

The City of
MADERA



JOIN OUR
TEAM!

Are you...

Looking to advance your career in the planning field?

Excited about being part of a new team carrying out a new vision?

Passionate about opportunities to improve processes and customer service?

NOW RECRUITING FOR: Planning Manager

Annual Salary: \$91,725 - \$117,072

PRIMARY RESPONSIBILITIES

Under leadership from its new City Manager, Madera is looking for a Planning Manager to be part of its management team. Reporting directly to the City Manager, the Planning Manager is a key, at will department head position that accepts full responsibility for the City's Planning activities and services, including data collection, analysis, plan formulation, implementation and maintenance of a variety of planning and zoning activities; provides interpretation of the General Plan, zoning, and subdivision ordinances. The new Planning Manager will have the exciting opportunity to help move Madera forward in its goals of continuing excellent service to our community, maintaining fiscal balance, shaping our culture to ensure a high performing workforce, and improving our service delivery. Specific ongoing projects will include completion of a 3 square mile greenfield specific plan, a zoning code overhaul, and an update to the City's housing element.

QUALIFICATIONS

Experience/Education: 4 years of increasingly responsible experience in city or county planning, including at least 1 year in a responsible supervisory/management capacity. A Bachelor's Degree in City or Regional Planning, Public Administration, or a related field is required.

Licenses/Certifications: Valid Class C California Drivers License.

EXAMINATION PROCESS

Only the most qualified applicants will be invited to interview. Based on recommendations from the first round of interviews, the City Manager will invite the candidates with the best organizational fit for a second interview. Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen. Final selection and appointment will be made by the City Manager, with candidate's at-will employment agreement subject to City Council approval.

KEY DATES

Application Filing Deadline: 3pm, Friday, March 27, 2020

Candidate Interviews, 1st Round: Tuesday, April 14, 2020

Candidate Interviews, 2nd Round: Wednesday, April 22, 2020

learn more



madera.gov/apply

COMPENSATION & BENEFITS



SALARY

The Planning Manager is assigned to Range 476 of the City of Madera Salary Schedule. City employees are paid bi-weekly, or 26 times per year. The bi-weekly steps within this range are as follows.

Step A	\$3,527.90
Step B	\$3,704.66
Step C	\$3,889.75
Step D	\$4,084.14
Step E	\$4,288.32
Step F	\$4,502.79

LIFE INSURANCE

The City provides a \$50,000 life and accidental death and dismemberment policy along with \$5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

EMPLOYEE ASSISTANCE PROGRAM

The City of Madera offers an employee assistance program or employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

LONG TERM DISABILITY

This city paid benefit provides up to 2/3-income protection.

DEFERRED COMPENSATION

The City offers two 457 plans that employees may choose to participate in.

HEALTH INSURANCE

The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. For medical coverage, the City contracts with Blue Shield. Dental insurance is through Ameritas and vision coverage is through Superior.



RETIREMENT

The City participates in the CalPERS defined benefit retirement system. Retirement formulas and contributions are as follows. The terms "Classic Member" and "New Member" are as defined by CalPERS.

Classic Members employed with the City prior to 10/20/2012

- 2.5% at 55 formula, single highest year final compensation
- Employee Contribution paid by the employee pre-tax: 8%

Classic Members employed with the City on or after 10/20/2012

- 2% at 60 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 7%

New Members employed with the City on or after 1/1/2013

- 2% at 62 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 6.25%

Consistent with concession bargaining that occurred for all employees in 2011/12, miscellaneous management employees agreed to decrease their compensation by 2.375%. This can be accomplished in one of two ways: a reduction in salary or a post-tax payroll deduction towards the CalPERS Employer Contribution.

PAID LEAVE

The City offers paid vacation, sick, and administrative leave. The City also offers 11 paid 8-hour and 2 paid 4-hour holidays each year. Floating Holiday leave is available based on years of service with the City.

GENERAL INFORMATION

Applications may be obtained from the City's website www.madera.gov/ apply or by calling the City's Human Resources Department at (559) 661-5401. Applications must be submitted to the City's Human Resources Department prior to the application deadline of 3pm, Friday, January 31, 2020. Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen.

The City of Madera is an equal opportunity, drug free, and affirmative action employer.