation Commission gave an overview of surveys being conducted now on board public transit buses, in support of an updated Short Range Transit Plan. Madera Transportation Commission is scheduled to review and adopt the updated Madera County Short Range Transit Plan in early 2017.

Amelia can provide an overview of Madera Transit survey results at the next Transit Advisory Board meeting. Amelia was also requested to describe the comparative results of Chowchilla and Madera County transit surveys.

Ivette advised that discussion topics at future Transit Advisory Board meetings will include fares and upcoming bus purchases.

Amelia advised that Madera County Transportation Commission will hold Unmet Transit Needs hearings in April, but MCTC will accept written comments at any time regarding unmet transit needs in Madera County.

Transit Advisory Board members had several questions and concerns about the new transit maintenance facility being planned, estimated construction in 2018.

VI. ADJOURNMENT:

Loretta Castro

Loretta Castro adjourned the meeting at approximately 11:25 a.m.

/s/
Patti Dossetti
Transit Manager, City of Madera

Next quarterly Transit Advisory Board meeting
is scheduled for Wednesday ~~January 25~~, 2017 at 10:30 a.m.

**NOTE: Due to lack of a quorum,
this meeting has been rescheduled to February 22, 2017**

DISCUSSION ITEM:

Overview

Of

Madera Transit System

(This topic will be accompanied by a power point presentation at your meeting)

Fact Sheet:

Madera Transit System

Statistics July 2015 thru June 2016

2	Types of service: Dial A Ride and Madera Area Express (MAX)
39,146	# Riders on Dial A Ride
108,391	# Riders on MAX
147,537	# Total Riders
27	Full time employees – drivers, dispatchers & Mgr
6	City employees assist with transit operations – grantwriters, finance analysts, fleet maintenance manager, & public works person who maintains the shelters
17	Buses (12 of which are CNG)
1	Intermodal Transit Facility (960 sq ft) at 123 North E Street rented by First Transit, Greyhound & Madera Cab Co.
40	Bus shelters were installed in 2013
21	More bus shelters to be installed approx Aug 2017
\$790,152	Dial A Ride budget
\$705,800	MAX budget
\$252,634	Maintain buses & downtown Intermodal Transit Facility
\$1,748,586	Total amount last year for transit operations
50%	Transit operations paid through grants from Federal Transit Administration
50%	Transit operations paid through State gas taxes

DISCUSSION ITEM:

Transit System Planned Improvements

(This topic will be accompanied by a power point presentation at your meeting)

**Fact Sheet:
Madera Transit System Planned Improvements**

Install 21 new bus shelters

By August 2017

Cost estimate: \$625,000

All funding from State grants and Madera County's transportation sales taxes

Purchase 17 new buses (replace the fleet)

By December 2019

Almost all the buses are past their "useful life"; all were purchased between 2008 and 2013; some have more than 230,000 miles on the odometer.

Cost estimate: approx. \$175,000 per bus

All funding from Federal Transit Administration and State gas taxes

Construct new Transit Bus Facility & Dispatch Center

By December 2018

3,200 sq feet for dispatch center, office for manager, break room for drivers, and conference/training room

(current space is 960 sq feet)

Adequate parking for the transit bus fleet in back, and for transit employee staff personal vehicles while working

Eventually public works will build on the remaining 15 acres, and buses can be maintained and repaired there

Cost estimate: \$4.2 million

All funding from Federal and State grants

DISCUSSION ITEM:

Summary

Of

Madera Transit Rider Surveys

Conducted in Support of

Madera County Transportation Commission's

Regional Transportation Plan Update

*(Madera County Transportation Commission's representative
has a schedule conflict and cannot attend your meeting,
but will provide a written summary for your review)*